

THE WINDING RHODE COMPASSION CENTER

Wakefield, RI

Security Protocols

CUSTOMERS

1. Customers at the dispensary will be checked at the door by security personnel to ensure eligibility; each customer must produce a valid government-issued form of ID proving that he/she is 21 years of age, and a valid medical marijuana card.
2. Customers will not be allowed to access any area of the dispensary except the sales floor and the public rest rooms.
3. Loitering or socializing either in the dispensary or outside its doors will be monitored and limited by the roving security officer.

LIMITED ACCESS AREAS

1. A security door will separate the retail floor and supporting area from the facility's "back room" operation.
2. Access to "Limited Access" areas will be restricted to employees having a job specific purpose for such access; authorized agents (limited to job specific access); and local and state law enforcement, emergency and regulatory personnel. Only management will have access to the entire facility.
3. All employees shall visibly display ID badges while at the facility.
4. All outside vendors, contractors and other visitors will be required to obtain a Visitor ID Badge prior to entering a Limited Access area and will be escorted at all times by a manager. All such visitors will be logged in and out by the security officer, and badges issued to such visitors will be returned upon their exit.

VAULT

1. All cash and cannabis products will be stored during non-business hours in a highly secure vault room; only managers have access to the vault.
2. The vault is a small windowless room in the basement, constructed with metal frame stuff walls and ceiling, reinforced with security mesh and covered with 5/8" gypsum sheathing to conceal the barrier.
3. Cannabis products will be stored in a highly organized manner on shelves within the vault, with strict inventory control.
4. Cash is stored in a safe within the vault.
5. The vault room and safe remain locked at all times except when authorized managers are handling cannabis or cash. Only the manager will have a key (with a back-up at the corporate office.)

DELIVERIES

1. All cash pick-ups are handled by a bonded armored vehicle service with substantial cannabis experience.
2. Each vehicle is operated by two armed professionals (most with military and/or law enforcement experience) and are fitted with digital tracking devices.
3. Trips by the armored vehicle are direct and nonstop; cash is delivered directly from the dispensary to the bank.

LIGHTING

1. Exterior perimeter lighting sufficient to facilitate and support the video surveillance system will be installed just below the roof line of the premises.
2. Parking lot lighting already exists and will be supplemented if necessary.

SECURITY PERSONNEL

1. Two full-time uniformed security personnel will be on site during business hours: one at the door, identifying and registering customers in accordance with regulatory requirements, and one on the floor.
2. These personnel will be managed by a full-time security director with substantial law enforcement experience.
3. All security personnel will undergo cannabis-centric training and will be required to participate in semi-annual education and training programs informing them of new, relevant alerts and trends in the industry.

ALARM SYSTEM

The premises will be outfitted with a state-of-the-art, commercial/industrial grade security system including:

1. A perimeter alarm on all premises entry and exit points and windows;
2. A failure notification system that provides notification of any system failure via telephone and/or text message and/or email to designated management personnel within five minutes of any failure; and
3. A duress or panic alarm connected to the police department.

The system will be checked annually by a third-party alarm professional.

VIDEO SURVEILLANCE

The premises will include a digital video surveillance system, as follows:

1. Exterior cameras at all points of entry and exit, and in the parking lot.
2. Interior cameras in all areas where marijuana is stored, handled or dispensed, including the sales floor, the vault, the packaging area and the delivery area (sally port or other designated area).

3. Cameras on the sales floor will provide complete coverage (no “dark” areas). Cameras at all entrance and exit doors shall be angled appropriately to allow for the capture of clear and certain identification of any person entering or exiting the dispensary.
4. All video will be capable of producing clear, color photos, both live and from recorded video, in conventional jpg or comparable format, and will include an embedded date and time stamp.
5. All video will be retained for 90 days, or longer if supporting any regulatory or law enforcement proceedings.
6. A security office will be fitted with multiple monitors so that security personnel and management can observe all operations and the building exterior in real time, from a desk.

SECURITY SYSTEM EQUIPMENT

1. All security system equipment (alarm and video surveillance systems) will be maintained in a secure dedicated room on premises to prevent theft, loss, destruction and alteration.
2. Access to the security system room will be limited to managers, security personnel, accompanied service personnel, and local and state law enforcement.
3. All equipment will be maintained regularly and tested monthly (in addition to an annual check of the alarm system).
4. All equipment will be supported by a UPS (uninterruptible power supply) to ensure that the system remains operational for a minimum of 24 hours during a power outage. In the event of a prolonged power outage, the dispensary’s private security firm provide 24-hour security on site.

OTHER SECURITY

1. Security will be enhanced by periodic drive-by security checks during non-business hours by a private security firm.
2. These checks will include manual confirmation that all points of entry are secure.

INCIDENT REPORTING

1. Any incidents relating to theft or diversion of cannabis products shall be reported within 48 hours to the police department.
2. All documentation relating to such incident shall be preserved for at least 12 months and made available to law enforcement and regulatory authorities upon request.

WASTE MANAGEMENT & DISPOSAL

1. All marijuana waste product will be stored in a separate, sealed container inside the vault.
2. Such waste will be periodically ground and mixed with other organics rendering it unusable. That mix will then be disposed of at a solid waste disposal facility.
3. The dispensary manager will maintain a detailed log as to all such treatment and disposal.