
TOWN OF SOUTH KINGSTOWN, RHODE ISLAND

TOWN MANAGER

PROPOSED

2010- 2011 FISCAL YEAR

MUNICIPAL BUDGET PROGRAM



MARCH 2010

**STEPHEN A. ALFRED
TOWN MANAGER**

www.southkingstownri.com

**TOWN OF SOUTH KINGSTOWN
ADMINISTRATIVE BUDGET HEARINGS SCHEDULE
2010-2011 FISCAL YEAR**

<i>March 1, 2010</i>	<i>Town Manager's Budget Submission</i>
March 1, 2010	Budget Session #1 (6:30pm – Council Chambers)
March 2, 2010	Budget Session #2 (6:30pm – Council Chambers)
March 4, 2010	Budget Session #3 (6:30pm – Council Chambers)
March 8, 2010	Regular Town Council Meeting
March 10, 2010	Budget Session #4 with School Committee (7:00pm – Council Chambers)
March 15, 2010	Town Council Adoption of Preliminary Budget (5:00pm - Council Chambers)
March 22, 2010	Regular Town Council Meeting
April 5, 2010	1st Public Hearing (of 2) on Preliminary Budget (between 3/22 –4/13)
April 6, 2010	2nd Public Hearings (of 2) on Preliminary Budget (between 3/22-4/13)
April 12, 2010	Regular Town Council Meeting
<i>April 21, 2009</i>	<i>Last Date for Petitions for revisions to Preliminary Budget (4:00pm deadline)</i>
April 26, 2010	Regular Town Council Meeting - includes Consideration of Petitions and Final Adoption of Budget
May 10, 2010	Regular Town Council Meeting
<i>May 12, 2010</i>	<i>Last Date for Referendum Petitions (4:00pm deadline)</i>
May 24, 2010	Regular Town Council Meeting
June 8, 2010	Potential Budget Referendum (8:00am to 8:00pm)

Session #1 FY2010-2011 Budget Message; Acct 0110 Town Council to Acct 0740 Building Official; Acct 0810 Police to Acct 0880 Emergency Medical Services.

Session #2 Acct 0910 Public Works Administration to Acct 0970 Wastewater Transfer and Water, Wastewater and Solid Waste Funds; Acct 1110 Recreation; Peace Dale Office Building; Neighborhood Guild; and Senior Services Funds.

Session #3 Account 1005 Human Services to Contingency; includes Employment Benefits, Debt Service and CIP; 1210 Public Library Services.

Session #4 School Fund Transfer.

**TOWN OF SOUTH KINGSTOWN
TOWN MANAGER**

**BUDGET MESSAGE
FY 2010-2011
ALL MUNICIPAL FUNDS**

TO: THE HONORABLE TOWN COUNCIL

FROM: STEPHEN A. ALFRED, TOWN MANAGER

DATE: MARCH 2010



In accordance with the Town Charter, we have prepared the Town Manager's Proposed Municipal Budget Program for the 2010-2011 fiscal year. The budget program is of a zero-base nature with cost presentation by readily identifiable service functions.

The 2010-2011 fiscal year program presents detailed accounts of eight independent funds. A listing of the funds presented in this document is as follows:

2010-2011 Budget Program All Funds	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
General Fund	\$73,543,179	\$73,450,206	\$72,917,359	\$72,783,253	(\$666,953)	-0.91%
School Fund	58,190,336	59,611,963	58,245,262	58,647,873	(964,090)	-1.62%
Water Fund	860,996	939,239	921,483	959,361	20,122	2.14%
Wastewater Fund	3,229,440	3,317,788	3,154,071	3,314,219	(3,569)	-0.11%
Solid Waste Fund	603,734	615,806	609,346	615,583	(223)	-0.04%
Peace Dale Office Building	66,084	78,732	75,316	81,606	2,874	3.65%
Neighborhood Guild	829,772	849,659	794,804	817,614	(32,044)	-3.77%
Senior Services Program	779,861	753,021	663,225	714,648	(38,373)	-5.10%
Total Program	\$138,103,402	\$139,616,414	\$137,380,866	\$137,934,159	(\$1,682,255)	-1.20%
Less Inter-Fund Transfers	48,348,133	48,347,349	48,334,324	48,268,876	(78,473)	-0.16%
Net Municipal Program	\$89,755,269	\$91,269,065	\$89,046,542	\$89,665,283	(\$1,603,782)	-1.76%

GENERAL FUND OVERVIEW

For the 2010-2011 fiscal year, a total General Fund Program in the amount of \$72,783,253 is proposed. This funding proposal represents a \$666,953 or 0.91% decrease from the current year appropriation of \$73,450,206. A functional breakdown of the Proposed Fiscal Year 2010-2011 budget is shown on the following page.

The following summary provides line item detail for both the appropriation and revenue programs:

General Fund Expenditure Statement	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
Town						
Operating Program	\$19,211,168	\$19,363,406	\$18,954,552	\$19,254,033	(\$109,373)	-0.56%
Municipal Debt Service	1,385,762	1,346,279	1,346,838	1,233,423	(112,856)	-8.38%
Capital Program						
Annual Element	1,526,165	1,406,000	1,406,000	1,221,000	(185,000)	-13.16%
Transfer to Schools						
Operations	47,909,928	47,909,928	47,909,928	47,909,928	0	0.00%
School Related Debt Service	3,510,155	3,424,593	3,300,041	3,164,869	(259,724)	-7.58%
Total General Fund	\$73,543,179	\$73,450,206	\$72,917,359	\$72,783,253	(\$666,953)	-0.91%
Total Municipal Program	\$22,123,095	\$22,115,685	\$21,707,390	\$21,708,456	(\$407,229)	-1.84%
Total School Program	51,420,083	51,334,521	51,209,969	51,074,797	(259,724)	-0.51%
Total General Fund	\$73,543,179	\$73,450,206	\$72,917,359	\$72,783,253	(\$666,953)	-0.91%
General Fund Revenue Statement	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
Current Year Tax Levy	\$62,794,189	\$63,223,529	\$63,450,000	\$64,240,096	\$1,016,567	1.61%
Prior Year Taxes and Penalty	856,255	750,000	827,000	845,000	95,000	12.67%
Payment in lieu of Taxes	246,872	245,361	250,000	249,717	4,356	1.78%
Other Fund Transfers	596,249	661,802	604,117	682,583	20,781	3.14%
State Revenue Sources	4,799,698	4,139,156	3,924,247	2,190,768	(1,948,388)	-47.07%
Local Revenues	3,440,927	3,049,080	3,061,990	3,178,588	129,508	4.25%
School Fund Transfers	189,077	181,278	193,800	196,501	15,223	8.40%
Undesignated Fund Balance	1,200,000	1,200,000	1,200,000	1,200,000	0	0.00%
Total Revenues	\$74,123,266	\$73,450,206	\$73,511,154	\$72,783,253	(\$666,953)	-0.91%
Non-Property Tax Revenue	\$11,329,078	\$10,226,677	\$10,061,154	\$8,543,157	(\$1,683,520)	-16.46%
Operational Surplus	\$580,087	\$0	\$593,795	\$0		

I. GENERAL FUND REVENUE STATEMENT

A. PROPERTY TAX PROGRAM

To support the 2010-2011 fiscal year appropriations, a property tax rate of \$12.21 per thousand dollars of assessed valuation will be necessary. This is a tax rate increase of \$0.12 or 0.97% more than the current year rate of \$12.09. The estimated school-related tax rate is \$9.49, a decrease of \$0.08 per thousand over the current year rate of \$9.57. The town-related tax rate is projected at \$2.72, an increase of \$0.20 per thousand over the current year rate of \$2.51.

It is noted that the Town will embark on a mandated statistical property revaluation during the 2010-2011 Fiscal Year. Property values will be reassessed to reflect market values as of December 31,

2009. The estimated tax rates presented are based on the current year tax roll plus anticipated growth of \$32,000,000 and do not consider the impact on the value of the tax roll subsequent to revaluation of the community's tax base. The previously referenced property tax rate projections are provided for comparative purposes and will be revised to reflect December 31, 2009 market values after completion of the revaluation program.

It is anticipated that the value of the taxable property roll will decrease system wide by approximately fifteen percent upon completion of the revaluation process. The result of a reduction in the value of taxable property will require a property tax rate increase to raise the same tax levy as required in the current fiscal year. As an example, had the current year tax roll been certified at 15% less than the final certified value, a tax rate of \$14.23 or \$2.14 more than the \$12.09 tax rate would have been needed to generate the FY 2009-2010 property tax levy of \$64,504,174. However that tax liability for the average residentially assessed property would have remained the same as illustrated below:

Average Residential Property Tax	Actual 2009-2010	15% Residential Reduction 2009-2010
Average House Assessment	\$421,521	\$358,293
Tax Rate Differentials	\$12.09	\$14.23
Tax Levy	\$5,096.19	\$5,096.19

A full documentation of the method used to calculate the projected Property Tax Rate for the 2010-2011 Fiscal Year (using current year taxable value plus \$32,000,000 in new taxable property) is as follows:

Fiscal Year 2010-2011	Town	School	Total
Adopted Budget Program			
Appropriation	\$21,708,456	\$51,074,797	\$72,783,253
Less Non-Property Tax Revenue	(7,420,605)	(1,122,552)	(8,543,157)
Property Tax Need	\$14,287,851	\$49,952,245	\$64,240,096
Percent of Overlay	22.24%	77.76%	100.00%
Overlay & Elderly Abatements	\$297,892	\$1,041,470	\$1,339,361
Proration and Roll Additions	(17,793)	(62,207)	(80,000)
Gross Tax Levy	\$14,567,950	\$50,931,508	\$65,499,458
Motor Vehicle Excise Tax	(413,406)	(1,445,325)	(1,858,731)
Net Property Tax Levy	\$14,154,544	\$49,486,183	\$63,640,727
Dec. 2009 Tax Roll - Without Revaluation			\$5,214,620,321
Tax Distribution - FY 2011	\$2.72	\$9.49	\$12.21
Tax Distribution - FY 2010	\$2.52	\$9.57	\$12.09
Increase (Decrease)	\$0.20	\$0.08	\$0.12
Percent Increase			0.97%
Maximum Tax Rate @ 4.50% Cap	\$2.81	\$9.82	\$12.63
Over (Under) CAP	(\$0.10)	(\$0.33)	(\$0.43)
<i>Rounding may distort addition totals</i>			

A more detailed identification of specific areas requiring direct property tax rate increases is presented below. It is noted that all costs identified are net of specific revenues generated by each of the categorical areas. Tax rates are stated inclusive of each budget element's share of tax overlay requirements.

Tax Distribution	2009-2010		2010-2011		Levy and Rate Increase	
Budget Element	Program Cost	Prop. Tax Rate	Program Cost	Prop. Tax Rate	Increase Over FY 2008-2009	
School Fund Tax Transfer	\$47,471,862	\$9.16	\$47,462,921	\$9.10	(\$8,941)	(\$0.06)
School Debt Service	2,140,478	0.41	2,023,262	0.39	(117,216)	(\$0.03)
Municipal Debt Service	870,965	0.17	730,678	0.14	(140,286)	(\$0.03)
Capital Budget	897,716	0.17	714,273	0.14	(183,443)	(\$0.04)
Municipal Operating Program	11,264,422	2.17	12,709,592	2.44	1,445,170	\$0.26
Total Program	\$62,645,444	\$12.09	\$63,640,727	\$12.21	\$995,283	\$0.12
<i>Rounding may distort addition totals</i>						

A review of the growth of the tax levy over the past five years and the levy proposed for FY 2010-2011 is as follows:

Property Tax Levy - History Fiscal Year	Town	School	Total	\$ Increase	% Increase
2005-2006	\$10,804,365	\$43,918,543	\$54,722,908		
2006-2007	11,194,156	46,471,488	57,665,644	2,942,736	5.38%
2007-2008	11,905,550	48,787,011	60,692,561	3,026,917	5.25%
2008-2009	12,578,775	51,148,217	63,726,992	3,034,431	5.00%
2009-2010	13,419,804	51,084,371	64,504,174	777,182	1.22%
2010-2011 - Proposed	14,567,950	50,931,508	65,499,458	995,283	1.54%
Increase	\$3,763,585	\$7,012,965	\$10,776,550	\$10,776,550	19.7%
				Five Year Average	3.9%

Maximum Property Tax Levy

Prior to the adoption of Senate Bill - 3050 Sub A at the close of the 2006 legislative session, Rhode Island had a 5.5% cap on property tax growth in all cities and towns. Communities that experienced rapid growth in their property tax base were able to live under the existing cap by applying the cap growth restriction to its prior year's tax rate, rather than its tax levy. The State's enactment of the 2006 amendments to the local property tax cap provisions revised the tax cap to apply only to the prior year levy beginning in FY 2007-2008 and to further reduce the cap to 4% by FY 2012-2013 in 0.25% increments. For FY 2010-2011 the State imposed property tax levy cap is a 4.50% increase over the FY 2009-2010 Property Tax Levy.

It is proposed to limit Property Tax Levy growth generated in FY 2010-2011 to 1.54%, or \$995,283 more than the current year property tax levy. A summary is presented below:

Compliance with State Property Tax Cap	Adopted FY 2009-2010 Tax Levy	Maximum FY 2010-2011 Tax Levy	Proposed FY 2010-2011 Tax Levy	Amount Below Statutory Tax Cap
Property Tax Levy	\$64,504,174	\$67,406,862	\$65,499,458	\$1,907,405
Increase in Levy	\$777,182	\$2,902,688	\$995,283	
Percent Increase	1.22%	4.50%	1.54%	65.7%
Property Tax Rate	\$12.09	\$12.63	\$12.21	\$0.43
	Actual Tax Roll	Projected Tax Roll	Projected Tax Roll	Projected Tax Roll Increase
Property Tax Roll	\$5,182,620,321	\$5,214,620,321	\$5,214,620,321	\$32,000,000

A breakdown of property tax needs for Fiscal Year 2010-2011 by the municipal program inclusive of all municipal and school related debt service and the property tax transfer to the School Fund is presented as follows:

Property Tax Levy Growth		Municipal & All Debt	School Transfer	Total
FY 2009-2010 Property Tax Levy		\$15,313,601	\$47,909,928	\$63,223,529
Overlay Distribution		310,190	970,455	1,280,645
Total Tax Levy		\$15,623,791	\$48,880,383	\$64,504,174
FY 2009-2010 Tax Distribution Percentage		24.2%	75.8%	100.0%
FY 2010-2011 Property Tax Levy				
FY 2010-2011 Property Tax Levy		\$16,330,168	\$47,909,928	\$64,240,096
Overlay Distribution		320,136	939,225	1,259,361
Total Tax Levy		\$16,650,305	\$48,849,153	\$65,499,458
Increase in Property Tax Levy		\$1,026,514	(\$31,230)	\$995,283
FY 2010-2011 Tax Distribution Percentage		25.4%	74.6%	100.0%

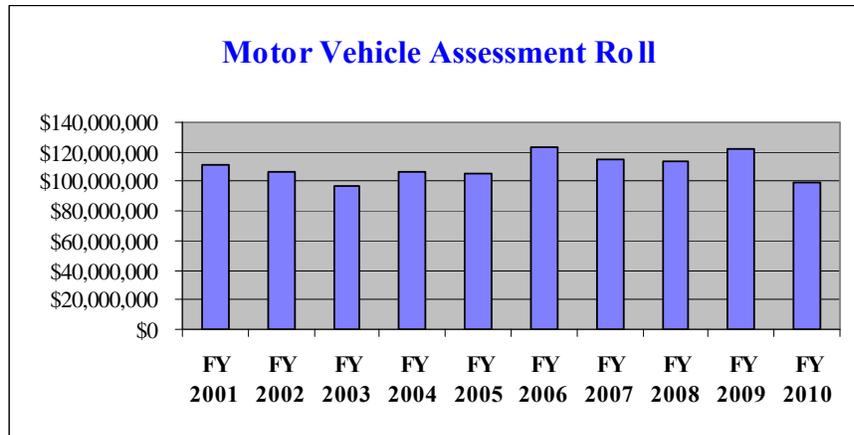
Taxable Property Roll

The estimated value of the FY2010-2011 Property Tax Roll used in this Budget message is \$5,214,620,321 an increase of \$32,000,000 over the current year certified tax roll. As previously noted, a statistical property revaluation will be implemented in FY 2010-2011. An anticipated decrease in taxable property value of 15% would reduce the value of the tax roll by \$779,097,975.

<i>Taxable Property List</i>	2009-2010 Tax Roll	2010-2011 Tax Roll Without Revaluation	2010-2011 Tax Roll Increase	2010-2011 Tax Roll After Revaluation	2010-2011 Tax Roll Decrease
Taxable Land /Buildings	\$4,947,116,630	\$4,974,116,630	\$27,000,000	\$4,205,049,136	(\$742,067,495)
Tangible Property	247,815,975	252,815,975	5,000,000	210,643,579	(37,172,396)
Total Taxable Property	\$5,194,932,605	\$5,226,932,605	\$32,000,000	\$4,415,692,714	(\$779,239,891)
Less Exemptions	(\$12,312,284)	(\$12,312,284)	\$0	(\$12,170,369)	\$141,915
Net Taxable Property	\$5,182,620,321	\$5,214,620,321	\$32,000,000	\$4,403,522,346	(\$779,097,975)
Taxable Property Change -%	0.96%	0.62%	0.62%	-15.03%	-15.03%
Taxable Property Change - \$	\$49,176,173	\$32,000,000		(\$779,097,975)	
Net Motor Vehicles -Roll	\$99,344,256	\$99,344,256	\$0	\$99,344,256	\$0
Total Taxable Property	\$5,281,964,577	\$5,313,964,577	\$32,000,000	\$4,502,866,602	(\$779,097,975)

It is noted that the estimated value of the Motor Vehicle Excise Tax Roll is presented without change from the current year value. The motor vehicle tax roll is prepared subsequent to the release of the motor vehicle registration database by the State Department of Transportation. The value of the Motor Vehicle Excise Tax Roll can not be estimated until this database is provided to the Town. A detailed review of this database will occur over the next six weeks. Subsequent to this review, an updated projection of the taxable value of the Motor Vehicle Roll will be provided to the Town Council.

The chart below illustrates the value variances associated with the taxable motor vehicle roll over the past ten years:



Property Tax Levy Adjustments

In calculating the Fiscal Year 2010-2011 property tax program, a reserve must be established to account for four factors that impact property tax collection. The first is the need to establish a \$899,361 or 1.40% tax overlay (down from an 1.45% overlay in the current year). A tax overlay is an accounting method that is employed to recognize that all property taxes that are levied (billed) are not collected in the year in which they are due. In spite of the poor economic condition of the State, current year property tax collections remain strong and allow for this reduction in the current year uncollectible reserve. Second, a tax reserve of \$100,000, (up from \$96,115 in the current year) will be set aside to account for erroneous assessments that must be removed from the certified Tax Roll. Third, a \$340,000 reserve is needed to account for the planned abatement of taxes associated with the Elderly Property Tax Abatement Program. Fourth, a positive value reserve is also proposed to account for property taxes levied after the certification of the official tax roll. The Town levies additional taxes for properties under construction as of December 31st that obtain a Certificate of Occupancy within the next calendar year. The estimated value of these “prorated” taxes is \$80,000, a \$5,000 increase over the current year estimate.

A summary of the Property Tax Adjustments Reserve is presented below:

Property Tax Collection	FY 2008-2009 - Budgeted		FY 2009-2010 - Budgeted		FY 2010-2011 - Proposed	
Budgeted Property Tax Need	\$62,523,893		\$63,223,529		\$64,240,096	
Overlay Requirement	813,099	1.30%	916,741	1.45%	899,361	1.40%
Erroneous Assessments	80,000	0.13%	96,115	0.15%	100,000	0.16%
Elderly Program	385,000	0.62%	342,789	0.54%	340,000	0.53%
Total Property Tax Need	\$63,801,992	2.04%	\$64,579,174	2.14%	\$65,579,458	2.08%
Proration Value	(75,000)	-0.12%	(75,000)	-0.12%	(80,000)	-0.12%
100% Collection	\$63,726,992		\$64,504,174		\$65,499,458	
Projected Collection	\$62,794,189	98.54%	\$63,450,000	98.37%	\$64,240,096	98.08%
Estimated % of Collection	98.54%		98.37%		100.00%	
Collection over Need	\$270,295		\$226,471		\$0	

Prior Year Tax and Interest Penalty Collection

Property taxes collected in a later fiscal period than the year in which they are levied are recorded as a "prior year tax." Prior year taxes are estimated to generate \$515,000 in the 2010-2011 fiscal year, a \$115,000 increase over the budgeted income to be collected in the current year. It is anticipated that the value of interest penalties made on delinquent property tax payments will be \$330,000 for the 2010-2011 fiscal year, which is the same amount budgeted in the current year. It is noted that the Town provides the taxpayer with a ten (10) business day "interest-free period" after a tax collection due date before an interest penalty is assessed.

Payment in Lieu of Tax (PILOT) Income

The Town collects payments annually from organizations that own tax-exempt property in South Kingstown. A summary of these organizations and the projected income anticipated to be received is as follows:

PILOT Payment Schedule	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed
US Fish and Wildlife - Trustom Pond	\$25,964	\$30,000	\$25,964	\$22,000
South County Hospital	159,076	162,003	160,648	163,861
South Kingstown Housing Authority	8,154	2,500	5,000	5,000
Camp JORI	14,898	7,553	15,046	15,347
SK Land Trust	3,239	3,299	3,271	3,336
Welcome House	4,917	5,007	5,073	5,174
La Casa Senior Housing	30,624	35,000	34,998	34,999
Total PILOT Payments	\$246,872	\$245,362	\$250,000	\$249,717

B. OTHER FUND TRANSFERS

Transfers from other governmental and proprietary funds are budgeted as revenue accounts in the General Fund. These revenues partially offset the cost of planned projects and debt service payments that are budgeted in the General Fund. A summary of these "Other Fund" Transfers planned for the 2010-2011 fiscal year is as follows:

Transfers to General Fund	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget
Education Fair Share Fees	\$100,000	\$80,000	\$80,000	\$80,000	\$0
Recreation Fair Share Fees	97,984	96,139	96,139	128,485	32,346
Open Space Fund	325,000	325,000	325,000	350,000	25,000
South Road School Reserve Fund	0	86,163	28,478	41,942	(44,221)
Wastewater Fund	33,500	34,000	34,000	35,200	1,200
Water Fund	18,200	18,700	18,700	19,200	500
Solid Waste Fund	13,765	14,000	14,000	14,400	400
Senior Service Program	0	0	0	5,400	5,400
Neighborhood Guild	5,000	5,000	5,000	5,100	100
Peace Dale Office Bldg	2,800	2,800	2,800	2,856	56
Total Transfers from Other Funds	596,249	\$661,802	\$604,117	\$682,583	\$20,781

It is noted that Fund transfers from the Education and Recreation Fair Share Fees Reserve and the Open Space Fund are used to pay a portion of the costs associated with municipal debt service. Funding from the various utility funds and the Neighborhood Guild, Peace Dale Office Building and Senior Services Funds are used to reimburse the General Fund for administrative services provided in the management of those funds. A funding transfer of \$41,942 from the South Road School Reserve Fund is also proposed in FY 2010-2011. This transfer will reimburse the General Fund for a portion of the annual debt service payments associated with retiring outstanding general obligation bonds associated with the South Road Elementary School. The decrease forecast in FY 2010-2011 is due to a current year transfer to reimburse debt service payment for a prior year adjustment associated with loss of State School Construction funding after the school was no longer being used by the School System.

Payments from the School Fund to the General Fund during the 2010-2011 fiscal year are anticipated to offset costs incurred in the General Fund for School-related purposes, as shown below:

Transfers To General Fund From School Fund	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget
School Crossing Guards	\$75,000	\$82,000	\$82,000	\$82,000	\$0
Payroll & Accounting	6,000	6,300	6,300	6,600	300
School Field Maint. Reimb.	48,134	49,578	49,578	52,597	3,019
Energy Saving Transfer to Debt Svc.	56,543	40,000	52,522	51,804	11,804
Alarm System Equipment	3,400	3,400	3,400	3,500	100
Total Transfer From School Fund	\$189,077	\$181,278	\$193,800	\$196,501	\$15,223

C. STATE REVENUE PROGRAM

The State of Rhode Island continues to experience severe budgetary difficulties. The State closed FY 2008-2009 with a \$61.8 million dollar deficit. During the course of FY 2008-2009, in anticipation of a much larger revenue shortfall, the Governor (with General Assembly approval) deleted funding of the State's General Revenue Sharing Program to Local Government. This mid-year budgetary adjustment reduced budgeted income from this revenue source by over \$500,000. In December 2009 the Governor's Office once again submitted to the General Assembly a series of budgetary revisions to the State's adopted FY 2009-2010 Budget. These revisions were deemed necessary due to the State Budget Office forecast of a projected \$219.3 million dollar budgetary deficit for FY 2009-2010. The largest program revision proposed by the Governor to address this projected deficit was withholding the State's third and fourth quarter payment commitments to local government for reimbursement of Motor Vehicle excise taxes that the State directed to be deleted from municipal tax rolls. This major program revision would have reduced the State's funding of municipal governments by \$68.6 million. The direct impact on South Kingstown was a projected loss of \$1.089 million in budgeted state funding in FY 2009-2010.

The third quarter payment of the Motor Vehicle Excise Tax was required to be delivered on February 1, 2010. In light of the General Assembly not taking action on the Governor's proposed rescission of this payment, the Governor was legally required to make the payment. Therefore the planned reduction in excise tax reimbursement was reduced from \$68.6 million to \$34.3 million. The third quarter payment made to South Kingstown was \$521,498.

The Governor's FY 2010-2011 Budget that was submitted to the General Assembly on February 2, 2010 proposes the complete elimination of funding of the Motor Vehicle Excise Tax Reimbursement Program in FY 2010-2011.

The loss of State funding of the General Revenue Sharing and Motor Vehicle Excise Tax Reimbursement Programs continues to have profound impact on the development of the General Fund Budget. The chart below documents the financial implications of the reduction in funding over the prior two years and the cumulative impact of this reduction on the development of the FY 2010-2011 budget.

General State Aid	Actual FY 2009	Estimated FY 2010	Proposed FY 2011
General Fund Budget	\$73,543,179	\$72,917,359	\$72,783,253
Less School Transfer	(47,909,928)	(47,909,928)	(47,909,928)
Less Debt Service	(4,895,917)	(4,646,879)	(4,398,292)
Net Municipal Budget	\$20,737,333	\$20,360,552	\$20,475,033
Annual Loss in State Aid	(\$480,204)	(\$927,478)	(\$1,859,596)
Percent of Budget Loss	-2.32%	-4.56%	-9.08%
Cumulative Loss in State Aid			(\$3,026,823)
Percent of Budget Loss			-14.8%

A summary of the General State Aid Programs is presented as follows:

General State Aid	Actual FY 2007	Actual FY 2008	Actual FY 2009	Budgeted FY 2010	Estimated FY 2010	Proposed FY 2011
General Revenue Sharing	\$1,011,722	\$873,061	\$390,437	\$0	\$0	\$0
Payment in Lieu of Taxes	121,138	121,138	118,511	0	139,325	124,067
State Library General Aid	194,843	173,094	166,635	166,635	175,702	182,354
State Library Endowment Fund	21,749	21,748	23,027	23,027	23,645	23,645
M.V. Tax Phase Out	2,165,338	2,167,848	2,178,075	2,000,000	1,610,535	0
General State Aid - Total	\$3,514,789	\$3,356,889	\$2,876,685	\$2,189,662	\$1,949,207	\$330,066
Aid Reductions		(\$157,900)	(\$480,204)	(\$687,023)	(\$927,478)	(\$1,859,596)
Construction Program Reimbursement	Actual FY 2007	Actual FY 2008	Actual FY 2009	Budgeted FY 2010	Estimated FY 2010	Proposed FY 2011
Chapter 26, School Housing	\$1,134,488	\$1,116,126	\$1,009,808	\$1,058,200	\$1,042,384	\$948,806
State Library Const. Reimb.	53,361	50,971	48,562	46,138	46,138	17,378
Restricted State Aid - Total	\$1,187,849	\$1,167,097	\$1,058,370	\$1,104,338	\$1,088,522	\$966,184
Pass Thru Aid	Actual FY 2007	Actual FY 2008	Actual FY 2009	Budgeted FY 2010	Estimated FY 2010	Proposed FY 2011
Public Service Corporations Tax	\$275,088	\$271,798	\$245,156	\$245,156	\$271,518	\$271,518
Meal Tax Income	481,412	511,101	507,472	500,000	515,000	515,000
Hotel Tax	62,507	68,169	112,015	100,000	100,000	108,000
Pass Thru Revenues	\$819,007	\$851,068	\$864,643	\$845,156	\$886,518	\$894,518
General Fund State Aid Total	\$5,521,645	\$5,375,054	\$4,799,698	\$4,139,156	\$3,924,247	\$2,190,768
Total Municipal Budget	\$67,568,905	\$71,207,300	\$73,543,179	\$73,450,207	\$72,917,359	\$72,783,253
State Aid as % of Gen. Fund	8.2%	7.5%	6.5%	5.6%	5.4%	3.0%

General Aid Programs

General Revenue Sharing Program income was not budgeted in FY 2009-2010 or in FY 2010-2011. It is noted that the loss in General Revenue Sharing has reduced State associated revenue to the General Fund by over \$1,000,000.

It is anticipated that the State will continue its commitment to funding Payment in Lieu of Taxes on a statewide basis. Revenue from this program reimburses the Town at a rate of 23.9% of the non-taxable assessment value of South County Hospital. The reimbursement rate has declined from 27% in the current year. Estimated income from this program is estimated at \$124,067 in FY 2010-2011 down \$15,258 from the current year collection.

It is also anticipated that the State will continue to provide level funding of the general library aid. The Governor's budget document includes both revenue sources as noted in the chart on the preceding page.

Pass-Through Aid Programs

Public Service Corporation Tax. The tangible personal property of telegraph, cable, and telecommunications corporations are exempted from local taxation but not from taxation by the State. Funds collected by the State from this tax are distributed to cities and towns on the basis of the ratio of the city or town population to the population of the State as a whole. For the 2010-2011 fiscal year, the Town is projecting funding of \$271,518 from this program.

Hotel Tax. The State levies a 6% surcharge upon the consideration charged for occupancy of any space furnished by any hotel in the State, in addition to normal State sales taxes. Of the total surcharge, the State returns to the host community 33.3% of total revenues collected, 39.2% of the total surcharge goes to the Regional Tourism Council, 5% to the Roger Williams Reserve Fund, and the remaining 22.5% is forwarded to the RI Economic Development Corporation to be used for tourism promotion. For FY 2010-2011, the Town is estimating \$108,000 in program revenue, up \$8,000 over the budgeted amount in the current fiscal year.

Meal Tax. In 2003, the General Assembly authorized an additional 1% tax on the sale of all prepared foods and meals served by any food service provider. Receipts from this tax program are collected by the State and transferred to the municipality where the sale occurred. For FY 2010-2011, an estimated \$515,000 in income has been budgeted, up \$15,000 from the budgeted amount in the current year.

State Aid Reimbursement Programs

Library Construction Aid. This program provides financial support for local public library services and for the construction and capital improvements of any free public library. Annual funding in the past had been based on a 25% reimbursement of the amount locally appropriated and expended for library services in the prior fiscal year. For FY 2010-2011, funding is anticipated at \$17,378, a decrease of \$28,760 from the FY 2009-2010 adopted budget.

Motor Vehicle Excise Tax Phase-Out. The Governor's Supplemental Budget for FY 2009-2010 proposed the withholding of the third and fourth quarter payments of this State mandated reimbursement program. As previously noted, the third quarter payment was made due to the

inaction of the General Assembly; therefore, the budgeted aid loss anticipated is \$389,465 in the current fiscal year. The actual loss in income is \$567,540 from the amount contained in the State Budget, however the Town conservatively budgeted only \$2 million in income from the state in FY 2009-2010. The Governor's FY 2010-2011 proposal seeks to eliminate funding of the entire program, therefore no income from this State Aid Reimbursement Program is budgeted for FY 2010-2011. (This program currently exempts from taxation the first \$6,000 in motor vehicle value. Based on this State mandate, this program reimburses local taxing authorities by the amount that was directed to be removed from the local tax rolls.)

It appears that the State will provide local government with the opportunity to reinstate the exempted taxable values to the FY 2010-2011 Taxable Property roll. Reinstatement of the previously exempted motor vehicle values will potentially double the value of excise taxes generated from the Motor Vehicle Excise Program in the current year. In so doing, the local taxpayer will be required to offset the loss of this State Aid Program with an increased tax burden.

School Construction Aid. The State provides local school districts with partial reimbursement for approved school construction projects. The reimbursement rate for the South Kingstown School District is 30% of the debt service cost of an approved project. For the 2010-2011 fiscal year, \$948,806 in state school construction reimbursement is anticipated, \$109,394 less than the current year adopted budget.

D. LOCAL PROGRAM-GENERATED REVENUES

Local program-generated revenues are projected to yield \$3,178,588 during the 2010-2011 fiscal year. This is an increase of \$129,508 over the current year adopted budget of \$3,049,080. Revenue sources expected to experience more than a \$10,000 increase or decrease during FY2010-2011 are presented below:

Departmental Revenues	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget
Building Inspection Fees	\$290,286	\$300,000	\$267,000	\$265,000	(\$35,000)
Non-Business Licenses and Fees	368,743	270,000	410,000	375,000	105,000
Rental of Town Property	291,186	270,000	350,000	440,000	170,000
Library System Income	127,772	110,000	91,000	91,000	(19,000)
Investment Income	743,868	500,000	325,000	325,000	(175,000)
EMS Services Reimbursement	375,000	425,000	425,000	500,000	75,000
Police Department Revenues	254,833	199,610	167,000	146,000	(53,610)
Recreation Department Income	549,970	569,298	561,078	593,295	23,997

Building Inspection Fees. Collection of building-related fees for the current fiscal year is forecast at \$267,000 or \$33,000 less than was budgeted. It is projected that income in the 2010-2011 fiscal year will continue to decline down to \$265,000 due to continued poor economic conditions.

Non-Business Licenses and Fees. The principal source of income in this account is associated with recording fees generated from the sale of real estate and mortgage filings. During the first six months of FY 2009-2010 recording fee collections have amounted to approximately \$160,000. A summary of revenues generated from this account is presented on the following page.

	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget
Non-Business Licenses and Fees					
Recording Fees	\$308,003	\$226,500	\$351,070	\$315,000	\$88,500
Probate Fees	48,902	35,000	48,000	48,162	13,162
Dog Licenses	10,800	7,500	10,000	10,800	3,300
Marriage Licenses	992	1,000	900	992	(8)
Hunting/Fishing fees	46	0	30	46	46
Total Program Cost	\$368,743	\$270,000	\$410,000	\$375,000	\$105,000

Real Estate Conveyance Tax. The local share (\$2.20 per \$1,000 of Real Estate Sale Value) of this \$4.00 per \$1,000 tax collected at the time of real estate recording is projected to generate \$286,350 in FY 2010-2011. Of this sum, 77.3% will be transferred to the Open Space Reserve Fund. The remaining \$65,000 will be received as local revenue to the General Fund in FY 2010-2011.

	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget
Real Estate Conveyance Taxes					
Open Space Reserve	\$223,052	\$189,385	\$221,349	\$221,350	\$31,965
General Fund	65,502	55,615	65,001	65,000	9,385
Total Program Cost	\$288,554	\$245,000	\$286,350	\$286,350	\$41,350

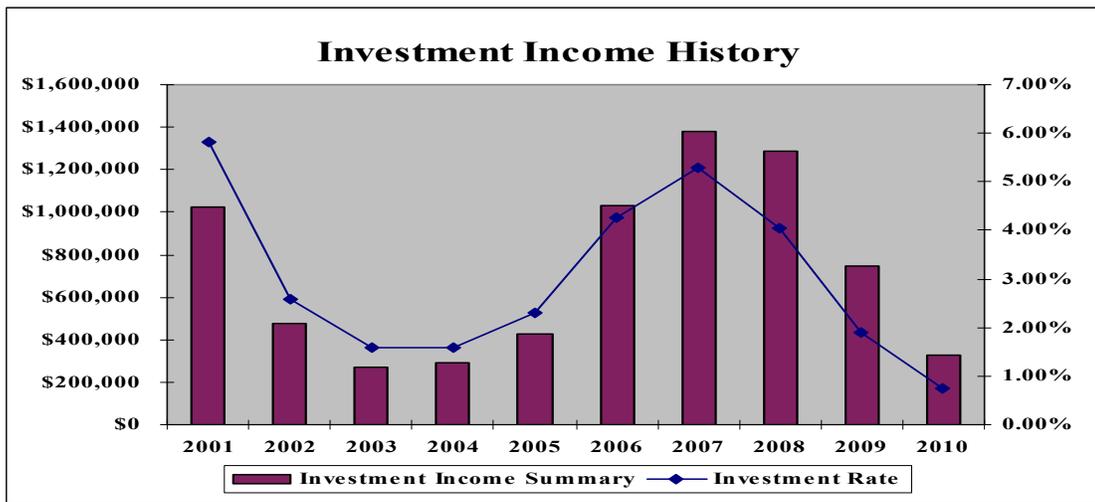
Rental of Town Property. Rental of town owned property is projected to generate \$440,000 in income in FY 2010-2011. The commercial rental of Marina Park, and several parking areas at South County Hospital will produce approximately \$260,000 in revenue. In FY 2009-2010 the Town negotiated eight new “pole attachment agreements” with wireless communications companies that will produce a projected \$179,993 in income during FY 2010-2011.

	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget
Town Property Rental					
Hanson's Pub/Marina Bay Marina	\$88,160	\$85,805	\$85,910	\$87,832	\$2,027
Stone Cove Marina	55,489	56,875	56,875	58,297	1,422
Ram Point Marina	54,196	55,551	55,551	56,940	1,389
Point Judith Yacht Club	36,320	37,227	37,227	38,158	931
URI Sailing Club	11,314	11,597	11,597	11,887	290
Town Beach Field Rental	1,200	1,200	1,200	1,200	0
South County Hospital	5,264	5,474	5,474	5,693	219
Cell Tower Rental - 8 Units	39,243	16,271	96,166	179,993	163,722
Total Program Cost	\$291,186	\$270,000	\$350,000	\$440,000	\$170,000

Library System Income. Locally generated revenue for the Peace Dale Library is projected to decline by \$17,200 and the Kingston Endowment by \$2,000 in FY 2010-2011. These declines are the result of stock market losses within the Library's Endowment Funds, as detailed below:

Local Library Aid	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget
Kingston Endowment	\$31,016	\$27,000	\$25,000	\$25,000	(\$2,000)
Peace Dale Endowment	66,570	53,200	36,000	36,000	(17,200)
Petty Cash	30,186	28,000	27,230	27,500	(500)
Mabel Smith Trust	0	1,800	2,770	2,500	700
Total Library Revenues	\$127,772	\$110,000	\$91,000	\$91,000	(\$19,000)

Short Term Investment Income. Investment income for FY2010-2011 is projected in the amount of \$325,000 or \$175,000 less than was budgeted in the current fiscal year. The fluctuation of short-term investment interest rates that react to shifts in the national economy requires conservative budget estimate planning. The chart below shows the value of Investment Income over the past 10 years and the effective rate of investments over the same term.



EMS Reimbursement Income. The EMS Special Revenue Fund anticipates income of approximately \$550,000 in FY 2009-2010. This income is generated from fees charged for all services rendered by the Town Emergency Medical Services Program. Income generated from this program is held in a Special Reserve Fund and then transferred to the General Fund to offset operational costs associated with this program. For FY 2010-2011 it is proposed to transfer \$500,000 from this Reserve Fund, or \$75,000 more than the current year transfer.

Police Department Revenues. A summary of Police Department related revenues of \$146,000 projected for the 2010-2011 fiscal year is presented below:

Police Department Revenues					
Source	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget
Parking Fines	\$21,250	\$18,000	\$20,000	\$22,000	\$4,000
RI Traffic Tribunal	180,314	140,560	88,000	64,290	(76,270)
Vehicle Identification	7,770	7,500	7,660	7,660	160
Police Vehicle User Fees	42,067	30,000	48,000	48,000	18,000
Miscellaneous	3,431	3,550	3,340	4,050	500
Total Revenues	\$254,832	\$199,610	\$167,000	\$146,000	(\$53,610)

Income from traffic related fines is projected to decrease by \$76,270 in FY 2010-2011. This reduction is due to a decrease in patrol hours dedicated specifically to traffic surveillance, a reduction in the number of department issued traffic citations, and a declining value associated with citations issued by the department. While a reduction in income is anticipated, a reduction in overtime costs associated with the disbanded Traffic Awareness Program of \$40,000 is also projected.

Recreation Program Income. The Town Recreation Department operates numerous recreational programs activities and events. Many of these services that provide specific benefit to the program users require fee payments. A summary of projected income for FY 2010-2011 is presented as follows:

Recreation Program Revenues	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget
Park Rental Income	\$19,732	\$16,000	\$15,000	\$18,500	\$2,500
Athletics/Leisure Services	197,177	198,895	215,000	188,625	(10,270)
Self Supporting	98,075	123,260	100,000	144,700	21,440
Outside Sponsors & Rentals	15,440	17,975	20,000	17,100	(875)
Stepping Stone Program	85,311	80,740	67,500	77,348	(3,392)
Field Maintenance Reimbursement	48,134	49,578	49,578	52,597	3,019
Beach and Swim Program	86,101	82,850	94,000	94,425	11,575
Total Revenues	\$549,970	\$569,298	\$561,078	\$593,295	\$23,997
Property Tax	\$722,348	\$751,171	\$675,290	\$723,793	(\$27,378)

E. UNDESIGNATED FUNDS FORWARDED TO FISCAL YEAR 2010-2011 GENERAL FUND

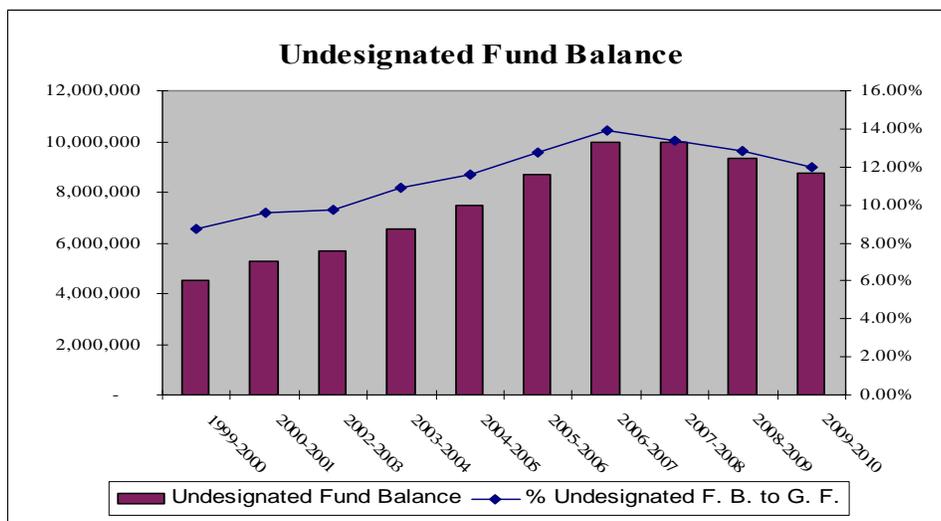
Undesignated funds forwarded to the General Fund are targeted either to meet “one time” capital costs or to minimize the need for property tax support of the general operating program. Funding to meet operating program expenses is considered a base revenue since it must be provided on an annual basis or the property tax need in the following year will have to increase in direct proportion to the reduction in undesignated funding support. Funding for “one time” capital projects does not have the same effect since there are no recurring program expenses. For the 2010-2011 fiscal year, it is proposed to use \$1,200,000 from the General Fund’s Undesignated Fund Balance is presented on the next page.

Undesignated Fund Balance June 30, 2009		\$9,335,780
Fund Balance as a % of 2009-2010 General Fund		12.71%
2009-2010 Projected Operating Surplus		\$593,795
Funds Forwarded to Finance 2010-2011 Program		(1,200,000)
Undesignated Fund Balance June 30, 2010		\$8,729,575
Fund Balance as a % of 2010-2011 General Fund		11.99%
2010-2011 Projected Operating Surplus		\$250,000
Funds Forwarded to Finance 2011-2012 Program		(1,000,000)
Undesignated Fund Balance June 30, 2011		\$7,979,575
Fund Balance as a % of 2011-2012 General Fund		11.19%

The General Fund's Undesignated Fund Balance should be between ten (10%) and fifteen (15%) percent of the value of the General Fund. The value of the Undesignated Fund Balance as of June 30, 2009 was \$9,335,780 or 12.71% of the adopted FY 2009-2010 General Fund. The planned use of \$1,200,000 in funding support for the 2010-2011 fiscal year will provide a projected Undesignated Fund Balance of \$8,729,575 or 11.99% of the Proposed General Fund at the close of FY 2009-2010.

It is strongly recommended that the Town continue to maintain an undesignated fund balance of 10% to 15% of the General Fund operating budget. This amount of undesignated fund balance is necessary to provide for proper cash flow, address unforeseen conditions not included in the budget, provide reserves for future Superfund liability costs, and indicate financial strength to bond rating agencies and to help finance future budgets. Maintaining a proper UFB during difficult economic times is key to the long term financial stability of the Town's financial operations. The significant decline in the undesignated fund balance over such a short period of time warrants a reduction of the amount used to finance the upcoming FY2010-2011 budget. Unfortunately, the unprecedented State Aid to Local Governments reductions incurred during past two fiscal years and the anticipated loss of additional State aid in FY 2010-2011 require continued dedication of UFB revenue to stabilize the municipal budget.

The chart below documents the value of the General Fund's Undesignated Fund Balance and the value that undesignated funds represented as a percentage of the following General Fund's Adopted Budget over the past ten (10) years.



II. GENERAL FUND EXPENDITURE STATEMENT

The General Fund is divided into six major sections:

- A. General Fund Operating Program - provides for the cost of operating all municipally administered programs.
- B. Capital Budget Program - provides the first-year funding requirements of the Town's Capital Improvement Program.
- C. Debt Service Payments - provides payments for all school and municipal debt programs that are due during the Fiscal Year.
- D. Transfer to Utilities Funds - provides the necessary municipal subsidy to keep these programs operating at a level whereby projected incomes are equal to anticipated expenses.
- E. Transfer to Senior Services - provides the necessary property tax support to operate the Senior Transportation, Adult Day Services, Elderly Nutrition, and Senior Center programs.
- F. Transfer to School Fund - provides property tax support necessary to meet the approved cost of elementary and secondary education. It is noted that the debt service for all school buildings is provided through the General Fund.

A summary of the General Fund Program is as follows:

General Fund Functional Distribution	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
General Administration	\$3,163,318	\$2,960,212	\$2,900,949	\$2,979,335	\$19,123	0.65%
Public Safety Program	6,533,435	6,577,842	6,397,444	6,626,210	48,368	0.74%
Public Services Program	2,092,612	2,284,306	2,244,052	2,193,774	(90,532)	-3.96%
Human Services Program	188,927	166,750	166,750	145,400	(21,350)	-12.80%
Senior Program Transfer	414,050	414,396	414,396	349,948	(64,448)	-15.55%
Parks and Recreation Program	1,272,317	1,320,469	1,236,368	1,317,088	(3,381)	-0.26%
Library Services Program	936,811	952,252	939,070	940,779	(11,473)	-1.20%
Employment Services Program	4,609,698	4,687,179	4,655,523	4,701,499	14,320	0.31%
Operating Program Total	\$19,211,168	\$19,363,405	\$18,954,552	\$19,254,033	(\$109,372)	-0.56%
Debt Service Program	\$4,895,917	\$4,770,872	\$4,646,879	\$4,398,292	(\$372,580)	-7.81%
Capital Improvements	1,526,165	1,406,000	1,406,000	1,221,000	(185,000)	-13.16%
School Fund Tax Transfer	47,909,928	47,909,928	47,909,928	47,909,928	0	0.00%
Functional Distribution Total	\$73,543,179	\$73,450,205	\$72,917,359	\$72,783,253	(\$666,952)	-0.91%

A. GENERAL FUND OPERATING PROGRAM

A General Fund Operating Program in the amount of \$19,254,033 is proposed for Fiscal Year 2010-2011, which is \$109,372 or 0.56% less than the adopted Fiscal Year 2009-2010 program. It is noted that only the General Administration and Public Safety components are proposed at higher levels than the current year. The proposed program reductions presented in this budget document are the direct result of three key factors: loss of State Aid to Cities and Towns, the poor condition of the local and State economies, and the local taxpayers' ability to pay a high property tax burden.

The State's cancellation of the General Revenue Sharing Program in FY 2008-2009 and the State's planned elimination of the fourth quarter payment of budgeted Motor Vehicle Excise Tax reimbursements have created material structural imbalance in the General Fund. Development of the FY 2010-2011 General Fund also assumes that the State will for the third consecutive year reduce state revenue commitments to local government. As previously noted, forecasted losses in State revenue transfers to the Town's Operating Program in FY 2010-2011 will be \$1,859,596 less than budgeted in the current year. This State revenue loss is equal to 9.7% of the Town's Proposed Municipal Operating Budget for FY 2010-2011. This unprecedented reduction in State aid mandates restructuring of the municipal program where possible to limit the need for increasing the Town's Property Tax Levy.

