



South Kingstown Parks and Recreation

Neighborhood Guild

325 Columbia St
Peace Dale, RI 02879
(401) 789-9301

Recreation Center

30 St Dominic Rd
Wakefield, RI 02879
(401) 284-1975



Main Contact Information		
First Name:	Last Name:	
Primary Phone Number:	Email:	
Street Address:		
City:	State:	Zip Code:
Signature:		Date:
Transfer Request		
Participants First Name:	Last Name:	
Withdrawing From (activity name or number):		
Transferring Into (activity name or number):		
Reason for Transfer:		
Refund Request		
Participants First Name:	Last Name:	
Activity Name:	Activity Number:	
Reason For Withdrawal:		
Do not fill in below this line Parks and Recreation Department Use Only		
Received by:	Date:	
Approved Refund Amount:		
\$ _____ Activity Fee / Original Charged		
\$ _____ Prorated Amount / Fees		
\$ _____ Total Refund		
Approved	Disapproved	Date:
Supervisor Name:		Receipt #:
Reason for disapproval:		

To complete the Refund or Transfer Request please email this form to Lenka Capek, LCapek@southkingstownri.com or drop off it off at the Neighborhood Guild or SK Rec Center.