In developing the FY 2010-2011 Operating Program the Town's objective was to develop an operating program with no growth over the current year appropriation. That goal has been met, however, many reductions were required that will reduce the municipal workforce by 4.2 full time positions, reduce part time hours in many departments, and reduce operating budget contracted services and materials below current levels. A summary of necessary reductions is as follows:

Acct	Department	Object Code	Reductions	
0120	Budget Adoption Process	Printing - Referendum Ballots	(\$2,000)	Print 50% of Voter Ballots
0210	Legal Services	Retainer Increase	(4,746)	Second Year without Increase
0310	Town Clerk	Half Time Clerk	(10,197)	Includes 10% Benefits
0410	Canvassing	Police Officers at Polls	(12,000)	No Police Officers stationed at Polls
0520	Personnel Administration	General Program	(1,360)	Educational Programs & Incentives
0540	Town Hall Operations	Building Improvements	(4,400)	Use of Capital Reserve Holdings
0610	Finance Department	Pt. Time Purchasing Ck	(2,075)	Reallocate Work Load
0610	Finance Department	Overtime	(2,200)	Reallocate Work Load
0610	Finance Department	Professional Services	(5,000)	Consultant Use Reduction
0650	Geographic Information	Professional Services	(1,000)	Consultant Use Reduction
0720	Planning Department	Professional Services	(10,000)	Consultant Use Reduction
0740	Zoning and Inspection	Part Time Hours	(3,244)	Reduction in Paid Hours
0810	Police Department	Reduce Patrol Officers (2)	(82,034)	Reduction of Patrol Officer Positions
0810	Police Department	TAP OT Hours	(42,806)	Cancellation of Program
0810	Police Department	Clothing Purchases	(8,000)	Reduction in Uniform Purchases
0820	Animal Control Services	Part Time Hours	(5,814)	Reduction in Road and Shelter Hours
0840	Communications Department	Part Time and OT Hours Reduced	(6,790)	Reallocate Work Load
0860	Harbor Patrol	Part Time Hours	(1,770)	Reduction in Coverage of Pond
0920	Highway Department	Reduce Equipment Operator (1)	(34,840)	Reduction of Equipment Operator Position
0920	Highway Department	Overtime Hours	(2,000)	Reallocate Work Load
0920	Highway Department	Professional Services	(7,282)	Reduce 3rd party services
0920	Highway Department	Chemicals	(15,000)	Reduced Salt and Sand Reserve
0960	Street Lighting	Utility Charge Reduction	(10,000)	Reduction in Lighting Wattage (Pending)
0970	Wastewater Transfer	Shared Services for ISDS Mgt.	(14,025)	Shared Services with WW Personnel
1000	H. S. Agency Funding	Reduction in Public Funding	(21,350)	Various Reductions to Numerous Agencies
1001	Senior Services Transfer	Combined Rec and SS Director	(44,845)	Reduction in Work Force
1110	Recreation Administration	Combined Rec and SS Director	(18,020)	Reduction in Work Force
1111	Recreation Maintenance	Part Time and OT Hours Reduced	(6,673)	Reallocate Work Load
1111	Recreation Maintenance	Various Reductions in Materials	(5,000)	Reduced Improvements in Parks
1210	Library Program	Reduction of Librarian II Position	(44,865)	Reallocate Work Load
1300	Boards and Agencies	Reduction in Contributions	(5,150)	Various Reductions to Numerous Agencies
1510	Social Security (FICA)	Reduction in Contributions	(26,458)	Reduction in Payroll Subject to FICA
1520	Retirement Contributions	Reduction in Contributions	(19,176)	Reductions in Payroll Subject to Retirement
1530	Health Insurance Transfer	Reduction in Contributions	(59,662)	Reduction of 4.2 Full Time Positions
	Operational Program Reduction Total		(\$539,783)	
1710	Capital Budget	Multiple Program Reductions	(185,000)	
1810	Fund Contingency	General Reduction Need	(10,000)	
	Total Municipal Budget Reductions Total		(\$734,783)	

Personnel Program Reductions

It is proposed to reduce the full time General Fund work force by 4.2 Full Time Equivalent (FTE) positions. None of these position reductions will require layoff of existing personnel. The overall cost savings associated with the reduction of these positions inclusive of employment benefits cost is \$262,429.

In addition to the above noted loss in full time personnel, seven municipal departments will see reductions in the number of paid hours available for part time employees. The cost saving associated with these reductions is \$83,569.

General Personnel Program Adjustments

All four municipal labor contracts expired June 30, 2009. New contracts have been negotiated with three of the Town's organized labor groups. The Police Contract (International Brotherhood of Police Officers – IBPO) agreed to a three year contract starting July 1, 2009 that provides for no salary increases in the first year (FY 2009-2010) and 2.25% salary increases in the second and third year of the contract. In addition, the contract increases employee health care co-payment from 5% of premium to 10% on January 1, 2011 and 15% on January 1, 2012 for all employees hired before July 1, 2002. All employees hired after this date currently pay 20% of premium. The Emergency Medical Services Contract (International Association of Firefighters – IAFF) also agreed to a three year contract starting July 1, 2009 with the same salary terms as the police unit. Employee health care co-pays for employees hired prior to July 1, 2002 will increase from 5% of premium to 10% on July 1, 2010 and 15% on July 1, 2011. Employee health care co-payments for employees hired after July 1, 2002 will remain at 20% of premium. Public Works, Public Safety Dispatchers, and Animal Control Officers are represented by (Council 94 of the American Federation of State County and Municipal Employees – AFSCME.) This labor group also agreed to a three year contract beginning July 1, 2009 subject to the same salary increase as the other two bargaining units. This contract also requires increases in employee health care co-payment from 5% of premium to 10% on January 1, 2011 and 15% on January 1, 2012 for all employees hired prior to July 1, 2002. All employees hired after this date will continue to pay 15% of health care premium costs. The Town also maintains a labor contract with its non-supervisory municipal employees. This group is represented by the Rhode Island Chapter of the National Education Association – (RINEA). The Town has not yet negotiated a successor agreement with this group. For budgetary purposes, no salary increase was factored into estimated expenditures for FY 2009-2010, however a 2.25% salary increase has been projected for FY 2010-2011. Employee co-payment increases similar to those negotiated in the IBPO and Council 94 contracts have also been incorporated into the FY 2010-2011 budget forecast.

Municipal employees not members of a bargaining unit received no salary increase in FY 2009-2010. For FY 2010-2011 a 2.25% salary increase is proposed. Non-organized employees hired prior to July 1, 2002 currently pay a 10% of health care premium co-payment. No increase is proposed in FY 2010-2011. Non-organized employees hired after July 1, 2002 currently pay a 15% health care co-payment.

Non Personnel Related Reductions

The severity of the structural adjustments needed to offset the forecasted losses in the General Fund Revenue Statement also requires significant reductions in non-personnel related areas. Substantial reductions totaling \$99,813 have been made in many operating departments relative to materials and supplies and contractual services. Impacted areas are specifically identified in the General Fund Line Item Detail section of this budget document.

Funding contributions made to many Human Service Agencies and Service Organizations have also been cut back by \$21,350 to reduce the overall municipal tax burden. Budgetary detail relative to proposed funding levels can be found in the General Fund narrative section.

As detailed on page M -24 of this message, the Capital Budget has also been reduced by \$185,000 in an effort to offset a portion of the need for increasing the municipal property tax burden.

While the planned decrease of \$734,783 included in the General Fund budget will result in reducing the level of municipal services provided, reducing the contributions made to outside agencies, and reducing the scope of the Town's Capital Improvement Program, the changes are necessary to protect the long term financial integrity of the municipal budget program.

MUNICIPAL PERSONNEL PROGRAM. An \$88,092 or 0.9% increase in the cost of the General Fund Personnel Program for Fiscal Year 2010-2011 is proposed.

1. Proposed Personnel Program

The projected cost of salary and employment benefits for the FY2010-2011 municipal program is presented as follows:

Department	Full Time 101	Part Time 102	Seasonal 103	Overtime 104	Other Paid Leaves 105- 108	Longevity 109	Total Personnel
Town Council	\$0	\$11,000	\$0	\$750	\$0	\$0	\$11,750
Budget Adoption Process	0	0	3,565	693	0	0	4,258
Probate Judge	0	4,000	0	0	0	0	4,000
Town Clerk's Office	228,562	0	0	500	0	9,119	238,181
Canvassing Authority	36,492	2,665	27,985	1,032	0	928	69,102
Town Manager	280,065	7,091	0	2,000	10,000	6,928	306,084
Personnel Administration	60,571	7,091	0	0	0	1,577	69,239
Town Hall	39,619	7,454	0	1,000	0	1,856	49,929
Finance Department	371,825	49,800	0	1,000	9,700	15,399	447,724
Tax Assessor	231,538	0	0	0	0	7,316	238,854
Assessment Board	0	1,800	0	0	0	0	1,800
Data Processing	138,148	0	0	0	0	1,748	139,896
GIS Program	68,890	0	0	0	0	1,365	70,255
Planning Board	0	4,680	0	0	0	0	4,680
Planning Department	265,206	6,500	0	1,000	0	5,078	277,784
Zoning Board	0	2,100	0	1,800	0	0	3,900
Building/Zoning	189,945	15,950	0	0	0	6,223	212,118
Police Department	3,737,019	33,059	68,485	415,000	100,000	28,771	4,382,334
Animal Control	113,803	48,838	0	2,750	0	6,224	171,615
Communications	110,594	28,377	0	10,000	0	2,239	151,210
Harbor Patrol	0	20,000	0	0	0	0	20,000
Emergency Medical Services	763,045	89,000	0	129,000	32,650	17,689	1,031,384
Public Works - Adm.	212,400	3,200	0	500	0	7,595	223,695
Highway Department	713,680	5,000	50,000	9,000	2,524	29,266	809,470
Tree Warden	0	7,141	0	0	0	0	7,141
Recreation	483,491	56,185	242,812	12,666	0	12,693	807,847
Libraries	488,520	189,690	0	580	0	15,388	694,178
2010-2011 General Fund	\$8,533,413	\$600,621	\$392,847	\$589,271	\$154,874	\$177,402	\$10,448,429
Full Time Employees	167.95						
Average Salary	\$50,809	1,665	3.4%				
2009-2010 General Fund	\$8,460,206	\$598,611	\$369,445	\$640,557	\$121,500	\$170,018	\$10,360,337
Full Time Employees	172.15						
Average Salary	\$49,144						
Increase (Decrease)	\$73,207	\$2,010	\$23,402	(\$51,286)	\$33,374	\$7,384	\$88,092
Percent	0.9%	0.3%	6.3%	-8.0%	27.5%	4.3%	0.9%

Personnel Program	2008-2009 Adopted	2009-2010 Adopted	2010-2011 Proposed	Increase Dollars	Increase Percent
Full Time	\$8,725,508	\$8,460,206	\$8,533,413	\$73,207	0.87%
Part Time	659,753	598,611	600,621	2,010	0.34%
Seasonal	410,155	369,445	392,847	23,402	6.33%
Overtime	766,955	640,557	589,271	(51,286)	-8.01%
Longevity/Other	285,742	291,518	332,276	40,758	13.98%
Total	\$10,848,113	\$10,360,337	\$10,448,429	\$88,092	0.85%
Full Time - Employment Benefits					
Retirement	\$893,836	\$775,569	\$726,895	(\$48,674)	-6.28%
Health Care - Full Time	2,158,927	1,912,497	1,937,722	25,225	1.32%
Life Insurance	11,142	10,835	10,552	(283)	-2.61%
Total Cost	\$3,063,905	\$2,698,901	\$2,675,169	(\$23,732)	-0.88%
Employees	178.75	172.15	167.95	(4.20)	-2.44%
Cost Per Employee	\$17,141	\$15,678	\$15,928	\$250	1.60%
Benefits % of Average Salary	28.2%	26.1%	25.6%	-0.4%	-1.72%
Program Category					
Personnel	\$10,848,113	\$10,360,337	\$10,448,429	\$88,092	0.85%
Employment Benefits	3,063,905	2,698,901	2,675,169	(23,732)	-0.88%
Total Personnel	\$13,912,018	\$13,059,238	\$13,123,598	\$64,360	0.49%
Total Operating Program	\$19,905,880	\$19,363,406	\$19,254,033	(\$109,373)	-0.56%
Personnel Program as a % of Operating Program	69.89%	67.44%	68.16%		

2. Personnel Allocation Revisions

For the 2010-2011 fiscal year, 167.95 Full Time Equivalent (FTE) employees are proposed, a decrease of 4.2 FTEs from the current base year allocation of 172.15 and a two year reduction of 10.8 FTE or 6.0% of the FY 2008-2009 workforce of 178.75 full time positions.

Position Reduction	Salary	FICA	Retire	Health	Total
2 Police Officers	\$82,034	\$6,276	\$10,336	\$23,910	\$122,556
1 Equipment Operator	34,840	2,665	2,160	11,899	51,564
1 Librarian	44,865	3,432	2,782	11,955	63,034
0.2 Recreation Director	18,020	1,379	1,117	4,760	25,276
Total	\$179,759	\$13,752	\$16,395	\$52,523	\$262,429

3. General Municipal Employees Longevity Program

Existing labor contracts with general government employees of the Town provide for longevity payments to all full and part time (on a prorated scale) employees, having more than four (4) years of service with the Town, based on the schedule appearing on the following page.

Longevity Schedule	FY 2010-2011
DPW, Recreation, Animal Control and Police Dispatchers - Council 94	\$109.20 Per Year of Service
General Municipal Employees – NEA	\$109.20 Per Year of Service
Non-Organized Municipal Employees	\$109.20 Per Year of Service
EMS Employees – IAFF	3.0% of Salary – between 5 and 10 years of service
	3.5% of Salary - between 10 and 15 years of service
	4.0% of Salary – between 15 and 20 years of service
	4.5% of Salary – over 20 years of service
Sworn Police Officers	3.5% of Salary – between 5 and 10 years of service
	5.5% of Salary - between 10 and 15 years of service
	7.5% of Salary – between 15 and 20 years of service
	9.5% of Salary – over 20 years of service

The cost of the Town’s Longevity program for the 2010-2011 Fiscal Year is \$308,596. (Police officer longevity amounts to \$131,194 and is budgeted in the Police Department’s full time salaries account; all other municipal employees’ longevity (\$177,402) is budgeted in each department’s longevity accounts.)

4. Employee Retirement Severance Cost

The FY 2010-2011 General Fund includes a total of \$135,174 in transfers from the Police, EMS and Public Services accounts to the “Compensated Absences Reserve Fund.” All costs associated with retiring employee severance costs shall be paid through the departing employee’s department appropriation (if funds are available) or through the Compensated Absences Reserve Fund. In total, six employees are considering retirement options in FY 2010-2011. The status of the Compensated Absences Reserve Fund is presented below.

Undesignated Fund Balance - June 30, 2009	\$481,440
Estimated FY 2009-2010 Transfer from General Fund	\$100,000
FY 2009-2010 Payouts - Estimate Only	(150,000)
Undesignated Fund Balance - June 30, 2010	\$431,440
Estimated FY 2010-2011 Transfer from General Fund	\$135,174
FY 2010-2011 Payouts - Estimate Only	(200,000)
Undesignated Fund Balance - June 30, 2011	\$366,614

5. Employee Health Insurance Costs

Beginning on August 1, 2002 the Town implemented an Employee Health Care Co-Share requirement for all new municipal employees. In subsequent years, all pre-August 1, 2002 employees were also required to contribute to the cost of their health care benefit. On or before January 1, 2011 all municipal employees, exclusive of RI NEA employees, shall have health care co-share requirements of at least 10%. Contract negotiations are required to determine rates of contribution for this employee group.

Budgeted Employee Co-Share Requirements for FY 2010-2011 are as follows:

Municipal Program					
Health Care Co-Share Summary	EMS	Police	Council 94	Non Organized	NEA Town
Hired Prior to July 1, 2002					
Prior to July 1, 2010	5%	5%	7%	10%	TBD
After July 1, 2010	10%	5%	7%	10%	TBD
After January 1, 2011	10%	10%	10%	10%	TBD
After July 1, 2011	15%	10%	10%	10%	TBD
After January 1, 2012	15%	15%	15%	15%	TBD
Hired After July 1, 2002					
Prior to July 1, 2010	20%	20%	15%	10%	TBD
After July 1, 2010	20%	20%	15%	15%	TBD
After January 1, 2012	20%	20%	15%	15%	TBD

A 2% increase in the General Fund's Health and Dental Care Transfer to the Health Care Reserve Fund is proposed for FY2010-2011. General Fund related Health Care Funding for the 2010-2011 fiscal year is proposed at \$2,972,173 or \$58,278 more than the current year appropriation of \$2,913,895. The Town and School Department contracted with the West Bay Health Care Collaborative in the current fiscal year on a "cost plus" policy basis. West Bay purchases Health Care services through RI Blue Cross and Blue Shield.

It is noted that effective with the start of the 2008-2009 fiscal year, the Town began to account for and reserve funds to meet anticipated costs associated with "Other Post-Employment Benefits" (OPEB). OPEB costs associated with post employment health care benefits include the annual payments to meet all unfunded accrued liability associated with both current and retired General Fund employees that are entitled to some form of employer paid health care benefits in retirement and the current year cost associated with OPEB benefits that current employees will earn in FY 2010-2011. The projected General Fund OPEB related costs for FY 2010-2011 include an annual required contribution (ARC) of \$796,000, less expected benefit payouts of \$526,000 leaving a net budget expense of \$270,000.

As of June 30, 2009, the Health Care Reserve Fund had an undesignated fund balance of \$2,191,158. The Unrestricted Fund Balance of the Health Care Reserve Fund includes \$1,735,059 in Town Funds and \$256,099 in School Funds.

6. Retirement System Contribution

All municipal employees are required to join the State administered Municipal Retirement System as a condition of employment. Municipal employees are placed in one of three independent retirement plans. The general municipal employees contribute seven (7%) percent of their gross earnings, exclusive of overtime, to participate in a 30-Year Retirement Plan with COLA. Police and EMS personnel participate in a 20-Year Retirement Plan with COLA and are required to make a payroll contribution equal to 9% of salary. The State Retirement Board uses an annual actuarial study to determine the "Employer's Contribution Rate" for each of the three retirement plans.

Employer required rates established by the State Retirement Board for the 2010-2011 Fiscal Year are presented as follows:

Retirement Contributions - General Fund					
Employee Group	FY 08 Rate	FY 09 Rate	FY 10 Rate	FY 11 Rate	Change
Police	16.29%	14.39%	12.24%	12.60%	0.36%
EMS	10.49%	6.53%	6.08%	3.28%	-2.80%
Municipal	6.68%	7.81%	6.92%	6.20%	-0.72%
Employee Group	FY 08 Cost	FY 09 Cost	FY 10 Cost	FY 11 Cost	Change
Police	\$475,858	\$405,357	\$344,521	\$352,197	\$7,676
EMS	76,435	48,853	45,963	25,608	(20,355)
Municipal	341,877	411,626	355,030	319,090	(35,940)
Total Cost	\$894,170	\$865,836	\$745,513	\$696,895	(\$48,618)

For the 2010-2011 fiscal year, employer retirement contributions and \$30,000 in non-state associated retirement funding are proposed at \$726,895 which is \$48,618 less than the current year appropriation.

It is noted that the Town provides one retired member of the police department and the spouse of a deceased member with an annual direct pension. These two individuals were not required to join the State retirement system when the Town agreed to participate in this retirement program in 1963. The FY 2010-2011 cost of the "Direct Pay" Police Pensions amounts to \$21,740 and is inclusive of a 3% COLA.

Municipal Insurance. The cost of municipal insurances in FY 2010-2011 is projected to remain the same as in the current year.

	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget
Municipal Insurance					
Liability & Property	\$283,364	\$304,676	\$255,037	\$280,540	(\$24,136)
Excess Liability	48,732	56,042	51,433	51,076	(4,966)
Life Policies	10,788	11,451	11,451	12,596	1,145
Deductibles	29,664	25,000	34,323	32,806	7,806
Total Program Cost	\$372,548	\$397,169	\$352,244	\$377,018	(\$20,151)
Other Fund Reimbursement	(\$162,756)	(\$187,169)	(\$143,423)	(\$158,197)	\$28,972
Dividend Credit	0	0	(8,821)	(8,821)	(8,821)
General Fund Share	\$211,795	\$210,000	\$210,000	\$210,000	\$0

B. CAPITAL BUDGET PROGRAM

A capital budget element of \$1,221,000 is proposed for Fiscal Year 2010-2011, which is a decrease of \$185,000 from the current year appropriation of \$1,406,000. During the current year, \$500,000 in revenue from the General Fund's Undesignated Fund Balance was used to offset an equal amount of property tax support associated with the Capital Budget. For the 2010-2011 fiscal year, it is proposed to use the same level of funding from the General Fund Balance.

A summary of the FY2010-2011 Capital Budget is presented as follows:

Capital Budget	2008-2009 Adopted	2009-2010 Adopted	2010-2011 Proposed	Increase Dollar
Recreational	\$208,000	\$175,000	\$150,000	(\$25,000)
Public Services	887,000	846,000	696,000	(\$150,000)
Public Safety	287,000	225,000	180,000	(\$45,000)
General Municipal	148,000	160,000	195,000	\$35,000
Annual Capital Budget	\$1,530,000	\$1,406,000	\$1,221,000	(\$185,000)
<i>Less Revenues From Undesignated Fund Balance</i>				
Public Safety Program	\$0	\$220,000	\$180,000	(\$40,000)
Public Services Program	500,000	100,000	320,000	220,000
Recreational Program	0	40,000	0	(40,000)
Municipal Program	0	140,000	0	(140,000)
Fund Balance Total	\$500,000	\$500,000	\$500,000	\$0
Property Tax Support	\$1,030,000	\$906,000	\$721,000	(\$185,000)

C. DEBT SERVICE PAYMENTS

For the 2010-2011 fiscal year, debt service payments shall require a property tax rate of \$0.53 per thousand dollars of assessed value, which is approximately \$0.05 less than the current year rate. School-related debt service, net of non-property tax revenues, will cost \$0.39 per thousand, a two cent decrease from the current year rate of \$0.41 per thousand. Municipal debt service requirements will require a tax rate of \$0.14 per thousand, which is three cents less than the current year rate.

No new debt is scheduled to be issued in FY 2010-2011.

A summary of the General Fund's Debt Service Program for FY 2010-2011 is presented on the following page.

Debt Service Program	Actual 2008-2009	Budgeted 2009-2010	Proposed 2010-2011	Increase (Decrease)
School Debt Service	\$3,510,155	\$3,424,593	\$3,164,869	(\$259,724)
Municipal Debt Service	1,385,762	1,346,279	1,233,423	(112,856)
Gross Debt Service	\$4,895,917	\$4,770,872	\$4,398,292	(\$372,580)
<i>Less 3rd Party Revenues</i>				
Library Aid	\$48,562	\$46,138	\$17,378	(\$28,760)
Recreation Impact Fees	97,984	96,139	128,485	32,346
Transfer From O. S. Reserve	325,000	325,000	350,000	25,000
M. V. & Inventory Taxes	116,578	89,246	80,434	(8,812)
State Construction Aid	1,009,808	1,058,200	948,806	(109,394)
School Fund Energy Savings	56,543	40,000	51,804	11,804
South Road School Fund Transfer	0	86,163	41,942	(44,221)
School Impact Fees	100,000	80,000	80,000	0
Other Revenues - Total	\$1,754,475	\$1,820,886	\$1,698,849	(\$122,037)
Net Property Tax Required	\$3,141,443	\$2,949,986	\$2,699,443	(\$250,543)
<i>(Below)/Over Budgeted</i>				
Tax Rate Per Thousand	\$0.61	\$0.58	\$0.53	(\$0.05)

D. SUMMARY OF UTILITIES FUNDS

Water Enterprise Fund. A Water Division Program in the amount of \$959,361 is proposed for the 2010-2011 fiscal year, which is \$20,122 more than the current year program appropriation. A comparison of program elements is shown as follows:

Water Enterprise Fund	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Dollars
Operating Expense	\$577,361	\$634,682	\$575,664	\$606,683	(\$27,999)
Materials & Supplies	32,985	28,210	25,000	26,700	(1,510)
Debt Service	84,397	85,813	85,813	85,931	118
Capital Improvements	(14,083)	55,000	55,000	60,000	5,000
System Wide Depreciation	180,336	135,534	180,006	180,047	44,513
Total Program	\$860,996	\$939,239	\$921,483	\$959,361	\$20,122

The cost associated with System-wide Depreciation must be increased in FY 2010-2011 to reflect the full value of annual depreciation of water system infrastructure. The current year budget estimate was in error, however as noted above the full value of infrastructure depreciation will be recognized in the estimated expenditures for FY 2009-2010.

The user rates currently in effect since July 2008 are as follows: residential dwelling unit base minimum of \$165 per year; additional unit charge of \$69 per year. An excess consumption charge of \$2.58 per 100 cu. ft. was established for all excess consumption over the 5,000 cu.ft. minimum allowance after July 1, 2008. A rate increase in the excess charge to \$2.71 per 100 cu. ft. is proposed

for FY2010-2011; however existing base minimum and additional unit charges will remain unchanged (see detail on page W-4).

A summary of the Rate Base Revenue Program is as follows:

FY 2010-2011 Metered Sales Estimated				
Base User Fees	Number of Units	Assessment Rate	Minimum Allowance (cu.ft.)	Total
Total Minimum Sales	2,749	\$165	5,000	\$453,585
Additional Units & Over Sized Meters				\$46,415
Prorated New Accounts				\$3,800
Excess Water User Fees	Excess Consumption	Assessment Rate	Excess Allowance (cu.ft.)	Total
Excess Sales	7,200,000	\$2.71	100	\$195,048
Total Metered Sales Income				\$698,848

Wastewater Enterprise Fund. For FY2010-2011, it is anticipated that the Wastewater Program will treat approximately 1,022 million gallons of wastewater from South Kingstown, Narragansett and URI users and 5.15 million gallons of septage from South Kingstown and Narragansett outlying property owners.

A three-year summary comparison of the Wastewater Program is as follows:

Expenditure Summary	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Inc. Over Prior Year
Operations Program					
Operating Expenses	\$2,471,921	\$2,568,080	\$2,510,176	\$2,575,195	\$7,115
Net Operating Program	\$2,471,921	\$2,568,080	\$2,510,176	\$2,575,195	\$7,115
Non-Operational Expenses					
Debt Service	\$93,207	\$92,387	\$92,388	\$92,024	(\$363)
Depreciation Expenses	589,605	372,314	346,507	342,000	(30,314)
Capital Budget	73,305	280,000	200,000	300,000	20,000
Contingency	1,401	5,000	5,000	5,000	0
Non-Operational Expenses	\$757,519	\$749,701	\$643,895	\$739,024	(\$10,677)
Total Program	\$3,229,440	\$3,317,788	\$3,154,071	\$3,314,219	(\$3,569)
Revenue Summary					
South Kingstown (Rate Payers)	\$1,454,354	\$1,494,328	\$1,464,866	\$1,511,825	\$17,497
Other Non-Regional Revenues	159,189	157,451	141,731	116,175	(41,276)
S.K Retained Earnings	0	4,442	0	0	(4,442)
S.K General Fund Transfer	24,155	23,025	8,000	9,000	(14,025)
Septage Income	305,471	306,000	309,000	309,000	3,000
Narragansett	709,627	763,247	760,222	783,443	20,196
University of RI	510,874	569,295	567,351	591,532	22,237
Total Revenues	\$3,163,670	\$3,317,788	\$3,251,171	\$3,320,975	\$3,187

The current rate structure established in June 2008 is as follows: minimum yearly user fee of \$220 for a single family dwelling with an allocation of 10,000 cu. ft., and an excess rate of \$2.65 per 100 cu. ft for consumption in excess of the 10,000 cu. ft. minimum allowance, that is processed after July 1, 2009.

The proposed excess discharge rate is \$2.75 per 100 cu. ft. (up from \$2.65 per 100 cu. ft.) for any excess discharge (over the first 10,000 cu. ft) entering the system after July 1, 2010.

A summary of the Rate Base Revenue Program is as follows:

South Kingstown Wastewater User Fee Summary					
	User Rate	Units	Actual 2008-2009	Estimated 2009-2010	Proposed 2010-2011
Residential Rate- FY 09	\$220	5,326	\$1,171,720		
Residential Rate- FY 10	\$220	5,398		\$1,187,560	
Residential; Rate- FY 11	\$220	5,458			\$1,200,760
Excess Consumption (in Cubic feet)					
			10,587,409	9,136,117	10,000,000
Excess Billing Rate on Prior Year Volume					
			\$2.35	\$2.55	\$2.65
Excess Revenue - Prior Year Rate (Volume/100*Rate)					
			\$248,804	\$232,971	\$265,000
Special Users					
			44,258	44,335	46,065
Total					
			\$1,464,782	\$1,464,866	\$1,511,825

Solid Waste Enterprise Fund. The Solid Waste Division facilities currently consist of the Rose Hill Regional Transfer Station (RHRTS) - a commercial recycling building and a residential recycling center. The primary mission of the Solid Waste Enterprise Fund is to provide residents of South Kingstown a means of proper solid waste disposal at an affordable price, while ensuring that residential users are recycling materials to the greatest extent possible.

The RHRTS began operation on December 13, 1983 serving as a regional solid waste disposal and recycling processing facility for the communities of South Kingstown and Narragansett. Operation of this facility and associated hauling of refuse to the RI Resource Recovery Corporation (RIRRC) Central Landfill has been performed on a contractual basis since 1984.

In November 2007, the Town Council authorized an award of bid to Waste Haulers, LLC, of Johnston, RI to provide RHRTS privatized operations for a five- (5) year period. This contract award provides the Town a long-term contract with disposal fee stability for the near future.

In order to ensure that all residents are meeting minimum recycling diversion levels, the Town Council adopted amendments to the Solid Waste Management Ordinance in May 2008, requiring each and every curbside residential customer to recycle State mandated recyclable commodities.

In order to facilitate maximum recycling efforts, the Town secured a \$900,000 grant award from RIRRC in September 2007 to implement a comprehensive Town-wide recycling program. The

majority of grant funding, which runs through June 30, 2010, has been used to procure 64 gallon rolling recycling totes for residents opting for private curbside recycling service. Funding has also been used to hire a part-time Recycling coordinator and institute a Town-wide public outreach and education program.

Effective January 1, 2008, the Town's municipal solid waste cap is allocated differently than in prior years. Private refuse haulers that collect curbside residential waste must secure a haulers license issued by the Town. As a condition of license approval, the hauler must provide the Public Services Department a customer roll, whereby municipal solid waste (MSW) tonnage is allocated to the hauler based upon their number of customers. As such, the total amount of annual municipal tonnage is expected to decline on an annual basis.

The Public Services Department began tracking recycling diversion rates in FY2009-2010 for the six-(6) private refuse collection firms providing curbside refuse and recycling service in Town. Private haulers that do not meet minimum diversion rates are issued a Notice of Violation (NOV). Although RHRTS residential users continue to be aggressive recyclers, the majority of local private haulers providing curbside collection services need to increase recycling compliance with their customers. As residents become more accustomed to separating recyclables from their solid waste stream, dramatic increases in recycling tonnages can be expected.

E. TRANSFER TO SENIOR SERVICES

The proposed FY2010-2011 operating budget for the Senior Services Department is \$714,648 representing a decrease of \$38,373 from the adopted FY 2009-2010 program funding level of \$753,020. A general fund transfer of \$349,948 is proposed for FY 2010-2011, representing a decrease of \$64,448 less than the general fund transfer for FY 2009-2010 of \$414,396. It is estimated that \$489,365, or 68.5% of the total cost for Senior Services will be funded from local (South Kingstown, Narragansett and North Kingstown) revenue sources.

A summary of the FY 2010-2011 Senior Services Program is shown below:

	2008-2009	2009-2010	2009-2010	2010-2011	Increase
Senior Services Program	Actual	Adopted	Estimated	Proposed	Over PY
Senior Transportation Program	\$71,246	\$79,390	\$64,441	\$69,232	(\$10,158)
Senior Nutrition Program	101,600	103,376	104,548	101,632	(1,744)
Adult Day Services Program	336,223	293,579	246,561	290,106	(3,473)
Senior Center Program	270,792	276,675	247,673	253,679	(22,996)
Senior Services Program Cost	\$779,861	\$753,020	\$663,223	\$714,648	(\$38,372)
South Kingstown General Fund Transfer	\$414,050	\$414,396	\$414,396	\$349,948	(\$64,448)
Narragansett Contribution	112,043	98,563	98,563	96,721	(1,841)
North Kingstown Contribution	90,288	55,598	55,598	42,696	(12,902)
Total Municipal Support	\$616,381	\$568,556	\$568,557	\$489,365	(\$79,192)

Senior Services Program revenues to be contributed by the Town's General Fund are documented as follows:

South Kingstown Contributions Senior Services Program	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over PY
Senior Transportation	\$78,849	\$79,390	\$79,390	\$69,232	(\$10,159)
Senior Nutrition	60,683	66,814	66,814	64,426	(2,388)
Adult Day Services	71,172	42,259	42,259	40,320	(1,939)
Senior Center	203,346	225,933	225,933	175,971	(49,962)
Total General Fund Transfer	\$414,050	\$414,396	\$414,396	\$349,948	(\$64,448)

The FY 2010-2011 Senior Services Program also includes program revenue supports from the Towns of Narragansett and North Kingstown, as follows:

Narragansett Contributions Senior Services Program	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	Increase Over PY
Senior Nutrition Program	\$34,278	\$34,222	\$34,222	\$34,865	\$643
Adult Day Services	57,765	39,341	39,341	26,856	(12,485)
Senior Center Program	20,000	25,000	25,000	35,000	10,000
Total Appropriations	\$112,043	\$98,563	\$98,563	\$96,721	(\$1,841)

North Kingstown Contribution	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	Increase Over PY
Adult Day Services	\$90,288	\$55,598	\$55,598	\$42,696	(\$12,902)
Total Appropriation	\$90,288	\$55,598	\$55,598	\$42,696	(\$12,902)

The third major funding source of the Senior Services Program is income from the State Department of Elderly Affairs. A summary of current and projected State Elderly Affairs funding levels is presented below:

State Grant Program Assistance	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over PY
Senior Nutrition Program	\$4,682	\$2,341	\$4,682	\$2,341	\$0
Adult Day Services Program	74,076	92,592	92,592	96,093	3,501
Senior Center Program	14,483	11,742	31,742	34,483	22,741
Senior Services Program Cost	\$93,241	\$106,675	\$129,016	\$132,917	\$26,242

F. TRANSFER TO SCHOOL FUND

For the 2010-2011 fiscal year, the School Committee has proposed a \$58,647,873 School Fund Budget, representing a \$964,090 decrease from the current year School Program of \$59,611,963.

Property tax support necessary to fund the School Committee's proposed program and School Debt Service costs would amount to \$50,931,508 a decrease of \$152,863 from the current year appropriation of \$51,084,371 as shown below:

School Program Tax Requirements	School Comm. Actual 2008-2009	School Comm. Adopted 2009-2010	School Comm. Proposed 2010-2011	\$ Change Over/(Under) Existing Yr.
School Program				
School Operating Fund Transfer	\$47,909,928	\$47,909,928	\$47,909,928	\$0
School Debt Service Cost	3,510,155	3,424,593	3,164,869	(259,724)
Less School Revenues	(1,166,351)	(1,264,363)	(1,122,552)	141,811
Direct School Related Tax Support	\$50,253,732	\$50,070,158	\$49,952,245	(\$117,913)
Tax Overlay/Proration	965,625	1,014,213	979,263	(34,950)
Total School Related Tax Support	\$51,219,357	\$51,084,371	\$50,931,508	(\$152,863)
Motor Vehicle Excise Tax	(1,832,985)	(\$1,472,030)	(\$1,445,325)	\$26,706
School Related Tax Need	\$49,386,372	\$49,612,340	\$49,486,183	(\$126,157)
Percent Increase	4.96%	0.46%	-0.25%	-0.25%
School Related Property Tax Rate	\$9.62	\$9.57	\$9.49	(\$0.08)
Taxable Roll (000)	\$5,133,444	\$5,182,620	\$5,214,620	\$32,000

SCHOOL FUND FINANCIAL POSITION

The School Department estimates that it will close the current fiscal year with a \$745,373 operating surplus. This estimate is based on under-spending the adopted School Fund by \$1,366,701 and receiving \$621,328 less in revenues than forecast in the School Committee's Adopted FY 2009-2010 Revenue Statement. The major cost factors contributing to this projected operational surplus are identified in the following chart.

Major Cost Variances in FY 2009-2010	
Worker Compensation - Dividend paid by Insurer	\$34,523
Unemployment - Less than budget estimate	55,889
Teacher Retirement - Pension Reform (Age increase and 3 -5 year income averaging)	619,524
Outside Tuitions - Fewer Out-of-District Placements	152,384
Charter School Transfer - Fewer students enrolled in Charter Schools	192,059
Transportation - State Transportation System cost savings	140,000
Total of Major Under Expenditures	\$1,194,379
State Aid Reduction - Pension Reform - Reduction of estimated retirement cost savings	(621,328)
Total of Major Revenue Reductions	(\$621,328)

The School Committee's projected surplus for FY 2009-2010 is based on budgetary assumptions that may require revisions. In December 2009 the Governor submitted to the General Assembly a Supplemental Budget that proposed a 3% mid-year reduction in education aid to all local school district in FY 2009-2010 and proposed the elimination of all Cost of Living Adjustments (COLA) from the State administered teacher retirement system for members who were not eligible to retire on or before September 30, 2009. The projected saving associated with a lower employer contribution rate (2% reduction) was also identified as an additional reduction in the State's FY 2009-2010 budgeted state aid to education. The estimated value of the mid-year general aid reduction was \$20.5 million and the proposed COLA reduction was presented at \$18.5 million.

The Governor's Supplemental FY 2010 Budget has yet to be acted on by the General Assembly. Therefore, it cannot be determined at this time what impact the Governor's Budget revisions will have on the current year school budget. It is, however, probable that material revision in the level of state support of local education program will occur.

To evaluate properly the potential impact that the supplemental budget may have on the South Kingstown School Program, I have prepared the following chart that presents the School Committee's Estimated Income and Expense Statement for FY 2009-2010 and compares this estimate to two other scenarios. The first forecasts the impact were the supplemental budget adopted as proposed and the second documents the impact were the Governor's education aid reduction approved without the elimination of the COLA benefit.

	Adopted Budget 2009-2010	School Dept. Estimated 2009-2010	Governor with Retirement Change 2009-2010	Governor w/o Retirement Change 2009-2010
Revenue Statement				
State Aid	\$10,364,027	\$9,224,287	\$8,313,355	\$8,313,355
Federal Stabilization Aid	0	518,412	591,203	591,203
Total State and Federal	\$10,364,027	\$9,742,699	\$8,904,558	\$8,904,558
Total Local Revenue				
	\$1,338,008	\$1,338,008	\$1,338,008	\$1,338,008
Property Tax Appropriation				
	\$47,909,928	\$47,909,928	\$47,909,929	\$47,909,928
Total Income	\$59,611,963	\$58,990,635	\$58,152,495	\$58,152,494
Expense Statement				
Salaries	\$34,210,016	\$34,043,900	\$34,043,900	\$34,043,900
Benefits	14,935,271	14,213,998	13,649,851	14,213,998
Professional Services	1,345,149	1,213,446	1,213,446	1,213,446
Property Services	565,163	649,429	649,429	649,429
Other Services	6,564,461	6,130,254	6,130,254	6,130,254
Supplies	1,562,735	1,568,194	1,568,194	1,568,194
Equipment	429,168	426,041	426,041	426,041
Total Expense	\$59,611,963	\$58,245,262	\$57,681,115	\$58,245,262
Difference	\$0	\$745,373	\$471,380	(\$92,768)

As illustrated in this chart, the financial position of the School Fund as of June 30, 2010 may be subject to substantive change dependent on the actions of the General Assembly. It is noted that the General Assembly passed legislation, after adoption of the FY 2009-2010 School Fund, that reduced local pension costs by increasing the minimum age of retirement (based on years of service) with a target age of 62 and increasing from a 3 to a 5 year average for calculating retirement benefits. The projected cost savings resulting from these benefit revisions was \$621,328 (as previously identified on Page M – 30). This “savings” was then used to reduce the level of education aid provided to the local school districts. The General Assembly rejected the Governor’s proposal to limit the COLA benefit provision for all teachers not eligible to retire on or before July 1, 2009 in the development of the FY 2009-2010 budget. Therefore, the Governor’s Supplemental Budget proposing the same retirement benefit restructuring, less than six months after the General Assembly rejected this proposal, suggests little legislative support.

The actions that the General Assembly will take in addressing the projected \$225 million deficit in the State budget during FY 2009-2010 are critical to the establishment of a baseline for development of the FY 2010-2011 State Budget. As noted, while the School Committee is estimating a FY 2009-2010 surplus of \$745,373, the actions of the General Assembly could actually place the School Fund into an operating deficit of \$92,768.

A summary of the estimated values associated with Undesignated Fund within the School Fund at the close of FY 2009-2010 based on the three scenarios presented on the previous page is as follows:

School Fund Equity Account Summary	School Committee Estimated 2009-2010	Governor's with Retirement Change 2009-2010	Governor's w/o Retirement Change 2009-2010
Undesignated Fund Balance June 30, 2009	\$1,937,290	\$1,937,290	\$1,937,290
Fund Balance as a % of 2009-2010 School Fund	3.25%	3.25%	3.25%
2009-2010 Projected Operating Surplus	\$745,373	\$471,380	(\$92,768)
Funds Forwarded to Finance 2010-2011 Program	(484,322)	(484,322)	(484,322)
Undesignated Fund Balance June 30, 2010	\$2,198,341	\$1,924,348	\$1,360,200
Fund Balance as a % of 2010-2011 General Fund	3.77%	3.34%	2.34%

Fiscal Year 2010-2011

The Governor released his FY 2010-2011 Budget on February 2, 2010. The proposed budget includes an across the board 3.8% local education aid reduction and assumes that the General Assembly will approve his FY 2010 Supplemental Budget as presented. As such, both spending plans include reductions in local education aid based on the teacher pension COLA benefit being deleted for future retirees. For our school district, this means an additional state aid reduction of \$564,147 in FY 2010 and a further reduction of \$589,534 in FY 2011. Should the General Assembly not approve the Governor’s COLA benefit reduction, either the amount of local aid to education will need to increase or school districts will be required to reduce the size and scope of their educational programs.

To better understand the financial impact associated with various options open to the General Assembly, I have prepared an additional chart that documents the School Committee's Recommended Budget's Income and Expense Statement and companion statements using the Governor's budgeted aid both with and without the COLA benefit revision.

	School Committee Recommended 2010-2011	Governor's with Retirement Change 2010-2011	Governor's w/o Retirement Change 2010-2011
Revenue Statement			
State Aid	\$8,763,073	\$8,425,386	\$8,425,386
Federal Stabilization Aid	492,491	371,476	371,476
Total State and Federal	\$9,255,564	\$8,796,862	\$8,796,862
Total Local Revenue			
	\$1,482,381	\$1,482,381	\$1,482,381
Property Tax Appropriation			
	\$47,909,928	\$47,909,928	\$47,909,928
Total Income	\$58,647,873	\$58,189,171	\$58,189,171
Expense Statement			
Salaries	\$34,372,106	\$34,372,106	\$34,372,106
Benefits	14,525,150	13,935,616	14,525,150
Professional Services	1,161,452	1,161,452	1,161,452
Property Services	569,363	569,363	569,363
Other Services	6,136,712	6,136,712	6,136,712
Supplies	1,520,319	1,520,319	1,520,319
Equipment	362,771	362,771	362,771
Total Expense	\$58,647,873	\$58,058,339	\$58,647,873
Difference	\$0	\$130,832	(\$458,702)

As noted above, the Town administration believes that should the worst case scenario occur, the School Committee's FY 2010-2011 expenditure forecast will require \$458,702 more than the revenue income will provide. The School Committee's Recommended Budget for FY 2010-2011 does not fully explore how the School Committee will address the potential of substantial income reductions should expenditure relief (pension reform) not be incorporated into the adopted State Budget for FY 2010-2011. Of equal importance and concern is the need for contingency planning should the adopted State Budget require a mid year restructuring as it has over the past two years.

It is recommended that the School Committee take the following actions prior to meeting with the Town Council on March 10th.

1. Prepare a budget reduction plan for FY 2009-2010 that can be instituted should the General Assembly approve a supplemental budget for FY 2009-2010 that reduces state aid yet does not provide additional pension reform. (Target Reduction of \$95,000).

2. Prepare a budget reduction plan for FY 2010-2011 that can be instituted should the Governor's local education aid program be approved by the General Assembly without pension reform. (Target Reduction of \$460,000).
3. Advise what additional actions can be taken to maintain a balanced budget during FY 2010-2011 should mid-year aid reductions be directed as a result of the State being required to adopt a Supplemental Budget that reduces education aid.

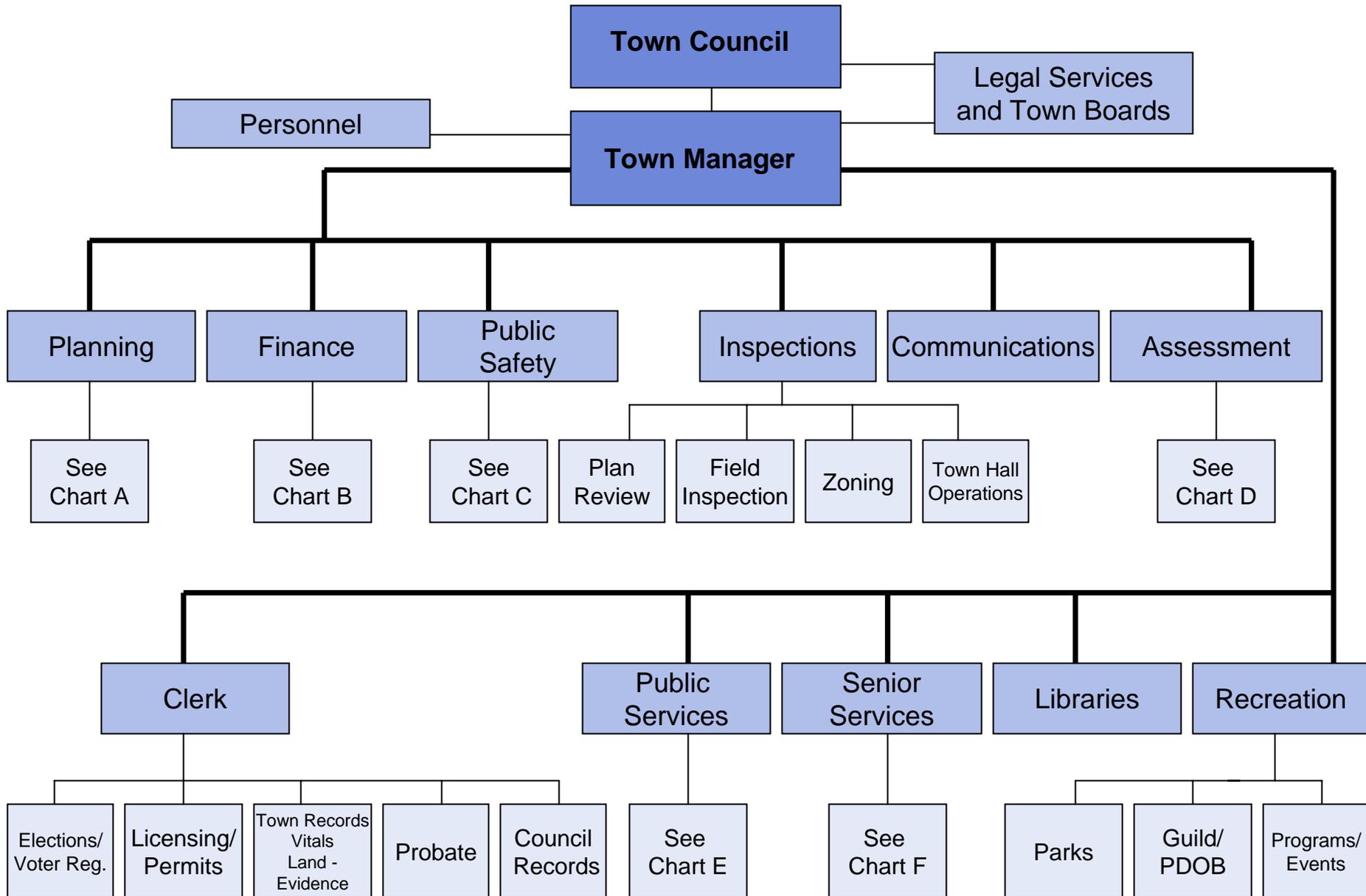
The Town Manager's Proposed Budget does not recommend any additional property tax support for the school system in FY 2010-2011. It is proposed that the Transfer of Property Taxes to the School Fund remain at \$47,909,928, the same amount provided in FY 2009 and FY 2010. This recommendation is the result of an anticipated loss of over \$2.1 million in state reimbursement of Motor Vehicle Excise Tax in FY 2010-2011 and is a key component of the budgetary restructuring needed to minimize the impact on the property tax base.

* * * * *

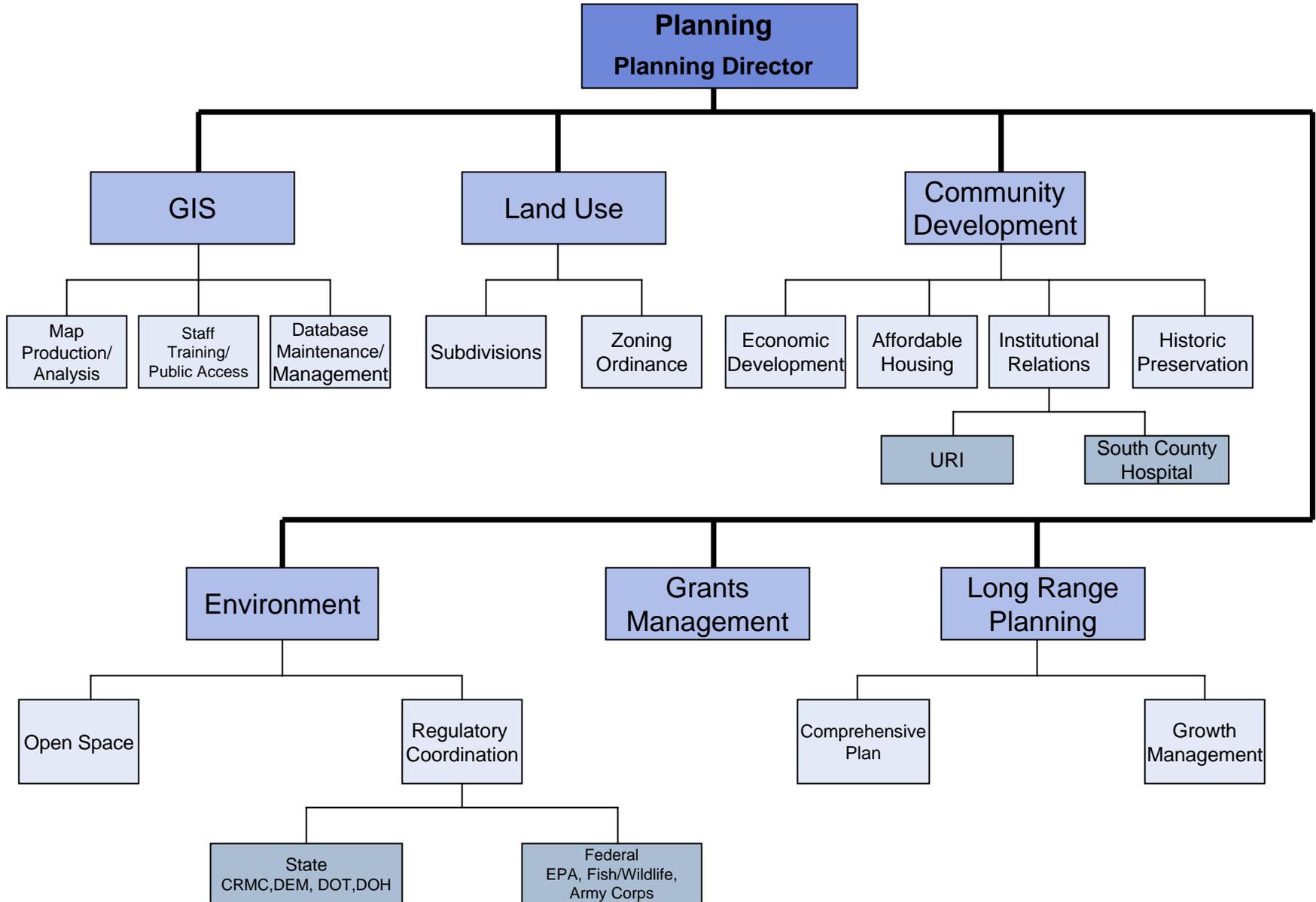
I would like to personally acknowledge the continued outstanding talents and services provided by Alan R. Lord, our Finance Director, Susan J. Macartney, Town Accountant and Andrew Nota, Director of Administrative Services for their invaluable assistance in the preparation of this Budget Document. I would also like to recognize the capable assistance of Colleen Camp, Executive Assistant to the Town Manager. Ms. Camp's assistance in the preparation of the General Fund's Budget Narrative and her tireless proofing and editing of the entire budget document provided me with the opportunity to spend more time analyzing budgetary requests and looking for additional economies. Without the professional assistance and personal dedication of these individuals, I could not have prepared this budget document.

**STEPHEN A. ALFRED
TOWN MANAGER**

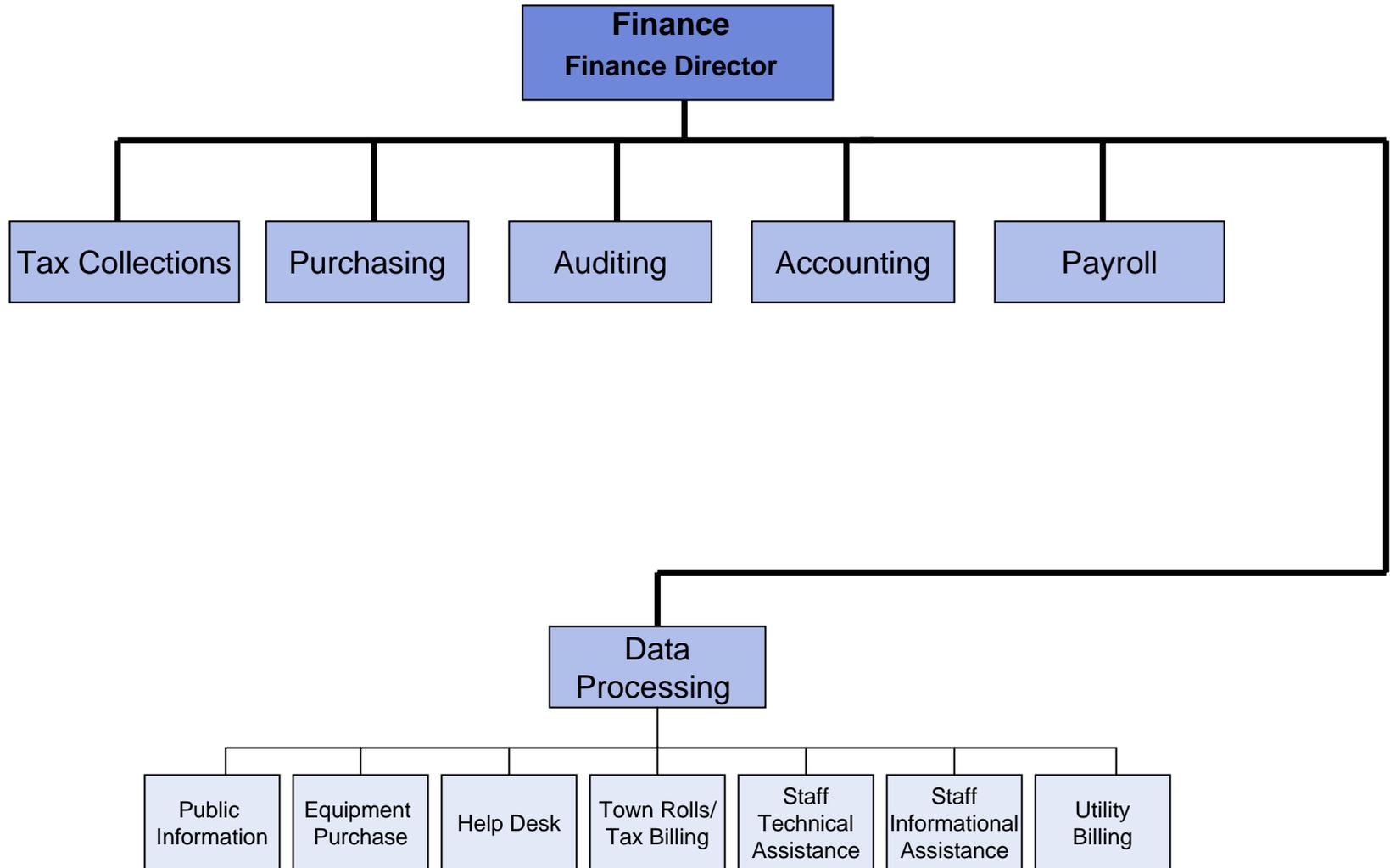
Town of South Kingstown –Organizational Chart



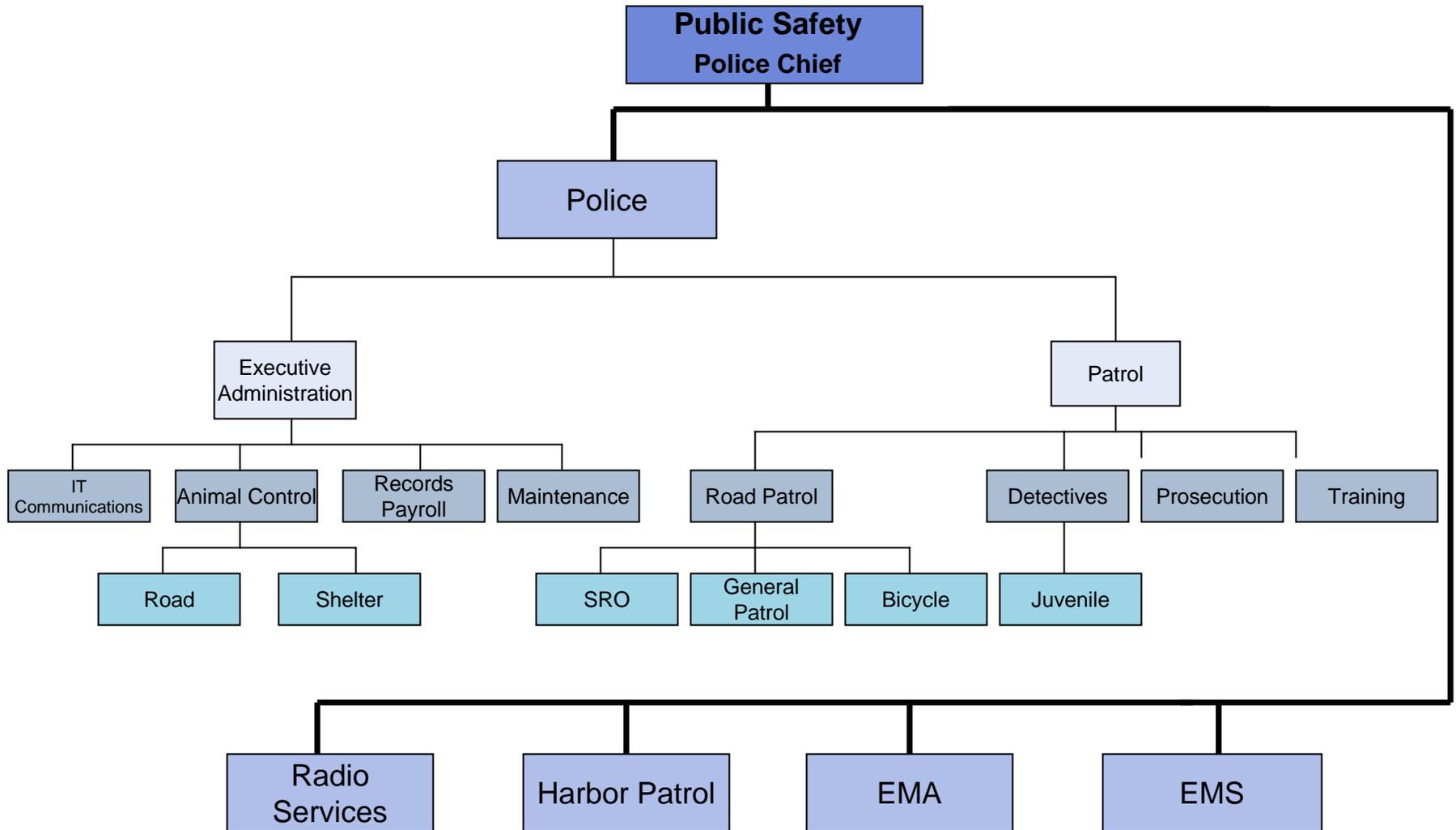
Town of South Kingstown –Organizational Chart A



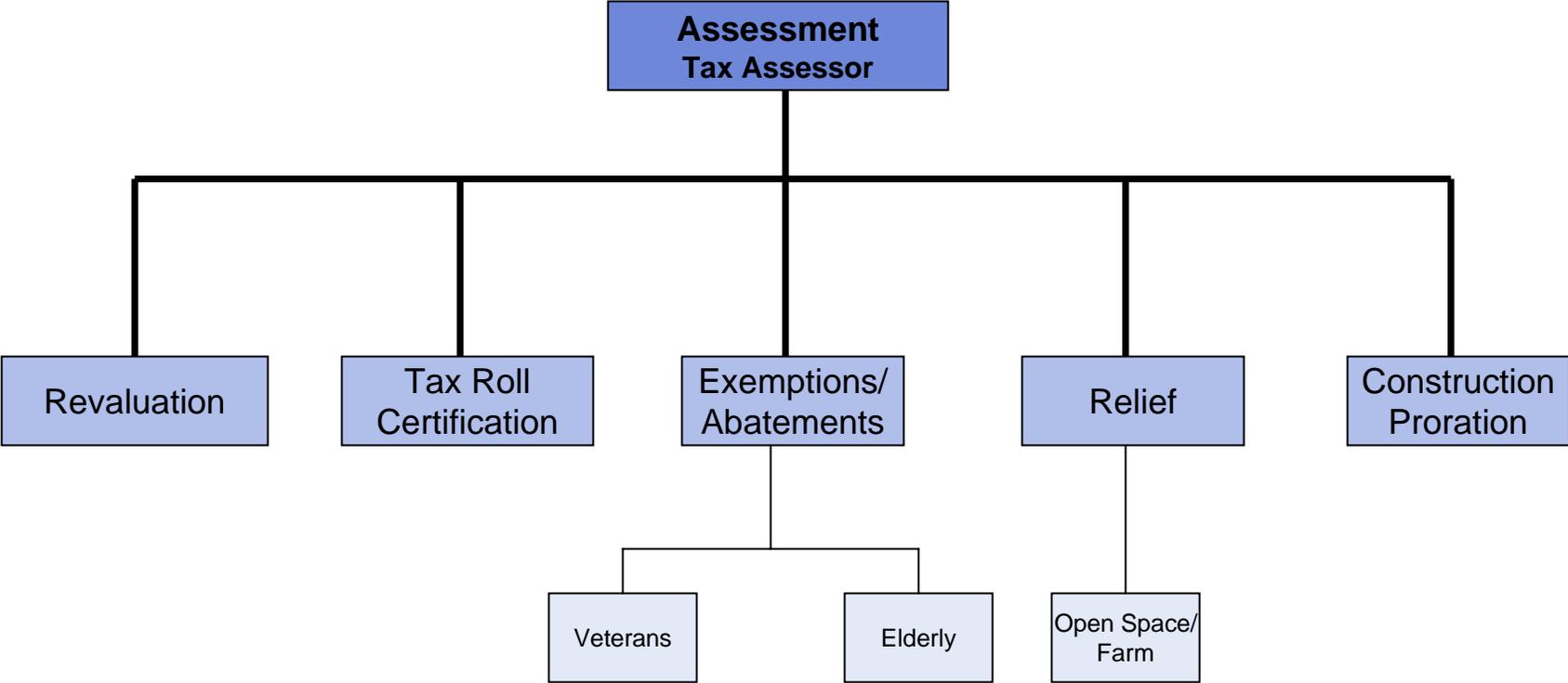
Town of South Kingstown –Organizational Chart B



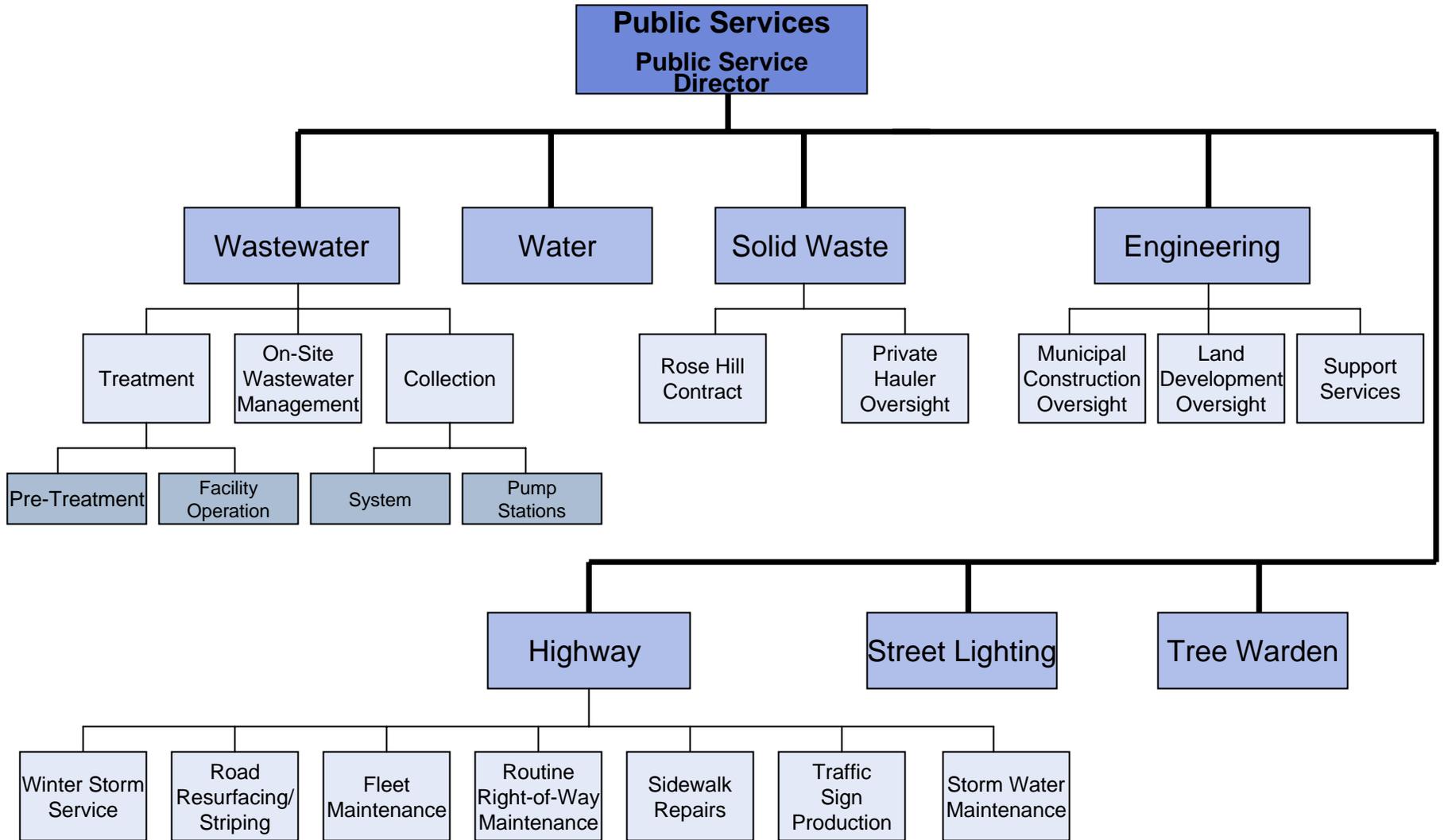
Town of South Kingstown –Organizational Chart C



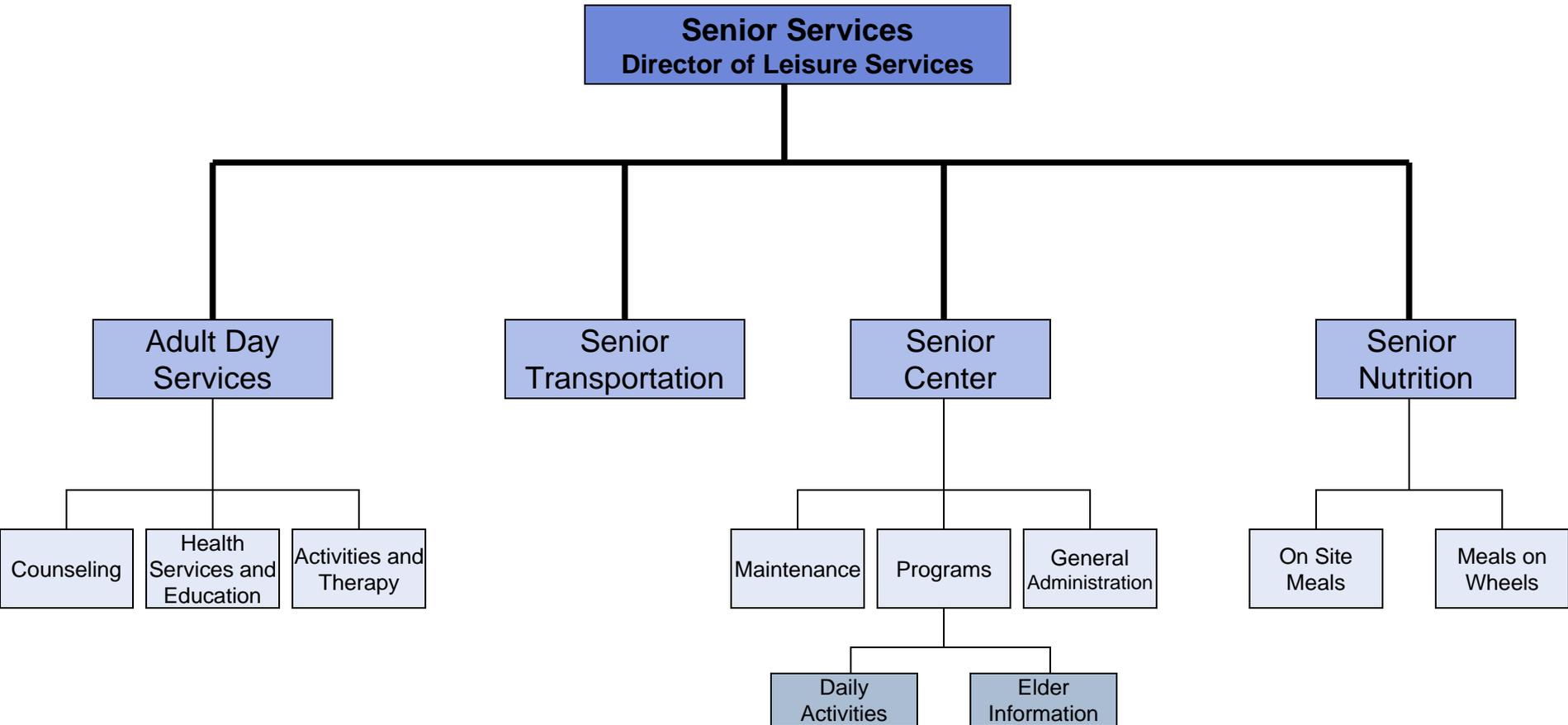
Town of South Kingstown –Organizational Chart D



Town of South Kingstown –Organizational Chart E



Town of South Kingstown –Organizational Chart F



FISCAL YEAR 2010-2011
POSITION ALLOCATION TO PAY SCHEDULE

GRADE 1 (\$29,123 - \$32,244)

Driver/Dispatcher
Community Elder Information Specialist
Library Technical Assistant

GRADE 2 (\$30,236 - \$33,363)

(no position at this time)

GRADE 3 (\$31,279- \$34,407)

Senior Services Program Assistant

GRADE 4 (\$33,364 - \$36,492)

(no position at this time)

GRADE 5 (\$34,407 - \$37,535)

Senior Center Program Coordinator
Library Circulation Supervisor - Branch

GRADE 6 (\$36,492- \$39,619)

Library Associate
Library Circulation Supervisor

GRADE 7 (\$38,576 - \$41,704)

Librarian I

GRADE 8 (\$40,661 - \$43,790)

(no position at this time)

GRADE 9 (\$42,699 - \$45,874)

Librarian II
Executive Assistant
Deputy Town Clerk
Police Administrative Assistant

GRADE 10 (\$46,618 - \$52,673)

Assistant Highway Superintendent
Librarian III

GRADE 11 (\$51,633 - \$55,606)

Nursing Director
Tax Collector
Senior Center Director

GRADE 12 (\$54,613 - \$60,571)

Personnel Administrator
Water Superintendent

GRADE 13 (\$62,445 - \$68,890)

Town Assessor
Highway Superintendent
Building Official
Library Director
EMS Director
Communications Superintendent
Financial Controller
Parks Superintendent
Recreation Superintendent
Information Systems Administrator

GRADE 14 (\$67,857 - \$73,212)

Town Clerk *
ADMINS Programmer

GRADE 15 (\$73,129 - \$81,897)

Director of Leisure Services
Town Engineer
Wastewater Superintendent

GRADE 16 (\$80,624 - \$87,807)

Director of Planning
Director of Administrative Services

GRADE 17 (\$84,760 - \$90,814)

Police Chief

GRADE 18 (\$90,877 - \$99,302)

Director of Public Services

GRADE 19 (\$101,788 - \$111,228)

Finance Director

*Add'l \$515 Stipend Canvassing Authority

FY 2010-2011 Municipal Pay Plan

Grade	Entry	Step A	Step B	Step C
1	29,123	30,164	31,203	32,244
2	30,236	31,279	32,321	33,363
3	31,279	32,321	33,363	34,407
4	33,364	34,407	35,449	36,492
5	34,407	35,449	36,492	37,535
6	36,492	37,535	38,576	39,619
7	38,576	39,619	40,662	41,704
8	40,661	41,704	42,747	43,790
9	42,699	43,690	44,684	45,874
10	46,618	48,636	50,656	52,673
11	51,633	52,667	53,989	55,606
12	54,613	56,598	57,989	60,571
13	62,445	64,936	66,884	68,890
14	67,857	69,643	71,428	73,212
15	73,129	74,812	76,890	81,897
16	80,624	82,498	84,374	87,807
17	84,760	87,182	88,998	90,814
18	90,877	93,604	96,411	99,302
19	101,788	104,841	107,986	111,228

Department	Full Time 101	Part Time 102	Seasonal 103	Overtime 104	Other Paid Leaves 105 - 108	Longevity 109	Total Personnel
Town Council	\$0	\$11,000	\$0	\$750	\$0	\$0	\$11,750
Budget Adoption Process	0	0	3,565	693	0	0	4,258
Probate Judge	0	4,000	0	0	0	0	4,000
Town Clerk's Office	228,562	0	0	500	0	9,119	238,181
Canvassing Authority	36,492	2,665	27,985	1,032	0	928	69,102
Town Manager	280,065	7,091	0	2,000	10,000	6,928	306,084
Personnel Administration	60,571	7,091	0	0	0	1,577	69,239
Town Hall	39,619	7,454	0	1,000	0	1,856	49,929
Finance Department	371,825	49,800	0	1,000	9,700	15,399	447,724
Tax Assessor	231,538	0	0	0	0	7,316	238,854
Assessment Board	0	1,800	0	0	0	0	1,800
Data Processing	138,148	0	0	0	0	1,748	139,896
GIS Program	68,890	0	0	0	0	1,365	70,255
Planning Board	0	4,680	0	0	0	0	4,680
Planning Department	265,206	6,500	0	1,000	0	5,078	277,784
Zoning Board	0	2,100	0	1,800	0	0	3,900
Building/Zoning	189,945	15,950	0	0	0	6,223	212,118
Police Department	3,737,019	33,059	68,485	415,000	100,000	28,771	4,382,334
Animal Control	113,803	48,838	0	2,750	0	6,224	171,615
Communications	110,594	28,377	0	10,000	0	2,239	151,210
Harbor Patrol	0	20,000	0	0	0	0	20,000
Emergency Medical Services	763,045	89,000	0	129,000	32,650	17,689	1,031,384
Public Works - Adm.	212,400	3,200	0	500	0	7,595	223,695
Highway Department	713,680	5,000	50,000	9,000	2,524	29,266	809,470
Tree Warden	0	7,141	0	0	0	0	7,141
Recreation	483,491	56,185	242,812	12,666	0	12,693	807,847
Libraries	488,520	189,690	0	580	0	15,388	694,178
2010-2011 General Fund	\$8,533,413	\$600,621	\$392,847	\$589,271	\$154,874	\$177,402	\$10,448,429
Full Time Employees	167.95						
Average Salary	\$50,809	1,665	3.4%				
2009-2010 General Fund	\$8,460,206	\$598,611	\$369,445	\$640,557	\$121,500	\$170,018	\$10,360,337
Full Time Employees	172.15						
Average Salary	\$49,144						
Increase (Decrease)	\$73,207	\$2,010	\$23,402	(\$51,286)	\$33,374	\$7,384	\$88,092
Percent	0.9%	0.3%	6.3%	-8.0%	27.5%	4.3%	0.9%

GENERAL FUND (101)

General Explanations and Work Programs

TOWN COUNCIL (0110)

This account provides funding for the payment of the Town Council members' stipends and expenses associated with the operation of Town Council meetings, including video broadcasting.

Level funding in the amount of \$12,850 is proposed for FY2010-2011.

BUDGET ADOPTION PROCESS (0120)

Charter Amendments adopted in the November 2006 General Election changed the budget process that previously had culminated with the Financial Town Meeting. Effective as of the FY2007-2008 budget, the Town Council reviews and adopts a Preliminary Budget each year, on or before March 22. Subsequently, the Council holds two public hearings annually, prior to April 18. Additionally, any qualified elector of the Town may circulate a petition requesting increases or decreases in line items or the addition of new line items.

Each year, on or before May 1, the Council will review and consider any petitions, make any final changes, and give final approval to the budget by a vote of the majority with potential referendum to be considered by voters in June. Costs associated with conducting a budget referendum include personnel, overtime, advertising, machine programming, and printing of the ballot and poll books. For FY2010-2011, funding in the amount of \$9,317 is proposed – a decrease of \$216 from the current year appropriation.

MUNICIPAL LEGAL SERVICES (0210)

This account provides funding on a retainer basis for the Town Solicitor, Special Legal Counsel, and Criminal Prosecutor who are appointed by, and serve concurrently with, the Town Council. The Town's attorneys attend all meetings of the Town Council, Zoning Board of Review, and Planning Board and provide legal assistance and advice to these bodies.

Retainers for the Town Solicitor and Special Legal Counsel provide for payment of legal services rendered (including overhead for secretarial and telephone services, research data, and copying equipment), with the exception of preparation and appearances for matters before the Federal Court, RI Supreme Court, and Federal Regulatory Commissions. Court preparation and appearance time within these excluded areas are compensated outside of the retainer.

The appropriations outlined on the following page are based on contracted retainers for the 2010-2011 fiscal year for the Town Solicitor, Special Legal Counsel for planning and zoning, and Criminal Prosecutor. Included is an appropriation of \$4,000 to provide funding for outside legal counsel for the Zoning Board of Review when it acts as a Board of Appeals in cases involving Planning Board actions, since the Town Solicitor and Special Legal Counsel cannot represent both boards.

A \$2,000 appropriation has been budgeted to compensate for case preparation and actual court time incurred relative to litigation in the State Supreme Court or the Federal courts, including appellate representation. The proposed budget also includes \$3,000 to reimburse the Town's attorneys for out-of-pocket expenses, such as court filing fees.

Legal Services Retainer	2007-2008	2008-2009	2009-2010	2010-2011	Increase
Town Solicitor - Municipal Only	\$55,986	\$57,593	\$57,593	\$57,593	\$0
Special Legal Counsel - Planning	69,258	71,341	71,341	71,341	0
Criminal Prosecution	23,703	25,282	25,282	25,282	0
Other Legal Services	4,000	4,000	4,000	4,000	0
Subtotal	\$152,947	\$158,216	\$158,216	\$158,216	\$0
Expenses and Court Fees	3,000	3,000	3,000	3,000	0
Litigation outside of Retainers	2,000	2,000	2,000	2,000	0
Total	\$157,947	\$163,216	\$163,216	\$163,216	\$0

The proposed budget provides for an estimated 1,159 hours of legal services, including review and research of municipal legal issues, prosecutions, and attendance at night meetings for both regular and special sessions of the Town Council, Planning Board, and Zoning Board of Review. The distribution of hours between general municipal, planning/zoning, and prosecution is shown below:

FY 2010-2011 Estimated	General Hours	Planning Hours	Prosecution Division	Total
Projected Hours - 5 Yr Ave.	416.8	447.1	295.5	1,159.4
Annual Retainer	\$57,593	\$71,341	\$25,282	\$154,216
Hourly Rate	\$138.18	\$159.56	\$85.55	\$133.01

Based on the number of hours of legal assistance projected for the 2010-2011 fiscal year, the retainer proposed to be provided to the Town Solicitor and Special Counsel is equivalent to \$149.25 per hour. The hourly rate for Criminal Prosecution is equivalent to \$85.55. Level funding in the total amount of \$163,216 is proposed for Municipal Legal Services for the 2010-2011 fiscal year.

PROBATE COURT (0220)

This account provides funding for a part-time Probate Judge who is appointed by the Town Council. Probate Court is held in the Town Hall on the third Thursday of every month. In the 2008-2009 fiscal year, 12 regular sessions and 3 special sessions of the Probate Court were held and petitions were filed for 157 estates that were opened, of which 20 were wills filed for record only.

Level funding of \$4,000 is proposed for the 2010-2011 fiscal year.

TOWN CLERK (0310)

The Office of the Town Clerk is responsible for the receiving, maintaining, indexing, microfilming, and storing of Town records, including all Town Council records, land evidence, vital statistics, voter registration, probate, business licenses, moorings, transfer station tag sales, beach stickers, dog licenses, and hunting and fishing permits. The Town Clerk serves as the Clerk to both the Town Council and Probate Court.

Trends, impacts, issues

Day-to-day activities in the Town Clerk’s office are driven by both Council activities and public need. As meeting schedules and budget preparation are outlined in the Town Charter, it is relatively simple to predict upcoming requirements related to Council business. To the contrary, licensing and recording are driven directly by local trends. As such, predicting with accuracy the number of Land Evidence recordings, particularly, is difficult at best, but should be done based on market trend.

Other tasks within the department are cyclical. For example, voter registration, while ongoing, may demand more time during years with a general election and even more so in years hosting primaries.

Because so much of what the department does occurs with the resident/taxpayer at the counter, the Clerk’s office makes every effort to streamline documentation and make information more accessible to members of the public who would prefer to research material on their own.

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual Records	FY 2009-2010 Predicted Records	FY 2010-2011 Anticipated Records
Legal Notification requirements for Council	46	36	50
Council related documents maintained and/or distributed	1,029	1,050	1,200
Recording, indexing and maintenance requirements for Land Records	13,221	13,290	13,359
Issuance of certified vital records	3,621	3,884	4,147
Recording, indexing and maintenance requirements for Probate Records	157	167	177
Business Licenses Filed and Processed	554	555	560

Goals FY 2010-2011

The goals for the Office of the Town Clerk for the 2010-2011 fiscal year are to manually input the land evidence indexes prior to 1980 and scan additional books to expand the database of records available electronically; maintain customer accounts for internet access (currently 37 online users); improve office organization through records management best practices and retention guidelines; and continue to work with staff to ensure efficient and knowledgeable customer service to members of the community. In addition, staff members will all assist the Canvassing Authority in the administration of the Primary and General Elections.

Budget Comparison

Funding in the amount of \$256,437 is proposed for FY 2010-2011 – a \$2,945 decrease from the current year appropriation. Offsetting an increase in full-time salaries (\$5,029) is a reduction in part-time salaries (\$10,197) due to a decrease in the number of documents being filed in the land records and the corresponding reduction in revenue. The part-time position was originally created to handle mooring licenses, dog licenses, posting of meetings to the cable TV, and switch board relief, as well as filling in for the regular staff when they were absent or working on special projects. This work will be reallocated to the other members of the staff in the office.

TOWN PUBLIC INFORMATION (0350)

The Town’s website allows for the use of the Internet as a primary source of information on municipal government offering visitors access to a wide array of data including profiles of the Town and departmental programs, the municipal charter and code of ordinances, as well as agendas and minutes for the Town Council, Zoning Board of Review, Planning Board, and other ancillary boards and commissions.

Beginning January 2010, the Town began live video web streaming of Town Council meetings, as well as an on-demand archive of Town Council meetings, with searchable Council agendas, minutes and supporting documentation.

Additionally, email addresses are posted on the site enabling residents to send comments or questions directly to the Council or specific departments.

Funding in the amount of \$4,607 is proposed for FY 2010-2011 for website administration, which includes funds for enhancement of the municipal website, web hosting services, internet access, and e-mail accounts. This represents a decrease of \$240 from the current fiscal year appropriation.

Funding for department updates and postings to the website is budgeted by each department as detailed below:

Department	Funding	Department	Funding
Town Manager	\$900	Public Services Department	\$400
Town Clerk	500	Recreation Department	1,000
Town Assessor	100	Zoning & Building Inspection	100
Finance Department	650	Subtotal	\$4,525
Planning Department	125	Website Administration	\$4,607
Police Department	750	Total Website Program	\$9,132

CANVASSING AUTHORITY (0410)

This account provides funding for the preparation and maintenance of all Town voting records within the Town Clerk's office. It also provides funding for the administration of all mandated national, state, and local elections, including primaries, as well as the stipend for the three-member Canvassing Authority and the Clerk of the Authority.

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Predicted	FY 2010-2011 Goal
Total Eligible Voter Records Maintained	20,463	20,624	21,092
New Voters Registered	1,734	486	629
Processed Changes	2,726	3,341	3,977

Goals FY 2010-2011

The primary goal for the Canvassing Authority for FY 2010-2011 is the maintenance and processing of changes to voter registration records through the National Change of Address (NCOA) Database, the continued implementation of the records retention program; and the establishment of a new polling location for Voting District 3201 that was previously located at the American Legion Hall. The condition of the building and accessible parking no longer make it a viable location. The Canvassing Authority will be administering a Primary Election on September 14, 2010 and a General Election on November 9, 2010.

Budget Comparison

The total projected budget for the Canvassing Authority in FY2010-2011 is \$73,902. This \$34,668 increase over the current year appropriation is due to two elections scheduled during the 2010-2011 fiscal year – a Primary in September 2010 and the General Election in November 2010.

TOWN MANAGER'S OFFICE (0510)

This account provides funding for all costs associated with the administrative management of municipal operations. Principal functions include central personnel management and labor relations; staff assistance, direction and coordination of departmental activities; policy and program development; preparation and administration of the capital improvement program and annual operating budgets; and intergovernmental relations. The Office also provides direct staff support to the Town Council and various municipal Boards and Commissions and management of the Town's Website.

Trends, impacts, issues

The Town Manager's office continues to work on fiscal oversight, constituent relations, personnel issues, and general oversight of all operations. Funding for municipal operations and capital projects continue to decline as the overall fiscal stress on the community increases. The Town Manager's office will devote significant time to budget preparation, rethinking of financial priorities, evaluation of service delivery methods and analysis of shared service programs to meet the challenges brought about by reductions in State Aid, declining revenues and an unpredictable economic climate.

Additionally, the department will focus on preparation and completion of contract negotiations for SKMEA/NEA-RI, which expired in June 2009.

The Department also continues to closely monitor health care costs and options in performing broad analysis as to what is in the financial best interest of the Town.

Specific Performance Measurements

Performance Measure	FY 2009-2010 Estimated	FY 2010-2011 Projected
Budget/Financials	30%	35%
Town Council (Meetings, Preparation, etc.)	15%	15%
Constituent Issues	10%	10%
Personnel/grievances, etc.	10%	15%
Labor Contracts	25%	10%
Capital project oversight, Lease Agreements, etc.	5%	7%
Staff policies and procedures	3%	4%
Work with Boards and Commissions	2%	4%

Budget Comparison

The proposed budget for FY2010-2011 is \$318,034 – a \$6,115 increase over the current year appropriation. Increases in full-time salaries (\$11,942) are partially offset by reductions in part-time salaries (\$2,704), overtime (\$500), and vacation reimbursement (\$2,000).

PERSONNEL ADMINISTRATION (0520)

The Personnel Department assists the Town Manager's office and other town departments in the proper administration of personnel policies, adherence to local and federal employment laws and mandates, identifying potential on the job injury/worker's compensation risks to the Town and reporting of actual accidents, promoting town-wide employee relation activities which include blood drives, charitable donations, town-wide employee events, employee training and education, and responding to general staffing needs.

Trends, impacts, issues

Federal and state employment laws pertaining to eligibility requirements, COBRA, FMLA, hiring, terminations, record retention, as well as various personnel related subjects change rapidly and the Personnel Department must respond accordingly:

- Monitor changes/updates in local and federal employment law and mandates
- Ensure departmental compliance with all laws and town personnel polices and procedures

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Estimated	FY 2010-2011 Projected
Employee Training – by # of participants			
o Supervisory/Management Training	0	0	30
o Personal Protective Equipment	23	40	40
o CPR/AED Training	0	20	25
o ADA Supervisory Training	0	30	0
o Blood-borne Pathogens	48	60	60
o Bucket Truck Safety	0	14	0
o Confined Space	0	3	5
o Lock-Out Tag Out	0	4	5
o Fire Safety	0	0	150
o Aerial Lifting	0	5	0
o OSHA 10	0	10	10
New Hires			
o Full Time Positions	6	14	5
o Part Time Positions	20	13	10
o Seasonal	31	35	30
o Terminations/Retirements <i>(Full Time & Regular Part Time)</i>	21	14	4
Wellness Committee – by # of participants			
o Brown Bag Lunches/Workshops	128	168	150
o Shape Up RI	55	50	50
o Personal Health Assessments (PHA's)	53	0	75
o Health Interest Survey	76	0	100
o Wellness Van – Body Mass Index	0	10	0
o Wellness Van –Derma-scan/BP/Dietician	55	50	50
o Flu Shots at Work	30	46	50
o Health and Safety Fair	0	76	100

Goals FY 2010-2011

- Conduct needs assessment to provide for continued development of training classes, workshops, and programs for management, supervisory, and staff personnel.
- Continue, through the Safety Committee, a general awareness of safety related issues through training, programs, and workshops; provide instruction on the proper use of equipment and conduct daily inspection of workspaces to aid in the prevention of job-related injuries. Coordinate self-inspections of all buildings for safety hazards.
- Manage the activities of the health and wellness committees; Shape Up RI Competition; Health Fair; Wellness related “Brown Bag Lunches.”
- Establish a newsletter to foster connectedness and for the channeling of communication throughout town departments.
- Evaluate the effectiveness of the current employee leave system to provide for the continually changing needs of record keeping and government reporting and make revisions as necessary.

- Provide proactive employee relations oversight to encourage harmony amongst Town employees via training, community wide blood drives, United Way/Fund for Community Progress campaign, local holiday gift program, and dress down days for charity.
- Work collaboratively with Town departments in the recruitment, selection, and retention of employees. Analyze current recruiting procedures and assess changes needed to attract qualified candidates.
- Develop an improved/enhanced employment application that will include an EEO reporting tool, redesign the personnel action form and various other personnel related paperwork.
- Expand the Personnel Division's presence on the Town's website to include a comprehensive job posting format, current benefits, and job descriptions. Include a section for employee-only access for forms, job related materials, current pertinent information of interest, etc.

Budget Comparison

FY 2010-2011 funding is proposed in the amount of \$77,674 - a \$10 decrease from the current fiscal year appropriation.

LEAGUE OF CITIES AND TOWNS (0530)

This account is used to pay the Town's membership dues to the Rhode Island League of Cities and Towns. The League provides a number of services for all Rhode Island cities and towns to represent municipal interests on both state and federal levels. This organization also sponsors professional conferences and seminars for the benefit of municipal employees and elected officials, in addition to providing research and information gathering and dissemination. The League has also played a direct role in shaping State policy and legislation in the areas of collective bargaining; unfunded mandates; municipal tipping fees; siting of telecommunications facilities; electrical industry restructuring; state, municipal and school aid programs; and affordable housing mandates.

During the current fiscal year, the League continues to promote municipal interests before the General Assembly and with the Governor's Office to define positions on programs affecting municipal government operations and local taxpayers. Lobbying efforts concentrate on the equitable distribution of general State aid to cities and towns and adequate support for local schools.

Level funding of \$11,115 is proposed for the 2010-2011 fiscal year.

TOWN HALL OPERATION (0540)

This account provides funding for the general operation and physical maintenance of the Town Hall complex, which is the headquarters for the following:

First Floor	Second Floor
Town Clerk	Council Chambers
Tax Collector	Town Manager
Tax Assessor	Personnel Administration
Building Official	
Finance Department	
Planning Department	

The Town Hall supports regular workday activities from 8:30am to 4:30pm, Monday through Friday. During the evening, various Town boards and commissions hold meetings in the Council Chambers and other municipal offices.

Goals FY2010-2011

- Continue to maintain the grounds and buildings in a safe and clean condition so that the Town Hall offices, Town Council, and Boards and Commissions can conduct their business.

Budget Comparison

Fiscal Year 2010-2011 funding of \$168,434 is proposed - a decrease of \$8,979 from the current year adopted budget, primarily due to reductions in office equipment maintenance (\$4,400) and heating fuel (\$4,500).

FINANCE DEPARTMENT (0610)

The Finance Department serves all departments of the Town as an information gathering and control center, providing both internal and external reports pertaining to Town-related financial information. The timely delivery of these services is essential for proper and effective financial management.

Trends, impacts, issues

The Department is responsible for all financial matters for the following funds, with each fund treated as a separate entity:

Fund Type	FY2007-2008	FY2008-2009	FY2009-2010
General	1	1	1
Utilities	3	3	3
Special Revenue	32	28	29
Capital Projects	25	25	23
Internal Service	1	1	1
Permanent Trusts	11	12	12
Agency & Fiduciary	2	2	2
Total Funds	75	72	71

The Department plans long-term financing for all Town and School capital projects. As of June 30, 2009, the Town had \$32,690,383 in bonds outstanding and issued \$1,200,000 in new bonds for school capital projects in November 2009. In addition, the Town refinanced \$2,075,000 in bonds from 1998 and 1999, which resulted in savings of \$124,232 over the remaining life of the bonds. South Kingstown is one of only four Rhode Island communities with a bond rating of Aa2, the highest rating for a municipality in the state.

The Finance Department completed a comprehensive review of the projected FY2008-2009 estimated expenditures and revenues for the School Department budget and the School Committee Proposed FY2009-2010 budget. As part of the Town Manager's FY2009-2010 Proposed Budget, reductions of \$479,099 were recommended.

A four year summary of the investment earnings that are handled through the Finance Department are detailed below. *(Note: School Trust Fund, Kingston Free Library Trust and Hazard Memorial Trust Fund (equities and bonds) are not included, as they are managed by an outside trustee.)*

Fund Type	6/30/2006	6/30/2007	6/30/2008	6/30/2009
General	\$1,031,893	\$1,376,297	\$1,289,760	\$743,868
Proprietary	154,377	228,244	182,029	108,359
Special Revenue	37,070	55,998	44,671	28,093
Capital Projects	162,142	260,182	263,105	131,298
Trust , Agency & Fiduciary	32,836	54,788	40,713	28,269
Internal Service	8,381	22,028	14,007	18,917
Total Investment Earnings	\$1,426,699	\$1,997,537	\$1,834,285	\$1,058,804

During the current fiscal year, the Town established an Other Post-Employment Benefits (OPEB) Trust Fund to manage OPEB in compliance with all Federal, State, and Governmental Accounting Standards Board (GASB) rules and regulations. Developed an RFP and awarded a contract for OPEB trustee services for the Town and School Department. As of February 2010, the Town has completed its second actuarial review of its OPEB requirements. The Town continues to be one of only a few municipalities in the state that has fully funded its annual required contribution (ARC). The Town is in its third year of fully funding its ARC for OPEB.

Payroll and personnel benefits for all Town employees are processed through the department. The payroll, which is processed on a bi-weekly basis, averages approximately 335 Town employees.

The Department oversees the purchasing function for all Town departments, and is involved in the Town's insurance matters by representation on various committees of the Rhode Island Inter-local Risk Management Trust and the West Bay Community Health Collaborative (WBCH).

Tax Collection Efforts

The Tax Collector's Division is responsible for the collection of property taxes and water and wastewater user fees. During FY2008-2009, \$62,794,188 was collected in current year property taxes, with the collection rate of 99.01% of the net levy being one of the highest statewide.

A process has been established for taxpayers to pay their quarterly taxes by a preauthorized, automatic charge to their bank account via an Automated Clearing House (ACH) in February 2009. Since inception, the Town has processed 1,393 ACH payments have accounted for \$1,570,604 in tax revenues. As of February 2010, there are 481 participants in the program with quarterly payments of approximately \$500,000.

In December 2009, the Tax Collector began accepting credit or debit card payments for tax bills through a Credit Card Service Provider either via the internet or by phone.

The Finance Department continues to take an aggressive approach to collecting delinquent taxes. Through the use of tax sales, distress sales, the use of collection agencies and direct legal action the Town has maintained a collection rate of 99.95% over a 30 month period for each year of taxes.

Goals FY2010-2011

- Evaluate potential alternative revenue sources or expenditure reductions that could be utilized to reduce reliance on the property tax to finance Town services. The review will focus on reviewing the current fee schedule to ensure that the fees are adequate for the services provided.
- Maintain or improve the Town's Aa-2 bond rating from Moody's Investors Service.
- Develop a computer based purchase order system to create a more efficient and effective procurement process.
- Develop an automated bidder/proposal system for the Town website.
- Identify and monitor opportunities for refinancing outstanding debt during favorable market conditions.
- Continue to pursue alternate means of collecting delinquent motor vehicle and tangible property taxes. While South Kingstown enjoys one of the best tax collection rates in the State, the Town must continue to look for new alternatives in collecting overdue taxes.

Budget Comparison

The proposed budget for the 2010-2011 fiscal year is \$463,884, which is \$460 more than the FY2009-2010 appropriation.

TAX ASSESSOR'S OFFICE (0620)

The Department of Assessment provides for the orderly valuation of all real estate, motor vehicles, and tangible personal property located in the Town of South Kingstown. The primary objective of the Town Assessor is to collect, list, and value all taxable and exempt property, to ensure that assessments are made properly and uniformly, and that the tax roll when completed is a true and accurate account of all ratable property in the jurisdiction.

Trends, Impacts, Issues

Real Property Revaluation Cycle

A major component of the Town Assessor's Office is the revaluation cycle, which occurs every three years. In accordance with State Law, the Assessor's Office is in the process of conducting a Statistical Revaluation with a December 31, 2009 date of assessment. This revaluation began in July 2009, and since statistical revaluations do not require every property in the town to be re-inspected, those properties that have sold since the previous revaluation are being analyzed and used as a basis to gauge property values as of December 31, 2009. New assessments will be mailed to property owners in March 2010. Informal hearings to discuss assessments will be conducted during March 2010, and new tax bills reflecting final assessments will be mailed to property owners in July 2010.

Assessment Information on the Internet

Assessment information for all property types is available on the Town's website (www.southkingstownri.com) through Vision Appraisal. This allows property owners to review assessments to ensure property records are accurate. Reviewing property values on the Internet continues to be very popular with thousands of property owners accessing the site to review a wide range of assessment data. The availability of this data through the internet is of great service to both the community and the Assessor's Office.

In addition, the Town's Geographic Information System (GIS) is an important tool that is being utilized for the 2009 statistical revaluation, allowing review of assessments by area of Town. Public access to the Town's tax maps via the internet has been available since FY2007-2008.

Proration of New Construction

The Department is in the nineteenth year of its proration program, which requires the Town to assess new structures constructed after the December 31 date of assessment. To date, the Assessor's Office has billed \$111,711 in proration tax bills for the tax year 2009. Since the program's inception in 1991, the Assessor's Office has added approximately \$2,600,131 in tax dollars as a result of this program.

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Predicted	FY 2010-2011 Goal
Average number of work days required to complete tasks in terms of %	Tax Roll Year 2008	Tax Roll Year 2009	Tax Roll Year 2010
<input type="checkbox"/> Inspecting Residential/Commercial Permits & Data Entry	20%	20%	15%
<input type="checkbox"/> Processing New Surveys/Lots Splits & Property Transfers	36%	35%	35%
<input type="checkbox"/> Processing Motor Vehicle Tax Roll/ Verifying Residency & Vehicles	15%	13%	10%
<input type="checkbox"/> Elderly Exemptions Program	5%	5%	5%
<input type="checkbox"/> Revaluation Preparation/Dept. Review/Vision Hearings	2%	5%	2%
<input type="checkbox"/> Assessor's Office/Revaluation Appeals	2%	2%	10%
<input type="checkbox"/> Coordinating Assessment Board of Review Hearings Due to Revaluation	2%	2%	5%
<input type="checkbox"/> Processing Proration Bills	2%	2%	2%
<input type="checkbox"/> Assigning Value to Unpriced Vehicles	2%	2%	2%
<input type="checkbox"/> Processing Business Filings/ Inspections/Calculations/Data Entry	2%	2%	2%
<input type="checkbox"/> Processing Probate and Death Certificates	1%	1%	1%
<input type="checkbox"/> Farm/Forest/Opens Space Applications	1%	1%	1%
<input type="checkbox"/> Processing Veterans' Applications	1%	1%	1%
<input type="checkbox"/> Bank Coding for Tax Bills	1%	1%	1%
<input type="checkbox"/> Daily Clerical Tasks	8%	8%	8%
Total	100%	100%	100%

Goals FY 2010-2011

Elderly Abatement Program

This program is reviewed in January each year, and is designed to provide tax relief for senior citizens with the greatest financial need. In the 2009-2010 fiscal year, the maximum allowable household income was \$37,000 for the 2009 tax roll. This program cost \$336,217 with 240 participants. The projected value of abated taxes for the 2010-2011 fiscal year is \$340,000.

Veteran's Exemption Program

Shown below is a summary of the Town's Veterans Exemption Program for the current fiscal year. It is projected that the program will remain unchanged in FY2010-2011.

Exemption	Tax Credit	FY2009-2010 Participants
Veteran	\$126.00	879
Widow of a Veteran	\$126.00	271
Total service disability	\$252.00	24
Gold Star Parent	\$378.00	0
Ex-POW	\$409.65	4
Total Participants		1,178
Total Program Cost		\$152,587

Farm Forest & Open Space Program

As part of the Town Council's biannual action agenda for growth management, the Assessor's Office has taken an active role in the process of expanding public participation in the State Farm/Forest and Open Space Land Act (FF/OS). In Rhode Island, the FF/OS tax relief program has several purposes – to encourage the preservation of farm, forest, and open space land in order to maintain a readily available source of food and farm products; to conserve the state's natural resources; to prevent the forced conversion of farm, forest, and open space land to more intensive uses; and to provide for the welfare and happiness of the State's residents.

Budget Comparison

Departmental funding in the amount of \$245,917 is proposed for FY 2010-2011, a \$5,863 increase over the current year adopted budget, primarily due to an increase in full time salaries (\$5,095).

ASSESSMENT BOARD OF REVIEW (0630)

This account provides funding for the Assessment Board of Review, consisting of three regular members and one alternate member, each appointed by the Town Council for three-year terms. The Board is charged under Town Charter and by Town Ordinance to hear grievances related to tax appeals filed. Board members are compensated at a rate of \$20 each per meeting.

Funding in the amount of \$1,900 is proposed for the 2010-2011 fiscal year. This \$1,500 increase over the current year appropriation is a result of the 2009 Statistical Revaluation, which will require approximately 30 meetings necessary for the Board to hear appeals in FY2010-2011.

INFORMATION TECHNOLOGY DIVISION (0640)

The Information Technology Division of the Finance Department provides management and technical support for most hardware and software needs of the Town's municipal offices.

Trends, Impacts, Issues

- Provide guidelines for the interface of Data Processing/Management Information Systems applications among the Town users.
- Minimize the effect of replacing or expanding hardware and software within the Town.
- Establish traditional audit trails and controls.
- Assist in the training and orientation of Data Processing users.

This division oversees the operation and maintenance for six (6) servers, eighty (80) personal computers, thirty-five (35) printers and twenty-two (22) routers and switches, and is responsible for maintaining the hardware and software needs for the following locations.

- Town Hall
- Public Services/Communications
- Neighborhood Guild
- Nature Center
- Wastewater Treatment Facility
- Senior Services

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Estimated	FY 2009-2010 Projected
Informational requests from public	31	35	40
Computers purchased / setup	11	6	8
Help desk calls from Town staff	35/week	40/week	45/week
Town rolls and tax bills	21,132 accts	21,200 accts	21,300 accts
UFD/KFD rolls and tax bills	13,013 accts	13,100 accts	13,100 accts
Dog license renewals	1,563	1,580	1,580
Utility billings	Water – 2,762 Sewer – 3,492	Water – 2,780 Sewer – 3,550	Water- 2,800 Sewer – 3,600
Middlebridge/Diane Drive sewer assessment billings	Middlebridge – 71 Diane Drive - 18	Middlebridge – 68 Diane Drive - 18	Middlebridge – 65 Diane Drive - 18
Tax delinquent notices	8,400	8,500	8,500
Water/Sewer delinquent notices	1,950	2,000	2,050

Goals FY 2010-2011

- Upgrading of school accounting system
- Accounting and budgetary programming enhancements
- Upgrade servers
- Increase Human Resource capabilities beyond what is needed for leave system
- Implement Network Directory Services (Active Directory)
- Establish an internal town-wide email system

Budget Comparison

The proposed budget for FY2009-2010 is \$241,065, an increase of \$4,955 over FY2009-2010.

GEOGRAPHIC INFORMATION SYSTEM (0645)

The Geographic Information System (GIS) Division of the Planning Department provides access to accurate geographic information about the Town as a tool in decision-making for Town government and its citizens. This is accomplished through the development and maintenance of a functioning computer database and graphic interface that excels in providing geographic information, which, whether on the computer screen or on a printed map, facilitates the work of Town departments, and provides citizens with direct access to relevant Town information.

Trends, Impacts, Issues

Use of the GIS by Town staff continues to increase this fiscal year, as shown by the following indices:

- Increased number of Town staff using the ArcIMS (Arc Internet Map Server) GIS interface
- Increase in amount of usage of ArcIMS interface by individual staff members
- Increased number of custom map products produced by GIS staff requested by Town departments, Boards/Commissions, and Town Council
- Increased number of GIS analyses and presentations requested by Town departments
- Procurement and implementation of Pictometry oblique photography and software

GIS functionality on the Town staff ArcIMS site continues to improve based on staff requests. New data layers added to the site during FY2009-2010 include 2 and 10 foot contours. A public GIS ArcIMS Internet website (a scaled down version of the site used by Town staff) has been online since July 2007, allowing for 24/7 access to the public to the Town's GIS data layers and tabular databases.

The GIS division maintains numerous data layers such as parcels, tax maps, roads, protected open space, zoning, stormwater, snow plow routes, and wastewater that are continually updated on both the Town staff ArcIMS site and the Public ArcIMS site. As GIS technology evolves, the department continues to upgrade and maintain its GIS software. The department is continuing to migrate its GIS data layers to the new geodatabase file structure. Additionally, the Town acquired new town-wide aerial photographs and oblique photographs through a contract with the RIMEA and Pictometry, Inc., at no cost to the Town, and is incorporating this new data into the site.

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Estimated	FY 2010-2011 Projected
GIS analyses for Town Departments	60	40	50
3D analyses for Town Departments	2	3	4
Tax Cuts for Assessor Maps	59	75	75
Map Sales to the Public	\$354	\$750	\$500
GIS trained Municipal Staff	15	21	34
Recorded maps scanned for Town Clerk	185	200	200
Sewer Plans scanned for Public Services	3	3	3
New Maps produced for Town Departments	161	220	205
Copies of existing maps produced for Town staff	3,087	3,090	3,145
Copies of large scanned maps and plans for Town staff	75	100	105

Goals FY 2010-2011

The main goal for the 2010-2011 fiscal year is to continue to integrate GIS and spatial technology into the many levels and functions of Town departments as follows:

- Increase public awareness and use of public ArcIMS Internet site.
- Continue to train and provide technical support to Town staff in use of ArcIMS interface to GIS. Continue to update interface based on specific staff comments.
- Further integrate access to, and use of, SKGIS in every day activities of Town departments.
- Continue to provide GIS analytical capabilities to Town departments, such as Build-Out Analysis and new Pictometry oblique building photographs.
- Continue migration of Town's GIS database and map production capabilities to new version of GIS software, ArcGIS 9.3, and ArcGIS Server and geodatabase format.

Budget Comparison

Level funding in the amount of \$86,020 is proposed for the 2010-2011 fiscal year.

POST YEAR AUDIT (0650)

This account provides funding for the completion of an annual post year audit of all Town funds as required by Town Charter, as detailed below:

Audit Costs	FY2008-2009 Adopted	FY2009-2010 Adopted	FY2010-2011 Proposed
General Fund	\$19,275	\$22,275	\$22,275
Water Fund	6,300	7,250	7,250
Wastewater Fund	10,300	11,850	11,850
Solid Waste Fund	2,300	2,650	2,650
Total	\$38,175	\$44,025	\$44,025

Level funding in the amount of \$22,275 is proposed for the 2010-2011 fiscal year.

PLANNING BOARD (0710)

The 7-member Planning Board appointed by the Town Council serves in a review and regulatory capacity regarding community land use planning. The Board acts on subdivision proposals, provides advisory opinions on zone change requests, conducts site plan reviews on recommended development, and conducts policy reviews and provides recommendations to the Town Council on recommended land use, environmental protection, and community development ordinances and regulations.

This account provides funding to compensate each member \$20 per meeting attended. It is projected that 30 meetings (including work sessions and joint meetings with the Town Council) will be held in FY2010-2011. The proposed budget also includes funding to support Technical Review Committee attendance by one member of the Planning Board on a monthly rotating basis and attendance by a Board member as an ex-officio member of the Affordable Housing Collaborative.

Level funding in the amount of \$4,680 is proposed for the 2010-2011 fiscal year.

PLANNING DEPARTMENT (0720)

The Planning Department is engaged in all phases of growth management and land use regulation within the community. This encompasses a wide range of activities concerning land use, market rate and affordable housing, open space preservation, development review, and administration of the regulations that govern this process. These activities involve the administration and application of the zoning ordinance, subdivision regulations, and coordination and review of development and redevelopment proposals by various Town boards and commissions.

The Department is also responsible for drafting and updating long-range plans for the overall physical development of the Town. The Planning Department provides resources and assistance to the general public and development community with regard to pending development applications, general informational inquiries, and interpretation of land use regulations. Additionally, the Department provides support services to the Town Manager's office, including review and analysis of various issues, as well as assistance in developing and evaluating municipal policies, programs, regulations, and ordinances.

Trends, Impacts, Issues

Recent years have witnessed a diminution in new proposals for residential housing development of all types (single and multi-household applications). Within this trend there has been a shift in residential construction toward multi-family projects as compared to a historic focus on single-household construction. For calendar 2009 (as of November), a total of 45 new residential building permits were issued, which includes new single, duplex and multifamily units. Calendar 2008 saw a total of 57 new units (all types). This trend is expected to continue in the near term.

Concurrently, with the changes in residential development proposals the Department has become more involved in institutional planning and project response concerning the University of Rhode Island (North Campus development, proposed Research and Technology Park, proposed update to the Campus Master Plan, etc.) particularly focusing on host community impacts relating to traffic and the limitations of connecting infrastructure. South County Hospital is also planning to undertake a new institutional master planning effort.

The Department has also been focusing on grant applications (examples include RI Statewide Planning Program's "Planning Challenge Grants" and the Community Development Block Grant (CDBG) program), grant administration and work relating to potential Federal resources available under the umbrella of ARRA (American Recovery and Reinvestment Act). As such, despite the decline in residential construction and applications for single-household development, the work load of the department continues to increase. This shifting of emphasis in types of development and growth emphasis is tied to economic trends. Residential development pressures will likely begin to arise when the economic trending begins a positive upswing.

A major focus of the Department's current work effort relates to the next required update of the Comprehensive Community Plan, which must be submitted to the State no later than June 20, 2010. This effort involves all Department personnel, including the GIS Division, the Planning Board, Town Council, and various Town Departments. The project is being assisted by the Horsley Witten Group, a professional consulting firm to augment in-house professional services. Budget resources for the Comprehensive Plan update and re-write were derived through the Capital Improvement Program.

The Department now also serves as the principal staff administrative liaison for the South Kingstown Economic Development Committee.

Department Objectives

Service category/area of responsibility	Summary	Status	FY 2010-2011 Goals
Administration Of Land Use Regulations <ul style="list-style-type: none"> ▪ Land Development & Subdivision Regulations ▪ Zoning Ordinance ▪ Ordinance Development 	General administrative support to seven (8) Town Boards as well as to Town Council	Ongoing tasks, providing staffing and technical support	Continue to provide support to Planning Board, Zoning Board of Review, etc.
Administration of on-going Planning Programs (examples): <ul style="list-style-type: none"> ▪ open space planning ▪ historic and environmental preservation ▪ affordable housing, economic and community development ▪ grant application and management ▪ grant funding opportunities under ARRA 	Lead role in these issue areas and programs	Ongoing task area, varies with applications and availability of resource programs	Continuation of administrative support function
Coordination with Federal and State Regulatory Agencies (examples): <ul style="list-style-type: none"> ▪ (State) Statewide Planning, CRMC, RIDEM, RIDOT, RIDOH, RIEMA ▪ (Federal) US EPA, Fish and Wildlife, Army Corps of Engineers, FEMA, Homeland Security, USDA 	Lead role in interaction with these agencies	Ongoing area of responsibility, varies depending on issues, programs, applications, etc.	Continuation of function
Long Range Planning Function <ul style="list-style-type: none"> ▪ Comprehensive Plan ▪ Special Planning Studies ▪ Issue Research ▪ Growth Management 	Preparation, maintenance, upkeep, and revision to the Comprehensive Community Plan and other special studies	Five year update of Comp Plan approved by State on June 20, 2005; next update due to State by June 20, 2010	Continuation of function, develop plan update in concert with Planning Board and project consultant
Management of institutional relations <ul style="list-style-type: none"> ▪ University of Rhode Island ▪ South County Hospital ▪ Fire Districts 	Lead administrative role in interactions with URI, SC Hospital and Fire Districts	Recent and planned institutional growth requires increased communication and development of regulatory relationships	Priority area of expanded function to address facets of growth, particularly at URI
Informational inquiry and response	Provide information/data resources to general public, applicants, etc.	Respond to inquiries by walk-ins, via phone, email and correspondence	Amount & type of inquiry varies, anticipate between 60-100 requests per week

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Estimated	FY 2010-2011 Projected
Planning Board (2 meetings per month - 1 regular meeting, 1 work session at minimum, special meetings as necessary)	24 meetings (includes 12 work sessions)	24 meetings including work sessions (min.)	24 + meetings
Conservation Commission (Tree Board) (1 meeting per month, work sessions as required)	11 meetings	12 meetings	12 meetings
Historic District Commission (meets quarterly or as needed to process applications)	5 meetings	4 meetings (minimum)	4 meetings (minimum)
Technical Review Committee (1 meeting per month, special meetings as needed)	12 meetings	12 meetings	12 meetings
Affordable Housing Collaborative (1 meeting per month, special meetings as needed)	11 meetings	10 meetings	12 meetings
Economic Development Committee	8 meetings	8 meetings	8 meetings

Budget Comparison

The total proposed Planning Department budget for FY2010-2011 is \$287,640. An increase in full-time salaries (\$5,836) is offset by a reduction in professional services (\$10,000), resulting in an overall decrease of \$4,526 from the FY2009-2010 adopted budget. The proposed budget reflects an effort to focus on the core planning and administrative services the Planning Department traditionally provides.

ZONING BOARD OF REVIEW (0730)

The Zoning Board of Review consists of five regular members and two alternates. Appointments are made by the Town Council for three-year overlapping terms to this quasi-judicial board that holds public hearings on all petitions requesting special use permits, variances, and appeals of decisions made by the Building Official under the Zoning Ordinance.

The Zoning Board also serves as the Planning Board of Appeals and is empowered to hear exceptions, variances, and appeals of Planning Board decisions concerning the Subdivision and Land Development Regulations. During FY2008-2009, the Zoning Board of Review held 13 meetings and considered 79 petitions. Income from the filing of these petitions amounted to \$12,725.

Compensation to each Board member in the amount of \$20 per meeting is appropriated from this account. It is projected that 15 meetings of the Zoning Board of Review will be held in the 2010-2011 fiscal year.

Funding in the amount of \$11,850 is proposed for the 2010-2011 fiscal year - \$1,000 less than the current year appropriation. This decrease is a result of a reduction in overtime (\$200), professional services (\$500), and books (\$350).

ZONING/ BUILDING INSPECTION (0740)

The Zoning/Building Department is charged with the responsibility to enforce the Zoning Ordinance of the Town of South Kingstown, the Rhode Island State Building Code, and the Rhode Island Housing and Occupancy Code (Minimum Housing). The primary objective of this department is to ensure all work involved in the placement and construction of any structure meets the minimum standards set by the code and after the structures are completed that they are maintained.

Trends, Impacts, Issues

In fiscal year 2008-2009, the Department issued 89 commercial/industrial permits and 812 residential building permits for a total of 901 building permits. An additional 398 electrical, 213 mechanical and 505 plumbing permits were issued, for a grand total of 2,017 permits issued in FY2008-2009. The Department generated \$277,756 in revenue in fiscal year 2008-2009. Revenue estimates for FY2009-2010 have been reduced to \$267,000 from the adopted budget of \$300,000. Revenue for the 2010-2011 fiscal year is projected at \$265,000 - a \$35,000 decrease from the current fiscal year adopted budget.

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Predicted	FY 2010-2011 Goal
Field Inspections	52%	52%	51%
Reviewing Plans/Issuing Permits	41%	41%	39%
Answering Telephone	1%	1%	1%
Waiting on Customers/Answering Questions	2%	2%	2%
Violations – Building and Zoning	1%	1%	2%
Research Old Permits/Septic Systems	1%	1%	3%
Committee Meetings	1%	1%	1%
Conference-Architect/Engineer	1%	1%	1%
Total	100%	100%	100%

Goals FY 2010-2011

During the 2010-2011 fiscal year, the Zoning/Building Department will:

- Ensure all construction meets the Zoning Ordinance and Building Codes.
- Continue to cull the files of older permits, conduct the final inspection on them and issue a certificate of occupancy.
- Refine the Department's complaint process and tracking system.
- Study the permit fee schedule and update as needed.

Budget Comparison

For the 2010-2011 fiscal year, a total budget of \$221,668 is proposed. This represents a decrease of \$6,297 from the current year appropriation, reflected primarily in reductions in full-time salaries (\$1,356), part-time salaries (\$3,244) and longevity (\$1,538).

POLICE DEPARTMENT (0810)

The primary responsibility and mission of the South Kingstown Police Department is to provide a comprehensive public safety program. Although preservation of peace and protection of lives and property are the principle duties of a police officer, South Kingstown Public Safety Personnel, both sworn and civilian, also function as public service officers responsible for identifying and responding to service needs of all our citizens. South Kingstown Police Officers recognize their roles in this multi-service organization by providing assistance and counseling for a wide range of services, from simple street directions to referrals of other agencies for services not provided by police.

The spirit of South Kingstown Police Officers is to identify, report, and remove a variety of public safety hazards and to provide assistance to ensure citizen safety at every opportunity. In addition, South Kingstown Officers are also public safety officers responsible for ensuring safe, orderly, and lawful conduct in the community through various crime fighting activities designed to discourage illegal behavior and to elicit community cooperation.

It is the mission of the South Kingstown Police Department to deliver the highest level of police professionalism to the citizens of South Kingstown in a sensitive and efficient manner within the rule of law, which guarantees individual rights to all our citizens. Officers of the Police Department will conduct their professional responsibilities in a disciplined manner pledging to uphold the laws of the Nation, State, Town Code, and Rules and Regulations of the South Kingstown Police Department.

Trends, impacts, issues

Labor costs continue to be a driving factor behind the operational funding requirements for the Department. The requested funding provides for the salaries of seventy full-time department members (52 sworn Officers, 8 dispatchers, 10 civilians). Salary increases are budgeted at 2.25% in accordance with contract requirements. A contributing factor impacting the cost for salaries is the number of officers moving through the entry-level pay plan, with eleven officers scheduled to receive a step increase, of which two are also due longevity increases. The total number of sworn officers represents a decrease of four officers from the original complement of fifty-five sworn officers. Through attrition, two sworn officers were eliminated from the program budget in FY 2009-2010 and one officer position was left vacant after the resignation of an officer in June 2009. The Department will continue to monitor the long term effects of these staffing reductions and recommendations for adjustments will be made as necessary. In FY 2010-2011, there are four planned retirements - three sworn officers and one civilian employee.

Since May 2007, an officer from the Patrol Division has served as the School Resource Officer at the High School. The school administration, students, and citizens of the community have warmly embraced this program, which fosters a safe and secure learning environment.

In FY 2009-2010 the Traffic Awareness Program (TAP) was reduced to 910 hours per year with the provision that the program would be closely monitored by the Department's command staff to insure that it remains beneficial to the Department's highway safety efforts. Based on a current evaluation, the command staff has recommended the program be eliminated at the end of the current fiscal year, with the expectation that traffic safety standards that TAP has put into place can be maintained by the patrol division.

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Predicted	FY 2010-2011 Anticipated
Total Number of Full-time Personnel	73	71	70
<input type="checkbox"/> Sworn Officers			
○ Assigned to Patrol Division	42	40	39
○ Assigned to Detectives	6	6	6
○ Administrative	7	7	7
<input type="checkbox"/> Dispatchers	8	8	8
<input type="checkbox"/> Civilians – Administrative Support Staff	10	10	10
Number of Calls for Service	50,011 ¹	45,000	45,000
Percentage Total of Calls Dispatched by Service ²			
<input type="checkbox"/> Police	95%	95%	95%
<input type="checkbox"/> Emergency Medical Services	6%	6%	6%
<input type="checkbox"/> Fire	7%	7%	7%
Number of Auto Accidents	1,087	1,100	1,100
<input type="checkbox"/> Accidents Resulting in Injury	218	200	200
Number of Cases Reviewed and/or Investigated by Detectives ³	1,044	1,100	1,100
Uniform Crime Report Statistics (UCR)			
<input type="checkbox"/> Number of Known Offenses Reported	714	700	700
Number of Arrests			
<input type="checkbox"/> Adults (All UCR Offenses)	619	600	600
<input type="checkbox"/> Driving Under the Influence	112	100	100
<input type="checkbox"/> Juveniles	95	90	90
Hours Dedicated by SRO Officer ⁴	1,440	1,440	1,440
<input type="checkbox"/> Number of Calls at SKHS	373	400	400
Number of Vehicles Available for Patrol			
<input type="checkbox"/> Full Size – Marked Vehicles	13	13	13
<input type="checkbox"/> # Equipped with AEDs	13	13	13
<input type="checkbox"/> 4WD Utility – Marked Vehicles	2	2	2

Goals FY 2010-2011

The Department will continue to strive toward the advancement of professional police services to promote enhanced administrative, technical, and operational police practices.

¹ Calls for service includes contacts made from TAP overtime detail - this number is projected to decrease due to the elimination of TAP in FY 2010-2011

²A call may generate a multiple agency response depending on nature of service request

³ Definition of a case includes criminal incidents and arrests

⁴ SRO Program instituted at SKHS on May 5, 2007

Budget Comparison

The proposed budget request reflects a net increase of \$25,838 in the personnel program, and continues to maintain staffing at the reduced level of fifty-one sworn officers. The cost of full time salaries is increased by \$58,336, which is directly attributed to contractual salary increases. There is a decrease in the proposed cost for overtime (\$38,681), primarily due to the elimination of TAP overtime details. Also included in the proposed budget is an allocation of \$100,000 to be transferred to the *Municipal Employee's Compensated Absences Reserve Fund*. With the projected severance payouts for four planned retirements in FY 2010-2011 in the amount of \$162,382, the transfer will leave \$192,618 in reserve to fund future retirements.

Of note, the Department is forecasting total traffic-related fees at \$64,290 in FY 2010-2011, which is at a reduced level primarily due to the elimination of TAP details. When reviewing traffic safety efforts, there are other factors that need to be taken into consideration. The Department continues to see an increase in the number of motor vehicle stops by the patrol division, with 9,397 stops in FY 2008-2009, compared to 8,133 in FY 2007-2008 and 5,601 in FY 2006-2007. There has also been an increase in the number of arrests for driving under the influence, with 112 adult drivers charged in FY 2008-2009, compared to 99 in FY 2007-2008 and 58 in FY 2006-2007. Accident statistics show a slight decrease, with 1,087 accidents in FY 2008-2009, of which 218 resulted in injury, while there were 1,113 accidents in FY 2007-2008, with 205 reports of injury, and 1,189 in FY 2006-2007, with 224 reported injuries.

Other notable budgetary adjustments include the following:

- Increased Costs - Unfunded State Mandated Programs
 - Educational Reimbursements (RIGL §42-28-1) – Substantial increase in the cost for education expenses (\$13,750) due to a greater number of officers participating in continuing education in the field of police work.
 - Child Care Criminal Records Check (RIGL §16-48.1, 40-13.2) – Fees paid to the Attorney General's Office for child care criminal records checks increased from \$4,980 in FY 2007-2008 to \$6,420 in FY 2008-2009; an additional \$1,500 (\$8,500) is proposed in the FY 2010-2011 budget (299 account) to cover this projected expense.
- Reduction of \$8,000 in the allocation for clothing and uniforms.
- Reduction of \$9,400 in fuel costs based on estimated consumption and market pricing.
- Reduction in equipment purchases (\$1,750) proposed for FY 2010-2011.

The total FY 2010-2011 proposed budget for the Police Department is \$5,086,314 – an overall increase of \$13,343 from the current year appropriation of \$5,072,971.

ANIMAL CONTROL ROAD (0820) AND SHELTER (0830)

ROAD – To enforce all animal-related Town Ordinances and State laws, provide humane education to the general public and to ensure that all animals within the Town's jurisdiction are treated humanely.

SHELTER – Founded in 1980, the South Kingstown Animal Shelter accepts neglected, abandoned, and/or stray dogs and cats. The Pound continues to maintain a policy of euthanizing animals only for extreme behavioral problems or incurable medical conditions. The Pound is committed to improving the quality of life of all strays in its care. To this end, adoption applicants are carefully screened. All possible medical care, including preventative attention, is given to the animals.

Trends, impacts, issues

ROAD – The Animal Control Officers are responsible for the investigation of all animal-related complaints, issuance of citations, and transportation to the Pound of all animals found roaming at large, as well as the disposal of animals that are destroyed or injured on the Town’s roadways. Activity within this Division has grown appreciably over the years as evidenced by statistics from 1993 when 799 complaints were handled, compared to 1,447 complaints in FY 2006-2007, 1,403 complaints in FY 2007-2008, and 1,334 complaints in FY 2008-2009. As a component of the daily contact made with the public, the Animal Control Officers use this opportunity to provide education on dealing with bite prevention, rabies, benefits of spaying/neutering and dog fighting/animal cruelty.

SHELTER – The Pound houses the stray animal population of the towns of South Kingstown and Narragansett. A major effort is directed toward returning strays to their owners. The Pound has a successful track- record for animal placements, with 50% of impounded animals placed in new homes on an annual basis. In addition to caring for the basic needs of impounded animals, the Shelter staff provides a vast amount of medical care to ensure the utmost well being of the animals in their care. Euthanasia occurs only in the extreme cases when the animals are deemed un-adoptable due to behavioral problems, injuries, illness, or if they display unpredictable behavior traits, as evidenced by the annual statistics, which show a 4% euthanasia rate.

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Estimated	FY 2010-2011 Predicted
Number of Animal Complaints – Road Division	1,334	1,350	1,350
Number of Summons Issued	11	10	10
Number of Impoundments			
□ Canine	283	280	280
□ Feline	289	280	280
□ Other Species (rabbits, birds, etc.)	10	10	10
Total	582	570	570
South Kingstown/Narragansett	425/157	410/160	410/160
Average Length of Stay for Impounded Animals	14.5	13	14
Number of Animals Quarantined at Shelter	25	25	25
Number of Impoundments Returned to Owner	271 47%	285 50%	285 50%
ADOPTIONS			
Impoundments Adopted by New Owners	290 50%	285 50%	285 50%
Number of Placements from Off-Site Adoptions	137 47%	143 50%	143 50%
Impoundments Euthanized or Died	24 4%	22 4%	22 4%
Shelter Donations and Fund Raising	\$30,981	\$31,000	\$31,000

Budget Comparison

ROAD - The proposed Animal Control Road budget for FY 2010-2011 in the amount of \$65,517 represents a decrease of \$2,394 or 3.5% from the current year appropriation, primarily due to a reduction in part-time salaries (\$1,245), overtime (\$550), and longevity (\$516).

SHELTER - The proposed Animal Control Shelter budget for the 2010-2011 fiscal year is \$137,899, a decrease of \$5,985 or 4.2% from the current year appropriation, primarily due to a reduction in part-time salaries (\$4,569), and several modifications to various operating accounts.

COMMUNICATIONS DEPARTMENT (0840)

The Department has two principal areas of responsibility - maintenance of the cable plant consisting of over 100 miles of aerial and underground cables and enforcement of the RI Fire Safety Code pertaining to the installation and maintenance of fire alarm systems in commercial buildings, apartment buildings with four or more units, and single family homes with a combination fire and security system.

The cable plant services municipally connected fire alarm systems, fire station horns, remote radios, off-premise telephone extensions, burglar and panic alarms, high speed internet, and sewer plant telemetry. The municipal fire alarm system consists of 10 box circuits and 9 alarm circuits connecting over 200 call boxes throughout Town. The Department also responds 24 hours/day, 7 days/week with the Union and Kingston fire districts to all commercial fire alarm activations. It is the Department's responsibility to assist the fire department in locating the origin of the alarm and then reset the system.

Trends, Impacts, Issues

In response to the Comprehensive Fire Safety Act of 2003, the State Fire Alarm Code was amended to improve fire safety in commercial establishments and places of assembly. The law requires over 180 local businesses to install and/or upgrade fire alarm and fire suppression equipment, resulting in a 50% expansion in the number of commercial fire alarms systems in South Kingstown. Many businesses had been "grandfathered" from adherence to provisions of the Fire Alarm Code that were adopted after the business had opened. Under the new Code, all businesses must comply and "grandfather" exemptions have been eliminated. Over the past six years, more than 120 businesses have installed the required systems. Enforcement of the new fire code is still on going with many businesses requesting relief from the state's Fire Safety Board.

During the 2008-2009 fiscal year:

- The Department was dispatched to 227 commercial fire alarm activations.
- 6 municipally connected fire alarm systems were approved and connected to the cable plant.
- 12 local fire alarm systems were approved and put in service.
- 42 projects were submitted for plan review.
- Received \$3,955 in Municipal Fire Alarm connection and plan review fees.

Specific Performance Measurements

Performance Measure	FY2008-2009 Actual	FY 2009-2010 Predicted	FY 2010-2011 Goal
Field Inspections/Code Enforcement	30%	25%	20%
Reviewing Plans	6%	6%	6%
New installations data, telephone, security	5%	5%	5%
Outside Cable Plant Work	35%	40%	45%
Maintenance on school security systems	3%	3%	3%
Maintenance on Municipal Fire Alarm	20%	20%	20%
Data entry of test reports	1%	1%	1%
<i>Total</i>	100%	100%	100%

Goals FY 2010-2011

- Complete Phase II of GIS cable plant mapping.
- Continue to modify existing cable plant to create test points throughout the system to minimize time spent when troubleshooting the 50+ circuits supported by the cable plant.
- Continue to develop the five, ten, fifteen-year master plan for cable plant usage and expansion.
- Continue Phase II of fire code inspections of all existing commercial buildings.

Budget Comparison

Funding in the amount of \$177,530 is proposed for FY2010-2011, reflecting a \$6,231 decrease from the current year appropriation, primarily due to a reduction in part-time salaries (\$4,790) and overtime (\$2,000). It is noted that a School Department transfer of \$3,500 will cover services provided by the Town for school-related equipment upgrades. Plan review and municipal connection fees are projected to generate revenue of \$4,000 during FY2010-2011.

RADIO SERVICES (0850)

The Radio Services Program provides a centralized account for the purchase, installation, maintenance, and repair of radio equipment used by several Town departments, including Police, Communications, Public Services, Recreation, and Emergency Medical Services.

Radio repair services are purchased on an as-needed basis for the various Town departments in this group. Maintenance on Police and EMS radio equipment is handled separately due to the highly specialized nature of this equipment and the need for consistency and reliability in service. Level funding in the amount of \$2,000 for repair and maintenance services is proposed for FY2010-2011, which includes funding needed to maintain the data transmission lines that support the operation of the repeater/satellite receiver system for the VHF radio system that will be vacated by the Police Department as a result of their planned migration to the 800 MHz radio system.

The need to keep these radio transmission lines in operation serves two purposes - it allows the Town the opportunity to evaluate whether to keep the VHF system in operation for other municipal users, and it will provide temporary back-up for the Police Department to run both systems, if found necessary, during the transition period to the new 800 MHz radio system.

Equipment replacements and/or new purchases tend to vary from year to year based on the needs of each department. Requests are at a minimal level in FY 2010-2011, with proposed funding at \$2,300 for equipment purchases, which is \$855 less than the current year appropriation.

The total proposed budget for FY 2010-2011 is \$4,300 (\$855 less than the current year budget).

HARBOR PATROL (0860)

The Harbormaster Division of the Police Department provides for the safety of the boating public on South Kingstown's waters through education and enforcement of State and local boating safety laws while assisting Federal, State, and local governmental agencies in their efforts by providing local knowledge relative to their specific water related issues.

Trends, impacts, issues

The emphasis of the Harbor Patrol program is to educate recreational boaters about the rules and regulations governing the use of Town waters in order to promote public safety and enjoyment. In addition to educating the public on boating safety, the Harbormaster also provides training to enforcement personnel. The RI Island Harbormasters Association adopted the Town's Marine Patrol Training Program as the model for basic training requirements for Harbormasters in Rhode Island. Over the last fifteen years, the Harbormaster has administered this twenty-hour classroom training to personnel from a dozen cities and towns, including members of the RI State Police. A partnership was formed with the Rhode Island Municipal Police Academy (RIMPA), which awarded the program the distinction of being POST (Police Officers Standards and Training) certified. The Harbormaster, in conjunction with the RIMPA, taught the first POST certified Marine Patrol Class in April 2008 at the Warwick Police Department, and will be called upon as needed to teach additional classes.

The Harbormaster was fortunate again to have students from URI serve as assistant harbormasters for the 2009 boating season. With the seasonal assistant harbormasters, it is possible to cover the Town's waterways (weather permitting) seven days a week for the entire fifteen-week summer season.

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Predicted	FY 2010-2011 Goal
Average daily boating safety contacts resulting in written documentation	2.02	2.5	2.5

Goals FY 2010-2011

The Harbormaster Division will continue its efforts in educating the public on boating safety, as well as enforcing state and local boating safety law.

Budget Comparison

Funding in the amount of \$29,945 is proposed for the 2010-2011 fiscal year, a \$2,270 decrease from the current fiscal year, primarily due to a reduction in the seasonal assistant harbormaster hours (\$1,770), which is being achieved through coordination of patrol coverage with the Town of Narragansett.

FIRE COMPANY DONATION (0870)

This account provides a funding contribution of \$400 each to the nine fire companies within the Town of South Kingstown. For FY 2009-2010, level funding in the amount of \$3,600 is proposed.

EMERGENCY MEDICAL SERVICES (0880)

The purpose of the Emergency Medical Services (EMS) Department is to provide pre-hospital emergency medical treatment and transportation to the sick or injured.

Trends, impacts, issues

The EMS Department operates 24 hours per day, seven days a week. In July 2001, the Division established a second emergency medical team operating from a satellite station at the Public Services building on Route 1, which provides year round response, from 7am to 7pm, seven days per week.

The Department operates under the direction of an EMS Director and has 16 full-time Paramedic positions. Supplementing the EMS work schedule are 8 per-diem employees. Two transporting ambulances and a sport utility vehicle licensed as an ambulance provide response, care, and transport primarily to South County Hospital. Patients requiring specialized care, such as heart attacks, critical trauma, and pediatrics will be transported to Rhode Island or Hasbro Hospitals as needed with physician orders.

Requests for EMS continue to increase - since 2003, the Department has seen fluctuations in growth ranging as high as 13% to years with no growth. Each year, a demonstrated increase in the amount of mutual aid required from outside towns is observed. It is noted that the majority of mutual aid required is during the hours between 7pm and 7am when the second transporting ambulance is not in service.

While increased call volume creates an increase expense, EMS also has seen significant increases in revenue. In an effort to offset property tax support for the EMS program, the Town established a user fee system in FY1999-2000 to obtain insurance reimbursements for eligible EMS services. To ensure that Town residents are not responsible for making direct out-of-pocket payments, the Town has created a self-insurance fund to credit billings to uninsured or underinsured system users. EMS reimbursements principally are derived from Medicare, Medicaid, and healthcare provider contract payments for ambulance transports provided to covered patients.

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Estimated	FY 2010-2011 Projected
Total EMS requests	2,804	2,888	3,000
❑ Mutual aid delivered to other agencies	55	65	65
❑ Total Mutual Aid required	103	107	110
❑ Mutual Aid required at night	74	76	78
EMS Income	\$486,430	\$550,000	\$590,000

Budget Comparison

The FY2010-2011 proposed budget of \$1,121,105 represents an increase of \$52,760 over the current year appropriation, primarily due to contractual salary increases (\$18,785), longevity (\$5,984), and part-time salaries (\$4,000). The remaining EMS operating budget has been held at a comparable level to the previous year's funding or in the case of new equipment, reduced entirely.

PUBLIC SERVICES DEPARTMENT – ENGINEERING DIVISION (0910)

The Engineering Division serves as the Town's technical branch that oversees design and construction of public works infrastructure. Duties include streets and highways road resurfacing, street lighting, tree programs, and capital improvement projects. The Division assists other municipal departments in matters pertaining to engineering, drafting, and surveying. Services are provided on a regular basis to the Office of the Town Manager, Planning, Finance and Recreation Departments, and the Planning Board. The Planning Department requires the most extensive service, including detailed engineering reviews, subdivision design review and inspections, construction and zone change proposals, and drafting. Other departments receiving services include Senior Services, Police, and Schools.

Trends, impacts, issues

Much of the Division's efforts continue to be directed to large capital improvement program (CIP) project oversight. These projects can require engineering, drafting, and review of plans and drawings, as well as the administration of architectural and construction contracts for facility design and development.

On-going public infrastructure improvements include road resurfacing and reconstruction, drainage improvements, bridge rehabilitation, and large culvert replacements. Engineering staff and inspectors also oversee the construction of new land development projects, replacement sidewalks, utility infrastructure, and stormwater drains.

State promulgation of unfunded Phase 2 stormwater regulations and total maximum daily loads (TMDL) limits for surface water pollutants is requiring an inordinate amount of time from the professional engineering staff and Public Services Director. For example, in 2010, the RI Department of Environmental Management (RIDEM) increased the number of stormwater outfall parameters from 4 to 16. Although the Town of South Kingstown continues to be a strong advocate for environmental protection in our community, the Town anticipates working jointly with State environmental agencies to determine if regulatory stormwater initiatives provide a significant and quantifiable benefit. A TMDL study was commissioned in October 2009 to determine the feasibility and extent of work necessary to comply with RIDEM TMDL's.

Right-of-way related permits appear to have stabilized until such time that land development projects begin to increase. However, utility company permitting for new technology (i.e.: fiber optics) is increasing to meet utility customer demand.

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Predicted	FY 2010-2011 Goal
<input type="checkbox"/> Miles of Roads Stone-Sealed	6	6	6
<input type="checkbox"/> Miles of Roads Re-Striped	20	20	20
<input type="checkbox"/> Physical Alteration Permits Issued	56	60	60
<input type="checkbox"/> Utility Permits Issued	93	90	100
<input type="checkbox"/> Private Road House # Assigned	162	40	40
<input type="checkbox"/> # of Licensed ROW Contractors	65	65	65
<input type="checkbox"/> Contracts Bid	7	10	10
<input type="checkbox"/> Land Development Projects Inspected	15	15	15

Goals FY 2010-2011

- Complete American Recovery and Reinvestment Act (ARRA) funded Silver Lake Avenue bridge improvements and Matunuck Schoolhouse Road (Phase 1) reconstruction.
- Provide continued technical oversight of the Town's Phase 2 stormwater management program, including outfall sampling and testing.
- Provide continued review of "total maximum daily load" (TMDL) pollutant limit promulgation by State regulatory agencies to ensure that the limits are attainable at a reasonable cost. Complete TMDL engineering study to determine feasibility of TMDL implementation.
- Provide continued technical support to other Departments on an as needed basis for various construction oversight and design services.

Budget Comparison

In light of local budget constraints, funding for the Division's part-time contract land surveyor/engineer will be reduced by 20% in the upcoming fiscal year, which will result in a savings of \$800 per year. The Town Engineer will be responsible for more in-house design work, while the part-time contract surveyor will primarily focus on land surveying activities.

The proposed budget for the 2010-2011 fiscal year is \$253,272, representing a \$811 increase over the current year appropriation.

PUBLIC SERVICES DEPARTMENT - STREETS AND HIGHWAYS DIVISION (0920)

The Streets and Highway Division provides labor services, materials, and equipment for year-round maintenance of the Town's highway and drainage infrastructure. The Division is also responsible for minor municipal tree and dam maintenance.

Trends, impacts, issues

Whereas the Engineering Division is responsible for large capital construction projects (i.e. road reconstruction projects) in conjunction with the Town's capital improvement program (CIP), the Highway Division is responsible for on-going transportation infrastructure maintenance of local streets and highways.

Highway Division responsibilities include, but are not limited to, snowplowing, gravel road grading, street sweeping, and road shoulder mowing services. In addition, the Highway Division's in-house staff performs smaller stormwater drainage, sidewalk replacement projects, and miscellaneous infrastructure projects.

Similar to the Engineering Division, the Highway Division continues to direct a significant amount of effort to Phase 2 stormwater program compliance. Phase 2 duties include, but are not limited to, road sweeping and catch basin cleaning that includes accurate tracking of spoil quantities, outfall demarcation, and maintenance. Bi-annual stormwater outfall inspection and sampling began in FY2008-2009 and will continue for FY2010-2011.

Given local budget constraints, one of three roadside mowing tractors was eliminated in FY2008-2009. Although road shoulders will continue to be mowed for reasons of public safety, the extent of maintenance (i.e. mowing frequency) will be less than was performed in prior years.

Since 2004, the Division has used two street sweepers for street sweeping duties. The ability to keep a second sweeper may be problematic in upcoming years due to cost and the Town may need to return to using a single sweeper. This program will be reviewed yearly, subject to funding availability.

Although the price of road salt (\$87.78/ton) had increased significantly in FY2008-2009, the State re-bid this commodity for FY 2009-2010 and the new State master price agreement (MPA) is for a two-(2) year period with a salt commodity price of \$75.84 per ton.

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Predicted	FY 2010-2011 Goal
<input type="checkbox"/> Catch basins cleaned	321	500	650
<input type="checkbox"/> Number of drainage outfalls cleaned	112	50	110
<input type="checkbox"/> Number of drainage outfalls marked *	28	2	2
<input type="checkbox"/> Road miles swept	140.5	141.2	142
<input type="checkbox"/> Tons of sweeping spoils disposed of	972	500	550
<input type="checkbox"/> Town road miles graded	9	9	9
<input type="checkbox"/> Private road miles graded **	6	6	6

* new outfalls anticipated each year new land development projects are completed

** of the 71 miles of private roads in Town, a limited number receive seasonal grading "by tradition"

Goals FY 2010-2011

Compliance with unfunded Phase 2 stormwater mandates will require a continued elevated level of effort from the Highway Division. As noted in the Engineering Division narrative (*page N-29*), RIDEM in 2010 increased the number of stormwater outfall parameters from 4 to 16.

New Federal Highway Administration (FHA) “retro-reflectivity” signage standards will be used for any replacement signage. The Highway Division’s initial effort to meet minimum retro-reflectivity standards will be focused on stop signs. Thereafter, the Highway Division will work toward a ten year goal of replacing street name and overhead guide signs to meet the new standards.

As a result of local budget constraints, procurement of a new arborist truck has been postponed indefinitely. The Highway Division will continue to evaluate various tree maintenance options including contract trimming and bucket truck equipment rentals using in-house staff.

Budget Comparison

Personnel costs will be less during the 2010-2011 fiscal year due to the elimination of an Equipment Operator I position and reclassifying a Crew Foreman position to an Equipment Operator II position. These position adjustments, combined with stabilized winter salt pricing, will result in an overall 3.12% decrease to the Highway Division operating program. The total proposed budget for FY 2010-2011 amounts to \$1,738,861, which is \$55,975 less than the current year appropriation.

TREE MANAGEMENT PROGRAM (0950)

The Town’s Tree Warden oversees municipal trees located within Town highway right-of-ways and on municipal properties, such as parks and municipal building grounds. The Tree Warden reviews applications for tree maintenance, removals, and plantings for any tree located on Town property or along Town roads. The Tree Warden also works closely with overhead utility companies and their contract arborists to ensure that overhead line tree trimming activities are in accordance with generally accepted tree maintenance standards.

In addition, the Tree Warden also provides labor and equipment for emergency tree maintenance and/or removals, whenever a municipal tree, or portion thereof, is determined to be a threat to public safety and requires immediate action.

Trends, impacts, issues

As noted previously, procurement of a new arborist truck for the Highway Division has been postponed indefinitely. The Tree Warden, working in conjunction with the Highway Division will continue to evaluate various tree maintenance options and oversee Highway Division staff to ensure that generally accepted arborist standards are being followed during in-house tree maintenance work.

The Town’s Tree Ordinance requires individuals to perform equivalent plantings for municipal trees that are removed illegally without a Tree Permit. Enforcement of equivalent tree plantings can be problematic since there is little or no leverage to force the offender to complete the necessary work. Consideration should be given to amending the Town’s Tree Ordinance to impose fines on arborists or property owners that illegally remove municipal trees without a tree permit. Said fines would be utilized by the Town to perform the necessary replanting.

Goals FY 2010-2011

- Continue to work with overhead utilities and their arborist sub-contractors to ensure utility line clearing is being performed in accordance with generally accepted arborist standards.
- Review Tree Permit applications for municipal tree trimming, removals, and new plantings.
- Work with Town legal staff to promulgate amendments to the Town Tree Ordinance.
- Provide guidance and oversight to Highway Division crews to ensure that Highway Division tree maintenance work is in accordance with generally accepted arborist standards.
- Attend Town Tree Board (Conservation Commission) as required.

Budget Comparison

The total proposed budget for the 2010-2011 fiscal year is \$22,641, representing a \$1,343 decrease from the current year appropriation. Reductions in professional services (\$500) and tree plantings (\$1,000) are proposed due to budgetary constraints.

STREET LIGHTING (0960)

The street lighting account covers expenditures associated with streetlights along all State and local roads in South Kingstown, in addition to other special lit transportation infrastructure, which include:

- Peace Dale parking lot
- Peace Dale rotary (seasonal)
- Saugatucket River Boardwalk

The Town's Transportation and Traffic Review Committee (T2RC) reviews requests for new streetlights based upon need. If a new streetlight is warranted, the Police Department works closely with National Grid and tries to reposition existing streetlights to achieve the desired lighting without adding new streetlights. As such, no new streetlights have been added in recent years.

Trends, impacts, issues

In FY 2009-2010, the Police Department reviewed the wattage of all streetlights in Town and made lamp wattage reduction recommendations where applicable. It is anticipated that National Grid will complete the recommended streetlight lamp wattage change-outs during the winter of 2009-2010, thereby providing a monthly lighting cost savings to the Town.

Goals FY 2010-2011

- Continue working with National Grid to maximize energy efficient lighting technology.
- T2RC to provide a fair and impartial review of new street light requests to determine need.

Budget Comparison

In December 2008, the RI Leagues of Cities and Towns (RILCT) contracted with Gexa Energy for aggregate energy supplier services. This contract provides the Town stable energy supplier pricing for a three (3) year period. The proposed budget for FY 2010-2011 is \$170,000 – a \$20,000 or 10.5% decrease from the current fiscal year appropriation.

WASTEWATER FUND TRANSFER (0970)

The Town's On-Site Wastewater Management Program oversees and manages approximately 6,300 properties in Town that utilize on-site wastewater disposal systems as a means of wastewater disposal. Under this program, all property owners are required to have a baseline inspection performed for their disposal system. Baseline inspection findings are used to determine, what, if any repairs are necessary, in addition to future septic system inspections and pumping.

Since inception of the program in 2001, grant funding from the US Environmental Protection Agency (USEPA) has paid for program administrative costs. Funding for this program ended as of June 30, 2007, whereby local funding has been allocated for this important program. Beginning in the Fall 2009, the Town's Pretreatment Coordinator assumed the duties of the vacant part-time On-Site Wastewater Management Specialist. A transfer from the General Fund in the amount of \$9,000 is proposed for FY2010-2011.

HUMAN SERVICES AGENCIES (1005-1075)

For the 2010-2011 fiscal year, it is proposed the Town appropriate \$495,348 for human services programming. Of this amount, \$145,400 is to be allocated to support services provided by 12 community-based agencies that address important and diverse human service needs. The remaining allocation of \$349,948 (a decrease of \$64,448) is budgeted to support the operation of the Town's Senior Programs, including senior transportation, senior nutrition, adult day services, and the Senior Center.

Mission Statement

The Town of South Kingstown is dedicated to the well-being of its constituency and makes every effort to ensure that basic needs are being met for residents – particularly those who are low income, elderly, and/or handicapped. The Human Service Agency contributions from the Town of South Kingstown represent the Town's efforts to support organizations and Town programs that provide a wide range of services to these local residents.

Trends, impacts, issues

Human services agencies' funding requests total \$183,250 for the 2010-2011 fiscal year, \$37,850 more than the proposed budget allocation of \$166,750. It is noted that the Town also makes contributions to several of these agencies through CDBG funding and/or property tax exemptions.

Important to note is that South Kingstown provides (exclusive of CDBG and property tax exemptions) approximately 45.5% of the total municipal cash contributions to these organizations, while 23.9% of the organizations' clientele are South Kingstown residents. There is a significant range when determining the percent of each organization's total clientele as compared to the percent of South Kingstown's residents served, however.

Specific Performance Measurements

The following chart details the percentage of municipal funding and clients served from South Kingstown for each organization requesting funding in FY2010-2011:

Contributions To Private Agencies	SK Share of Total	SK Clients as % of Total
South Shore Mental Health	42.5%	21.1%
Hospice Of Washington County	100.0%	41.6%
VNS Home Health Services	37.4%	18.4%
Thundermist Health Center	82.9%	36.0%
Phoenix/Marathon House	96.8%	37.2%
Jonnycake Center of Peace Dale	47.1%	55.1%
Cane Daycare Center	100%	67.9%
South County Community Action	47.5%	18.6%
Welcome House of South County	11.6%	19.4%
Domestic Violence Resource Center	38.5%	18.8%
Education Exchange	52.2%	24.3%
Wash. County Coalition for Children	5.6%	21.8%
Total	45.5%	23.9%

Municipal senior programs continue to be significantly utilized. In addition to local appropriations, program revenues are provided through Federal and State grants, the Towns of Narragansett and North Kingstown, and client user fees. A full discussion of the Senior Services Program is provided at the end of this budget document (*see pages S-1 through S-15*).

Goals FY2010-2011

The Town strives to continue its support of outside agencies and annually reviews the level of support to best reflect the needs of the community.

Budget Comparison

The FY2010-2011 Human Services budget proposes a total decrease of \$85,798 for Outside Human Service Agency funding (\$21,350) and Municipal Senior Program funding (\$64,448). It is noted that appropriations are proposed for 12 of the 13 agencies submitting funding requests for FY2010-2011, with level funding proposed for just three in order for these agencies to continue to meet program needs; further, appropriations to most of the larger agencies reflect decreases of 14-20%.

PARKS AND RECREATION DEPARTMENT (1110-1116)

The Parks and Recreation Department serves the community by providing enriching recreation experiences and quality facilities. The objective of the Recreation Commission and the Parks and Recreation Department is to provide a well-rounded and balanced leisure services program for all segments of the community.

Trends, impacts, issues

The Town budget provides funding for the operation of the Town's leisure services program outside of the Neighborhood Guild and Peace Dale Office Building, and includes the maintenance of the Town's park system and recreational facilities.

Recreational programs supported with Town funds include Beach/Aquatics, Stepping Stone Pre-School, Self-Support Programs, Athletics/Leisure Services, and special events. Town funds also support Park and Building Maintenance operations involving the management and upkeep of all developed and undeveloped public recreational facilities, as well as all park land owned and operated by the Town.

Despite the current economic challenges, the Department expects to maintain its robust program offering and also look towards expansion through further partnerships with independent contractors. This approach ensures that program costs will be covered along with some additional revenues to buffer an ongoing escalation in operating expenditures. This type of program development format allows for continued growth, even during a budget reduction period. It also provides community members with a higher degree of stability in Parks and Recreation services when other forms of public services may be reduced or eliminated.

Some of the challenges and major changes that will affect the Town operation in the 2010-2011 fiscal year include:

- ❑ Increase in total revenue of \$23,997 or 4.2%
- ❑ Recommended reduction in property tax support of \$27,378 (3.6%)
- ❑ \$3,381 decrease in total expenditures
- ❑ Vacant Grounds Foreman position remains unfunded
- ❑ Reduction in hours for Seasonal Laborer/Bike path attendant, from 40 to 26 hours per week
- ❑ Reduction of \$23,893 in total Administration/Parks Expenditures (3.04%)
- ❑ Increases in various program and user fees
- ❑ Increased reliance on outside sponsors and alternate funding
- ❑ 50% reduction in part-time staffing at the Tri-Pond Park Nature Center
- ❑ Increased revenue commitment via expanded programming at Tri-Pond Park Nature Center
- ❑ Reduction in Leisure Service Programming of \$3,892 (2.6%)
- ❑ Elimination of Main Street block party funding
- ❑ Elimination of funding for Wakefield Concert Band
- ❑ Further program expansion in Athletics of \$25,282 (12.29%)

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Predicted	FY 2010-2011 Goal
RECREATION DIVISION			
New Classes Offered	42	30	35
Percentage of New Classes Completed	26%	30%	50%
Youth and Teen Class Enrollment	513	550	550
Total # of Youth/Teen Classes	32	30	40
Percentage of Programs Completed	59%	60%	60%
Adult Class Enrollment	7	0	100
Total # of Adult Classes	3	0	10
Percentage of Programs Completed	33%	0%	50%
Preschool Class Enrollment	340	200	225
Total # Preschool Classes	52	20	20
Percentage of Programs Completed	65%	80%	80%
Sports and Fitness Class Enrollment	5,258	6,000	6,100
Total # Sports/Fitness Classes	393	375	380
Percentage of Programs Completed	83%	80%	80%
Community Special Event Attendance	8,143	17,000	17,000
Total # Programs Offered	15	15	12
Percentage of Programs Completed	93%	100%	100%
Environmental Education Enrollment	203	250	150
Total # of Environmental Programs	83	40	30
Percentage of Programs Completed	32%	35%	35%
Beach/Aquatic			
Total # Cottage Passes Sold	47	45	45
Total # Resident Seasonal Passes Sold	608	600	600
Total # Non-Resident Seasonal Passes Sold	55	45	45
Total Daily/Seasonal Pass Revenue	\$67,088	\$76,043	\$73,750
Total Program Revenue	\$19,014	\$17,957	\$20,675
Total Revenue	\$86,102	\$94,000	\$94,425
PARK DIVISION			
Total Park Acreage	409.5	409.5	422.5
Park Acreage/Full-time Park Staff	58.5	58.5	60.4
Total Acres of Turf Maintained	87.5	89.5	89.5
Weekly Man Hours for Mowing /Landscaping	176	177	177
Average Maintenance Cost Per Acre	\$1,456	\$1,375	\$1,409
Avg. Weekly Man Hours for Litter Removal	32	33	33
Total Organized Park Facility Participation	298,717	307,699	312,000
Total Park Rental Income	\$19,732	\$17,000	\$18,500

Goals FY 2010-2011

The Department’s future goals have been modified in recent years to better accommodate the need for improved efficiency in the management of indoor/outdoor facilities as well as general public programming. Several of the Department’s goals for FY2010-2011 include:

- Re-assess present and future full-time and part-time staffing needs
- Complete planned work on major CIP and Park Rehabilitation projects
- Continue research into grant funding targeting CIP projects and local programs
- Increase use of alternate revenues generated through the use of program and team sponsorships
- Seek local opportunities for staff professional development
- Reduce project costs by expanding use of skilled Department and Town personnel
- Research opportunities for regionalization of services and shared services
- Develop and distribute participant survey for use in strategic planning
- Establish system to perform self-assessment of Department operations and programming
- Reduce overall percentage of property tax funding

Budget Comparison

The Recreation Department’s total proposed budget for the 2010-2011 fiscal year is reflected at \$1,317,088 – an overall decrease of \$3,381 from the current year adopted budget of \$1,320,469. Decreases are seen in *Administration* (\$20,612) or (10.75%), *Park Maintenance* (\$3,281) or (.006%), *Leisure Services* (\$3,892) or (2.64%), and *Creative Activities (Stepping Stone Preschool)* (\$1,783) or (2.26%). Increases are proposed in *Athletics* (\$25,282) or 12.29% and *Aquatics* (\$1,105) or 1.15%.

Revenues are projected to increase by \$23,997 or 4.2%, due to positive changes expected in several program areas including Athletics/Leisure Services and Self-Support independent programs.

CELEBRATIONS (1120)

This account provides funding each year for the conduct of three parades. Funding in the amount of \$7,000 is proposed for the 2010-2011 fiscal year, a \$200 decrease from the current year appropriation.

	2009-2010 Adopted	2010-2011 Proposed
Veterans Day Parade	\$2,400	\$2,333
Memorial Day parade	2,400	2,333
Fireman's Parade	2,400	2,333
Total	\$7,200	\$7,000

SOUTH KINGSTOWN PUBLIC LIBRARIES (1210)

The South Kingstown Public Library provides free, convenient, and equal access to print and non-print materials, services and technologies that support our community's informational, educational, cultural, and recreational needs.

Trends, Impacts, Issues

Public libraries continue to change nationwide driven by changing demographics, advances in technology, rapid growth in life long learning activities, and the renewed importance of library as a place helping to build community while serving the community.

The South Kingstown public library develops, supports, and encourages life long learners through:

- o collections that reflect user demands and needs;
- o programs, both original and in collaboration with other program providers, that reflect the needs and interests of learners of all ages with an emphasis on early literacy/childhood, teens and senior citizens;
- o technology that expands library services and information access through the library's Web site and electronic databases; and
- o facilities that provide space for quiet study and group sharing and the infrastructure to meet 21st century technology needs.

It is noted that although a slight increase in Library state aid is projected for FY2010-2011, endowment income will be down and revenues from petty cash will remain flat.

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Predicted	FY 2010-2011 Goal
Circulation of library materials	313,716	308,000	310,000
Circulation per Capita (Rank 7 th among RI's 49 public libraries)	10.34	10.34	10.34
Number of items in collection	76,091	77,000	77,000
Number of registered borrowers	14,486	15,000	15,000
Information requests received	28,221	28,000	28,000
Number of times public computer work stations utilized	28,323	38,700	28,700
Number of programs provided	684	690	690
Total program attendance	17,771	17,800	17,800

Goals FY 2010-2011

- Treat all library users fairly and equally and serve as a forum for all points of view.
- Provide high demand/high interest materials in a variety of formats for all age groups.
- Serve as a center for free, timely, and accurate information for residents in their pursuit of job-related, educational, and personal interests.
- Assist residents of all ages in the pursuit of life-long learning by offering a variety of programs and other enrichment opportunities.
- Strive to provide a welcoming library environment and maintain buildings that are clean, comfortable, safe, and accessible to the community.

Budget Comparison

For FY2010-2011, the proposed budget is \$940,779 – a decrease of \$11,473 from the current year appropriation. An increase in part-time salaries (\$25,643) is offset by decreases in full-time salaries (\$34,663), longevity (\$2,093), and heating fuel (\$1,010).

Projected library revenues will amount to \$296,999, a decrease of \$2,663 from the current year appropriation of \$299,662. It is noted that State aid for library services (\$205,999) accounts for a significant portion of non-property tax revenues. The net FY2010-2011 property tax need is \$643,780 or \$8,810 less than the current year property tax support of \$652,590.

OUTSIDE AGENCIES (1300 SERIES)

The Town of South Kingstown strives to support local outside agencies that work toward the betterment of the community often with meager funding.

Trends, impacts, issues

Outside agencies are comprised of a number of types of organizations including Town Council appointed boards and commissions, neighborhood/village groups, environmental groups, and local commerce/economic development/community organizations. Listed below are the agencies for which a Town appropriation is proposed in FY 2010-2011.

Conservation Commission – Town Council appointed - reviews CRMC and DEM wetlands applications along with addressing numerous other environmental concerns within the Town. Funding is incorporated in the Planning Department budget. The following agencies, focusing on specific environmental concerns throughout Town, receive funding through the Conservation Commission: Southern RI Conservations District, Wood-Pawcatuck Watershed Association, Cooperative Extension Watershed Watch-Tucker Pond, and Salt Pond Coalition.

South Kingstown Partnership for Prevention – Town Council appointed - oversees the implementation of grant funding from the State and Federal governments to discourage substance abuse within the community. The Town provides matching funds and in-kind contributions.

Narrow River Preservation Association (NRPA) – environmental citizen action organization – dedicated to protecting the environment of the Narrow River. Town funding supports the citizens' water quality monitoring program along the river.

Chamber of Commerce – commerce/economic development organization – projects and activities are designed to improve the community's economic climate and stimulate business activity. Funds are used for the holiday season decorations and for tourism promotion and development and dissemination of community information.

Peace Dale Neighborhood Revitalization - neighborhood/village organization - projects include the Peace Dale parking lot, the addition of street trees, a Youth Needs Assessment, and continued work with Jonnycake Center and South County Community action. The group produces brochures and is actively involved with the Town in zoning discussions. Funding also comes from the Community Development Block Grant Program.

Friends of Wakefield Village - neighborhood/downtown merchant's organization – projects include downtown planting program, outdoor seasonal events coordination, and downtown block parties. The group works with the Parks and Recreation Department to promote family oriented events that encourage pedestrian activities in the commercial downtown.

The Washington County Regional Planning Council (WCRPC) – commerce/community cooperation organization - dedicated to promoting regional cooperation and joint planning for the nine South County communities. Focus is on five issues: economic development, water resources, land use, affordable housing and transportation. Funding sources are both public and private.

Washington County Community Development Corporation – community organization – assists member communities in providing affordable housing for Washington County residents by working jointly with private developers and/or non-profit organizations and municipalities within Washington County to encourage and promote the creation of affordable housing units. Funding sources include the Rhode Island Foundation, the Housing Network, private philanthropic support, as well as municipal funding.

Specific Performance Measurements

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Adopted	FY2009-2010 Proposed
Agencies Funded	7	8	8
Total Funding amount	\$33,099	\$23,000	\$17,850

Budget Comparison

Of the outside agencies proposed for funding in FY2010-2011, decreases are proposed for all but two agencies for which level funding is proposed. Total funding for Outside Agencies in the amount of \$17,850 is proposed for FY 2010-2011, a \$5,150 decrease from the current year appropriation.

MUNICIPAL INSURANCE (1410)

This account provides funding for the payment of all insurance premiums for public liability, comprehensive liability, auto liability, public officials liability, fire and building insurance, and for all Town agencies and departments, except schools and utilities.

Since 1988, the Town has been a member of the Rhode Island Inter-local Risk Management Trust. This cooperative pool, with other Rhode Island cities and towns, allows the Town to take advantage of volume premium discounts. Insurance premiums for each municipality are based on actual claims experience. The Town maintains excess insurance coverage for general liability claims in the amount of \$5 million per occurrence. The higher insurance limit is necessary to protect adequately the Town against claims for potential catastrophic losses.

Level funding in the amount of \$210,000 is proposed for the 2010-2011 fiscal year.

	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over (Under) Adopted Budget
Municipal Insurance					
Liability & Property	\$283,364	\$304,676	\$255,037	\$280,540	(\$24,136)
Excess Liability	48,732	56,042	51,433	51,076	(4,966)
Life Policies	10,788	11,451	11,451	12,596	1,145
Deductibles	29,664	25,000	34,323	32,806	7,806
Total Program Cost	\$372,548	\$397,169	\$352,244	\$377,018	(\$20,151)
Other Fund Reimbursement	(\$162,756)	(\$187,169)	(\$143,423)	(\$158,197)	\$28,972
Dividend Credit	0	0	(8,821)	(8,821)	(8,821)
General Fund Share	\$211,795	\$210,000	\$210,000	\$210,000	\$0

TOWN EMPLOYEE BENEFITS (1420-1550)

1420 - Unemployment Compensation. State law requires that state and local governments provide unemployment insurance for their employees; therefore the Town must appropriate a sum of money to fund any unemployment claims filed. Level funding in the amount of \$40,000 is proposed for the 2010-2011 fiscal year.

1510 - Town FICA. This account provides funding for the Social Security and Medicare (FICA) contributions for all Town employees, with the exception of School Department and Utilities Department personnel. A total appropriation of \$790,691 is proposed for FY2010-2011, which is \$4,165 more than the current year appropriation. The slight increase in this account is attributed to wage increases based on labor contracts in place, which are offset somewhat by the proposed reduction in staffing levels.

FY2010-2011	Payroll Rate	Income Ceiling
Social Security	6.20%	\$106,800
Medicare	1.45%	No income limit

1520 - Contribution to Retirement System. This account provides funding for the Town's employer contribution to the State of Rhode Island Municipal Employees Retirement System (MERS) covering general municipal employees, sworn police officers, and emergency medical services (EMS) personnel. The Town has participated in the MERS pension system since 1957.

The proposed appropriation for the Employers Contribution to the South Kingstown Employees Retirement System will decrease from \$745,513 in FY2009-2010 to \$696,895 in FY2010-2011 in accordance with contribution rates established by the State Retirement Board as shown below. It is noted that the State Retirement Board adjusts the employee contribution rate based on an annual actuarial review completed by Gabriel Roder Smith and Company. The most recent actuarial valuation was completed as of June 30, 2008. Collectively, the three Town plans have a funded ratio of 99.73%, with the actuarial value of assets totaling \$65,525,898 and accrued actuarial liabilities of \$65,700,317. In addition to the employer contributions shown below, the police, EMS, and municipal employees also contribute 9%, 9%, and 7% respectively, of their annual salaries.

Retirement Contributions - General Fund					
Employee Group	FY 08 Rate	FY 09 Rate	FY 10 Rate	FY 11 Rate	Decrease
Police	16.29%	14.39%	12.24%	12.60%	0.36%
EMS	10.49%	6.53%	6.08%	3.28%	-2.80%
Municipal	6.68%	7.81%	6.92%	6.20%	-0.72%
Employee Group	FY 08 Cost	FY 09 Cost	FY 10 Cost	FY 11 Cost	Decrease
Police	\$475,858	\$405,357	\$344,521	352,197	7,676
EMS	76,435	48,853	45,963	25,608	(20,355)
Municipal	341,877	411,626	355,030	319,090	(35,940)
Total Cost	\$894,170	\$865,836	\$745,513	\$696,895	(\$48,618)

Deferred compensation funding of \$30,000 is also included in the retirement account. The combined cost of municipal pension contribution and deferred compensation is proposed at \$726,895 for FY2010-2011, a decrease of \$48,618 from the current year appropriation.

1530 - Town Health Insurance. This account provides municipal funding for health care and dental insurance for eligible General Fund employees and health care-eligible retirees. In response to the continuous rise in the cost of health insurance, the Town has taken a number of steps to stabilize and/or restrain growth in employee health care expenditures, including the following specific actions:

- Ongoing review of medical claims expenditure trends.
- Annual evaluation of self-insurance versus prospective premium financing options.
- Introduction of a managed benefits plan.
- Increased co-payments for prescription drugs and emergency room use.
- Raising deductible limits to increase employee cost-share for medical services.
- Offer only Healthmate Coast to Coast plan to employees hired after July 1, 1996.
- Moved all active employees from the more expensive Classic Blue Plan to the less costly Healthmate Coast to Coast Plan as of December 31, 2007.

- Beginning August 1, 2002, the Town implemented an Employee Co-Payment requirement for all new municipal employees. Employee Co-Payments for FY 2010-2011 are as follows:

Municipal Program					
Health Care Co-Share Summary	EMS	Police	Council 94	Non Organized	NEA Town
Hired Prior to July 1, 2002					
Prior to July 1, 2010	5%	5%	7%	10%	TBD
After July 1, 2010	10%	5%	7%	10%	TBD
After January 1, 2011	10%	10%	10%	10%	TBD
After July 1, 2011	15%	10%	10%	10%	TBD
After January 1, 2012	15%	15%	15%	15%	TBD
Hired After July 1, 2002					
Prior to July 1, 2010	20%	20%	15%	10%	TBD
After July 1, 2010	20%	20%	15%	15%	TBD
After January 1, 2012	20%	20%	15%	15%	TBD

- As of July 1, 2008, the Town switched to a self insured health insurance model offered through West Bay Community Health Collaborative (WBCH) with claims services provided by Blue Cross and Blue Shield of RI. As of July 1, 2009, the total membership in WBCH was in excess of 9,000 employees, of which the Town has approximately 785 members.
- As an active member of WBCH Board of Directors, the Finance Director helped negotiate a reduction in the administration fees charged by Blue Cross. Projected savings in administrative fees for the Town and School Department will be approximately \$418,000 over the remaining 39 months of the contract.
- During the recent fiscal year, WBCH obtained bids for dental services and excess stop loss insurance for its members. Rates bid, based on 9,000 members, on the self insured dental plan are lower than what the Town is currently paying on a prospective basis. It is anticipated that the Town will switch to a self insured dental plan starting in FY 2010-2011. The excess stop loss insurance bid for the Town and School Department resulted in a switch in carriers for the FY2009-2010 with annual savings of approximately \$50,000 on premiums.

It is noted that effective with FY 2008-2009, the Town must account for and reserve funds to meet anticipated costs associated with “Other Post-Employment Benefits” (OPEB). OPEB costs associated with post employment health care benefits include annual contributions to a 30-year payment schedule to meet all unfunded accrued liability associated with both current and retired General Fund employees entitled to some form of employer paid health care benefits in retirement and the current year cost associated with OPEB benefits that current employees will earn in FY 2010-2011. Projected General Fund OPEB related costs for FY 2010-2011 include an annual required contribution (ARC) of \$796,000, less expected benefit payouts of \$526,000 leaving a net budget expense of \$270,000.

A two percent increase in the General Fund’s Health and Dental Care Transfer to the Health Care Reserve Fund is proposed for FY2010-2011. The total FY2010-2011 proposed budget for health care amounts to \$2,972,173, representing an increase of \$58,278 (2%) over the current year appropriation.

1540 – Direct Police Pensions. This account provides funding for the payment of retirement pensions to former South Kingstown police officers or their spouses who are not covered by the Municipal Employees Retirement System. With the adoption of the COLA B effective January 1, 2001, the police retirees in the state retirement system each receive a 3 percent simple cost of living increase

annually on January 1st. Funding in the amount of \$21,740, an increase of \$495, is proposed in order to provide the same cost of living adjustment for those retirement pensions paid from this account.

1550 – Workers' Compensation. This account provides funding for Workers' Compensation Insurance for Town personnel budgeted in the General Fund, with the exception of Public Safety and EMS employees who are covered under separate State statutes for on-the-job injuries. Favorable claims experience, combined with the anticipated continuation of the RI Inter-local Risk Management Trust's dividend program, allows for level funding in the amount of \$150,000 proposed for FY2010-2011.

TRANSFER TO SCHOOL FUND (1610)

For FY2010-2011, the School Committee has proposed a \$58,647,873 School Fund Budget, representing a \$964,090 decrease from the current year School Program of \$59,611,963. Property tax support necessary to fund the School Committee's proposed program and School Debt Service costs would amount to \$50,931,508 - a decrease of \$152,863 from the current year budget of \$51,084,371

	Adopted Budget 2009-2010	School Dept. Estimated 2009-2010	Governor w/o Retirement Change 2009-2010	School Committee Recommended 2010-2011	Governors w/o Retirement Change 2010-2011
Revenue Statement					
State Aid	10,364,027	9,224,287	8,313,355	8,763,073	8,425,386
Federal Stabilization Aid	0	518,412	591,203	492,491	371,476
Total State and Federal	\$10,364,027	\$9,742,699	\$8,904,558	\$9,255,564	\$8,796,862
Tuition Income	\$125,185	\$125,185	\$125,185	\$131,059	\$131,059
School Trust Funds	20,000	20,000	20,000	20,000	20,000
Designated Funds	374,600	374,600	374,600	484,322	484,322
Medicaid	776,223	776,223	776,223	800,000	800,000
Miscellaneous	42,000	42,000	42,000	47,000	47,000
Total Local Revenue	\$1,338,008	\$1,338,008	\$1,338,008	\$1,482,381	\$1,482,381
Property Tax Appropriation	\$47,909,928	\$47,909,928	\$47,909,928	\$47,909,928	\$47,909,928
Gross Revenue	\$59,611,963	\$58,990,635	\$58,152,494	\$58,647,873	\$58,189,171
Expense Statement					
Salaries	\$34,210,016	\$34,043,900	\$34,043,900	\$34,372,106	\$34,372,106
Benefits	14,935,271	14,213,998	14,213,998	14,525,150	14,525,150
Professional Services	1,345,149	1,213,446	1,213,446	1,161,452	1,161,452
Property Services	565,163	649,429	649,429	569,363	569,363
Other Services	6,564,461	6,130,254	6,130,254	6,136,712	6,136,712
Supplies	1,562,735	1,568,194	1,568,194	1,520,319	1,520,319
Equipment	429,168	426,041	426,041	362,771	362,771
Total Expense	\$59,611,963	\$58,245,262	\$58,245,262	\$58,647,873	\$58,647,873
Difference	\$0	\$745,373	(\$92,768)	\$0	(\$458,702)

For a full explanation of the budgetary issues associated with the School Committee's Recommended Budget and its relationship to the Governor's FY 2009-2010 and FY 2010-2011 budget proposals, please see the Town Manager's Budget Message (pages M-30 through M-34).

EDUCATION DEBT SERVICE (1620)

This account provides funding to meet debt retirement costs associated with school-related capital facilities. Educational debt service costs are maintained separately from general municipal debt since school-related debt receives a 30 percent reimbursement from the State of Rhode Island. For the 2010-2011 fiscal year, the projected school debt service cost is \$3,164,869 (\$259,724 less than the current year appropriation). Available non-property tax revenues amounting to \$1,181,645 will offset school debt service requirements resulting in a net property tax need of \$1,983,224 (a decrease of \$49,924 from the estimated current year property tax need). The decreased property tax need is a result of a decline in principal and interest payment requirements on existing debt offset by a decrease in state school construction aid for the 2010-11 fiscal year.

EDUCATION DEBT SERVICE PROGRAM		
Permanent Debt (Bonds)	Estimated 2009-2010	Proposed 2010-2011
Matunuck/West Kingston /Jr. High Additions/School Admin.	\$41,967	\$0
School Refunding Bonds	589,629	560,135
High School Addition #2 (A & B)	587,501	562,682
Junior High Addition /Athletic Fields	239,419	228,644
Hazard Renovations	142,495	136,082
Junior High Fields	74,171	72,221
School Site/Maintenance / Matunuck/W. Kingston Playgrounds	109,627	72,190
Jr. High Fields Property Purchase./Roof Repairs	56,495	36,861
New Middle School	811,312	781,213
Middle School Playfields/ South Road Roof Replacement	66,064	64,869
2001 FTM School Bond - \$1.08 Million 10-Year Term	127,938	123,740
General Building Renovations \$1 Million-6/15/03	74,312	72,813
Middle School Playfields \$325K/General Bldg. \$1.05M	113,959	111,334
General Building Renovations \$1 Million-6/15/05	80,700	79,075
General Building Renovations \$800 Thousand-6/15/06	67,980	66,380
General Building Renovations \$1 Million-6/15/07	89,875	87,125
General Building Renovations \$1.2 Million-11/12/09	21,597	104,505
Bond Registration Fees	5,000	5,000
Total	\$3,300,041	\$3,164,869
Net Education Debt Service		
Total Debt Service	\$3,300,041	\$3,164,869
Less State School Construction Aid	(1,042,384)	(948,806)
Less School Impact Fees	(80,000)	(80,000)
Less Motor Vehicle Excise Taxes	(63,509)	(59,093)
South Road School Reserve Fund	(28,478)	(41,942)
School Energy Savings Transfer	(52,522)	(51,804)
Property Tax Need	\$2,033,148	\$1,983,224

TOWN DEBT SERVICE (1621)

This account provides funding for the debt retirement of all permanent municipal bond programs and short-term bond anticipation note costs. For FY2010-2011, the total proposed appropriation is \$1,233,423, which is \$112,856 less than the current year budget. Based on anticipated third party revenues of \$517,204, net debt service will amount to \$716,219, which is \$137,500 less than the estimated FY2009-2010 fiscal year requirement. The decreased property tax need is a result of a decline in principal and interest payments on existing debt, an increase in third party revenues, and the fact that there is no new town debt being issued during FY 2010-2011.

Bond repayments are scheduled for the following projects:

TOWN DEBT SERVICE PROGRAM		
Existing Debt Service	Estimated 2009-2010	Proposed 2010-2011
Open Space/Muni/Library (12/87, 5/89, 5/90) Refinanced 6/03	\$18,708	\$0
Open Space/Library (5/91) Refinanced 1998	49,309	42,355
Recreation/Library (5/93) Refinanced 10/02	16,895	15,927
Kingston Library, Public Safety Land (3/94) Refinanced 10/02	47,282	45,413
Public Safety Building/Marina Park (2/95) Refinanced 6/05	325,326	311,714
Marina Park/Open Space (1/96) Refinanced 6/03	19,594	18,712
Land Acquisition/Brousseau Park/Storage (6/98) Refinanced 11/09	38,408	24,942
Open Space/Senior Center/Greenway (6/99) Refinanced 11/09	98,795	63,858
Middle School Playfield/Green Hill Park/Open Space (6/02)	113,095	106,188
Open Space/Public Works (6/03)	29,725	29,125
Open Space/Middle School Playfield/Public Works (6/04)	123,356	120,544
Open Space/Public Works (6/06)	356,895	348,495
Open Space/Public Works (6/07)	107,850	104,550
Bond Registration Fees	1,600	1,600
Direct Municipal Debt	\$1,346,838	\$1,233,423
Net Municipal Debt Service	Estimated 2009-2010	Proposed 2010-2011
Total Town Debt Service	\$1,346,838	\$1,233,423
Less State Library Aid	(46,138)	(17,378)
Less Recreation Impact Fees	(96,139)	(128,485)
Less Transfer from Open Space Reserve	(325,000)	(350,000)
Less Motor Vehicle Excise Taxes	(25,842)	(21,341)
Property Tax Need	\$853,719	\$716,219

CAPITAL IMPROVEMENT PROGRAM (1710)

The Town Council's adopted Capital Improvement Program (CIP) for FY2010-2011 through FY2015-2016 includes major replacements, purchases, construction, and annual contractual programs that require expenditures in excess of \$10,000. The purpose of this program is to develop an orderly schedule of improvements that are needed by the Town. The CIP seeks to determine needs, establish priorities, and analyze the Town's ability to pay for these new improvements.

A capital budget element of \$1,221,000 is proposed for FY2010-2011, a decrease of \$185,000 from the current fiscal year adopted budget of \$1,406,000. During the current fiscal year, \$500,000 in revenue from the General Fund's Undesignated Fund Balance was used to offset an equal amount of property tax support associated with the Capital Budget. For the 2010-2011 fiscal year, it is proposed to use the same level of funding from the General Fund Balance. The net general fund need for capital projects funding is \$721,000.

A summary of the FY2010-2011 Capital Budget is presented as follows:

Capital Budget	2008-2009 Adopted	2009-2010 Adopted	2010-2011 Proposed	Increase Dollar
Recreational	\$208,000	\$175,000	\$150,000	(\$25,000)
Public Services	887,000	846,000	696,000	(\$150,000)
Public Safety	287,000	225,000	180,000	(\$45,000)
General Municipal	148,000	160,000	195,000	\$35,000
Annual Capital Budget	\$1,530,000	\$1,406,000	\$1,221,000	(\$185,000)
<i>Less Revenues From Undesignated Fund Balance</i>				
Public Safety Program	\$0	\$220,000	\$180,000	(\$40,000)
Public Services Program	500,000	100,000	320,000	220,000
Recreational Program	0	40,000	0	(40,000)
Municipal Program	0	140,000	0	(140,000)
Fund Balance Total	\$500,000	\$500,000	\$500,000	\$0
Property Tax Support	\$1,030,000	\$906,000	\$721,000	(\$185,000)

FUND CONTINGENCY (1810)

This account provides funds to accommodate any emergency situation that might arise during the fiscal year for which there is not sufficient funds budgeted. Situations such as a major fire, major equipment breakdown, or unanticipated snow removal would be charged to this account.

Funding in the amount of \$65,000 is proposed for FY2010-2011, a decrease of \$5,000 from the FY2009-2010 adopted budget. Spending over the past six fiscal years has been as follows:

Fiscal Year	Actual spent
2008-2009	\$172,743
2007-2008	\$152,400
2006-2007	\$16,904
2005-2006	\$80,868
2004-2005	\$14,598
2003-2004	\$0

Contingency expenses of \$172,743 for FY 2008-2009 included an accrual for a pending litigation (\$97,743) and a budget transfer to the Property Revaluation Reserve Fund (\$75,000). Prudent financial management standards suggest that a fund contingency of no less than one-half percent, and no more than one percent, of the General Fund's operating program should be maintained.

To meet this standard, the Town would have to allocate between \$96,270 and \$192,540 for contingency expenditures. Based on the present economic climate, the Town has opted to reduce the contingency account \$5,000 from the current year appropriation.

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0310	Town Clerk						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$223,284	\$223,533	\$223,533	\$228,562	\$228,562	\$5,029
102	Part-Time Salaries	17,366	10,197	0	0	0	(10,197)
104	Overtime	239	500	477	500	500	0
105	Retirement	1,455	0	0	0	0	0
109	Municipal Longevity	6,240	6,656	8,164	9,119	9,119	2,463
Total		\$248,584	\$240,886	\$232,174	\$238,181	\$238,181	(\$2,705)
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$1,011	\$1,700	\$1,200	\$1,700	\$1,700	\$0
202	Travel	874	2,000	2,000	2,000	2,000	0
203	Education	0	650	400	650	650	0
230	Printing/Binding	1,059	1,643	1,643	1,643	1,643	0
250	Licenses And Dues	540	560	560	415	415	(145)
265	Maintenance Of Office Equip	488	300	300	488	488	188
285	Town Web Site	500	500	500	500	500	0
290	Professional Services	5,222	7,643	7,643	7,360	7,360	(283)
Total		\$9,693	\$14,996	\$14,246	\$14,756	\$14,756	(\$240)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
313	Office Supplies	\$730	\$2,000	\$800	\$2,000	\$2,000	\$0
Total		\$730	\$2,000	\$800	\$2,000	\$2,000	\$0
<i>Class 400</i>	<i>- Equipment</i>						
413	Office Equipment	\$966	\$1,500	\$0	\$1,500	\$1,500	\$0
Total		\$966	\$1,500	\$0	\$1,500	\$1,500	\$0
Departmental Total		\$259,972.53	\$259,382	\$247,220	\$256,437	\$256,437	(\$2,945)
0350	Town Public Information						
<i>Class 200</i>	<i>- Contractual Services</i>						
290	Professional Services	\$4,373	\$4,847	\$4,605	\$4,605	\$4,607	(\$240)
Total		\$4,373	\$4,847	\$4,605	\$4,605	\$4,607	(\$240)
Departmental Total		\$4,373	\$4,847	\$4,605	\$4,605	\$4,607	(\$240)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0410	Canvassing Authority						
Class 100	- Personal Services						
101	Full-Time Employees	\$35,814	\$35,689	\$35,689	\$36,492	\$36,492	\$803
102	Part-Time Salaries	2,842	2,665	2,665	2,665	2,665	0
103	Seasonal Salaries	40,465	0	0	27,985	27,985	27,985
104	Overtime	1,617	0	0	1,032	1,032	1,032
109	Municipal Longevity	676	780	780	928	928	148
Total		\$81,414	\$39,134	\$39,134	\$69,102	\$69,102	\$29,968
Class 200	- Contractual Services						
201	Advertising	\$282	\$0	\$0	\$380	\$380	\$380
230	Printing/Binding	513	0	0	650	650	650
275	Rents	1,550	100	0	1,320	1,320	1,220
Total		\$2,345	\$100	\$0	\$2,350	\$2,350	\$2,250
Class 300	- Supplies & Materials						
313	Office Supplies	\$161	\$0	\$0	\$200	\$200	\$200
399	Misc. Expenses - Food	2,244	0	0	2,250	2,250	2,250
Total		\$2,405	\$0	\$0	\$2,450	\$2,450	\$2,450
Departmental Total		\$86,164	\$39,234	\$39,134	\$73,902	\$73,902	\$34,668
0510	Town Manager's Office						
Class 100	- Personal Services						
101	Full-Time Employees	\$228,428	\$268,123	\$236,086	\$280,065	\$280,065	\$11,942
102	Part-Time Salaries	10,495	9,795	9,795	9,595	7,091	(2,704)
104	Overtime	2,419	2,500	2,000	2,000	2,000	(500)
105	Vacation Reimbursement	2,964	12,000	12,000	10,000	10,000	(2,000)
109	Municipal Longevity	5,834	5,901	5,901	7,042	6,928	1,027
Total		\$250,140	\$298,319	\$265,782	\$308,702	\$306,084	\$7,765
Class 200	- Contractual Services						
202	Travel	\$1,552	\$2,500	\$2,500	\$2,500	\$2,500	\$0
230	Printing/Binding	1,458	2,000	1,600	1,700	1,700	(300)
250	Licenses And Dues	1,913	1,800	2,012	2,100	2,100	300
260	Maintenance Of Motor Vehicles	39	200	200	200	200	0
265	Maintenance Of Office Equipment	0	100	100	100	100	0
285	Town Web Site	6,575	900	900	900	900	0
Total		\$11,537	\$7,500	\$7,312	\$7,500	\$7,500	\$0
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$45	\$500	\$500	\$500	\$500	\$0
307	Fuels & Lubricants	1,475	2,100	1,800	1,800	1,800	(300)
310	Motor Vehicle Parts	129	250	250	250	250	0
313	Office Supplies	626	1,200	800	900	900	(300)
Total		\$2,274	\$4,050	\$3,350	\$3,450	\$3,450	(\$600)
Class 400	- Equipment						
413	Office Equipment	\$2,024	\$1,000	\$1,000	\$500	\$500	(\$500)
420	Computer Equip	630	1,000	600	0	0	(1,000)
430	Furniture & Furnishing	0	50	400	500	500	450
Total		\$2,654	\$2,050	\$2,000	\$1,000	\$1,000	(\$1,050)
Departmental Total		\$266,606	\$311,919	\$278,444	\$320,652	\$318,034	\$6,115

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0540	Town Hall Operation						
Class 100	- Personal Services						
101	Full-Time Employees	\$68,932	\$38,747	\$38,747	\$39,619	\$39,619	\$872
102	Part-Time Salaries	16,480	8,866	8,866	7,454	7,454	(1,412)
104	Overtime	735	1,000	1,000	1,000	1,000	0
109	Municipal Longevity	2,964	3,172	1,664	1,857	1,856	(1,316)
Total		\$89,112	\$51,785	\$50,277	\$49,930	\$49,929	(\$1,856)
Class 200	- Contractual Services						
201	Advertising	\$69	\$25	\$25	\$25	\$25	\$0
205	Postage	30,231	30,000	27,930	30,000	30,000	0
210	Telephone	3,575	8,000	8,000	9,000	9,000	1,000
220	Utilities	18,685	21,000	21,000	23,000	23,000	2,000
230	Printing/Binding	0	0	800	0	0	0
235	Copy Machine Services	9,237	11,500	11,500	11,500	11,500	0
240	Cleaning Services	85	90	90	100	100	10
265	Maintenance Of Office Equip	0	800	800	800	800	0
270	Maint Of Bldg & Improvements	30,289	23,000	16,200	18,600	18,600	(4,400)
275	Rents	58	80	60	80	80	0
Total		\$92,229	\$94,495	\$86,405	\$93,105	\$93,105	(\$1,390)
Class 300	- Supplies & Materials						
301	Agricultural Supplies	\$285	\$400	\$300	\$400	\$0	(\$400)
308	Heating Fuel	16,135	27,000	27,000	22,500	22,500	(4,500)
312	Janitorial Material & Supp	2,755	2,300	2,300	2,300	2,300	0
313	Office Supplies	247	30	30	0	0	(30)
316	Gen Hardware/Minor Tools	104	100	100	100	100	0
Total		\$19,525	\$29,830	\$29,730	\$25,300	\$24,900	(\$4,930)
Class 400	- Equipment						
412	Janitorial Equipment	\$0	\$459	\$459	\$0	\$0	(\$459)
413	Office Equipment	5,831	844	844	500	500	(344)
430	Furniture and Furnishing	4,645	0	0	0	0	0
Total		\$10,476	\$1,303	\$1,303	\$500	\$500	(\$803)
Departmental Total		\$211,342	\$177,413	\$167,715	\$168,835	\$168,434	(\$8,979)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0610	Finance Department						
Class 100	- Personal Services						
101	Full-Time Employees	\$363,263	\$363,642	\$363,642	\$371,825	\$371,825	\$8,183
102	Part-Time Salaries	37,943	51,875	44,500	49,800	49,800	(2,075)
104	Overtime	876	3,200	750	1,000	1,000	(2,200)
105	Retirement/ Vacation Reimbursement	0	9,500	9,500	9,700	9,700	200
109	Municipal Longevity	13,248	13,957	13,958	14,933	15,399	1,442
Total		\$415,330	\$442,174	\$432,350	\$447,258	\$447,724	\$5,550
Class 200	- Contractual Services						
201	Advertising	\$136	\$100	\$100	\$100	\$100	\$0
202	Travel	2,416	2,900	2,900	2,900	2,900	0
203	Education	1,180	1,000	1,000	1,000	1,000	0
230	Printing/Binding	2,375	2,050	2,050	2,300	2,300	250
250	Licenses And Dues	415	600	600	600	600	0
265	Maintenance Of Office Equip	232	900	900	560	560	(340)
285	Town Web Site	650	650	650	650	650	0
290	Professional Services	8,968	9,000	5,150	4,000	4,000	(5,000)
Total		\$16,371	\$17,200	\$13,350	\$12,110	\$12,110	(\$5,090)
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$420	\$450	\$450	\$450	\$450	\$0
313	Office Supplies	2,745	2,700	2,700	2,700	2,700	0
Total		\$3,165	\$3,150	\$3,150	\$3,150	\$3,150	\$0
Class 400	- Equipment						
420	Computer Equipment	\$1,931	\$900	\$900	\$900	\$900	\$0
430	Furniture & Furnishing	1,451	0	0	0	0	0
Total		\$3,382	\$900	\$900	\$900	\$900	\$0
Departmental Total		\$438,249	\$463,424	\$449,750	\$463,418	\$463,884	\$460

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0620	Tax Assessor's Office						
Class 100	- Personal Services						
101	Full-Time Employees	\$227,223	\$226,443	\$226,443	\$231,538	\$231,538	\$5,095
109	Municipal Longevity	5,928	6,448	6,448	7,316	7,316	868
Total		\$233,151	\$232,891	\$232,891	\$238,854	\$238,854	\$5,963
Class 200	- Contractual Services						
201	Advertising	\$120	\$325	\$325	\$325	\$325	\$0
202	Travel	19	100	100	100	100	0
203	Education	460	500	500	500	500	0
230	Printing/Binding	380	400	400	400	400	0
250	Licenses And Dues	821	600	600	600	600	0
260	Maintenance Of Motor Vehicles	39	200	200	200	200	0
265	Maintenance Of Office Equip	593	288	288	488	488	200
285	Town Web Site	100	100	100	100	100	0
292	Outside Data Processing	402	450	450	450	450	0
Total		\$2,933	\$2,963	\$2,963	\$3,163	\$3,163	\$200
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$1,056	\$1,200	\$1,200	\$1,100	\$1,100	(\$100)
307	Fuels & Lubricants	455	600	600	600	600	0
310	Motor Vehicle Parts & Access	320	200	200	200	200	0
313	Office Supplies	1,642	2,200	2,200	2,000	2,000	(200)
Total		\$3,473	\$4,200	\$4,200	\$3,900	\$3,900	(\$300)
Departmental Total		\$239,557	\$240,054	\$240,054	\$245,917	\$245,917	\$5,863
0630	Assessment Board Of Review						
Class 100	- Personal Services						
102	Part-Time Salaries	\$270	\$300	\$300	\$1,800	\$1,800	\$1,500
Total		\$270	\$300	\$300	\$1,800	\$1,800	\$1,500
Class 200	- Contractual Services						
202	Travel	\$0	\$100	\$100	\$100	\$100	\$0
Total		\$0	\$100	\$100	\$100	\$100	\$0
Departmental Total		\$270	\$400	\$400	\$1,900	\$1,900	\$1,500

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0640 Information Technology Division							
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$131,298	\$130,839	\$127,618	\$138,148	\$138,148	\$7,309
105	Retirement/Vacation Reimbursement	0	0	39,034	0	0	0
109	Municipal Longevity	4,108	4,316	2,912	1,747	1,748	(2,568)
Total		\$135,406	\$135,155	\$169,564	\$139,895	\$139,896	\$4,741
<i>Class 200 - Contractual Services</i>							
202	Travel	\$0	\$700	\$500	\$500	\$500	(\$200)
203	Education	0	475	500	500	500	25
230	Printing/Binding	11,860	11,900	11,900	12,400	12,400	500
231	Stock Paper	2,834	4,670	3,670	4,020	4,020	(650)
250	Licenses and Dues	0	0	0	75	75	75
265	Maintenance Of Office Equip	12,251	22,000	22,000	21,964	21,964	(36)
266	Software Maintenance	33,570	34,670	34,670	34,670	34,670	0
290	Professional Services	15,234	15,000	15,000	15,500	15,500	500
Total		\$75,749	\$89,415	\$88,240	\$89,629	\$89,629	\$214
<i>Class 300 - Supplies & Materials</i>							
304	Books & Other Publications	\$0	\$40	\$40	\$40	\$40	\$0
313	Office Supplies	10,606	11,500	11,500	11,500	11,500	0
Total		\$10,606	\$11,540	\$11,540	\$11,540	\$11,540	\$0
<i>Class 400 - Equipment</i>							
420	Computer Equipment	\$0	\$0	\$1,180	\$0	\$0	\$0
Total		\$0	\$0	\$1,180	\$0	\$0	\$0
Departmental Total		\$221,761	\$236,110	\$270,524	\$241,064	\$241,065	\$4,955
0645 Geographic Information System							
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$67,611	\$67,374	\$67,374	\$68,890	\$68,890	\$1,516
109	Municipal Longevity	1,092	1,196	1,196	1,365	1,365	169
Total		\$68,703	\$68,570	\$68,570	\$70,255	\$70,255	\$1,685
<i>Class 200 - Contractual Services</i>							
202	Travel	\$855	\$2,000	\$884	\$1,100	\$1,100	(\$900)
230	Printing/Binding	27	200	120	140	140	(60)
265	Maintenance Of Office Equip	1,143	1,600	1,600	2,075	2,075	475
266	Software Maintenance	7,600	8,150	8,150	8,200	8,200	50
290	Professional Services	0	2,000	1,000	1,000	1,000	(1,000)
Total		\$9,625	\$13,950	\$11,754	\$12,515	\$12,515	(\$1,435)
<i>Class 300 - Supplies & Materials</i>							
313	Office Supplies	\$2,243	\$3,000	\$1,600	\$2,700	\$2,700	(\$300)
Total		\$2,243	\$3,000	\$1,600	\$2,700	\$2,700	(\$300)
<i>Class 400 - Equipment</i>							
420	Computer Equip	\$5,268	\$500	\$0	\$550	\$550	\$50
Total		\$5,268	\$500	\$0	\$550	\$550	\$50
Departmental Total		\$85,838	\$86,020	\$81,924	\$86,020	\$86,020	\$0

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0650	Post Year Audit						
Class 200	- Contractual Services						
290	Professional Services	\$13,150	\$20,000	\$20,000	\$20,000	\$20,000	\$0
299	Other Expenses	0	2,275	2,275	2,275	2,275	0
Total		\$13,150	\$22,275	\$22,275	\$22,275	\$22,275	\$0
Departmental Total		\$13,150	\$22,275	\$22,275	\$22,275	\$22,275	\$0
0710	Planning Board						
Class 100	- Personal Services						
102	Part-Time Salaries	\$3,160	\$4,680	\$4,300	\$4,680	\$4,680	\$0
Total		\$3,160	\$4,680	\$4,300	\$4,680	\$4,680	\$0
Departmental Total		\$3,160	\$4,680	\$4,300	\$4,680	\$4,680	\$0
0720	Planning Department						
Class 100	- Personal Services						
101	Full-Time Employees	\$259,478	\$259,370	\$259,370	\$265,206	\$265,206	\$5,836
102	Part-Time Salaries	10,525	6,335	5,711	5,839	6,500	165
104	Overtime	1,384	1,000	500	0	1,000	0
109	Municipal Longevity	4,586	5,044	5,044	5,777	5,078	34
Total		\$275,973	\$271,749	\$270,625	\$276,822	\$277,784	\$6,035
Class 200	- Contractual Services						
201	Advertising	\$858	\$1,200	\$1,000	\$1,000	\$1,000	(\$200)
202	Travel	516	1,250	250	1,000	1,000	(250)
203	Education	0	100	100	100	100	0
230	Printing/Binding	62	600	300	300	300	(300)
250	Licenses And Dues	922	877	877	877	877	0
265	Maintenance Of Office Equip	488	65	354	354	354	289
285	Town Web Site	250	125	125	125	125	0
290	Professional Services	47,401	15,000	15,000	10,000	5,000	(10,000)
Total		\$50,496	\$19,217	\$18,006	\$13,756	\$8,756	(\$10,461)
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$84	\$200	\$100	\$100	\$100	(\$100)
313	Office Supplies	718	1,000	750	1,000	1,000	0
Total		\$802	\$1,200	\$850	\$1,100	\$1,100	(\$100)
Departmental Total		\$327,271	\$292,166	\$289,481	\$291,678	\$287,640	(\$4,526)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0730	Zoning Board Of Review						
Class 100	- Personal Services						
102	Part-Time Salaries	\$2,020	\$2,100	\$2,100	\$2,100	\$2,100	\$0
104	Overtime	912	2,000	2,000	2,000	1,800	(200)
Total		\$2,932	\$4,100	\$4,100	\$4,100	\$3,900	(\$200)
Class 200	- Contractual Services						
201	Advertising	\$174	\$300	\$300	\$350	\$350	\$50
202	Travel	32	0	0	0	0	0
230	Printing/Binding	217	50	50	50	50	0
290	Professional Services	4,782	8,000	7,400	7,500	7,500	(500)
Total		\$5,205	\$8,350	\$7,750	\$7,900	\$7,900	(\$450)
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$340	\$350	\$350	\$0	\$0	(\$350)
313	Office Supplies	45	50	50	50	50	0
Total		\$385	\$400	\$400	\$50	\$50	(\$350)
Departmental Total		\$8,521	\$12,850	\$12,250	\$12,050	\$11,850	(\$1,000)
0740	Zoning/Building Inspection						
Class 100	- Personal Services						
101	Full-Time Employees	\$239,180	\$191,301	\$183,583	\$189,545	\$189,945	(\$1,356)
102	Part-Time Salaries	15,439	19,194	18,023	15,950	15,950	(3,244)
104	Overtime	69	0	0	0	0	0
105	Retirement	45,457	0	0	0	0	0
109	Municipal Longevity	9,699	7,761	7,761	6,224	6,223	(1,538)
Total		\$309,844	\$218,256	\$209,367	\$211,719	\$212,118	(\$6,138)
Class 200	- Contractual Services						
201	Advertising	\$6	\$25	\$25	\$60	\$60	\$35
202	Travel	2,030	2,200	200	1,900	1,900	(300)
230	Printing/Binding	1,835	900	900	1,000	1,000	100
250	Licenses And Dues	151	140	105	105	105	(35)
260	Maintenance Of Motor Vehicles	78	200	200	200	200	0
265	Maintenance Of Office Equipment	95	95	95	95	95	0
285	Town Web Site	150	100	100	100	100	0
Total		\$4,345	\$3,660	\$1,625	\$3,460	\$3,460	(\$200)
Class 300	- Supplies & Materials						
303	Clothing/Uniforms	\$605	\$675	\$540	\$540	\$540	(\$135)
304	Books and Publications	59	75	0	0	0	(75)
307	Fuels & Lubricants	3,930	4,280	4,100	4,500	4,500	220
310	Motor Vehicle Parts & Access	1,323	569	569	600	600	31
313	Office Supplies	530	450	365	450	450	0
Total		\$6,447	\$6,049	\$5,574	\$6,090	\$6,090	\$41
Departmental Total		\$320,636	\$227,965	\$216,566	\$221,269	\$221,668	(\$6,297)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0810	Police Department						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$3,586,345	\$3,678,683	\$3,602,499	\$3,739,448	\$3,737,019	\$58,336
102	Part-Time Salaries	33,469	32,342	28,617	33,054	33,059	717
103	Seasonal Salaries	66,159	66,974	66,974	68,485	68,485	1,511
104	Overtime	467,285	453,681	440,000	415,000	415,000	(38,681)
105	Retirement	201,178	100,000	100,000	100,000	100,000	0
109	Municipal Longevity	23,550	24,816	25,389	28,772	28,771	3,955
Total		\$4,377,986	\$4,356,496	\$4,263,479	\$4,384,759	\$4,382,334	\$25,838
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$139	\$4,000	\$400	\$3,500	\$3,500	(\$500)
202	Travel	2,488	3,200	3,200	3,200	3,200	0
203	Education	28,621	45,000	56,000	58,750	58,750	13,750
205	Postage	2,467	3,800	2,500	2,800	2,800	(1,000)
210	Telephone	24,764	26,200	26,000	24,500	24,500	(1,700)
220	Utilities	101,511	121,300	118,950	123,800	123,800	2,500
230	Printing/Binding	876	2,250	2,600	2,250	2,250	0
235	Copy Machine Services	2,440	3,000	3,000	3,000	3,000	0
240	Cleaning Services	14,461	16,775	17,500	18,000	18,000	1,225
250	Licenses And Dues	1,116	1,420	1,420	1,180	1,180	(240)
260	Maintenance of Motor Vehicles	19,666	25,000	25,000	25,000	25,000	0
263	Maint of Communication. Equipment	4,654	9,000	9,000	8,000	8,000	(1,000)
265	Maintenance of Office Equipment	9,942	11,400	11,400	9,000	9,000	(2,400)
266	Software Maintenance	20,447	21,950	21,950	19,900	19,900	(2,050)
270	Maint of Bldg & Improvements	17,524	16,500	16,500	16,500	16,500	0
275	Rents	427	430	430	450	450	20
277	Transfer to Other Funds	50,000	0	0	0	0	0
290	Professional Services	15,508	8,500	8,500	8,500	8,500	0
291	Medical Services	0	1,200	500	1,000	1,000	(200)
299	Other Expenses	7,951	7,000	8,000	8,500	8,500	1,500
Total		\$324,999	\$327,925	\$332,850	\$337,830	\$337,830	\$9,905
<i>Class 300</i>	<i>- Supplies & Materials</i>						
302	Chemicals & Gases	\$979	\$1,150	\$1,150	\$1,150	\$1,150	\$0
303	Clothing/Uniforms	40,207	49,000	41,000	41,000	41,000	(8,000)
304	Books & Other Publications	3,212	3,400	3,400	3,400	3,400	0
305	Bldg & Const Materials & Supp	526	1,000	750	750	750	(250)
307	Fuels & Lubricants	125,513	158,000	129,500	148,600	148,600	(9,400)
310	Motor Vehicle Parts & Access	28,011	32,000	32,000	32,000	32,000	0
311	Medical & Lab Material & Supp	1,134	850	850	1,500	1,500	650
312	Janitorial Material & Supp	3,785	4,100	4,100	4,100	4,100	0
313	Office Supplies	2,800	2,800	2,300	2,300	2,300	(500)
315	Electrical Material & Supp	1,537	2,000	2,000	2,000	2,000	0
316	Gen Hardware/Minor Tools	239	750	375	400	400	(350)
325	Fire & Safety Mat & Supplies	6,240	15,000	10,500	13,000	13,000	(2,000)
336	Photographic Mat & Supplies	147	700	500	500	500	(200)
399	Other Expenses	0	1,800	900	1,200	1,200	(600)
Total		\$214,329	\$272,550	\$229,325	\$251,900	\$251,900	(\$20,650)
<i>Class 400</i>	<i>- Equipment</i>						
410	Motor Vehicles	\$109,183	\$112,500	\$87,000	\$113,750	\$113,750	\$1,250
411	Medical & Laboratory Equipment	5,648	0	0	0	0	0
413	Office Equipment	25,266	0	0	0	0	0
425	Fire & Safety Equipment	(1,198)	2,500	1,250	0	0	(2,500)
430	Furniture & Furnishings	137	1,000	0	500	500	(500)
Total		\$139,036	\$116,000	\$88,250	\$114,250	\$114,250	(\$1,750)
Departmental Total		\$5,056,351	\$5,072,971	\$4,913,904	\$5,088,739	\$5,086,314	\$13,343

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0820	Animal Control - Road						
Class 100	- Personal Services						
101	Full-Time Employees	\$37,278	\$37,172	\$37,315	\$38,008	\$38,008	\$836
102	Part-Time Salaries	27,391	16,255	14,000	15,010	15,010	(1,245)
104	Overtime	404	1,100	550	550	550	(550)
109	Municipal Longevity	3,305	3,464	2,772	2,948	2,948	(516)
Total		\$68,378	\$57,991	\$54,637	\$56,516	\$56,516	(\$1,475)
Class 200	- Contractual Services						
210	Telephone	\$244	\$235	\$235	\$235	\$235	\$0
230	Printing/Binding	407	550	550	600	600	50
250	Licenses And Dues	6	60	60	66	66	6
260	Maintenance Of Motor Vehicles	15	500	500	500	500	0
290	Professional Services	0	75	75	75	75	0
Total		\$672	\$1,420	\$1,420	\$1,476	\$1,476	\$56
Class 300	- Supplies & Materials						
302	Chemicals & Gases	\$188	\$25	\$25	\$25	\$25	\$0
303	Clothing/Uniforms	0	1,000	800	800	800	(200)
307	Fuels & Lubricants	5,241	6,300	5,100	5,400	5,400	(900)
310	Motor Vehicle Parts & Access	523	800	800	1,000	1,000	200
316	Gen Hardware/Minor Tools	36	25	25	50	50	25
325	Fire & Safety Mat & Supplies	125	350	350	250	250	(100)
Total		\$6,113	\$8,500	\$7,100	\$7,525	\$7,525	(\$975)
Departmental Total		\$75,163	\$67,911	\$63,157	\$65,517	\$65,517	(\$2,394)
0830	Animal Control - Shelter						
Class 100	- Personal Services						
101	Full-Time Employees	\$74,339	\$74,127	\$63,757	\$75,795	\$75,795	\$1,668
102	Part-Time Salaries	33,982	38,397	37,000	33,828	33,828	(4,569)
104	Overtime	1,210	2,200	1,500	2,200	2,200	0
109	Municipal Longevity	2,772	2,985	2,985	3,276	3,276	291
Total		\$112,303	\$117,709	\$105,242	\$115,099	\$115,099	(\$2,610)
Class 200	- Contractual Services						
201	Advertising	\$0	\$75	\$50	\$50	\$50	(\$25)
202	Travel	1,187	1,250	1,250	1,250	1,250	0
205	Postage	169	450	325	325	325	(125)
210	Telephone	1,397	1,600	1,600	1,600	1,600	0
220	Utilities	1,643	2,000	2,000	3,000	3,000	1,000
230	Printing/Binding	265	240	240	240	240	0
240	Cleaning Services	449	300	300	300	300	0
270	Maint Of Bldg & Improvements	163	800	500	500	500	(300)
290	Professional Services	5,198	6,600	5,200	5,500	5,500	(1,100)
Total		\$10,471	\$13,315	\$11,465	\$12,765	\$12,765	(\$550)
Class 300	- Supplies & Materials						
301	Agricultural Supplies	\$1,344	\$2,400	\$1,600	\$1,600	\$1,600	(\$800)
303	Clothing/Uniforms	1,408	1,500	1,500	1,500	1,500	0
304	Books & Other Publications	0	100	0	0	0	(100)
305	Bldg & Const Materials & Supp	0	150	100	100	100	(50)
308	Heating Fuel	1,631	2,500	2,500	2,500	2,500	0
312	Janitorial Material & Supp	1,673	4,200	2,300	2,700	2,700	(1,500)
313	Office Supplies	132	300	250	250	250	(50)
315	Electrical Material & Supp	0	125	75	75	75	(50)
316	Gen Hardware/Minor Tools	9	150	75	75	75	(75)
320	Food	244	800	400	600	600	(200)
323	Plumbing Supplies	734	550	550	550	550	0
325	Fire & Safety Mat & Supplies	0	85	85	85	85	0
Total		\$7,175	\$12,860	\$9,435	\$10,035	\$10,035	(\$2,825)
Class 400	- Equipment						
423	Air Conditioning and Heating Equip.	\$0	\$0	\$1,348	\$0	\$0	\$0
Total		\$0	\$0	\$1,348	\$0	\$0	\$0
Departmental Total		\$129,948	\$143,884	\$127,490	\$137,899	\$137,899	(\$5,985)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0840	Communications Department						
Class 100	- Personal Services						
101	Full-Time Employees	\$133,934	\$108,160	\$98,971	\$110,594	\$110,594	\$2,434
102	Part-Time Salaries	14,762	33,167	33,167	28,377	28,377	(4,790)
104	Overtime	7,964	12,000	12,000	10,000	10,000	(2,000)
105	Retirement	31,330	0	0	0	0	0
109	Municipal Longevity	5,044	1,924	1,924	2,239	2,239	315
Total		\$193,033	\$155,251	\$146,062	\$151,210	\$151,210	(\$4,041)
Class 200	- Contractual Services						
201	Advertising	\$32	\$0	\$0	\$0	\$0	\$0
210	Telephone	2,384	3,000	3,000	2,370	2,370	(630)
230	Printing/Binding	109	0	0	0	0	0
250	Licenses and Dues	156	410	410	360	360	(50)
260	Maintenance Of Motor Vehicles	1,767	1,500	1,500	1,500	1,500	0
266	Software Maintenance	300	500	500	300	300	(200)
290	Professional Services	3,525	3,500	3,500	3,500	3,500	\$0
Total		\$8,274	\$8,910	\$8,910	\$8,030	\$8,030	(\$880)
Class 300	- Supplies & Materials						
303	Clothing/Uniforms	\$1,309	\$1,800	\$1,800	\$1,590	\$1,590	(\$210)
307	Fuels & Lubricants	5,258	6,500	6,500	6,000	6,000	(500)
310	Motor Vehicle Parts & Access	709	1,500	1,500	1,500	1,500	0
313	Office Supplies	274	200	200	200	200	0
315	Electrical Material & Supp	8,127	9,000	9,000	9,000	9,000	0
325	Fire & Safety Materials	650	600	600	0	0	(600)
Total		\$16,327	\$19,600	\$19,600	\$18,290	\$18,290	(\$1,310)
Departmental Total		\$217,635	\$183,761	\$174,572	\$177,530	\$177,530	(\$6,231)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0880	Emergency Medical Services						
Class 100	- Personal Services						
101	Full-Time Employees	\$685,720	\$744,260	\$723,818	\$763,045	\$763,045	\$18,785
102	Part-Time Salaries	102,098	85,000	119,740	89,000	89,000	4,000
104	Overtime	133,626	130,000	141,088	129,000	129,000	(1,000)
105	Retirement	804	0	1,074	32,650	32,650	32,650
109	Municipal Longevity	9,495	11,705	11,705	17,689	17,689	5,984
Total		\$931,743	\$970,965	\$997,425	\$1,031,384	\$1,031,384	\$60,419
Class 200	- Contractual Services						
201	Advertising	\$1,907	\$1,200	\$0	\$1,200	\$1,200	\$0
202	Travel	79	200	0	200	200	0
203	Education	8,037	10,000	8,358	10,000	10,000	0
205	Postage	355	500	500	250	250	(250)
210	Telephone	4,255	4,370	4,620	4,800	4,800	430
230	Printing/Binding	0	1,000	500	500	500	(500)
240	Dry Cleaning	3,192	4,000	3,000	3,600	3,600	(400)
250	Licenses And Dues	46	300	6	300	300	0
260	Maintenance Of Motor Vehicles	862	6,000	5,500	6,000	6,000	0
263	Maint of Communication. Equipment	713	1,000	1,000	1,000	1,000	0
266	Software Maintenance	1,329	1,660	2,185	1,811	1,811	151
267	Maintenance of Equipment	6,632	6,000	6,000	6,500	6,500	500
270	Maint Of Bldg & Improvements	704	500	150	500	500	0
290	Professional Services	0	100	1,200	1,200	1,200	1,100
291	Medical Services	157	500	300	500	500	0
+ 299	Other Expenses	24	150	50	150	150	0
Total		\$28,292	\$37,480	\$33,369	\$38,511	\$38,511	\$1,031
Class 300	- Supplies & Materials						
302	Chemicals & Gases	\$1,709	\$1,800	\$2,052	\$1,800	\$1,800	\$0
303	Clothing/Uniforms	4,388	7,000	6,200	7,000	7,000	0
304	Books & Other Publications	634	650	550	650	650	0
307	Fuels & Lubricants	19,530	23,800	23,800	24,510	24,510	710
310	Motor Vehicle Parts	5,758	6,000	5,280	6,000	6,000	0
311	Medical Material & Supplies	11,478	12,600	10,370	10,000	10,000	(2,600)
312	Janitorial Material & Supp	180	300	300	300	300	0
313	Office Supplies	306	500	400	500	500	0
315	Electrical Material & Supp	20	50	50	50	50	0
316	Gen Hardware/Minor Tools	305	100	100	100	100	0
325	Fire and Safety Materials	0	250	25	250	250	0
399	Other Expenses	0	50	50	50	50	0
Total		\$44,308	\$53,100	\$49,177	\$51,210	\$51,210	(\$1,890)
Class 400	- Equipment						
411	Medical & Laboratory Equip	\$2,915	\$4,800	\$3,000	\$0	\$0	(\$4,800)
420	Computer Equipment	1,363	2,000	0	0	0	(2,000)
Total		\$4,277	\$6,800	\$3,000	\$0	\$0	(\$6,800)
Departmental Total		\$1,008,621	\$1,068,345	\$1,082,971	\$1,121,105	\$1,121,105	\$52,760

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0910 Public Services Department - Administration							
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$169,309	\$205,959	\$205,958	\$212,399	\$212,400	\$6,441
102	Part-Time Salaries	8,225	4,000	4,000	3,200	3,200	(800)
104	Overtime	(8)	500	200	500	500	0
109	Municipal Longevity	6,256	6,870	6,870	7,595	7,595	725
Total		\$183,781	\$217,329	\$217,028	\$223,694	\$223,695	\$6,366
<i>Class 200 - Contractual Services</i>							
201	Advertising	\$341	\$350	\$250	\$350	\$350	\$0
202	Travel	0	1,850	0	800	500	(1,350)
203	Education	50	350	150	200	200	(150)
210	Telephone	704	942	942	864	864	(78)
220	Utilities	6,876	12,957	10,957	12,579	11,500	(1,457)
230	Printing/Binding	456	320	320	300	300	(20)
235	Copy Machine Service	173	150	150	120	120	(30)
250	Licenses And Dues	759	1,010	1,010	930	930	(80)
260	Maintenance of Motor Vehicles	139	847	400	647	647	(200)
265	Maintenance of Office Equipment	237	1,200	500	950	950	(250)
266	Software Maintenance - GIS	860	1,100	600	1,100	1,100	0
270	Maintenance of Buildings	(123)	4,800	2,000	4,800	4,800	0
285	Town Web Site	400	400	300	400	400	0
290	Professional Services	(180)	0	0	0	0	0
Total		\$10,692	\$26,276	\$17,579	\$24,040	\$22,661	(\$3,615)
<i>Class 300 - Supplies & Materials</i>							
303	Clothing/Uniforms	\$223	\$270	\$270	\$270	\$270	\$0
304	Books & Other Publications	129	250	150	250	250	0
305	Bldg & Const Materials & Supp	108	450	450	375	375	(75)
307	Fuels & Lubricants	1,446	1,761	1,761	1,146	1,146	(615)
310	Motor Vehicle Parts & Access	416	1,500	900	950	950	(550)
311	Medical & Lab Material & Supp	122	500	300	350	350	(150)
313	Office Supplies	1,937	1,400	1,000	1,400	1,400	0
316	Gen Hardware/Minor Tools	0	175	175	175	175	0
336	Photographic Mat & Supplies	181	0	0	0	0	0
Total		\$4,561	\$6,306	\$5,006	\$4,916	\$4,916	(\$1,390)
<i>Class 400 - Equipment</i>							
411	Medical & Laboratory Equip	\$0	\$350	\$350	\$100	\$100	(\$250)
413	Office Equipment	3,397	1,100	0	1,100	900	(200)
420	Computer Equipment	0	1,000	0	1,000	900	(100)
425	Fire & Safety Equipment	0	100	0	100	100	0
Total		\$3,397	\$2,550	\$350	\$2,300	\$2,000	(\$550)
Departmental Total		\$202,431	\$252,461	\$239,963	\$254,950	\$253,272	\$811

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0920	Public Services Department - Streets & Highway Division						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$718,980	\$733,775	\$722,467	\$713,679	\$713,680	(\$20,095)
102	Part-Time Salaries	7,829	5,040	5,040	5,040	5,000	(40)
103	Seasonal Salaries	55,717	50,000	65,000	50,000	50,000	0
104	Overtime	4,738	12,000	10,000	9,000	9,000	(3,000)
105	Retirement	0	0	1,227	2,524	2,524	2,524
109	Municipal Longevity	29,765	32,707	32,707	29,265	29,266	(3,441)
Total		\$817,030	\$833,522	\$836,441	\$809,508	\$809,470	(\$24,052)
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	(\$1,253)	\$290	\$290	\$270	\$270	(\$20)
202	Travel	535	1,960	1,200	770	770	(1,190)
203	Education	0	350	350	250	250	(100)
210	Telephone	3,775	3,600	3,600	3,217	3,217	(383)
220	Utilities	13,263	14,789	14,789	15,963	15,963	1,174
230	Printing/Binding	221	250	250	250	250	0
240	Cleaning Services	3,933	3,901	3,901	3,901	3,901	0
250	Licenses And Dues	1,786	1,573	1,573	2,106	2,106	533
260	Maintenance Of Motor Vehicles	15,210	14,000	14,000	14,000	14,000	0
267	Maint Of General Equip	13,575	12,000	12,000	12,000	12,000	0
270	Maint Of Bldg & Improvements	6,797	9,450	9,450	8,000	8,000	(1,450)
275	Rents	17	2,000	2,000	2,000	2,000	0
277	Transfer to Other Funds	50,000	0	0	0	0	0
290	Professional Services	246,742	352,253	360,000	344,971	344,971	(7,282)
Total		\$354,602	\$416,416	\$423,403	\$407,698	\$407,698	(\$8,718)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
301	Agricultural Supplies	\$1,422	\$1,349	\$1,349	\$2,015	\$2,015	\$666
302	Chemicals & Gases	240,733	204,000	200,509	184,317	184,317	(19,683)
303	Clothing/Uniforms	5,559	4,759	4,300	4,876	4,876	117
304	Books & Other Publications	83	200	200	200	200	0
305	Bldg & Const Materials & Supp	51,017	75,000	65,000	75,000	75,000	0
307	Fuels & Lubricants	36,346	95,000	90,000	95,000	95,000	0
308	Heating Fuel	12,588	37,100	35,000	35,300	35,300	(1,800)
310	Motor Vehicle Parts & Access	76,876	45,000	45,000	45,000	45,000	0
311	Medical & Lab Material & Supp	0	300	300	300	300	0
312	Janitorial Material & Supp	1,618	1,800	1,800	1,800	1,800	0
313	Office Supplies	1,334	1,500	1,500	1,500	1,500	0
315	Electrical Material & Supp	482	750	750	675	675	(75)
316	Gen Hardware/Minor Tools	8,444	8,500	8,500	8,500	8,500	0
317	Signs & Striping Mat & Supp	11,905	15,700	15,000	15,100	15,100	(600)
318	Gen Equip & Machine Parts	45,331	38,000	38,000	38,300	38,300	300
323	Plumbing Supplies	0	200	200	200	200	0
325	Fire & Safety Mat & Supplies	3,027	2,990	2,800	2,810	2,810	(180)
336	Photographic Mat & Supplies	74	250	250	200	200	(50)
Total		\$496,838	\$532,398	\$510,458	\$511,093	\$511,093	(\$21,305)
<i>Class 400</i>	<i>- Equipment</i>						
405	Construction Equipment	\$4,275	\$3,600	\$3,600	\$2,300	\$2,300	(\$1,300)
413	Office Equipment	0	800	600	800	800	0
418	General Equip & Machinery	5,395	5,200	5,200	5,200	5,200	0
420	Computer Equipment	350	2,400	6,203	1,800	1,800	(600)
430	Furniture & Furnishing	161	500	400	500	500	0
Total		\$10,181	\$12,500	\$16,003	\$10,600	\$10,600	(\$1,900)
Departmental Total		\$1,678,651	\$1,794,836	\$1,786,305	\$1,738,899	\$1,738,861	(\$55,975)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
0950	Tree Management Program						
Class 100	- Personal Services						
102	Part-Time Salaries	\$6,984	\$6,984	\$6,984	\$7,141	\$7,141	\$157
Total		\$6,984	\$6,984	\$6,984	\$7,141	\$7,141	\$157
Class 200	- Contractual Services						
290	Professional Services	\$23,660	\$15,000	\$14,300	\$14,500	\$14,500	(\$500)
Total		\$23,660	\$15,000	\$14,300	\$14,500	\$14,500	(\$500)
Class 300	- Supplies & Materials						
301	Agricultural Supplies	\$4,673	\$2,000	\$1,500	\$1,850	\$1,000	(\$1,000)
Total		\$4,673	\$2,000	\$1,500	\$1,850	\$1,000	(\$1,000)
Departmental Total		\$35,317	\$23,984	\$22,784	\$23,491	\$22,641	(\$1,343)
0960	Street Lighting						
Class 200	- Contractual Services						
220	Utilities	\$152,059	\$190,000	\$185,000	\$170,000	\$170,000	(\$20,000)
Total		\$152,059	\$190,000	\$185,000	\$170,000	\$170,000	(\$20,000)
Departmental Total		\$152,059	\$190,000	\$185,000	\$170,000	\$170,000	(\$20,000)
0970	Wastewater Fund Transfer						
Class 200	- Contractual Services						
299	Other Expenses	\$24,155	\$23,025	\$10,000	\$9,000	\$9,000	(\$14,025)
Total		\$24,155	\$23,025	\$10,000	\$9,000	\$9,000	(\$14,025)
Departmental Total		\$24,155	\$23,025	\$10,000	\$9,000	\$9,000	(\$14,025)
1000	Contributions To Private Agencies						
	South Shore Mental Health	\$20,157	\$17,750	\$17,750	\$17,750	\$15,000	(\$2,750)
	Hospice Of Washington County	2,000	1,750	1,750	5,000	1,500	(250)
	VNS Home Health Services	33,000	29,000	29,000	29,000	25,000	(4,000)
	Thundermist Health Center	33,000	29,000	29,000	29,000	25,000	(4,000)
	Phoenix/Marathon House	18,000	15,000	15,000	15,000	12,000	(3,000)
	Jonnycake Center of Peace Dale	20,000	20,000	20,000	25,000	20,000	0
	Cane Daycare Center	11,000	10,000	10,000	10,000	9,000	(1,000)
	South County Community Action	30,900	30,000	30,000	35,000	25,000	(5,000)
	Volunteer Center of Rhode Island	750	750	750	0	0	(750)
	Welcome House of South County	5,000	5,000	5,000	8,000	5,000	0
	Domestic Violence Resource Center	5,000	5,000	5,000	5,000	5,000	0
	Day One	2,000	0	0	0	0	0
	Galilee Mission	1,000	0	0	0	0	0
	Education Exchange	4,120	3,000	3,000	3,000	2,500	(500)
	The Samaritans	500	0	0	500	0	0
	Literacy Volunteers of South County	1,000	0	0	0	0	0
	Wash. County Coalition for Children	500	500	500	1,000	400	(100)
	NRI Community Services	1,000	0	0	0	0	0
	Total	\$188,927	\$166,750	\$166,750	\$183,250	\$145,400	(\$21,350)
	Transfer To Senior Services Program	414,050	414,396	414,396	360,664	349,948	(64,448)
Departmental Total		\$602,977	\$581,146	\$581,146	\$543,914	\$495,348	(\$85,798)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
1110	Recreation Department - Administration						
Class 100	- Personal Services						
101	Full-Time Employees	\$152,555	\$156,583	\$140,720	\$141,755	\$141,756	(\$14,827)
104	Overtime	535	0	0	0	0	0
105	Retirement	1,427	0	0	0	0	0
109	Municipal Longevity	2,654	3,089	3,089	3,523	3,379	290
Total		\$157,172	\$159,672	\$143,809	\$145,278	\$145,135	(\$14,537)
Class 200	- Contractual Services						
201	Advertising	\$661	\$500	\$1,500	\$250	\$250	(\$250)
202	Travel	1,521	3,600	3,200	1,300	1,300	(2,300)
205	Postage	4,282	5,230	5,200	4,980	4,980	(250)
210	Telephone	429	325	275	300	300	(25)
230	Printing/Binding	7,114	7,780	7,800	7,580	7,580	(200)
250	Licenses And Dues	1,821	1,000	1,000	1,000	1,000	0
285	Town Web Site	2,000	2,000	1,200	1,000	1,000	(1,000)
290	Professional Services	583	300	300	300	300	0
299	Other Expenses	8,411	5,300	4,900	4,800	4,800	(500)
Total		\$26,820	\$26,035	\$25,375	\$21,510	\$21,510	(\$4,525)
Class 300	- Supplies & Materials						
313	Office Supplies	\$2,517	\$2,200	\$2,100	\$2,000	\$2,000	(\$200)
314	Recreation Supplies	450	750	750	400	400	(350)
Total		\$2,966	\$2,950	\$2,850	\$2,400	\$2,400	(\$550)
Class 400	- Equipment						
413	Office Equipment	\$1,692	\$3,000	\$1,500	\$2,000	\$2,000	(\$1,000)
Total		\$1,692	\$3,000	\$1,500	\$2,000	\$2,000	(\$1,000)
Departmental Total		\$188,650	\$191,657	\$173,534	\$171,188	\$171,045	(\$20,612)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
1111	Recreation Department - Park Maintenance						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$296,043	\$296,638	\$282,638	\$305,991	\$303,159	\$6,521
103	Seasonal Salaries	81,386	80,023	79,023	77,351	77,351	(2,672)
104	Overtime	11,631	14,067	10,067	10,066	10,066	(4,001)
109	Municipal Longevity	8,492	8,346	8,346	9,172	9,172	826
Total		\$397,551	\$399,074	\$380,074	\$402,580	\$399,748	\$674
<i>Class 200</i>	<i>- Contractual Services</i>						
210	Telephone	\$3,373	\$3,290	\$3,140	\$3,290	\$3,290	\$0
220	Utilities	31,271	34,000	34,000	37,203	37,203	3,203
240	Cleaning Services	1,449	2,194	1,800	1,793	1,793	(401)
260	Maintenance Of Motor Vehicles	3,080	3,800	3,300	3,000	3,000	(800)
267	Maint of General Equip	4,170	3,000	3,000	3,000	3,000	0
270	Maint of Bldg & Improvements	15,855	21,300	18,300	18,700	18,700	(2,600)
271	Refuse Disposal	3,679	7,479	6,400	6,593	6,593	(886)
275	Rents	2,467	2,390	2,500	2,705	2,705	315
290	Professional Services	96	2,720	2,720	2,000	2,000	(720)
Total		\$65,440	\$80,173	\$75,160	\$78,284	\$78,284	(\$1,889)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
301	Agri & Animal Material & Supp	\$29,810	\$28,000	\$22,000	\$26,664	\$26,664	(\$1,336)
302	Chemicals & Gases	1,906	2,222	3,502	2,222	2,222	0
303	Clothing/Uniforms	2,731	3,700	3,200	3,199	3,199	(501)
304	Books & Other Publications	66	50	137	50	50	0
305	Bldg & Const Materials & Supp	3,695	6,200	5,700	6,200	6,200	0
307	Fuels & Lubricants	32,436	36,000	33,000	33,900	33,900	(2,100)
308	Heating Fuel	5,600	5,600	5,600	5,600	5,600	0
310	Motor Vehicle Parts & Access	6,912	4,500	4,350	4,500	4,500	0
311	Medical & Lab Material & Supp	78	100	100	600	600	500
312	Janitorial Material & Supp	4,970	4,295	4,295	3,900	3,900	(395)
314	Recreation Supplies	5,825	4,475	4,475	4,445	4,445	(30)
315	Electrical Material & Supp	1,039	1,800	1,800	3,600	3,600	1,800
316	Gen Hardware/Minor Tools	1,347	1,300	1,300	1,300	1,300	0
317	Signs & Striping Mat & Supp	6,520	5,854	5,854	5,150	5,150	(704)
318	Gen Equip & Machine Parts	4,028	3,500	3,000	3,200	3,200	(300)
323	Plbg Air Cond Htg Mat & Supp	1,753	3,300	3,300	3,300	3,300	0
Total		\$108,716	\$110,896	\$101,613	\$107,830	\$107,830	(\$3,066)
<i>Class 400</i>	<i>- Equipment</i>						
418	General Equip & Machinery	\$5,942	\$3,000	\$3,000	\$4,000	\$4,000	\$1,000
Total		\$5,942	\$3,000	\$3,000	\$4,000	\$4,000	\$1,000
Departmental Total		\$577,650	\$593,143	\$559,847	\$592,694	\$589,862	(\$3,281)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
1112 Recreation Department - Athletics Program							
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$29,866	\$30,637	\$31,202	\$31,695	\$31,695	\$1,058
103	Seasonal Salaries	35,632	40,395	36,433	40,050	40,050	(345)
Total		\$65,498	\$71,032	\$67,635	\$71,745	\$71,745	\$713
<i>Class 200 - Contractual Services</i>							
275	Rents	\$3,370	\$11,310	\$11,415	\$13,091	\$13,091	\$1,781
290	Professional Services	104,855	91,927	102,482	124,085	124,085	32,158
Total		\$108,225	\$103,237	\$113,897	\$137,176	\$137,176	\$33,939
<i>Class 300 - Supplies & Materials</i>							
314	Recreation Supplies	\$12,758	\$31,470	\$25,950	\$22,100	\$22,100	(\$9,370)
Total		\$12,758	\$31,470	\$25,950	\$22,100	\$22,100	(\$9,370)
Departmental Total		\$186,481	\$205,739	\$207,482	\$231,021	\$231,021	\$25,282
1113 Recreation Department - Aquatics Program							
<i>Class 100 - Personal Services</i>							
103	Seasonal Salaries	\$62,771	\$68,000	\$66,700	\$70,005	\$70,005	\$2,005
104	Overtime	2,395	2,500	2,233	2,500	2,500	0
Total		\$65,167	\$70,500	\$68,933	\$72,505	\$72,505	\$2,005
<i>Class 200 - Contractual Services</i>							
210	Telephone	\$538	\$550	\$525	\$600	\$600	\$50
220	Utilities	1,566	1,700	1,625	2,200	2,200	500
230	Printing/Binding	343	650	600	650	650	0
270	Maint Of Bldg & Improvements	1,773	2,000	2,000	2,000	2,000	0
271	Refuse Disposal	925	1,200	1,200	1,200	1,200	0
290	Professional Services	13,050	15,800	11,304	14,100	14,100	(1,700)
Total		\$18,195	\$21,900	\$17,254	\$20,750	\$20,750	(\$1,150)
<i>Class 300 - Supplies & Materials</i>							
303	Clothing/Uniforms	\$591	\$600	\$600	\$500	\$500	(\$100)
305	Bldg & Const Materials & Supplies	1,679	1,200	1,150	1,500	1,500	300
312	Janitorial Material & Supplies	485	1,200	1,100	1,200	1,200	0
314	Recreation Supplies	448	600	550	500	500	(100)
317	Signs & Striping Materials & Supplies	355	0	0	0	0	0
Total		\$3,557	\$3,600	\$3,400	\$3,700	\$3,700	\$100
<i>Class 400 - Equipment</i>							
414	Recreational Equipment	\$1,135	\$300	\$275	\$300	\$300	\$0
425	Fire & Safety Equipment	0	100	0	250	250	150
Total		\$1,135	\$400	\$275	\$550	\$550	\$150
Departmental Total		\$88,053	\$96,400	\$89,862	\$97,505	\$97,505	\$1,105

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
1114	Recreation Department - Leisure Services Program						
Class 100	- Personal Services						
103	Seasonal Salaries	\$52,494	\$61,873	\$51,351	\$55,406	\$55,406	(\$6,467)
104	Overtime	776	300	0	100	100	(200)
Total		\$53,270	\$62,173	\$51,351	\$55,506	\$55,506	(\$6,667)
Class 200	- Contractual Services						
210	Telephone	\$388	\$216	\$250	\$216	\$216	\$0
220	Utilities	1,342	1,425	1,300	1,425	1,425	0
270	Building Maintenance	55	300	100	300	300	0
271	Refuse Collection	0	100	100	100	100	0
275	Rents	31,515	26,925	25,669	29,100	29,100	2,175
290	Professional Services	38,949	40,050	36,575	38,650	38,650	(1,400)
Total		\$72,248	\$69,016	\$63,994	\$69,791	\$69,791	\$775
Class 300	- Supplies & Materials						
303	Clothing/Uniforms	\$1,185	\$1,000	\$1,166	\$750	\$750	(\$250)
308	Heating Fuel	865	900	850	900	900	0
312	Janitorial Supplies	0	250	200	250	250	0
313	Office Supplies	0	200	100	0	0	(200)
314	Recreation Supplies	17,807	13,250	6,612	15,900	15,900	2,650
Total		\$19,857	\$15,600	\$8,928	\$17,800	\$17,800	\$2,200
Class 400	- Equipment						
414	Recreational Equipment	\$1,727	\$200	\$75	\$0	\$0	(\$200)
460	Building Improvements	0	300	200	300	300	0
Total		\$1,727	\$500	\$275	\$300	\$300	(\$200)
Departmental Total		\$147,101	\$147,289	\$124,548	\$143,397	\$143,397	(\$3,892)
1116	Recreation Department - Creative Activities Program						
Class 100	- Personal Services						
101	Full Time Salaries	\$6,754	\$6,730	\$6,730	\$6,881	\$6,881	\$151
102	Part-Time Salaries	57,959	55,707	54,381	56,185	56,185	478
109	Municipal Longevity	94	114	114	114	142	28
Total		\$64,806	\$62,551	\$61,225	\$63,180	\$63,208	\$657
Class 200	- Contractual Services						
210	Telephone	\$280	\$300	\$290	\$300	\$300	\$0
220	Utilities	1,254	1,150	1,200	1,200	1,200	50
270	Maint Of Bldg & Improvements	1,660	1,000	980	800	800	(200)
271	Refuse Disposal	380	600	600	600	600	0
275	Rents	0	640	700	700	700	60
290	Professional Services	2,090	3,150	900	2,800	2,800	(350)
Total		\$5,664	\$6,840	\$4,670	\$6,400	\$6,400	(\$440)
Class 300	- Supplies & Materials						
308	Heating Fuel	\$2,728	\$3,800	\$3,750	\$3,800	\$3,800	\$0
312	Janitorial Material & Supp	791	1,300	1,300	800	800	(500)
314	Recreation Supplies	1,656	2,550	1,550	1,750	1,750	(800)
Total		\$5,176	\$7,650	\$6,600	\$6,350	\$6,350	(\$1,300)
Class 400	- Equipment						
414	Recreational Equipment	\$350	\$500	\$200	\$500	\$500	\$0
460	Building Improvements	1,284	1,500	1,200	800	800	(700)
Total		\$1,635	\$2,000	\$1,400	\$1,300	\$1,300	(\$700)
Departmental Total		\$77,281	\$79,041	\$73,895	\$77,230	\$77,258	(\$1,783)
1120	Celebrations						
Class 200	- Contractual Services						
299	Other Expenses	\$7,100	\$7,200	\$7,200	\$7,000	\$7,000	(\$200)
Total		\$7,100	\$7,200	\$7,200	\$7,000	\$7,000	(\$200)
Departmental Total		\$7,100	\$7,200	\$7,200	\$7,000	\$7,000	(\$200)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
1210	Public Libraries						
Class 100	- Personal Services						
101	Full-Time Employees	\$522,534	\$523,183	\$488,673	\$488,520	\$488,520	(\$34,663)
102	Part-Time Salaries	169,159	164,047	184,777	189,690	189,690	25,643
104	Overtime	2,642	581	522	580	580	(1)
105	Retirement	14,827	0	18,431	0	0	0
109	Municipal Longevity	15,454	17,481	16,749	15,388	15,388	(2,093)
Total		\$724,616	\$705,292	\$709,152	\$694,178	\$694,178	(\$11,114)
Class 200	- Contractual Services						
201	Advertising	\$93	\$100	\$100	\$100	\$100	\$0
202	Travel	144	800	100	500	500	(300)
205	Postage	1,460	1,000	530	1,000	1,000	0
210	Telephone	1,807	2,800	1,800	2,800	2,800	0
220	Utilities	21,858	25,000	23,000	24,500	24,500	(500)
230	Printing/Binding	181	200	200	400	400	200
235	Copy Machine Services	561	600	561	561	561	(39)
250	Licenses And Dues	177	0	0	0	0	0
263	Maintenance of Computers	1,423	1,400	1,400	1,400	1,400	0
265	Maintenance Of Office Equip	803	860	803	860	860	0
266	Software Maint.	500	500	500	500	500	0
270	Maint Of Bldg & Improvements	19,424	18,000	17,500	18,000	18,000	0
290	Professional Services	65	0	0	0	0	0
292	Outside Data Processing	52,584	52,700	52,600	52,700	52,700	0
299	Other Expenses	25	0	0	0	0	0
Total		\$101,105	\$103,960	\$99,094	\$103,321	\$103,321	(\$639)
Class 300	- Supplies & Materials						
303	Clothing and Uniforms	\$0	\$125	\$124	\$125	\$125	\$0
304	Books & Other Publications	69,091	90,000	90,000	90,000	90,000	0
305	Building Materials & Supplies	472	300	300	300	300	0
307	Fuels and Lubricants	1,412	1,825	1,700	1,825	1,825	0
308	Heating Fuel	20,616	32,250	26,000	31,230	31,230	(1,020)
310	Motor Vehicle Parts & Access	0	200	200	200	200	0
312	Janitorial Material & Supp	4,030	3,400	2,400	3,500	3,500	100
313	Office Supplies	6,665	5,000	2,000	5,000	5,000	0
314	Recreation Supplies	7,399	8,000	7,000	8,000	8,000	0
315	Electrical Material & Supp	1,404	1,000	500	1,000	1,000	0
Total		\$111,089	\$142,100	\$130,224	\$141,180	\$141,180	(\$920)
Class 400	- Equipment						
411	Medical and Safety Equipment	\$0	\$0	\$0	\$300	\$300	\$300
412	Janitorial Equipment	0	0	0	500	500	500
420	Computer Equipment	0	500	500	500	500	0
430	Furniture & Furnishing	0	400	100	800	800	400
Total		\$0	\$900	\$600	\$2,100	\$2,100	\$1,200
Departmental Total		\$936,811	\$952,252	\$939,070	\$940,779	\$940,779	(\$11,473)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
1300	Municipal Boards & Outside Agencies						
1310	- Conservation Commission	\$2,100	\$1,000	\$1,000	\$1,000	\$850	(\$150)
1360	- Narrow River Preservation	0	1,000	1,000	1,000	500	(500)
1370	- Chamber of Commerce	7,000	7,000	7,000	12,000	7,000	0
1371	- Peace Dale Revitalization	5,000	2,500	2,500	2,500	1,000	(1,500)
1372	- Washington Co. Planning Council	6,000	3,000	3,000	6,000	2,500	(500)
1373	- South Kingstown Partnership for Prevention	4,000	4,000	4,000	4,000	4,000	0
1374	- Wildlife Rehabilitators Assoc. of RI	0	0	0	2,000	0	0
1380	- Friends of Wakefield Village	4,999	2,500	2,500	2,500	1,000	(1,500)
1383	- Wash. Co. Community Develop. Corp.	4,000	2,000	2,000	2,000	1,000	(1,000)
Total		\$33,099	\$23,000	\$23,000	\$33,000	\$17,850	(\$5,150)
Departmental Total		\$33,099	\$23,000	\$23,000	\$33,000	\$17,850	(\$5,150)
1410	Municipal Insurance						
Class 200	- Contractual Services						
299	Other Expenses	\$211,795	\$210,000	\$210,000	\$212,000	\$210,000	\$0
Total		\$211,795	\$210,000	\$210,000	\$212,000	\$210,000	\$0
Departmental Total		\$211,795	\$210,000	\$210,000	\$212,000	\$210,000	\$0
1500	Town Employee Benefits						
1420	- Unemployment Compensation	\$34,898	\$40,000	\$40,000	\$40,000	\$40,000	\$0
1510	- Social Security (FICA)	766,639	786,526	772,870	790,682	790,691	4,165
1520	- Retirement System Transfer	858,294	775,513	765,513	727,137	726,895	(48,618)
1530	- Health Insurance Transfer	2,775,138	2,913,895	2,913,895	3,059,590	2,972,173	58,278
1540	- Direct Police Pension	20,749	21,245	21,245	21,740	21,740	495
1550	- Worker Compensation	153,981	150,000	142,000	151,000	150,000	0
Departmental Total		\$4,609,698	\$4,687,179	\$4,655,523	\$4,790,149	\$4,701,499	\$14,320
1610	Tax Transfer To School Fund						
Class 200	- Contractual Services						
299	Other Expenses	\$47,909,928	\$47,909,928	\$47,909,928	\$48,868,127	\$47,909,928	\$0
Total		\$47,909,928	\$47,909,928	\$47,909,928	\$48,868,127	\$47,909,928	\$0
Departmental Total		\$47,909,928	\$47,909,928	\$47,909,928	\$48,868,127	\$47,909,928	\$0
1620	Education Debt Service						
Class 200	- Contractual Services						
277	Transfer to Other Funds	\$84,000	\$0	\$0	\$0	\$0	\$0
299	Other Expenses	3,426,155	3,424,593	3,300,041	3,164,869	3,164,869	(259,724)
Total		\$3,510,155	\$3,424,593	\$3,300,041	\$3,164,869	\$3,164,869	(\$259,724)
Departmental Total		\$3,510,155	\$3,424,593	\$3,300,041	\$3,164,869	\$3,164,869	(\$259,724)
1621	Town Debt Service						
Class 200	- Contractual Services						
299	Other Expenses	\$1,385,762	\$1,346,279	\$1,346,838	\$1,233,423	\$1,233,423	(\$112,856)
Total		\$1,385,762	\$1,346,279	\$1,346,838	\$1,233,423	\$1,233,423	(\$112,856)
Departmental Total		\$1,385,762	\$1,346,279	\$1,346,838	\$1,233,423	\$1,233,423	(\$112,856)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
1710	Capital Budget						
<i>Class 200</i>	<i>- Capital Projects</i>						
202	P.W. Equipment Acquisition	\$207,000	\$226,000	\$226,000	\$221,000	\$146,000	(\$80,000)
204	Road/Drainage Improvements	680,000	620,000	620,000	625,000	550,000	(70,000)
208	Police Department - General	130,000	105,000	105,000	50,000	45,000	(60,000)
211	Recreation Improvements	208,000	175,000	175,000	180,000	150,000	(25,000)
214	Administrative Computer System	10,000	10,000	10,000	10,000	10,000	0
215	GIS Mapping Program	10,000	0	0	10,000	10,000	10,000
217	Communications Department	34,227	5,000	5,000	20,000	0	(5,000)
218	Property Appraisal Program	40,000	100,000	100,000	120,000	120,000	20,000
233	Senior Services Program	20,000	40,000	40,000	25,000	20,000	(20,000)
240	Library System Improvements	27,058	0	0	30,000	30,000	30,000
241	Town Hall Improvements	20,000	10,000	10,000	10,000	5,000	(5,000)
242	Planning Program	20,000	0	0	0	0	0
245	EMS Equipment and Facilities	59,880	25,000	25,000	10,000	10,000	(15,000)
249	EMS Vehicle Replacement	60,000	90,000	90,000	125,000	125,000	35,000
Total		\$1,526,165	\$1,406,000	\$1,406,000	\$1,436,000	\$1,221,000	(\$185,000)
Departmental Total		\$1,526,165	\$1,406,000	\$1,406,000	\$1,436,000	\$1,221,000	(\$185,000)
1810	Fund Contingency						
<i>Class 200</i>	<i>- Contractual Services</i>						
277	Transfer to Other Funds	\$97,743	\$0	\$0	\$0	\$0	\$0
299	Other Expenses	75,000	70,000	70,000	70,000	65,000	(5,000)
Total		\$172,743	\$70,000	\$70,000	\$70,000	\$65,000	(\$5,000)
Departmental Total		\$172,743	\$70,000	\$70,000	\$70,000	\$65,000	(\$5,000)
Total General Fund		\$73,543,179	\$73,450,207	\$72,917,359	\$74,132,047	\$72,783,253	(\$666,953)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
GENERAL FUND BUDGET PROGRAM SUMMARY							
110	Town Council	\$13,452	\$12,850	\$12,800	\$12,850	\$12,850	\$0
120	Budget Adoption Process	7,329	9,608	9,392	9,317	9,317	(291)
210	Municipal Legal Services	154,216	163,216	162,216	163,216	163,216	0
220	Probate Court	4,000	4,000	4,000	4,000	4,000	0
310	Town Clerk's Office	259,973	259,382	247,220	256,437	256,437	(2,945)
350	Public Information	4,373	4,847	4,605	4,605	4,607	(240)
410	Canvassing Authority	86,164	39,234	39,134	73,902	73,902	34,668
510	Town Manager's Office	266,606	311,919	278,444	320,652	318,034	6,115
520	Personnel Program	68,700	77,684	73,784	77,668	77,674	(10)
530	League of Cities and Towns - Dues	11,115	11,115	11,115	11,115	11,115	0
540	Town Hall Operations	211,342	177,413	167,715	168,835	168,434	(8,979)
610	Finance Department	438,249	463,424	449,750	463,418	463,884	460
620	Tax Assessor's Office	239,557	240,054	240,054	245,917	245,917	5,863
630	Assessment Board of Review	270	400	400	1,900	1,900	1,500
640	Information Technology Division	221,761	236,110	270,524	241,064	241,065	4,955
645	Geographic Information System	85,838	86,020	81,924	86,020	86,020	0
650	Municipal Audit	13,150	22,275	22,275	22,275	22,275	0
710	Planning Board	3,160	4,680	4,300	4,680	4,680	0
720	Planning Department	327,271	292,166	289,481	291,678	287,640	(4,526)
730	Zoning Board of Review	8,521	12,850	12,250	12,050	11,850	(1,000)
740	Building and Zoning Inspection	320,636	227,965	216,566	221,269	221,668	(6,297)
810	Police Department	5,056,351	5,072,971	4,913,904	5,088,739	5,086,314	13,343
820	Animal Control - Road	75,163	67,911	63,157	65,517	65,517	(2,394)
830	Animal Control - Shelter	129,948	143,884	127,490	137,899	137,899	(5,985)
840	Communication Department	217,635	183,761	174,572	177,530	177,530	(6,231)
850	Outside Radio Services	5,404	5,155	4,155	5,100	4,300	(855)
860	Harbor Patrol Program	36,714	32,215	27,595	31,054	29,945	(2,270)
870	Contribution to Fire Companies	3,600	3,600	3,600	3,600	3,600	0
880	Emergency Medical Services	1,008,621	1,068,345	1,082,971	1,121,105	1,121,105	52,760
910	Public Services -Administration	202,431	252,461	239,963	254,950	253,272	811
920	Streets and Highway Department	1,678,651	1,794,836	1,786,305	1,738,899	1,738,861	(55,975)
950	Tree Management Program	35,317	23,984	22,784	23,491	22,641	(1,343)
960	Street Lighting Services	152,059	190,000	185,000	170,000	170,000	(20,000)
970	Transfer to Wastewater Fund	24,155	23,025	10,000	9,000	9,000	(14,025)
1005	Contributions to Outside Agencies	602,977	581,146	581,146	543,914	495,348	(85,798)
1110	Recreation Department	1,265,217	1,313,269	1,229,168	1,313,035	1,310,088	(3,181)
1120	Contribution to Parades	7,100	7,200	7,200	7,000	7,000	(200)
1210	Municipal Public Libraries	936,811	952,252	939,070	940,779	940,779	(11,473)
1300	Municipal Boards and Outside Groups	33,099	23,000	23,000	33,000	17,850	(5,150)
1410	Municipal Insurance	211,795	210,000	210,000	212,000	210,000	0
1420	Unemployment Compensation	34,898	40,000	40,000	40,000	40,000	0
1510	Social Security Contribution	766,639	786,526	772,870	790,682	790,691	4,165
1520	Contribution to Retirement System	858,294	775,513	765,513	727,137	726,895	(48,618)
1530	Municipal Health Insurances	2,775,138	2,913,895	2,913,895	3,059,590	2,972,173	58,278
1540	Direct Police Pension	20,749	21,245	21,245	21,740	21,740	495
1550	Worker Compensation	153,981	150,000	142,000	151,000	150,000	0
1810	General Fund Contingency	172,743	70,000	70,000	70,000	65,000	(5,000)
Total Operating Program		\$19,211,168	\$19,363,406	\$18,954,552	\$19,429,628	\$19,254,033	(\$109,373)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
Total Operating Program		\$19,211,168	\$19,363,406	\$18,954,552	\$19,429,628	\$19,254,033	(\$109,373)
	1621 Municipal Debt Service	\$1,385,762	\$1,346,279	\$1,346,838	\$1,233,423	\$1,233,423	(\$112,856)
	1710 Capital Budget	1,526,165	1,406,000	1,406,000	1,436,000	1,221,000	(185,000)
	1610 Transfer to School Fund	47,909,928	47,909,928	47,909,928	48,868,127	47,909,928	0
	1620 School Debt Service	3,510,155	3,424,593	3,300,041	3,164,869	3,164,869	(259,724)
Total General Fund Program		\$73,543,179	\$73,450,206	\$72,917,359	\$74,132,047	\$72,783,253	(\$666,953)
Estimated Expenditures Under (Over) Budget							(\$532,847)

Class	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
GENERAL FUND REVENUE PROGRAM SUMMARY							
41101	Current Taxes	\$62,794,189	\$63,223,529	\$63,450,000	\$64,240,096	\$64,240,096	\$1,016,567
41201	Prior Year Taxes	515,650	400,000	500,000	500,000	515,000	115,000
41301	Interest On Taxes	347,077	350,000	327,000	330,000	330,000	(20,000)
41302	Collection Fees	(6,472)	0	0	0	0	0
41401	Payment In Lieu Of Taxes	246,872	245,361	250,000	249,717	249,717	4,356
	Property Taxes	\$63,897,316	\$64,218,890	\$64,527,000	\$65,319,813	\$65,334,813	\$1,115,923
43502	General State Aid	\$508,948	\$0	\$139,325	\$139,325	\$124,067	\$124,067
43503	Public Service Corporations Tax	245,156	245,156	271,518	271,518	271,518	26,362
43505	Meal Tax Income	507,472	500,000	515,000	510,000	515,000	15,000
43507	Chapter 26, School Housing	1,009,808	1,058,200	1,042,384	963,806	948,806	(109,394)
43508	State Library Const. Reimb.	48,562	46,138	46,138	17,378	17,378	(28,760)
43509	State Library General Aid	166,635	166,635	175,702	175,702	182,354	15,719
43510	State Library Endowment	23,027	23,027	23,645	21,204	23,645	618
43512	M.V. Tax Phase Out	2,178,075	2,000,000	1,610,535	0	0	(2,000,000)
43516	Hotel Tax	112,015	100,000	100,000	108,000	108,000	8,000
	State Revenue Transfers	\$4,799,698	\$4,139,156	\$3,924,247	\$2,206,933	\$2,190,768	(\$1,948,388)
45011	Transfer from Education Impact Fees	\$100,000	\$80,000	\$80,000	\$80,000	\$80,000	\$0
45012	Transfer from Recreation Impact Fees	97,984	96,139	96,139	128,485	128,485	32,346
45014	Transfer from Open Space Fund	325,000	325,000	325,000	350,000	350,000	25,000
45021	Transfer from South Road Reserve Fund	0	86,163	28,478	26,942	41,942	(44,221)
46114	Transfer from Wastewater Fund	33,500	34,000	34,000	35,200	35,200	1,200
46115	Transfer from Water Fund	18,200	18,700	18,700	19,200	19,200	500
46116	Transfer from Solid Waste Fund	13,765	14,000	14,000	14,400	14,400	400
46130	Transfer from Senior Service Program	0	0	0	0	5,400	5,400
46119	Transfer from Neighborhood Guild	5,000	5,000	5,000	5,100	5,100	100
46120	Transfer from Peace Dale Office Bldg	2,800	2,800	2,800	2,856	2,856	56
	Transfer From Other Local Funds	\$596,249	\$661,802	\$604,117	\$662,183	\$682,583	\$20,781
47403	School Crossing Guards	\$75,000	\$82,000	\$82,000	\$82,000	\$82,000	\$0
47406	Payroll & Accounting	6,000	6,300	6,300	6,600	6,600	300
47407	Jr. High Field and Prout Maintenance	48,134	49,578	49,578	52,597	52,597	3,019
47408	Energy Saving Transfer to Debt Service	56,543	40,000	52,522	51,804	51,804	11,804
47501	Alarm System Materials	3,400	3,400	3,400	3,500	3,500	100
	Transfer From School Fund	\$189,077	\$181,278	\$193,800	\$196,501	\$196,501	\$15,223
44170	Town Clerk Bus License & Fees	\$67,367	\$69,000	\$68,000	\$68,000	\$75,000	\$6,000
44175	Bldg Inspector License & Fees	290,286	300,000	267,000	260,000	265,000	(35,000)
44180	Non-Business License & Fees	368,743	270,000	410,000	370,000	375,000	105,000
44181	Real Estate Conveyance Tax	65,502	55,615	65,000	65,000	65,000	9,385
44190	Rental Of Town Properties	291,186	270,000	350,000	440,000	440,000	170,000
45001	Investment Income - Short Term	743,868	500,000	325,000	325,000	325,000	(175,000)
46101	Police Department Revenue	254,833	199,610	167,000	146,000	146,000	(53,610)
46102	E. M. S. Reimbursement	375,000	425,000	425,000	500,000	500,000	75,000
46104	Park Rental Income	19,732	16,000	15,000	15,000	18,500	2,500
46105	Town Beach	83,548	80,950	90,000	90,000	91,425	10,475
46106	Misc Beach Receipts	2,554	1,900	4,000	3,000	3,000	1,100
46107	Boat Mooring Fees	12,700	13,500	12,700	15,000	23,000	9,500
46108	Animal Control Fees	3,570	4,000	3,000	4,000	4,000	0
46109	Public Libraries	127,772	110,000	91,000	91,000	91,000	(19,000)
46110	Dog/Cats Licenses & Fines	4,682	5,000	4,500	5,000	5,000	0
46111	Recreation - Athletics/Leisure Services	197,177	198,895	215,000	215,000	188,625	(10,270)
46112	Recreation - Self-Support Programs	98,075	123,260	100,000	100,000	144,700	21,440
46113	Planning Department	145	400	150	200	200	(200)
46117	Communications Department	3,955	7,000	7,000	4,000	4,000	(3,000)
46118	Interfund Computer Services	101,460	101,235	103,140	106,190	106,190	4,955

Class Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Dollars
46121 Recreation Outside Service	\$15,440	\$17,975	\$20,000	\$20,000	\$17,100	(\$875)
46122 Creative Activities - Hazard Trust	16,153	12,000	10,000	10,000	10,000	(2,000)
46123 Creative Activities - Pre-School	65,621	63,240	55,000	55,000	62,848	(392)
46124 Creative Activities - Other Programs	3,537	5,500	2,500	2,500	4,500	(1,000)
46126 GIS Program - Map Sales	502	1,500	1,000	1,500	1,500	0
46129 Animal Shelter - Narragansett	57,200	59,000	59,000	60,000	60,000	1,000
48601 Miscellaneous Revenues	139,404	115,500	165,000	120,000	125,000	9,500
48605 Copy Machines Income	30,916	23,000	27,000	27,000	27,000	4,000
Local Revenues	\$3,440,927	\$3,049,080	\$3,061,990	\$3,118,390	\$3,178,588	\$129,508
49001 Designated Fund Balance - Base	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$0
49019 Designated Fund Balance - CIP	500,000	500,000	500,000	500,000	500,000	0
Fund Balance Forward	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$0
Total General Fund	\$74,123,266	\$73,450,206	\$73,511,154	\$72,703,820	\$72,783,253	(\$666,953)
Program Surplus (Deficit)	\$580,087	\$0	\$593,795		\$0	\$0
Property Tax Rate	\$11.97	\$12.09	\$12.09		\$12.21	\$0.12

PEACE DALE OFFICE BUILDING (310)

MISSION STATEMENT

The Parks and Recreation Department serves the community by providing enriching recreation experiences and quality facilities.

TRENDS, IMPACTS, ISSUES

The Peace Dale Office Building (PDOB) was constructed in 1856 by the Peace Dale Mill Company and purchased by the Town in 1983 with the intent to accommodate expanded recreational programming. Since purchase of the PDOB, the Department's focus has been directed on maximizing rental income through commercial space on the first and second levels. By operating the facility in this manner, income generated from commercial operations has been held in a capital reserve fund and used exclusively for the refurbishment and upgrade of this historic building.

Occupancy of the commercial units has remained at full capacity with seven tenants, and the remainder of the facility remains busy on a year-round basis with public programming and is also used for maintenance and event storage. Various active and passive forms of programming are offered in the facility, including dance, tai chi, aerobics, karate, yoga, and other fitness related programs.

Some of the major issues and recent changes to this operation are provided below:

- ❑ Commercial units remain at full capacity with seven tenants. All leases expire during FY 2010-2011. An average increase of 3% is anticipated. While this is lower than the typical 5-7% projections over the past four years, current market conditions prohibit a larger increase.
- ❑ Increase in self-support program revenues through expanded programming initiative.
- ❑ Rehabilitation of meeting room on third floor allowing for expanded program use.

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Projected	FY 2010-2011 Goal
Commercial Rent			
Total Number of Commercial Tenants	7	7	7
Commercial Rental Income Percentage Increase	5.3%	5.3%	3.5%
Self Support Program Revenues	\$9,287	\$17,294	\$17,300
Rental Income as Percentage of Total Revenue	83%	79%	80%
Program Revenue as Percentage of Total Income	11%	19%	18.6%
Self Support Classes			
New Classes Offered *	2	10	10
Percentage of New Classes Successfully Offered	100%	50%	50%
Youth and Teen Class Enrollment	60	50	50
Total # of Youth/Teen Classes	6	6	6
Percentage of Programs Completed	67%	60%	65%
Sports and Fitness Class Enrollment	121	250	275
Total # of Sports/Fitness Classes	30	100	100
Percentage of Programs Completed	93%	75%	75%
PDOB Facility Usage **			
Total Hours Reserved /Hours Available	10%	15%	18%
Total Hours Reserved	481.5	1,600	1,700
Total Program Attendance	2,106	5,000	5,750

* Increase in new classes offered is due to the Yoga program being transferred from the Neighborhood Guild to the Peace Dale Office Building budget.

** Facility usage figures through FY2008-2009 include program space only and are based on one room usage on 3rd floor level. As of FY 2009-2010, room availability increased to include the additional space located on the basement level. Room availability is calculated based on a 7am to 9pm schedule, over 352 days per year.

GOALS FY 2010-2011

As public programming demands vary on an annual basis, the Department continues to reevaluate the present space allocation within the PDOB. A continuing goal is to assess the programming space needs and determine if sufficient area is allotted to fulfill the public need. If the public programming space requirements exceed current area allocation, the Town will analyze the space distribution and propose a new percent usage for the building. It is most likely that the Town will continue to retain some, if not all, of its commercial tenants in order to maintain a stable flow of commercial rental income.

PEACE DALE OFFICE BUILDING EXPENDITURE STATEMENT							
Account	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Over PY
<i>Class 100 - Personnel Services</i>							
59100	Self-Support Expenditures	\$7,602	\$10,575	\$12,971	\$12,975	\$12,975	\$2,400
59110	Maintenance Salaries	16,404	16,404	16,404	16,773	16,774	370
51109	Longevity	1,102	1,164	1,164	1,289	1,288	124
59283	Fringe Benefits	8,954	8,631	8,631	8,691	8,338	(293)
Total		\$34,062	\$36,774	\$39,170	\$39,728	\$39,375	\$2,601
<i>Class 200 - Contractual Services</i>							
59210	Telephone	\$975	\$800	\$800	\$800	\$800	\$0
59215	Utilities	1,230	1,305	1,305	1,361	1,362	57
59220	Electrical	6,848	6,983	6,900	7,394	7,394	411
59225	Heating Fuel	8,199	8,650	8,400	8,700	8,700	50
59271	Refuse Collection	1,040	1,100	1,040	1,100	1,100	0
52299	Other Expenses	125	220	150	220	220	0
Total		\$18,416	\$19,058	\$18,595	\$19,575	\$19,576	\$518
<i>Class 300 - Supplies and Materials</i>							
59302	Chemicals/Gases	\$501	\$300	\$250	\$300	\$300	\$0
59305	Bldg Construction/Materials	429	1,600	1,000	1,600	1,600	0
59312	Janitorial Supplies	1,611	1,900	2,200	1,940	1,940	40
59316	Electrical/Comm Supplies	602	1,000	750	1,090	1,090	90
59320	Maintenance of Buildings	897	1,400	1,800	1,400	1,400	0
59350	Building Improvements	2,736	9,000	5,000	9,000	9,000	0
59370	Insurance	4,030	4,500	3,551	4,025	4,025	(475)
59399	Other Expenses	2,800	3,200	3,000	3,300	3,300	100
Total		\$13,606	\$22,900	\$17,551	\$22,655	\$22,655	(\$245)
Total Expenses		\$66,084	\$78,732	\$75,316	\$81,958	\$81,606	\$2,874
PEACE DALE OFFICE BUILDING REVENUE STATEMENT							
Account	Description	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Over PY
<i>Income Accounts</i>							
47010	Rental Income	\$68,210	\$71,760	\$71,850	\$74,279	\$74,280	\$2,520
47011	Income - Self Support	9,287	14,100	17,294	17,300	17,300	3,200
47013	Investment Income	4,329	2,000	2,000	1,500	1,500	(500)
Total Revenue		\$81,826	\$87,860	\$91,144	\$93,079	\$93,080	\$5,220
Income Over (Under) Expenses		\$15,742	\$9,128	\$15,829	\$11,121	\$11,474	\$2,346
Undesignated Fund Balance		\$193,056		\$208,885		\$220,358	\$11,474

NEIGHBORHOOD GUILD (340)

MISSION STATEMENT

The Parks and Recreation Department serves our community by providing enriching recreation experiences and quality facilities.

TRENDS, IMPACTS, ISSUES

The Neighborhood Guild was constructed in 1908 as an activity center for employees of the Peace Dale Mill Company and was deeded to the Town of South Kingstown in 1940 to serve as a community center for residents. The operation today remains financially self-supporting with revenue generated from the Hazard and Guild Trust Funds, investment income, program fees, rentals and various other sources.

The Guild is a 25,000 square-foot facility housing a variety of classrooms, music rooms, small gymnasium/performance area, woodworking room, kitchen, fitness center, locker rooms and administrative offices. The facility supports over 400 classes annually, including the arts, community education, sports, fitness, and special events for all segments of the local population. In addition, the facility is utilized by a large number of non-profit groups for meetings and programs and by individuals wishing to rent a room for a birthday party or other gathering.

In FY 2010-2011 the Neighborhood Guild is expected to continue to rely heavily on the generation of program revenues to support operations. In addressing the challenge of expanding operational costs, the Department has been faced with generating adequate revenues to offset these increases. The Guild relies on two main sources of revenue - the Guild Trust Fund and program related fees. The Guild Trust Fund is projected to remain constant in FY2010-2011, maintaining the same contribution level of \$348,000 as was available in FY2009-2010. This total amounts to 41% of the complete Guild operating program, remaining level with the prior year.

The Department attempts to work efficiently around some of the Guild's limitations, which include its overall size, number of rooms and lack of versatility, which places limits on the extent of the annual number and type of programs that can be offered. These limitations dictate that expansion of programming cannot always be considered as a viable option in generating additional revenues. The Department continues to balance the local demand for increased program offerings and program costs with consumer affordability. It is noted that if operating costs continue to rise at their present rate, service levels, program costs, and the ability to maintain the number of programs offered may not be possible to stabilize. Some of the major issues and recent changes are listed below:

- Operating program reduction of \$32,044 or 3.8% as compared with FY2010
- Diminishing fund balance total
- Incur lower credit card costs due to a reduction in the rate charged
- Expanded use of alternate marketing methods including use of electronic media and targeted community outreach
- Web-based registration and payment options
- Increases in select program and user fees
- Reduction in program subsidies previously offered
- Stabilization of music school participation with the addition of new instructors and acknowledgement of the continued economic conditions
- Moderate growth projected in Youth and Art based programs
- Decreased number of vacation camp attendees due to current economic conditions

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Predicted	FY 2010-2011 Goal
Number of Independent Program Contractors	98	101	90	90
Number of Internet Transactions	190	0	0*	300
Percentage of Trust Income/Total Revenue	42%	41%	44%	44%
Percentage of Program Revenue/Total Revenue	46%	45%	44%	46%
Classes				
New Classes Offered	53	54	46	40
Percentage of New Classes Completed	57%	59%	60%	75%
Youth and Teen Class Enrollment	1,009	1,144	1,000	1,100
Total # of Youth/Teen Classes	70	86	75	80
Percentage of Programs Completed	81%	78%	80%	80%
Total Program Revenue	\$61,862	\$46,532	\$41,200	\$48,850
Adult Class Enrollment	3,623	4,750	3,800	3,850
Total # of Adult Classes	433	416	400	400
Percentage of Programs Completed	95%	96%	80%	80%
Total Program Revenue	\$78,792	\$83,220	\$58,500	\$78,170
Preschool Class Enrollment	1,609	1,033	900	1,000
Total # Preschool Classes	89	62	60	65
Percentage of Programs Completed	91%	92%	80%	80%
Sports and Fitness Class Enrollment	7,542	6,056	7,000	7,000
Total # Sports/Fitness Classes	86	118	100	100
Percentage of Programs Completed	79%	60%	80%	80%
Senior/Special Event Enrollment	1,618	1,057	1,500	1,500
Total # Trips/Programs Offered	79	45	40	60
Percentage of Programs Completed	63%	78%	80%	80%
Total Program Revenue	\$48,631	\$59,614	\$60,400	\$58,400
Knapp School of Music Enrollment	5,192	1,645	1,700	1,750
Total # of Music Registrations	112	189	140	145
Total # of Group Programs	1	3	4	4
Total Program Revenue	\$100,402	\$96,021	\$100,850	\$95,325
Art Program Enrollment	743	706	700	720
Total # of Art Programs	125	116	125	125
Percentage of Programs Completed	77%	71%	80%	80%
Total Program Revenue	\$57,986	\$63,946	\$57,441	\$60,650
Guild Facility Usage **				
Percentage of Hours Reserved /Hours Available	22%	22%	22%	22%
Total Hours Reserved	11,796	11,703	11,750	11,750
Total Attendance - Estimated	61,276	62,579	61,500	61,750

* Internet registrations were discontinued as of May 2007 due to security concerns. The Department is researching the potential reimplementation of this service in the current fiscal year.

** Facility usage figures are based on program space including a total of 12 rooms located among the four building levels. Room availability is based on a standard schedule of 7am to 9pm and varies by season.

Note: The Guild continues to react to fluctuations in class participation based on various instructor, scheduling, and participant related changes

GOALS FY 2010-2011

The Department's future goals for the Guild have changed dramatically in recent years as the downturn in economic conditions has begun to impact the amount of trust fund revenue available to support operations. In addition, significant increases in various operating costs have required the Department to reevaluate the way in which the facility, as well as how public programming, is being managed. In light of these conditions, the Department will seek to accomplish the following goals in FY2010-2011:

- ❑ Maintain present yield on trust fund and investment income sources
- ❑ Complete additional energy audit projects improving the building's operational efficiency
- ❑ Assess current marketing and communications plan and develop a comprehensive plan to improve outreach and flow of information to the community. Components to include increased use of the Department's web page to improve communication, development of an e-mail distribution list and new e-newsletter, and use of local public access television
- ❑ Increase percentage of funding derived from alternate sources
- ❑ Develop improved relationships, partnerships and support network with local business entities
- ❑ Re-implement new web-based registration and payment program
- ❑ Improve staff's professional skills and overall level of customer service
- ❑ Improve the Department's ability to manage and complete projects in-house, through improved coordination with various Town departments and outside agencies
- ❑ Complete internal self-assessment of Department operations to reflect compliance level with national standards
- ❑ Conduct community-wide survey to update Department strategic plan and resident interests

NEIGHBORHOOD GUILD EXPENDITURE STATEMENT						
2008-2009 Description	Actual	2009-2010 Budgeted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Over PY
Administration						
Full Time Salaries	\$205,108	\$209,028	\$199,100	\$204,342	\$204,343	(\$4,685)
Part Time Salaries	3,252	3,500	3,400	3,500	3,500	0
Overtime	8,918	8,000	7,800	8,000	8,000	0
Retirement/Vacation	1,427	0	0	0	0	0
Longevity	4,992	5,445	5,445	5,946	5,945	500
Advertising	84	75	75	75	75	0
Travel	1,328	3,500	2,500	3,500	3,500	0
Postage	6,162	7,590	7,000	7,590	7,590	0
Telephone	3,266	4,460	4,000	4,280	4,280	(180)
Utilities	20,095	21,708	21,000	22,302	22,302	594
Printing/Binding	8,277	7,980	7,900	8,580	8,580	600
Copy Machine	2,119	2,400	2,200	2,000	2,000	(400)
Cleaning Service	1,326	950	950	950	950	0
License and Dues	1,550	1,100	1,100	1,100	1,100	0
Maintenance of Building	4,520	3,800	4,800	3,800	3,800	0
Refuse Collection	1,040	1,200	1,040	1,100	1,100	(100)
Equipment Rental	0	100	100	100	100	0
Insurance	9,086	9,500	8,007	9,075	9,075	(425)
Fringe Benefits	88,003	98,161	90,000	98,464	87,945	(10,216)
Professional Services	10,311	11,100	11,100	11,250	11,250	150
Other Expenses	3,816	4,538	4,200	4,230	4,230	(308)
Chemicals/Gases	0	100	75	100	100	0
Books/Publications	195	150	150	150	150	0
Bldg & Const. Materials	508	900	750	900	900	0
Heating Fuel	18,878	19,575	19,000	18,500	18,500	(1,075)
Janitorial Materials	2,879	3,500	3,000	3,200	3,200	(300)
Office Supplies	1,970	2,500	2,300	2,300	2,300	(200)
Recreation Supplies	1,223	400	500	500	500	100
Electrical Materials	917	900	900	900	900	0
General Hardware	423	800	700	800	800	0
Signs/Striping	129	350	250	300	300	(50)
General Equipment	274	250	200	250	250	0
Miscellaneous Supplies	17	50	25	50	50	0
HVAC Equipment	1,078	1,200	900	1,200	1,200	0
Fire & Safety Equipment	0	50	50	50	50	0
Janitorial Equipment	504	900	700	800	800	(100)
Office Equipment	1,263	2,000	1,000	2,000	2,000	0
Recreation Equipment	3,900	2,800	2,600	2,800	2,800	0
Office Furniture	1,053	800	1,000	800	800	0
Building Improvements	6,298	7,000	6,500	6,500	6,500	(500)
Total Administration	\$426,186	\$448,360	\$422,317	\$442,284	\$431,765	(\$16,594)
Debt Service Expense	70,175	67,425	67,425	60,638	60,638	(6,787)
Total Adm/Debt Service	\$496,361	\$515,785	\$489,742	\$502,922	\$492,403	(\$23,381)

2008-2009 Description	Actual	2009-2010 Budgeted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Over PY
Front Desk						
Part-Time Salaries	\$33,194	\$31,994	\$31,216	\$33,234	\$33,234	\$1,240
Recreation Supplies	819	500	600	500	500	0
Soda	4,826	5,200	5,100	5,200	5,200	0
Total - Front Desk	\$38,838	\$37,694	\$36,916	\$38,934	\$38,934	\$1,240
Seniors						
Part-Time Salaries	\$3,393	\$3,000	\$2,800	\$2,800	\$2,800	(\$200)
Professional Services	55,989	57,000	53,200	51,000	51,000	(6,000)
Recreation Supplies	577	500	500	300	300	(200)
Total - Seniors	\$59,960	\$60,500	\$56,500	\$54,100	\$54,100	(\$6,400)
Youth						
Seasonal Salaries	\$8,095	\$6,520	\$4,575	\$4,712	\$4,712	(\$1,808)
Postage	0	75	75	50	50	(25)
Rentals	4,070	3,900	3,150	4,125	4,125	225
Professional Services	27,396	22,580	20,000	21,600	21,600	(980)
Recreation Supplies	5,493	10,200	7,645	8,350	8,350	(1,850)
Total - Youth	\$45,055	\$43,275	\$35,445	\$38,837	\$38,837	(\$4,438)
Music						
Part-Time Salaries	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$0
Printing/Binding	0	300	0	0	0	(300)
Professional Services	77,760	81,950	81,950	76,700	76,700	(5,250)
Recreation Supplies	0	1,250	1,000	1,000	1,000	(250)
Total - Music	\$81,760	\$87,500	\$86,950	\$81,700	\$81,700	(\$5,800)
Adults						
Part-Time Salaries	\$6,323	\$7,000	\$6,000	\$6,100	\$6,100	(\$900)
Professional Services	50,911	45,750	34,600	53,500	53,500	7,750
Recreation Supplies	203	300	200	0	0	(300)
Total - Adults	\$57,438	\$53,050	\$40,800	\$59,600	\$59,600	\$6,550
Arts						
Seasonal Salaries	\$4,682	\$5,355	\$5,555	\$5,446	\$5,446	\$91
Postage	0	100	50	0	0	(100)
Printing/Binding	0	200	0	0	0	(200)
Rentals	0	1,500	1,200	1,344	1,344	(156)
Professional Services	43,854	43,900	41,198	44,450	44,450	550
Recreation Supplies	1,825	300	48	550	550	250
Recreation Equipment	0	500	400	250	250	(250)
Total - Arts	\$50,360	\$51,855	\$48,451	\$52,040	\$52,040	\$185
Total Expenditures	\$829,772	\$849,659	\$794,804	\$828,133	\$817,614	(\$32,044)

NEIGHBORHOOD GUILD REVENUE STATEMENT						
2008-2009 Description	Actual	2009-2010 Budgeted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Increase Over PY
Guild Fund Balance	\$20,000	\$25,000	\$25,000	\$25,000	\$18,000	(\$7,000)
Guild Trust Fund	348,000	348,000	348,000	348,000	348,000	0
Hazard Trust	16,659	13,000	10,500	10,600	10,600	(2,400)
Investment Income	2,726	2,574	500	500	500	(2,074)
Reinvested Income - Debt	70,175	67,425	67,425	60,638	60,638	(6,787)
Reinvested Income - Capital	7,000	7,000	7,000	7,000	6,500	(500)
Front Desk	37,124	32,550	35,750	35,000	35,000	2,450
Senior Programs	543	0	350	0	0	0
Senior Trips	59,614	65,300	60,400	58,400	58,400	(6,900)
Youth	46,532	55,310	41,200	48,850	48,850	(6,460)
Music	96,021	101,500	100,850	95,325	95,325	(6,175)
Adults	83,220	71,200	58,500	78,170	78,170	6,970
Arts	63,946	60,800	57,441	60,650	60,650	(150)
Miscellaneous Revenue	(103)	0	6	0	0	0
Total Revenues	\$851,459	\$849,659	\$812,922	\$828,133	\$820,633	(\$29,026)
Surplus/(Loss)	\$21,687	\$0	\$18,118	\$0	\$3,019	\$3,018

WATER ENTERPRISE FUND (210)

General Explanation and Work Program

The Water Enterprise Fund was established in 1975. The chart of accounts used in this presentation is structured to provide expense identification by cost centers recognized by the American Water Works Association.

A Water Division Program in the amount of \$959,361 is proposed for the 2010-2011 fiscal year, which is \$20,122 more than the current year program appropriation of \$939,239. A comparison of program elements is as follows:

Water Enterprise Fund	2008-2009	2009-2010	2009-2010	2010-2011	Increase
	Actual	Adopted	Estimated	Proposed	Dollars
Operating Expense	\$577,361	\$634,682	\$575,664	\$606,683	(\$27,999)
Materials & Supplies	32,985	28,210	25,000	26,700	(1,510)
Debt Service	84,397	85,813	85,813	85,931	118
Capital Improvements	(14,083)	55,000	55,000	60,000	5,000
System Wide Depreciation	180,336	135,534	180,006	180,047	44,513
Total Program	\$860,996	\$939,239	\$921,483	\$959,361	\$20,122

Beginning in FY2005-2006, depreciation of infrastructure and facilities was factored into the annual operating budget in accordance with Governmental Accounting Standards Board (GASB) requirements. The Water Division's supply infrastructure decreases in value each year due to use deterioration and age. Because depreciation is considered an operational expenditure, it must be incorporated into the annual budget program. Costs associated with depreciation and a "pay as you go" capital improvement program will continue until such time that sufficient funds held in the enterprise fund's net retained earning will offset the need for capital projects funding within the annual budget process.

The user rates currently in effect since July 2008 are as follows: residential dwelling unit base minimum of \$165 per year; additional unit charge of \$69 per year. An excess consumption charge of \$2.58 per 100 cu. ft. was established for all excess consumption over the 5,000 cu.ft. minimum allowance after July 1, 2008. A rate increase in the excess charge to \$2.71 per 100 cu. ft. is proposed for FY2010-2011. The existing base minimum and additional unit charges are recommended to remain unchanged. (see detail on page W-4).

In accordance with RIGL §39-15.1-3 (S-732aaa passed in 2009), all water utilities must begin quarterly utility billing no later than December 31, 2013. The Water Division will need to consider alternate billing formats including a flat administration fee with a consumption charge (similar to United Water-RI) prior to the 2013 implementation date. Additional billing and collection costs associated with the three- (3) additional bill mailings and two- (2) additional collections will have to be factored into the rate base.

The Water Division continues to purchase wholesale water from United Water Rhode Island (UWRI) on an interim basis for the South Shore water system. This option, which began in 2002, was determined to be more economically feasible than constructing a water filtration plant. A permanent emergency interconnection between the South Shore system and UWRI was completed and fully operational in August 2005. The Water Division continues to maintain the South Shore's well field in active status until such time that a water filtration plant can be funded and constructed.

Electronic Meter Reading Program

The Town Council authorized the replacement of the water volume metering system used by the South Shore and Middlebridge Water systems in August 2007, whereby all meters were installed by the Spring 2008. Where it used to take up to ten- (10) weeks to read all water meters in both distribution systems, all meters can now be read within five- (5) hours.

Given the radio meter reading technology, the Water Division reads all meters each month. The monthly meter reading capability gives Water Division staff the ability to detect leaks for water users and perform a monthly analysis of "unaccounted for" water in the distribution systems. An initial "unaccounted for" water report analysis indicates that a stepped up leak detection program will be necessary in the future.

Of the \$652,898 meter replacement program cost, \$400,000 was borrowed from RI Clean Water Finance Agency, with the balance paid from the Water Fund enterprise reserve. The term of the bond is for five- (5) years with an annual debt service cost of approximately \$86,000 per year.

Water Distribution System

The water pumping and distribution system continues to be in good operating condition due to pro-active maintenance by Water Division personnel. Part of that maintenance includes annual distribution system flushing, a process that cleanses water mains of naturally occurring mineral sediments and bio-growth. The annual flushing program also assures proper operation of all fire hydrants.

Water Treatment

Since the Town now purchases water wholesale from United Water RI for the South Shore system, engineering design and construction of a water filtration plant has been postponed indefinitely. The Water Division will continue to test and exercise the South Shore well field in the event it needs to be reactivated in an emergency. Otherwise, the well field will remain on standby until such time that the additional source of water supply is needed, and the cost of filtration is justifiable.

Because UWRI provides pH and corrosion control adjusted water, the South Shore and Middlebridge water systems now comply with the US Environmental Protection Agency (USEPA) Safe Drinking Water Act (SDWA) lead and copper rule. As such, reduced lead and copper sampling protocol is now in effect for both water systems on a three- (3) year cycle, whereby no lead or copper testing is required for FY 2010-2011. The Water Division continues

to meet compliance schedules for all other testing and treatment as mandated by the RI Department of Health (RIDOH) and the USEPA.

New Service Customers

It is projected that approximately five new water services will be added during the 2010-2011 fiscal year. As in previous years, cost increases for water service installations have no effect on the existing customers of the water system as the new users pay for all materials and supplies used for new water service installations.

Middlebridge and South Shore Systems

A summary of the South Shore Water and Middlebridge Water Systems customer base and volume sales is as follows:

System Statistics	FY 2008-2009 Actual	FY 2009-2010 Predicted	FY 2010-2011 Goal
Purchased Water (cu.ft.)			
South Shore	17,219,447	16,719,158	17,209,976
Middlebridge	2,014,208	2,065,686	2,164,982
Water Sales (cu.ft.)			
South Shore	16,540,113	15,948,917	15,600,000
Middlebridge	1,824,050	1,816,723	1,800,000
Water Accounts			
South Shore	2,461	2,463	2,468
Middlebridge	280	281	281
Additional Units	577	580	580
Water User Fees			
Min in Advance (w/ 5,000 cu. ft. allow.)	\$165	\$165	\$165
Excess (per 100 cu. ft. over 5,000 cu. ft.)	\$2.58	\$2.58	\$2.71

Operational Program Increases

United Water Rhode Island, which serves portions of the Town of Narragansett in addition to the Wakefield and Peace Dale areas of South Kingstown, also provides water on a wholesale basis to the South Shore and Middlebridge water systems. With the unanticipated revenue associated with the South Shore wholesale connection in November 2002, UWRI has not needed to increase its user fees since their last rate increase in October 1999.

Given increases in program operational costs, UWRI has advised the Town that it anticipates a rate filing with the RI Public Utilities Commission in September 2010, with an anticipated rate increase effective date of June 1, 2011. South Kingstown will file as an “intervener” with the

RIPUC during the rate increase filing to ensure that UWRI's rate increase is justifiable. A 15% rate increase for UWRI will be projected as of June 1, 2011.

Proposed User Rate Increase

The current rate structure requires a minimum yearly user fee of \$165 for a single family dwelling with an allocation of 5,000 cu. ft., and an excess rate of \$2.58 per 100 cu. ft. for consumption in excess of the 5,000 cu. ft. minimum allowance. The current rate structure also assesses an additional unit charge of \$69 per dwelling unit per year.

In an effort to equalize the excess consumption charge with the minimum assessment corresponding unit rate, an increase of \$0.13 in the existing excess consumption charge is proposed for FY 2010-11. The rate structure for FY 2010-2011 is proposed as follows:

FY 2010-2011 Metered Sales Estimated				
Base User Fees	Number of Units	Assessment Rate	Minimum Allowance (cu.ft.)	Total
Total Minimum Sales	2,749	\$165	5,000	\$453,585
Additional Units & Over Sized Meters				\$46,415
Prorated New Accounts				\$3,800
Excess Water User Fees	Excess Consumption	Assessment Rate	Excess Allowance (cu.ft.)	Total
Excess Sales	7,200,000	\$2.71	100	\$195,048
Total Metered Sales Income				\$698,848

The Water Enterprise Fund will also receive estimated income of \$220,293 during FY 2010-2011 from cellular antenna leases associated with antenna arrays constructed on each of the two South Shore water tanks. In addition, two- (2) new cellular carriers (Cox & Metro PCS) are expected to co-locate on each of the water tanks in 2010. Although cell carrier lease revenue to date has been retained by the Water Enterprise Fund, the lease revenue associated with the two- (2) new co-locations will be retained to the Town's General Fund.

TRENDS, IMPACTS, ISSUES

Since the water services population does not increase significantly in a given year, variations in annual water demand are primarily attributed to seasonal weather conditions and associated outside water use demand. Seasonal water user demands can vary by a factor of four when comparing summer versus winter months. This substantial change in demand is due to the seasonal influx of summer residents, combined with high outside use. Annual water consumption

demands continue to vary from year to year, primarily as a result of climatic conditions and the associated demand on outside summer water usage.

No new regulatory mandates were implemented during the current fiscal year.

GOALS FY 2010-2011

New regulatory program mandates for the 2010-2011 fiscal year are as follows:

- ❑ The Water Division must begin implementation of a cross-control program, which will require the installation of backflow devices in all water customer meter locations. More importantly, water users will be required to install water expansion tanks, at their cost, to allow for thermal water expansion of their hot water, prior to installation of the backflow device.

Other Water Division goals during the 2010-2011 fiscal year include:

- ❑ The Town's new water meter radio reading technology allows all water meters in the system to be read in a single day. Although the Town will continue to bill water customers once per year, monthly readings provide the Water Division with a much more accurate means of determining "unaccounted for" water. In addition, all new water meters have data logging capability, which allows Water Division staff the ability to detect leaking and backwards water meters.

Based upon preliminary monthly meter reading reports, the Water Division will be required to embark on a more aggressive leak detection program for both water distribution systems in the upcoming fiscal year. This program will be difficult to implement given the non-metallic composition of most water mains in the distribution system; also, water system leak detection will be more problematic in coastal areas where high groundwater exists. Regardless, it is important that the Water Division detect and eliminate leaks in the distribution system to the greatest extent possible for both financial and environmental reasons.

WATER ENTERPRISE FUND EXPENDITURE STATEMENT						
Description	2008-2009 Actual	2009-2010 Budgeted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Inc. Over Prior Year
Maintenance of Wells	\$0	\$500	\$200	\$100	\$100	(\$400)
Purchased Water- Middlebridge	14,838	19,786	15,204	16,177	16,177	(3,609)
Purchased Water- South Shore	122,361	139,610	118,806	124,611	124,611	(14,999)
Analysis of Wells	8,476	5,261	4,300	6,211	6,211	950
Total Source of Supply	\$145,675	\$165,157	\$138,511	\$147,099	\$147,099	(\$18,058)
Oper. & Maint. Pumping Equip.	\$567	\$500	\$480	\$500	\$500	\$0
Telemetry & Fuel	9,181	9,385	9,262	9,234	9,234	(151)
Pumping Supply	0	250	200	250	250	0
Oper. & Maint. Pump Stations	889	950	800	950	950	0
Total Pumping Expenses	\$10,637	\$11,085	\$10,742	\$10,934	\$10,934	(\$151)
Maps & Records	\$0	\$375	\$250	\$150	\$150	(\$225)
Maintenance of Elevated Tanks	10,869	2,900	6,800	4,200	4,200	1,300
Maintenance of Mains & Access	3,064	7,250	5,000	6,000	6,000	(1,250)
Maintenance of Services	6,137	13,000	8,000	9,000	9,000	(4,000)
Maintenance of Meters	1,395	4,060	1,200	2,550	2,550	(1,510)
Maintenance of Hydrants	1,117	6,400	4,800	3,200	3,200	(3,200)
Total Transmission & Distribution	\$22,582	\$33,985	\$26,050	\$25,100	\$25,100	(\$8,885)
Bill Accounting & Collection	\$31,200	\$34,200	31,820	\$32,700	\$32,700	(\$1,500)
Total Bill Acct & Coll	\$31,200	\$34,200	\$31,820	\$32,700	\$32,700	(\$1,500)
Administrative Salaries	\$34,079	\$40,236	\$34,176	\$41,400	\$41,400	\$1,164
Salaries of Office Force	52,836	52,615	53,798	53,798	53,798	1,184
Salaries of Field Force	100,375	100,024	100,024	102,275	102,275	2,251
Overtime	3,830	7,824	4,000	5,000	5,000	(2,824)
Total Personnel Services	\$191,120	\$200,699	\$191,998	\$202,473	\$202,473	\$1,774
General Office Supplies	\$2,092	\$2,726	\$2,400	\$3,009	\$3,009	\$283
Outside Services	16,000	17,250	17,250	17,550	17,550	300
Insurance Expense	25,931	27,500	22,850	25,894	25,894	(1,606)
Employee Retirement & Benefits	90,447	95,593	92,693	94,610	97,481	1,888
Transportation Expense	10,555	12,445	9,000	10,420	10,420	(2,025)
Radio Repair	0	250	100	250	250	0
Misc. General Expense	12,388	13,192	12,200	12,972	12,972	(220)
Oper. & Maint. of Shops	0	1,000	700	800	800	(200)
Maint. of Misc. Prop. & Equip	534	1,000	750	800	800	(200)
General Administration	18,200	18,600	18,600	19,200	19,200	600
Total Admin. & General Expense	\$176,147	\$189,556	\$176,543	\$185,506	\$188,377	(\$1,179)

Description	2008-2009 Actual	2009-2010 Budgeted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Inc. Over Prior Year
Interest of Long-Term Debt	\$6,797	\$7,813	7,813	\$5,931	\$5,931	(\$1,882)
Current Principal Long Term Debt	76,000	78,000	78,000	80,000	80,000	2,000
Bond Issuance Costs	1,600	0	0	0	0	0
Capital Outlays Water Service	(14,083)	55,000	55,000	60,000	60,000	5,000
Materials & Supplies	32,985	28,210	25,000	26,700	26,700	(1,510)
Depreciation Expense	180,091	135,534	180,006	180,047	180,047	44,513
Loss on Disposal of Fixed Asset	245	0	0	0	0	0
Total Other Expenses	\$283,635	\$304,557	\$345,819	\$352,678	\$352,678	\$48,121
Total Water Fund Expenditures	\$860,996	\$939,239	\$921,483	\$956,490	\$959,361	\$20,122

**WATER ENTERPRISE FUND
 REVENUE STATEMENT**

Description	2008-2009 Actual	2009-2010 Budgeted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Inc. Over Prior Year
Metered Sales - Domestic	\$694,277	\$706,633	692,189	\$729,580	\$698,848	(\$7,785)
Miscellaneous Revenue	6,175	5,000	4,900	5,500	5,500	500
Cell Antenna Lease Revenue	206,438	214,372	214,372	220,293	220,293	5,921
State of R.I. Water Protection	2,474	2,478	2,410	2,420	2,420	(58)
Forfeited Disc. & Penalties	3,971	2,700	2,500	3,000	3,000	300
Special Services - Turn-Off/On	1,162	1,680	1,162	1,350	1,350	(330)
Serv-Tap Main & Lay Service	23,890	25,350	25,000	25,350	25,350	0
Service - Meter Installation	1,940	2,695	2,000	1,225	1,225	(1,470)
Interest on Investments	20,724	7,500	7,500	7,500	7,500	0
Total Water Fund Revenues	\$961,051	\$968,408	\$952,033	\$996,218	\$965,486	(\$2,922)
Total Water Fund Expenditures	\$860,996	\$939,239	\$921,483	\$956,490	\$959,361	\$20,122
Revenues Over (Under) Expenditures	\$100,055	\$29,169	\$30,550	\$39,727	\$6,124	(\$23,045)

WASTEWATER ENTERPRISE FUND (215)

General Explanation and Work Program

The Wastewater Division operates and maintains a wastewater treatment facility (WWTF) located on Westmoreland Street in Narragansett that services portions of South Kingstown and its regional partners, the Town of Narragansett and the University of Rhode Island (URI). The facility receives septage from outlying areas, and conventional wastewater via the Town's municipal gravity collection system and twelve pump stations. The Division strives to protect the environment by providing optimum treatment of influent into the plant, which results in an excellent quality of effluent.

The Wastewater Division provides sanitary wastewater treatment for approximately 3,592 service accounts (5,398 units) within the Town's sanitary sewer district. The number of service connections has increased significantly in recent years as a result of new residential and commercial land development projects connecting to the Wastewater Division's collection system.

Program Summary

For FY2010-2011, it is anticipated that the Wastewater Program will treat approximately 1,022 million gallons of wastewater from South Kingstown, Narragansett and URI users and 5.15 million gallons of septage from South Kingstown and Narragansett outlying property owners.

A three-year summary comparison of the Wastewater Program is as follows:

	2008-2009	2009-2010	2009-2010	2010-2011	Inc. Over
Expenditure Summary	Actual	Adopted	Estimated	Proposed	Prior Year
Operations Program					
Operating Expenses	\$2,471,921	\$2,568,080	\$2,510,176	\$2,575,195	\$7,115
Net Operating Program	\$2,471,921	\$2,568,080	\$2,510,176	\$2,575,195	\$7,115
Non-Operational Expenses					
Debt Service	\$93,207	\$92,387	\$92,388	\$92,024	(\$363)
Depreciation Expenses	589,605	372,314	346,507	342,000	(30,314)
Capital Budget	73,305	280,000	200,000	300,000	20,000
Contingency	1,401	5,000	5,000	5,000	0
Non-Operational Expenses	\$757,519	\$749,701	\$643,895	\$739,024	(\$10,677)
Total Program	\$3,229,440	\$3,317,788	\$3,154,071	\$3,314,219	(\$3,569)
Revenue Summary					
South Kingstown (Rate Payers)	\$1,454,354	\$1,494,328	\$1,464,866	\$1,511,825	\$17,497
Other Non-Regional Revenues	159,189	157,451	141,731	116,175	(41,276)
S.K Retained Earnings	0	4,442	0	0	(4,442)
S.K General Fund Transfer	24,155	23,025	8,000	9,000	(14,025)
Septage Income	305,471	306,000	309,000	309,000	3,000
Narragansett	709,627	763,247	760,222	783,443	20,196
University of RI	510,874	569,295	567,351	591,532	22,237
Total Revenues	\$3,163,670	\$3,317,788	\$3,251,171	\$3,320,975	\$3,187

The proposed 2010-2011 fiscal year operating program of \$3,314,219 is \$3,569 less than the current year program of \$3,317,788.

Given that wastewater treatment and collection system infrastructure decreases in value each year due to use, depreciation must be calculated and considered as an expenditure with offsetting revenue. It is noted that the Wastewater Fund recognizes only that portion of system depreciation related to South Kingstown-owned assets. South Kingstown's other regional partners, the Town of Narragansett and the University of Rhode Island, are each responsible for accounting for the depreciated values of the regional facilities that are shared use components. Increased costs associated with South Kingstown's share of depreciation and a "pay as you go" capital improvement program will continue until such time that sufficient depreciation funds are reserved, at which time the "pay as you go" capital program will be discontinued.

Debt service required for payment through the Wastewater Enterprise Fund is related to two wastewater system expansion projects. The first is the Middlebridge sewer pump station and collection system which was completed in 1993. Middlebridge users pay a "specific benefit" portion of original Middlebridge wastewater system improvements. The Wastewater Enterprise Fund pays that portion which was attributed to "general benefit." This debt service program will continue through FY 2112-2113 at which time the entire cost of this project will have been repaid.

Debt service costs are also included for the Diane Drive neighborhood sewer collection system and pump station that was completed in March 2005. Repayment of the sewer infrastructure costs is similar to the Middlebridge project in which a lien was levied against all properties receiving sewer service within the defined wastewater service area. The Town secured financing for this project through the RI Clean Water Finance Agency. All debt service costs associated with this project are recovered from the Diane Drive area property owners.

Wastewater Flows

Budgetary wastewater flow projections for the Regional Wastewater Treatment Facility (WWTF) are premised on an average daily design capacity of 5.0 Million Gallons Per Day (MGD). The Wastewater Division's RIPDES permit, issued in January 1996, provides a significant increase in available WWTF capacity for new users to the South Kingstown collection system and its regional partners.

Wastewater flow for the 2010-2011 fiscal year is estimated at 2.80 MGD, representing 56% of the WWTF design capacity of 5.0 MGD. Fiscal Year 2009-2010 wastewater flow projections are utilized to estimate regional partner cost-sharing for the 2010-2011 fiscal year. A "balancing adjustment" is made each year once the fiscal year is complete and actual flows are quantified. Projected Regional Partner Wastewater Treatment Facility flow allocation is presented on the following page.

Wastewater Volume Processed (Million Gallons per Year)	Actual 2006-2007	Actual 2007-2008	Actual 2008-2009	Estimated 2009-2010
Narragansett	487.31	411.88	449.87	466.02
% share of total volume	45.00%	45.63%	45.10%	45.56%
University of RI	182.79	179.65	192.24	195.89
% share of total volume	16.88%	19.90%	19.27%	19.15%
South Kingstown	412.78	311.15	355.38	360.86
% share of total volume	38.12%	34.47%	35.63%	35.28%
Total Wastewater Processed	1,082.88	902.68	997.49	1,022.76
% of Total Volume	59.34%	49.46%	54.66%	56.04%

A summary of total plant flows is as follows:

Fiscal Year	Total Flow MG/Year	Percent of WWTF Capacity	WWTF Design Capacity
2003-2004	990.98	54.30%	5.00
2004-2005	1,092.44	59.86%	5.00
2005-2006	1,089.68	59.71%	5.00
2006-2007	1,082.88	59.34%	5.00
2007-2008	902.68	49.46%	5.00
2008-2009	997.49	54.66%	5.00
2009-2010 (est.)	1,022.76	56.04%	5.00

Collection System Maintenance

The Wastewater Division maintains an ongoing lateral collection system-cleaning program. Wastewater Division personnel continue to be successful in “jet-cleaning” the entire collection system within a two- (2) year period. This is an on-going proactive activity whereby collection system blockages due to root intrusion, grease encrustation, and age-related pipe failure are minimized via the cleaning program. The Wastewater Division will continue this pro-active and aggressive collection system maintenance program to ensure that collection system blockages and pump station equipment failures do not occur.

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Predicted	FY 2010-2011 Goal
Treated Wastewater & Septage (gals.)			
Wastewater	997,490,000	1,022,755,000	1,000,000,000
Septage	5,076,960	5,150,000	5,150,000
Wastewater Treatment Efficiency (mg/l)*			
Suspended Solids (SS)	96.7%	96.3%	96.7%
	(2009)	(2010)	(2011)
Biological Oxygen Demand (BOD)	93.5%	92.3%	93.0%
	(2009)	(2010)	(2011)
User Fees			
Min. in Advance (with 10,000 cu. ft. allow.)	\$220	\$220	\$220
Excess (per 100 cu. ft. over 10,000 cu.ft.)	\$2.35	\$2.55	\$2.65
Wastewater Units	5,326	5,398	5,458

**Note: Wastewater treatment efficiency is based upon calendar year, not fiscal year.*

Operational Budget Expenditures

The Wastewater Division anticipates a limited number of expenditure increases in the upcoming fiscal year. In an effort to reduce operating program costs, the Wastewater Division staff will be reduced by one- (1) wastewater operator position as of July 1, 2010.

Revenue Projections

As a result of minor reductions in overall Wastewater Division program costs, no increases in minimum wastewater user rates are proposed for FY2010-2011. The current rate structure established in June 2008 is as follows: minimum yearly user fee of \$220 for a single family dwelling with an allocation of 10,000 cu. ft. will remain unchanged for FY 2010-2011. However, an increase in the existing excess rate of \$2.65 per 100 cu. ft for consumption in excess of the 10,000 cu. ft. minimum allowance, to \$2.75 per 100 cu.ft. is proposed for any wastewater processed after July 1, 2010.

South Kingstown Wastewater User Fee Summary					
	User Rate	Units	Actual 2008-2009	Estimated 2009-2010	Proposed 2010-2011
Residential Rate- FY 09	\$220	5,326	\$1,171,720		
Residential Rate- FY 10	\$220	5,398		\$1,187,560	
Residential; Rate- FY 11	\$220	5,458			\$1,200,760
Excess Consumption (in Cubic feet)			10,587,409	9,136,117	10,000,000
Excess Billing Rate on Prior Year Volume			\$2.35	\$2.55	\$2.65
Excess Revenue - Prior Year Rate (Volume/100*Rate)			\$248,804	\$232,971	\$265,000
Special Users			44,258	44,335	46,065
		Total	\$1,464,782	\$1,464,866	\$1,511,825

FY 2010-2011 represents the first year in the past seven years that the RI Resources Recovery Corporation (RIRRC) has not increased the sludge disposal “tipping” fee (\$65.00 per ton). Although Synagro incineration disposal and transportation costs will increase for FY 2010-2011, the existing septage fee of \$60 per 1,000 gallons delivered is adequate to cover septage program costs. As such, no increase in the septage tipping fee is proposed for FY2010-2011.

Additionally, the five (5) year EPA Grant for the start up of the Town’s On-Site Wastewater Management Program expired in December 2006. For FY2010-2011, the cost of this program is projected at \$9,000. Since this cost has no relationship to the regional wastewater system, the costs must be recovered from the General Fund. The FY 2010-2011 Wastewater Revenue Statement includes full General Fund reimbursement of this cost.

Bonded Indebtedness

In 1992, a general obligation bond was issued for costs associated with the Middlebridge wastewater collection and pumping system. During FY 2004-2005, the Town secured financing through the RI Clean Water Finance Agency at a rate of approximately 1.7% per annum for 20 years to fund the Diane Drive neighborhood sewer project.

Prior to construction of the Middlebridge and Diane Drive sewer systems, all local debt associated with the Town’s share of the Regional wastewater treatment facility (WWTF) and associated local collection systems were budgeted in the Town General Fund. All future debt service associated with specific benefit sewer projects (i.e.: Middlebridge and Diane Drive) is paid by those users receiving the specific benefit of the utility improvement.

Debt service requirements for FY2010-2011 are presented on the following page.

Waste water Debt Service	2008-2009	2009-2010	2010-2011
Middlebridge Bond			
Principal	\$53,791	\$55,555	\$57,378
Interest	8,497	6,712	4,869
Total Debt Service	\$62,288	\$62,267	\$62,247
Less Middle Bridge Residents	30,449	36,631	34,348
From Retained Earnings	\$31,839	\$25,636	\$27,899
Diane Drive Bond			
Principal	\$23,000	\$23,000	\$23,000
Interest	7,441	7,121	6,777
Total Debt Service	\$30,441	\$30,121	\$29,777
Less Diane Drive Residents	\$30,441	\$30,121	\$29,777
From Retained Earnings	\$0	\$0	\$0

TRENDS, IMPACTS, ISSUES

A new RI Pollutant Discharge Elimination System (RIPDES) permit was issued in September 2006, which establishes the quality of the treatment facility's effluent discharge. Given the WWTF's ocean outfall, no permit changes are anticipated when the current permit expires on August 31, 2011.

In May 2008, the RI Department of Environmental Management (RIDEM) promulgated new regulations, which placed greater emphasis on proper maintenance of wastewater collection systems. The Town is fortunate since the Wastewater Division has been properly and proactively maintaining the collection system since the mid-1980's. The Town will need to consider a Wastewater Ordinance amendment in the future, whereby private development (i.e.: South County Commons, Wakefield Mall, etc.) collection systems and pump stations (where applicable) are licensed by the Town to ensure they are properly operated and maintained on a regular schedule.

GOALS FY 2010-2011

New regulatory program mandates for FY 2010-2011 are as follows:

- ❑ Consideration of a Wastewater Management Ordinance amendment, which requires licensure of private wastewater collection system and pumping infrastructure.

Other Wastewater Division goals during FY 2010-2011 are as follows:

- ❑ Meet or exceed RIPDES permit effluent removal limits.
- ❑ Continue on-going wastewater collection system cleaning program to ensure uninterrupted service for South Kingstown wastewater users.

ON-SITE WASTEWATER MANAGEMENT PROGRAM

The Town's on-site wastewater management (OSWM) program oversees approximately 6,300 private on-site wastewater treatment systems (OSWTS - f/k/a ISDS). The Goal of the program is to have all OSWTS in Town inspected on a regular basis. Property owners must hire a licensed on-site wastewater inspector who is familiar with OSWTS operation and maintenance.

Upon inspection, the inspector makes a determination with regard to the need and frequency of pumping based upon system condition and performance. The Town issues Notice of Violations for cesspools and failed OSWTS. Property owners with cesspools have up to five- (5) years to replace the cesspool with a new OSWTS, or within one- (1) year if/when the property is sold. Property owners with failed OSWTS have eighteen months from receipt of the NOV to complete the necessary repairs.

TRENDS, IMPACTS, ISSUES

FY 2010-2011 represents year six of the initial seven- (7) year inspection cycle. It is noted that a number of individuals have held the On-site Wastewater Specialist (OSWS) position since program inception. Commencing in 2009, the Wastewater Division's Pretreatment Coordinator also serves as the Town's OSWS.

In addition, changes in the OSWM ordinance should be considered to better reflect program need. Any amendments, if approved, would be the first changes to the Town's ordinance since its original promulgation in October 2001.

There is currently no specific benefit revenue funding the On-Site Wastewater Management Program, which was previously funded by USEPA grant funds. As such, consideration will be given to implementing a revenue source, either through an on-site wastewater inspector fee or via a charge per inspection that would be paid to the Town by the inspector at the time inspection forms are submitted to the Town.

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure*	Year 4 Actual	Year 5 Predicted	Year 6 Goal
Number of Properties	966	947	950
Number of Inspections	857	900	920
Number of Cesspools	76	40	40
Number of Failed OSWTS	33	25	25

**Note: Performance period based upon OSWM program year, not fiscal year.*

GOALS FY 2010-2011

- ❑ Continue initial seven- (7) year program schedule for baseline inspections.
- ❑ Provide continued review and oversight of licensed inspectors and inspection reports to ensure that proper inspection accuracy and frequency is being achieved.
- ❑ Continue working with RI Department of Environmental Management officials with regard to OSWTS regulations to ensure that proper repairs and replacement systems are being designed and constructed.
- ❑ Consider implementing an annual inspector's license fee or per inspection fee to recover Town On-Site Wastewater Management program costs.

SOUTH KINGSTOWN								(Millions of Gallons Per Month)
	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	
1-Jul	31.45	36.09	29.65	38.17	26.28	26.12	36.15	
1-Aug	34.74	33.80	26.72	29.73	24.61	25.22	30.70	
1-Sep	26.48	33.53	26.75	30.27	21.78	28.43	26.06	
1-Oct	29.99	30.10	36.25	29.92	22.03	26.28	27.07	
1-Nov	32.62	28.56	37.08	34.84	19.35	23.72	29.52	
1-Dec	31.56	35.93	39.17	34.17	23.54	34.22	28.88	
1-Jan	27.57	35.35	42.07	41.44	24.61	32.88	28.75	
1-Feb	28.24	30.88	35.53	29.87	26.66	28.46	27.56	
1-Mar	26.79	39.82	32.73	34.56	34.49	33.09	33.79	
1-Apr	36.62	39.46	27.98	40.46	32.82	35.78	34.30	
1-May	31.06	35.34	37.15	32.65	29.50	32.10	30.80	
1-Jun	29.69	31.77	42.07	36.70	25.48	29.08	27.28	
M. G./Year	366.81	410.63	413.15	412.78	311.15	355.38	360.86	
M. G./Day	1.00	1.13	1.13	1.13	0.85	0.97	0.99	
NARRAGANSETT								
1-Jul	38.38	33.60	31.87	49.97	30.23	30.63	49.96	
1-Aug	39.88	32.23	30.72	33.37	32.06	31.62	35.83	
1-Sep	35.24	32.21	32.10	33.13	22.52	31.72	28.40	
1-Oct	36.38	41.63	49.56	38.07	24.11	30.80	32.87	
1-Nov	32.11	37.67	48.00	44.81	26.59	31.14	33.79	
1-Dec	42.53	55.55	51.71	38.35	31.77	51.49	41.63	
1-Jan	31.67	47.84	49.03	48.30	36.06	41.78	38.92	
1-Feb	30.23	43.63	41.89	29.78	42.61	35.49	39.05	
1-Mar	34.35	48.00	35.50	48.47	54.04	41.58	47.81	
1-Apr	58.30	50.02	29.31	52.32	42.20	49.51	45.86	
1-May	33.54	42.64	49.36	39.39	38.45	39.83	39.14	
1-Jun	31.20	34.69	52.87	31.35	31.24	34.28	32.76	
M. G./Year	443.81	499.71	501.92	487.31	411.88	449.87	466.02	
M. G./Day	1.22	1.37	1.38	1.34	1.13	1.23	1.28	
UNIVERSITY OF RHODE ISLAND								
1-Jul	13.94	8.39	8.21	10.35	8.07	8.86	14.90	
1-Aug	10.05	5.08	7.09	7.09	7.53	9.35	10.54	
1-Sep	17.72	15.30	14.16	15.13	14.98	17.51	15.00	
1-Oct	13.81	18.09	19.99	17.29	16.98	17.03	18.15	
1-Nov	11.67	17.08	18.41	19.32	16.61	16.28	17.95	
1-Dec	15.50	18.11	18.45	15.33	15.58	20.17	17.88	
1-Jan	16.00	17.23	17.55	17.22	14.03	17.46	15.75	
1-Feb	18.62	18.34	16.71	16.02	20.35	19.52	19.94	
1-Mar	17.70	18.48	12.58	19.68	22.20	19.13	20.67	
1-Apr	23.68	20.63	13.95	22.98	20.28	21.92	21.10	
1-May	13.00	16.84	13.69	13.61	13.70	14.75	14.23	
1-Jun	8.67	8.53	13.82	8.77	9.34	10.26	9.80	
M. G./Year	180.36	182.10	174.61	182.79	179.65	192.24	195.89	
M. G./Day	0.49	0.50	0.48	0.50	0.49	0.53	0.54	

TOTAL SYSTEM		(Millions of Gallons Per Month)						
		2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
1-Jul	83.77	78.08	69.73	98.49	64.58	65.61	101.01	
1-Aug	84.67	71.11	64.53	70.19	64.20	66.19	77.07	
1-Sep	79.44	81.04	73.01	78.53	59.28	77.66	69.46	
1-Oct	80.18	89.82	105.80	85.28	63.12	74.11	78.09	
1-Nov	76.40	83.31	103.49	98.97	62.55	71.14	81.26	
1-Dec	89.59	109.59	109.33	87.85	70.89	105.88	88.39	
1-Jan	75.24	100.42	108.65	106.96	74.70	92.12	83.41	
1-Feb	77.09	92.85	94.13	75.67	89.62	83.47	86.55	
1-Mar	78.84	106.30	80.81	102.71	110.73	93.80	102.27	
1-Apr	118.60	110.11	71.24	115.76	95.30	107.21	101.26	
1-May	77.60	94.82	100.20	85.65	81.65	86.68	84.17	
1-Jun	69.56	74.99	108.76	76.82	66.06	73.62	69.84	
M. G./Year	990.98	1,092.44	1,089.68	1,082.88	902.68	997.49	1,022.76	
M. G./Day	2.75	3.03	3.03	3.01	2.51	2.77	2.84	

	SO. KINGS.	NARR.	U.R.I.	TOTAL
2004-05	410.63	499.71	182.10	1,092.44
	37.59%	45.74%	16.67%	
2005-06	413.15	501.92	174.61	1,089.68
	37.91%	46.06%	16.02%	
2006-07	412.78	487.31	182.79	1,082.88
	38.12%	45.00%	16.88%	
2007-08	311.15	411.88	179.65	902.68
	34.47%	45.63%	19.90%	
2008-09	355.38	449.87	192.24	997.49
	35.63%	45.10%	19.27%	
2009-10 est.	360.86	466.02	195.89	1,022.76
	35.28%	45.56%	19.15%	
5.0 MGD	776.83	445.19	602.98	1,825.00
Purchased Space	42.57%	24.39%	33.04%	
3 MONTH				
5.0 Capacity	194.21	111.30	150.75	456.25
Plant Capacity	5.00	5.00	5.00	5.00
Greatest 3 Month Volume	Actual	Actual	Actual	Estimated
	2006-2007	2007-2008	2008-2009	2009-2010
Volume	304.12	295.65	287.69	290.07
Use/Cap	201.74%	196.13%	190.85%	63.58%
FY 2009-10 SK/ URI Pump Station Flows Estimate				
S. Kingstown URI	Silver Lake		Kingston	
	Flow	Percent	Flow	Percent
	360.86	64.82%	26.06	11.74%
	195.89	35.18%	195.89	88.26%
	556.74	100.00%	221.95	100.00%

WASTEWATER ENTERPRISE FUND EXPENDITURE STATEMENT						
Description	2008-2009 Actual	2009-2010 Budgeted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Inc. Over Prior Year
Supervision & Engineering	\$84,902	\$103,570	\$103,570	\$106,055	\$106,055	\$2,485
Labor	200,207	200,856	200,856	192,514	192,002	(8,854)
Power & Fuel	145,395	160,511	142,992	160,020	160,020	(491)
Fuel - Heat	44,777	49,600	49,600	55,600	53,500	3,900
Purchased Water	4,476	4,848	4,848	5,091	5,091	243
Chemicals	45,586	51,889	41,130	44,214	44,214	(7,675)
Maintenance & Supplies	64,595	47,718	45,000	47,103	47,103	(615)
Laboratory	25,680	23,360	22,000	23,687	23,687	327
Transportation	837	4,483	4,500	4,978	4,978	495
Insurance - Property	32,525	35,000	28,662	32,111	32,111	(2,889)
Wastewater General Treatment	\$648,979	\$681,835	\$643,158	\$671,372	\$668,760	(\$13,075)
Supervision & Engineering	\$44,063	\$44,880	\$44,880	\$45,957	\$45,957	\$1,077
Labor	200,177	200,856	200,856	192,514	192,002	(8,854)
Power & Fuel	12,337	30,574	27,236	30,480	30,480	(94)
Chemicals	47,047	47,426	38,195	44,816	44,816	(2,610)
Maintenance & Supplies	15,417	11,732	11,500	10,952	10,952	(780)
Transportation	22,037	20,800	20,800	21,840	21,840	1,040
Insurance - Property	14,094	15,000	12,420	13,762	13,762	(1,238)
Sludge Disposal Fee	374,073	385,029	389,005	396,159	396,159	11,130
Sludge Disposal and Processing	\$729,245	\$756,297	\$744,893	\$756,481	\$755,968	(\$329)
Supervision & Engineering	\$6,779	\$6,905	\$6,905	\$7,070	\$7,070	\$165
Labor	48,528	48,692	48,692	46,670	46,546	(2,146)
Power & Fuel	63,414	80,873	72,474	81,802	81,802	929
Chemicals	17,868	19,344	15,000	18,600	18,600	(744)
Maintenance & Supplies	5,466	9,456	7,500	9,228	8,628	(828)
Transportation	3,803	3,442	3,300	3,261	3,261	(181)
Insurance - Property	9,865	11,000	8,695	10,092	10,092	(908)
Silver Lake Pumping Station	\$155,723	\$179,712	\$162,566	\$176,723	\$175,999	(\$3,713)
Supervision & Engineering	\$6,779	\$6,905	\$6,905	\$7,070	\$7,070	\$165
Labor	48,528	48,692	48,692	46,670	46,546	(2,146)
Power & Fuel	30,226	37,066	36,003	41,768	41,768	4,702
Maintenance & Supplies	5,610	8,545	6,500	8,475	7,825	(720)
Transportation	3,803	3,442	3,400	3,261	3,261	(181)
Insurance - Property	9,649	11,000	8,500	10,092	10,092	(908)
Kingston Pumping Station	\$104,594	\$115,650	\$110,000	\$117,337	\$116,563	\$913
Supervision & Engineering	\$4,389	\$3,452	\$3,452	\$3,535	\$3,535	\$83
Labor	54,594	54,779	54,779	52,504	52,364	(2,415)
Power & Fuel	27,380	31,468	28,000	27,502	27,502	(3,966)
Maintenance & Supplies	12,613	10,370	10,300	10,350	10,350	(20)
Transportation	3,803	3,442	3,400	3,261	3,261	(181)
Insurance - Property	4,770	5,000	4,200	4,587	4,587	(413)
Local Pumping Stations	\$107,550	\$108,511	\$104,131	\$101,740	\$101,600	(\$6,911)
Supervision & Engineering	\$3,389	\$3,452	\$3,452	\$3,535	\$3,535	\$83
Labor	54,594	54,779	54,779	52,504	52,364	(2,415)
Maintenance & Supplies	8,519	8,200	7,500	8,000	8,000	(200)
Local Collection System	\$66,502	\$66,431	\$65,731	\$64,039	\$63,899	(\$2,532)

Description	2008-2009 Actual	2009-2010 Budgeted	2009-2010 Estimated	2010-2011 Proposed	2010-2011 Proposed	Inc. Over Prior Year
Supervision & Engineering	\$3,389	\$3,452	\$3,452	\$3,535	\$3,535	\$83
Clerical & Meter Reading	27,218	27,123	27,123	27,734	27,734	611
Supplies & Mailing	5,800	5,900	5,900	6,000	6,000	100
Computer & Billing	26,010	26,520	26,520	27,300	27,300	780
Billing, Accounting and Collection	\$62,417	\$62,995	\$62,995	\$64,569	\$64,569	\$1,574
Supervision & Engineering	\$33,500	\$34,200	\$34,200	\$35,200	\$35,200	\$1,000
Clerical Assistance	41,234	40,990	40,990	41,912	41,913	923
Onsite WW Management	433	23,025	8,000	9,000	9,000	(14,025)
Equipment & Supplies	17,832	17,393	17,300	17,250	17,250	(143)
Insurance - Liability	40,015	41,000	33,063	37,616	37,616	(3,384)
Legal & Accounting Service	21,660	23,450	23,450	23,800	23,800	350
Travel	881	500	400	500	500	0
Publications & Manuals	2,141	2,470	3,610	2,220	2,220	(250)
Gen'l Administrative Expenses	\$157,696	\$183,028	\$161,013	\$167,498	\$167,498	(\$15,530)
Employee Benefits	\$439,215	\$413,621	\$455,690	\$446,745	\$460,339	\$46,718
Employee Benefits	\$439,215	\$413,621	\$455,690	\$446,745	\$460,339	\$46,718
Operational Program	\$2,471,921	\$2,568,080	\$2,510,176	\$2,566,504	\$2,575,195	\$7,115
Interest Expense	\$16,416	\$13,832	\$13,833	\$11,644	\$11,646	(\$2,186)
Annual Principal	76,791	78,555	78,555	80,378	80,378	1,823
Depreciation	589,605	372,314	346,507	342,000	342,000	(30,314)
Amortization Expense	1,401	0	0	0	0	0
Non-Operation Expenses	\$684,214	\$464,701	\$438,895	\$434,022	\$434,024	(\$30,677)
Capital Budget	\$73,305	\$280,000	\$200,000	\$310,000	\$300,000	\$20,000
Contingency	0	5,000	5,000	5,000	5,000	0
Cap. Budget and Contingency	\$73,305	\$285,000	\$205,000	\$315,000	\$305,000	\$20,000
Total Wastewater Program	\$3,229,440	\$3,317,788	\$3,154,071	\$3,315,526	\$3,314,219	(\$3,569)

WASTEWATER ENTERPRISE FUND REVENUE STATEMENT						
Description	2008-2009 Actual	2009-2010 Budgeted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Inc. Over Prior Year
Residential & Commercial Users	\$1,410,096	\$1,450,758	\$1,420,531	\$1,465,760	\$1,465,760	\$15,002
Industrial Users	44,258	43,570	44,335	46,065	46,065	2,495
Town of Narragansett	709,627	763,247	760,222	783,443	783,443	20,196
University of Rhode Island	510,874	569,295	567,351	591,532	591,532	22,237
General Fund Transfer	24,155	23,025	8,000	9,000	9,000	(14,025)
Diane Drive Debt - Principal	23,000	23,000	23,000	23,000	23,000	0
Diane Drive Debt - Interest	10,212	7,120	7,120	6,777	6,777	(343)
Diane Drive Additional Units	5,291	5,000	5,000	5,000	5,000	0
Middlebridge User Debt Principal	29,011	32,166	32,166	30,946	30,946	(1,220)
Middlebridge User Debt Interest	1,438	4,465	4,500	3,402	3,402	(1,063)
Middlebridge Delinquent Penalty	45	50	45	50	50	0
Interest on Delinquent Payments	10,744	5,000	4,900	5,000	5,000	0
Septage Revenue	305,471	306,000	309,000	309,000	309,000	3,000
Miscellaneous Revenues	20,675	30,650	20,000	20,000	20,000	(10,650)
Fund Investment Income	58,773	50,000	45,000	22,000	22,000	(28,000)
Retained Earning to Operations	0	4,442	0	0	0	(4,442)
Total Revenues	\$3,163,670	\$3,317,788	\$3,251,171	\$3,320,975	\$3,320,975	\$3,187
Total Program Need	\$3,229,440	\$3,317,788	\$3,154,071	\$3,315,526	\$3,314,219	(\$3,569)
Revenues over (under) Need	(\$65,769)	\$0	\$97,099	\$5,450	\$6,756	\$0

CLASS SUMMARY	Narragansett Share	Univ. of RI Share	South Kingstown Share	2010-2011 Total	2009-2010 Total
2010 General Process and Treatment	45.56% \$304,718	19.15% \$128,085	35.28% \$235,956	100.00% \$668,760	\$681,835
2020 Sludge Process and Disposal	45.56% 344,454	19.15% 144,788	35.28% 266,726	100.00% 755,968	756,298
2030 Silver Lake Pump Station	0.00% 0	35.18% 61,924	64.82% 114,075	100.00% 175,999	179,712
2040 Kingston Pump Station	0.00% 0	88.26% 102,877	11.74% 13,686	100.00% 116,563	115,650
2050 Local Pumping Facilities	0.00% 0	0.00% 0	100.00% 101,600	100.00% 101,600	108,511
2060 Local Collection System	0.00% 0	0.00% 0	100.00% 63,899	100.00% 63,899	66,431
2070 User Accounting Services	0.00% 0	0.00% 0	100.00% 64,569	100.00% 64,569	62,995
2080 General Administrative Expenses (SK Wastewater Management Program)	45.56% 72,219 0	19.15% 30,357 0	35.28% 55,922 9,000	100.00% 158,498 9,000	160,003 23,025
2081 Employment Benefits	31.20% 143,612	21.28% 97,971	47.52% 218,756	100.00% 460,339	413,621
Total Wastewater Operations	\$865,004	\$566,002	\$1,144,189	\$2,575,195	\$2,568,081
2090 Capital Improvements/ Contingency					
Capital Improvements	\$59,234	\$84,712	\$156,054	\$300,000	\$280,000
Fund Contingency	0	0	5,000	5,000	5,000
Total Wastewater Expenses	\$924,238	\$650,714	\$1,305,243	\$2,880,195	\$2,853,081
Debt Service Requirement					
Interest	\$0	\$0	\$11,646	\$11,646	\$15,938
Principal	0	0	80,378	80,378	76,791
System Related Depreciation (South Kingstown Share Only)	\$0	\$0	\$342,000	\$342,000	\$372,314
Regional Partner Share	\$924,238	\$650,714	\$1,739,267	\$3,314,219	\$3,318,124
Septic Revenue Credit	(\$140,795)	(\$59,182)	(\$109,023)	(\$309,000)	\$0
Regional Partner Share with Debt Service Expense	\$783,443	\$591,532	\$1,630,244	\$3,005,219	\$3,318,124
Budgeted 2009-2010	\$763,247	\$569,295	\$1,679,246	\$3,011,788	
Increase (Decrease)	\$20,196	\$22,237	(\$49,002)	(\$6,569)	
	2.6%	3.9%	-2.9%	-0.2%	

SOLID WASTE ENTERPRISE FUND (225)

General Explanation and Work Program

The Solid Waste Division facilities currently consist of the Rose Hill Regional Transfer Station (RHRTS), a commercial recycling building and residential recycling center. The primary mission of the Solid Waste Enterprise Fund is to provide residents of South Kingstown a means of proper solid waste disposal at an affordable price, while ensuring that residential users are recycling materials to the greatest extent possible.

The RHRTS began operation on December 13, 1983 serving as a regional solid waste disposal and recycling processing facility for the communities of South Kingstown and Narragansett. Operation of this facility and associated hauling of refuse to the RI Resource Recovery Corporation (RIRRC) Central Landfill has been performed on a contractual basis since 1984.

In November 2007, the Town Council authorized an award of bid to Waste Haulers, LLC, of Johnston, RI to provide RHRTS privatized operations for a five- (5) year period. This contract award provides the Town a long-term contract with disposal fee stability for the near future.

TRENDS, IMPACTS, ISSUES

In an effort to preserve the finite capacity at the State's Central Landfill, the RI Resource Recovery Corporation (RIRRC) has taken a number of steps in recent years to preserve landfill capacity at an affordable cost to municipalities.

RIRRC began placing greater emphasis on reducing the amount of waste disposed of at the landfill, thereby creating additional future capacity. Solid waste reduction can be achieved either through source reduction or increasing recycling rates. Since source reduction typically requires global legislative initiatives (i.e. alternate packaging, "bottle bills," etc.), a recent amendment to the State's solid waste guide plan focused on increasing the minimum recycling rate for each community.

As such, municipalities are required to increase minimum recycling rates from 20% in FY 2006-2007 to approximately 35% by July 2012. Those failing to meet increased minimum recycling rates will be forced to pay higher, non-municipal tipping fees to dispose of municipal refuse. The cost of higher tipping fees will ultimately be passed along to the residents of each community.

In order to ensure that all residents meet minimum recycling diversion levels, the Town Council adopted amendments to the Solid Waste Management Ordinance in May 2008, requiring each and every curbside residential customer to recycle State mandated recyclable commodities.

Effective January 1, 2008, the Town's municipal solid waste cap is allocated differently than in prior years. Private refuse haulers that collect curbside residential waste must secure a hauler's license issued by the Town. As a condition of license approval, the hauler must provide the Public Services Department a customer inventory, whereby municipal solid waste (MSW) tonnage is allocated to the hauler based upon the number of residential units that they service.

In order to facilitate maximum recycling efforts, the Town secured a \$900,000 grant award from RIRRC in September 2007 to implement a comprehensive Town-wide recycling program. The majority of grant funding, which runs through June 30, 2010, has been used to procure 64 gallon rolling recycling totes for residents opting for private curbside recycling service. Funding has also been used to hire a part-time Recycling coordinator and institute a Town-wide public outreach and education program.

The Public Services Department began tracking recycling diversion rates in FY2009-2010 for the six- (6) private refuse collection firms providing curbside refuse and recycling service in Town. Private haulers that do not meet minimum diversion rates are issued a Notice of Violation (NOV). Although RHRTS residential users continue to be aggressive recyclers, the majority of local private haulers providing curbside collection services need to increase recycling compliance with their customers. As residents become more accustomed to separating recyclables from their solid waste stream, dramatic increases in recycling tonnages can be expected.

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	FY 2009-2010 * Predicted	FY 2010-2011 Goal
TSK Residential Recycling Diversion Rate	32.0%	34.0%
RIRRC Recycling Diversion Rate	29.6%	31.4%

**Note: South Kingstown recycling diversion rates were set by the Town Council on May 28, 2008.*

GOALS FY 2010-2011

- Continued oversight and tracking of rolling recycling totes for curbside residential users.
- Ensure local private haulers providing curbside subscription service to residential property owners are meeting minimum recycling diversion levels.
- Continue public outreach and education efforts to maximize recycling diversion rates.

SOLID WASTE ENTERPRISE FUND EXPENDITURE STATEMENT						
Description	2008-2009 Actual	2009-2010 Budgeted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Inc. Over Prior Year
Transfer Station Operating Program						
Equip Maint./ Recycling	\$0	\$400	\$0	\$400	\$400	\$0
General Operations	\$0	\$400	\$0	\$400	\$400	\$0
RIRRC Tip Fee	\$297,899	\$300,800	\$300,800	\$338,383	\$300,800	\$0
Transportation & Disposal	\$297,899	\$300,800	\$300,800	\$338,383	\$300,800	\$0
Fringe Benefits	\$13,758	\$12,055	\$12,055	\$12,476	\$12,476	\$421
Gen. Administration	47,988	47,275	47,275	48,611	48,611	1,336
Advertising	0	120	50	120	120	0
Materials & Supplies	2,726	3,450	3,400	3,600	3,600	150
Insurance	6,481	7,200	5,710	6,472	6,472	(728)
Misc. Gen. Expense	(113)	500	250	500	0	(500)
Administrative Expenses	\$70,840	\$70,600	\$68,740	\$71,780	\$71,280	\$680
Depreciation	\$63,058	\$63,058	\$63,058	\$63,058	\$63,058	\$0
Non-Classified Expenses	\$63,058	\$63,058	\$63,058	\$63,058	\$63,058	\$0
Total Operations	\$431,797	\$434,858	\$432,598	\$473,621	\$435,538	\$680
Interest Expense	\$41,424	\$39,286	\$39,286	\$37,076	\$37,076	(\$2,210)
Principal Expense	128,223	131,662	131,662	135,169	135,169	3,507
Amortization Expense	710	0	700	700	700	700
Rose Hill Expenses	40	0	100	100	100	100
Consulting Services	1,350	4,000	2,000	1,000	4,000	0
West Kingston Expenses	(1,924)	2,000	1,000	1,000	1,000	(1,000)
Legal Services - W. Kingston	1,617	2,000	1,000	1,000	1,000	(1,000)
Legal Services - Rose Hill	497	2,000	1,000	1,000	1,000	(1,000)
Superfund Related Expenses	\$171,937	\$180,948	\$176,748	\$177,045	\$180,045	(\$903)
Total Solid Waste Program	\$603,734	\$615,806	\$609,346	\$650,666	\$615,583	(\$223)
SOLID WASTE ENTERPRISE FUND REVENUE STATEMENT						
Description	2008-2009 Actual	2009-2010 Budgeted	2009-2010 Estimated	2010-2011 Requested	2010-2011 Proposed	Inc. Over Prior Year
Operating Program						
Hauler Licenses	\$15,500	\$9,000	\$11,000	\$11,000	\$11,000	\$2,000
Metered Tonnage	297,543	300,800	300,800	338,383	300,800	0
Transfer Station Rental	63,156	50,000	67,524	68,000	68,000	18,000
Residential Tag Sales	56,222	61,250	51,450	55,650	55,650	(5,600)
Miscellaneous	4,531	4,488	4,531	4,350	4,350	(138)
Investment Income	28,862	0	0	5,000	5,000	5,000
RIRRC Recycling Revenue Reimbursement	39,664	10,000	49,664	0	0	(10,000)
Net Assets Forward	0	180,268	124,377	168,283	170,783	(9,485)
Total Revenue Statement	\$505,479	\$615,806	\$609,346	\$650,666	\$615,583	(\$223)
Program Need	\$603,734	\$615,806	\$609,346	\$650,666	\$615,583	(\$223)

2009-2010 TONNAGE SUMMARY				
	Refuse Tonnage	Tire Tonnage	Recyclable Yard Tonnage	Waste Tonnage
Municipal Cap Tonnage to RIRRC	9,400			
Total Tires to RIRRC		185		
Total Recyclables to RIRRC			3,481	
Total Yard Waste to RIRRC				868
2009-2010 Contract Services and Disposal				
Waste Haulers Contracted Service Expenditure				
Item	Number of Tags	Waste Haulers Rate		Total Expenditure
Tag Sales	105,000	\$1.21		\$127,050
Total	105,000			\$127,050
Revenue				
Item	Number of Tags	Town Tag Share		Total Revenue
Tag Sales	105,000	\$0.49		\$51,450
Total	105,000			\$51,450
Total Revenue				\$51,450
2010-2011 TONNAGE SUMMARY				
	Refuse Tonnage	Tire Tonnage	Recyclable Yard Tonnage	Waste Tonnage
Municipal Cap Tonnage to RIRRC	9,400			
Total Tires to RIRRC		190		
Total Recyclables to RIRRC			3,500	
Total Yard Waste to RIRRC				900
2010-2011 Contract Services and Disposal				
Waste Haulers Contracted Service Expenditure				
Item	Number of Tags	Waste Haulers Rate		Total Expenditure
Tag Sales	105,000	\$1.27		\$133,350
Total	105,000			\$133,350
Revenue				
Item	Number of Tags	Town Tag Share		Total Revenue
Tag Sales	105,000	\$0.53		\$55,650
Total	105,000			\$55,650
Total Revenue				\$55,650

TSK Monthly Solid Waste Summary FY 2008-2009

	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Total
OUTGOING WASTE TO RIRRC													
MSW Solid Waste	736.73	736.73	736.73	736.56	736.50	734.08	742.36	733.46	734.09	729.88	736.61	802.45	8,896.18
Total Inbound Tonnage Less Recyclables	4,345.00	4,938.00	4,949.00	4,739.00	4,032.00	4,980.00	4,785.00	5,736.00	5,724.00	6,068.00	6,369.00	6,491.00	63,156.00
Yard Waste	91.44	97.90	61.48	87.80	31.52	0.00	65.09	19.81	31.89	148.35	57.28	175.67	868.23
Residential Recyclables	281.68	241.63	248.38	280.27	248.88	319.79	380.74	249.89	239.92	334.81	312.70	342.69	3,481.38
Tires	10.82	8.96	0.00	11.76	6.47	0.00	3.86	10.01	16.13	42.41	31.66	43.80	185.88
Street Sweepings	11.59	0.00	0.00	8.30	278.70	141.58	0.00	0.00	0.00	0.00	0.00	0.00	440.17
Earth Day/Environmental Clean Up	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.80	0.00	0.00	0.80
Christmas Trees	0.00	0.00	0.00	0.00	0.00	0.00	2.98	0.00	0.00	0.00	0.00	0.00	2.98
Clean Wood	7.93	2.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.82
Mixed Rigid Plastics	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mattress / Box Spring (By the Ton)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.11	0.00	11.84	11.95
INCOMING RESIDENTIAL													
Tagged Residential Refuse	125.58	112.66	96.00	91.66	85.12	96.74	92.70	84.20	77.54	59.38	107.19	99.71	1,128.48
Bagged Yard Waste	8.38	6.17	4.80	10.88	10.71	4.58	0.00	2.63	4.07	2.74	10.29	2.29	67.54
INCOMING RESIDENTIAL RECYCLABLES													
Blue Bin Recycling	68.12	64.76	49.28	47.79	47.48	49.40	49.30	40.18	45.72	66.64	51.19	50.02	629.88
Green Bin Recycling	98.51	112.42	84.85	100.55	94.40	94.99	51.85	69.55	71.82	66.05	80.51	96.39	1,021.89
TAG/BAG/PERMIT SALES													
# of Refuse Tags Sold	17,565	9,825	8,480	8,275	8,305	8,910	7,605	6,720	6,760	6,635	6,338	9,509	104,927
# of Yard Waste Bags/Tags Sold	875	680	505	935	1,695	330	20	50	430	900	798	704	7,922

SENIOR SERVICES DEPARTMENT (345)

General Explanation and Work Program

The total proposed operating budget for the Senior Services Department is \$714,648 representing a decrease of \$38,372 less than the adopted FY 2009-2010 departmental funding level of \$753,020. It is proposed to provide a general fund transfer of \$349,948 for FY 2010-2011, a decrease of \$64,448 or 15.6% less than the general fund transfer for FY 2009-2010 of \$414,396. It is estimated that \$489,365 or 68.5% of this cost will be funded using income generated from municipal contributions from South Kingstown, North Kingstown and Narragansett.

Program Summary

	2008-2009	2009-2010	2009-2010	2010-2011	Increase
Senior Services Program	Actual	Adopted	Estimated	Proposed	Over PY
Senior Transportation Program	\$71,246	\$79,390	\$64,441	\$69,232	(\$10,158)
Senior Nutrition Program	101,600	103,376	104,548	101,632	(1,744)
Adult Day Services Program	336,223	293,579	246,561	290,106	(3,473)
Senior Center Program	270,792	276,675	247,673	253,679	(22,996)
Senior Services Program Cost	\$779,861	\$753,020	\$663,223	\$714,648	(\$38,372)
South Kingstown General Fund Transfer	\$414,050	\$414,396	\$414,396	\$349,948	(\$64,448)
Narragansett Contribution	112,043	98,563	98,563	96,721	(1,841)
North Kingstown Contribution	90,288	55,598	55,598	42,696	(12,902)
Total Municipal Support	\$616,381	\$568,556	\$568,557	\$489,365	(\$79,192)

Program Revenues

Senior Services Program revenues to be contributed by the Town of South Kingstown General Fund are documented below:

	2008-2009	2009-2010	2009-2010	2010-2011	Increase
South Kingstown Contributions	Actual	Adopted	Estimated	Proposed	Over PY
Senior Transportation	\$78,849	\$79,390	\$79,390	\$69,232	(\$10,159)
Senior Nutrition	60,683	66,814	66,814	64,426	(2,388)
Adult Day Services	71,172	42,259	42,259	40,320	(1,939)
Senior Center	203,346	225,933	225,933	175,971	(49,962)
Total General Fund Transfer	\$414,050	\$414,396	\$414,396	\$349,948	(\$64,448)

Other major revenue sources for the Senior Services Program are as follows:

Narragansett Contributions Senior Services Program	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	Increase Over PY
Senior Nutrition Program	\$34,278	\$34,222	\$34,222	\$34,865	\$643
Adult Day Services	57,765	39,341	39,341	26,856	(12,485)
Senior Center Program	20,000	25,000	25,000	35,000	10,000
Total Appropriations	\$112,043	\$98,563	\$98,563	\$96,721	(\$1,841)

North Kingstown Contribution	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Requested	Increase Over PY
Adult Day Services	\$90,288	\$55,598	\$55,598	\$42,696	(\$12,902)
Total Appropriation	\$90,288	\$55,598	\$55,598	\$42,696	(\$12,902)

MISSION STATEMENT

To ensure excellence in service delivery, advocacy and public policy dedicated to the needs of older residents of South Kingstown, their families and caregivers through a single, visible and

State Grant Program Assistance	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed	Increase Over PY
Senior Nutrition Program	\$4,682	\$2,341	\$4,682	\$2,341	\$0
Adult Day Services Program	74,076	92,592	92,592	96,093	3,501
Senior Center Program	14,483	11,742	31,742	34,483	22,741
Senior Services Program Cost	\$93,241	\$106,675	\$129,016	\$132,917	\$26,242

responsive department.

The Department seeks to accomplish the mission by ensuring that programs and services are user-friendly, consumer-directed and delivered in the least restrictive environment and subscribe to the following Guiding Principles for carrying out this Mission:

- ❑ Listen, respond and react to the needs of older residents of South Kingstown, their families, and caregivers with respect, courtesy, patience and dignity. Target services to elders in greatest need, and those who are frail and at-risk.
- ❑ Protect the rights and confidentiality of our consumers through adherence to laws, polices, and procedures. Ensure integrity of information and equitable access in a manner that is culturally sensitive and equitable.
- ❑ Provide a system of services and opportunities to help older people serve, and be served, where they live.

- ❑ Maintain a dedicated effort to coordinate the many essential elements to an effective and comprehensive community system for older persons by collaborating with existing senior service programs provided by other public and private agencies and promoting accessibility of services.
- ❑ Operate four direct service programs: the Senior Transportation Program, the Senior Nutrition Program, the Adult Day Services Program, and the nationally accredited Senior Services Center. Advocacy and technical assistance are also major functional areas within this department.

TRENDS, IMPACTS, ISSUES

Rhode Island, like other regions of the United States, continues to experience a rapidly growing elderly population that is educated about long term care issues and determined to have a voice in building their long term care system. Increasing costs associated with long-term health care, a shrinking population of younger adults from which to draw an adequate long-term health care work force, and the changing role of Medicaid are realities that challenge the provision of senior services.

- ❑ Among the vital services that assist families to keep their elders living at home are: transportation, senior centers, respite care, adult day services, congregate meals, caregiver education and caregiver support groups. The Town provides all of these services.

The General Assembly in Rhode Island, while struggling with an ever-increasing state budget deficit, implemented significant reductions in state funding for local senior services in FY 2008-2009. At present, state funding for the meal site and Senior Center is expected to remain level with the current year.

The Executive Branch of the State of Rhode Island continues to seek ways to consolidate departments' overlapping functions and relocate departmental responsibilities in line with their primary mandates.

- ❑ RI DEA has experienced a significant workforce reduction in the last two years resulting in decreased support for municipal senior service agencies; and an increased need for social services at the local level that were once provided by the state.
- ❑ RIDEA staff will retain program authority for the adult day programs and services and continue to be responsible for contracts with the adult day centers.

GOALS FY 2010-2011

- ❑ To provide comprehensive programs and services that encourages optimal aging and meets the needs of older South Kingstown residents and their families; enabling elders to remain in their own homes with high quality of life for as long as possible.
- ❑ To provide a wide range of opportunities that encourages diversity among populations and generations.

- To expand physical fitness and health related programs empowering older people to stay active and healthy through services, including but not limited to, evidence-based disease and disability prevention programs designed to help manage their lives in the face of chronic health conditions and disabilities.
- To provide comprehensive social services to older adults and their families; empower older people and their families to make informed decisions about; and be able to easily access, existing home and community-based options.
- To provide life-long learning opportunities for older adult residents of South Kingstown.
- To continue to improve methodology of reporting, recording and client tracking capabilities.
- To increase public awareness of the adult day services we provide to elders and their caregivers with feature articles in local press and speaking engagements.
- To increase public awareness of the local, individualized services available through the senior center network, educating and linking older adults, families, caregivers and adults with disabilities to local, state and federal programs.
- To develop a multi-faceted marketing plan including print, media, internet, and educational outreach in order to increase community knowledge of programs and services.
- To seek alternative or supplemental funding sources in order to expand and enhance current services provided to the community.

SENIOR TRANSPORTATION PROGRAM (6800)

General Explanation and Work Program

The South Kingstown Senior Transportation service is available to any senior resident of the Town. The goal of the program is to assist seniors with the instrumental activities of daily living by providing transportation to and from the Senior Center meal site, grocery stores, pharmacies, hair salons, banks, and retail shops. Beginning in October 2008, the program expanded due to the state RIDE program implementing a fee for service. Seniors who previously used the RIDE bus to get to the senior meal site are now riding the Town van, at no charge. The Senior Service Department will continue to promote this valuable service as a way for seniors to maintain their independence and stay active in the community.

Specific Performance Measurements

<i>Performance Measure</i>	<i>FY 2008-2009 Actual</i>	<i>FY 2009-2010 Predicted</i>	<i>FY 2010-2011 Goal</i>
Total Unduplicated Individual Residents, 60 years of age or older, Provided "Door-to-Door" Non-Medical Transportation Services	312	312	315
Average No. of Riders Transported per month	415	375	400
Total No. of trips Provided Per Year	9,269	7,890	8,000

Budget Comparison

The proposed budget for FY 2010-2011 is \$69,232 representing a decrease of \$10,158 or 12.8% less than the FY 2009-2010 adopted budget of \$79,390. This decrease is due primarily to a decrease in personnel costs.

SENIOR NUTRITION PROGRAM (6850)

General Explanation and Work Program

The Senior Nutrition Program provides meals daily at The Senior Center's congregate meal site and for home delivery through the Meals on Wheels Program. The goal of this federally funded program is to provide older persons with low cost nutritious meals and appropriate nutrition education. In addition to the primary health benefits of a balanced daily meal, seniors also receive the additional benefit of socialization with peers as well as opportunities to take part in a variety of enrichment activities and services offered at The Center.

Specific Performance Measurements

<i>Performance Measure</i>	<i>FY 2008-2009 Actual</i>	<i>FY 2009-2010 Predicted</i>	<i>FY 2010-2011 Goal</i>
Total Number of Meals for Residents 60 years of age or older, or Disabled, provided through Congregate Meal Site, by Community			
□ South Kingstown	7,611	7,044*	7,205
□ Narragansett	3,577	3,812*	4,100
□ Other	1,577	1,555*	1,590
□ Total	12,765	12,411*	12,895
Average Number of Unduplicated Individuals Served Per Week	156	186	195
Total Number of Volunteer Hours Per Year	5,062	4,499	5,200

*Period: 11/1/08 – 10/31/09

Work Load Data

Nutrition Program Cost - 2010-2011 Fiscal Year			
			\$101,632
State - Nutrition Program Grant Reimbursement			2,341
Net Direct Cost of Nutrition Program			\$99,291
	Congregate Meals	% of Total	Cost Sharing
South Kingstown	7,044	64.89%	\$64,426
Narragansett	3,812	35.11%	34,865
Participating Community Meals	10,856	100.00%	\$99,291
Non Participating Community Meals	1,555	0.00%	0
Total Meals Program	12,411	100.00%	\$99,291

Budget Comparison

The proposed budget for FY 2010-2011 is \$101,632 representing a decrease of \$1,744 or 1.7% less than the adopted FY 2009-2010 budget of \$103,376. This decrease is due primarily to a reduction in employee benefits costs.

In Fiscal 2002, with the opening of the new senior services center, a new cost accounting was established which included only those costs associated with the operation of the Nutrition Program. Personnel costs directly related to the Nutrition Program include 30% of the Senior Center Director, Program Aide and the Senior Center Building Maintenance Supervisor salaries and the salaries of all part-time employees working directly in the Center's Meals Program. All employment benefit costs related to the personnel associated with the Nutrition Program are also budgeted as a program expense.

A summary of these shared costs is as follows:

Indirect Cost for Facility Operation - Acct 6850		
	FY 2009-2010	FY 2010-2011
Postage	\$370	\$370
Telephone	3,025	2,800
Utilities	36,850	32,000
Printing	350	350
Building Maintenance	4,200	4,000
Refuse Disposal	1,040	1,040
Insurance	3,625	3,076
Web Site Services	300	250
Professional Services	8,611	8,851
Total Indirect Costs	\$58,371	\$52,737
30% of Costs	17,511	15,821
Total Nutrition Program Share	\$17,511	\$15,821

It should be noted that although the raw food costs associated with Westbay Community Action Program's preparation of the meals is not reflected in this budget request, they represent significant contributions to the program, totaling approximately \$96,354 (\$7.10/meal).

ADULT DAY SERVICES PROGRAM (6900)

General Explanation and Work Program

Licensed by the State of Rhode Island, South Kingstown Adult Day Services is a comprehensive program designed to meet the medical, social, and psychological needs of the frail and/or disabled senior. A professional staff including a registered nurse, certified nurse aides, and activity professionals provide quality care and supervision. Activities are carefully planned to enrich the lives of the participants, improve self esteem, and promote feelings of self worth. Day services are provided Monday through Friday to aid family members in their efforts to care for a loved one at home. As the aging population continues to grow, with a rising percentage requiring some level of care, the value of Adult Day Service programs in the community is increasing. Not only does it allow for individuals to stay in their homes longer, it is an affordable alternative to nursing home care.

Specific Performance Measurements

<i>Performance Measure</i>	<i>FY 2008-2009 Actual</i>	<i>FY 2009-2010 Projected</i>	<i>FY 2010-2011 Goal</i>
Total Client Days by Community			
<input type="checkbox"/> South Kingstown	811	1126*	1126*
<input type="checkbox"/> Narragansett	755	753*	753*
<input type="checkbox"/> North Kingstown	1067	1194*	1194*
<input type="checkbox"/> Other	<u>245</u>	<u>564*</u>	<u>564*</u>
<input type="checkbox"/> Total	2878	3637	3637
Average Clients Per Program Day	12	15	15
Total Unduplicated Clients Served	46	41	45
Total Unduplicated Individual Residents, by Community provided Adult Day Services:			
<input type="checkbox"/> South Kingstown	17	15*	17
<input type="checkbox"/> Narragansett	13	11*	13
<input type="checkbox"/> North Kingstown	12	9*	9
<input type="checkbox"/> Other	4	6*	6
Total State Client Payment Subsidies Recd	\$74,076	\$92,592	\$96,093
Total Client Payments Received	\$85,489	\$61,790	\$82,890
Average Client Payment Per Client Day	29.70	16.98	18.73
Total Family Members Benefiting	184	164	180

(*actual period 11/1/08-10/31/09)

<i>Performance Measure</i>	<i>FY 2008-2009 Actual</i>	<i>FY 2009-2010 Projected</i>	<i>FY 2010-2011 Goal</i>
Total number of staff			
<input type="checkbox"/> Full Time	3	2	2
<input type="checkbox"/> Part Time	4	4	4
Ratio of Staff to Participants	1:4	1:4	1:4
Conduct Quarterly In-Service Staff Training Sessions as per State Regulations	4	4	4
Percent of Building Capacity Used Daily	100%	100%	100%

Work Load Data

			Adopted FY 2009-2010	Proposed FY 2010-2011	Change in Funding Level
Adult Day Services Program Cost			\$293,579	\$290,106	\$3,473
<i>Less</i>					
			\$1,000	\$1,000	\$0
			92,592	96,093	3,501
			61,790	82,890	21,101
			1,000	250	(750)
Net Direct Cost of Service			\$137,198	\$109,872	(\$27,325)
<hr/>					
	Client Days	Percent of Total	Adopted FY 2009-2010	Proposed FY 2010-2011	Change in Funding Level
South Kingstown	1,120	36.70%	\$42,259	\$40,320	(\$1,939)
Narragansett	746	24.44%	39,341	26,856	(12,485)
North Kingstown	1,186	38.86%	55,598	42,696	(12,902)
Community Client Days	3,052	100.00%	\$137,198	\$109,872	(\$27,325)
Non-Participating Com. Client Days	558				
Total Client Days	3,610				

Budget Comparison

The proposed budget for the 2010-2011 fiscal year is \$290,106 representing a decrease of \$3,473 or 9.7% below the approved FY 2009-2010 budget of \$293,579. This decrease is primarily due to a reduction in personnel costs and the merging of the Senior Services and Parks and Recreation Directors positions into one – Leisure Services Director.

SENIOR CENTER PROGRAM (6950)

General Explanation and Work Program

The Senior Center serves as the community's single point of entry for access to and information about the various available services and activities for older adults as well as a link to other local provider agencies. In addition to housing the Senior Nutrition and Transportation programs, The Center offers social and recreational activities, health promotion and screenings, volunteer opportunities, case management, educational programming, and information and referral services.

The Center's mission is to provide a focal point where adults can access services designed to support their independence, enhance their quality of life, and promote optimal aging.

Specific Performance Measurements

<i>Performance Measure</i>	<i>FY 2008-2009 Actual</i>	<i>FY 2009-2010 Predicted</i>	<i>FY 2010-2011 Goal</i>
Number of members	2,462	2,571	2,584
Total number of residents using facility			
<input type="checkbox"/> South Kingstown	1358	1,403*	1,410
<input type="checkbox"/> Narragansett	754	766*	770
<input type="checkbox"/> Other	350	402*	404
Number of programs	115	158*	163
Number of new programs	8	30*	5
Percent of building capacity used daily	100%	100%	100%
Total number of staff			
<input type="checkbox"/> Full Time	4	4	4
<input type="checkbox"/> Part Time	3	3	3
Total Information & Referral Contacts	3175	2,841*	2,855
Average Number of Participants Per Week	195	238*	243
Number of Special Events	70	51*	53

(*Actual Period: 11/1/08 – 10/31/09)

Work Load Data

Senior Center Program Cost	2008-2009 Actual	2009-2010 Adopted	2009-2010 Estimated	2010-2011 Proposed
Total Program	\$270,792	\$276,675	\$247,673	\$253,679
Less				
Grants	\$14,483	\$11,742	\$31,742	\$34,483
Senior Classes	2,043	2,000	2,000	2,000
Fund Balance Forwarded	20,000	5,000	5,000	5,000
Oliver Watson Fund Transfer	20,000	5,000	5,000	0
Miscellaneous Revenues	887	2,000	1,000	1,225
Net Direct Cost of Service	\$213,379	\$250,933	\$202,931	\$210,971
Senior Center Program Cost	Active Members	Cost Per Client	Proportional Cost Share	Proposed 2010-2011
South Kingstown	1,403	\$97.27	\$136,465	\$175,971
Narragansett	766	97.27	74,506	35,000
Participating Community Clients	2,169	\$97.27	\$210,971	\$210,971
Non-Participating Community Clients	402			
Total Clients Served	2,571	\$82.06	\$210,971	\$210,971

Budget Comparison

The proposed budget for FY 2010-2011 is \$253,679 representing a decrease of \$22,996 or 8.3% below the FY 2009-2010 adopted budget of \$276,675. This decrease is due primarily to a reduction in personnel costs and employee benefits and an increase in revenues as a result of a Supportive Services Grant from the State, which was first awarded in January 2009 and renewed in 2010.

SENIOR SERVICES PROGRAM
 EXPENDITURE STATEMENT

Senior Transportation Program (6800)		2008-2009	2009-2010	2009-2010	2010-2011	2010-2011	Increase
Account #	Description	Actual	Adopted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$37,318	\$38,271	\$31,534	\$32,244	\$32,244	(\$6,027)
102	Part-Time Salaries	1,439	2,307	1,900	2,359	2,359	52
105	Retirement/Vacation Reimbursement	1,385	0	0	0	0	0
108	Transfer to Comp Absenses	2,255	0	0	0	0	0
109	Municipal Longevity	1,550	1,664	1,664	1,638	1,638	(26)
Total		\$43,945	\$42,242	\$35,098	\$36,241	\$36,241	(\$6,001)
<i>Class 200 - Contractual Services</i>							
260	Maintenance Of Motor Vehicles	\$226	\$4,500	\$2,000	\$4,000	\$4,000	(\$500)
280	Insurance	637	750	561	635	635	(115)
283	Fringe Benefits	21,660	24,248	20,132	21,730	20,456	(3,792)
Total		\$22,523	\$29,498	\$22,693	\$26,365	\$25,091	(\$4,407)
<i>Class 300 - Supplies & Materials</i>							
307	Fuels & Lubricants	\$4,576	\$5,000	\$5,000	\$5,250	\$5,250	\$250
310	Motor Vehicle Parts	201	2,500	1,500	2,500	2,500	0
399	Other Expenses	0	150	150	150	150	0
Total		\$4,778	\$7,650	\$6,650	\$7,900	\$7,900	\$250
Departmental Total		\$71,246	\$79,390	\$64,441	\$70,506	\$69,232	(\$10,158)

Senior Nutrition Program (6850)		2008-2009	2009-2010	2009-2010	2010-2011	2010-2011	Increase
Account #	Description	Actual	Adopted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$39,088	\$38,952	\$37,081	\$38,986	\$38,986	\$34
102	Part-Time Salaries	19,126	22,797	22,800	24,983	24,983	2,186
105	Retirement/Vacation Reimbursement	105	0	4,043	0	0	0
108	Transfer to Comp Absenses	3,348	0	0	0	0	0
109	Municipal Longevity	1,634	1,861	1,861	1,052	1,052	(809)
Total		\$63,301	\$63,610	\$65,785	\$65,021	\$65,021	\$1,411
<i>Class 200 - Contractual Services</i>							
283	Fringe Benefits	\$20,105	\$22,255	\$23,084	\$21,485	\$20,790	(\$1,465)
297	Indirect Cost of Facility Operation	18,194	17,511	15,679	15,821	15,821	(1,690)
Total		\$38,299	\$39,766	\$38,763	\$37,306	\$36,611	(\$3,155)
Departmental Total		\$101,600	\$103,376	\$104,548	\$102,327	\$101,632	(\$1,744)

Adult Day Services Program (6900)		2008-2009	2009-2010	2009-2010	2010-2011	2010-2011	Increase
Account #	Description	Actual	Adopted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$115,000	\$124,501	\$93,832	\$103,988	\$103,988	(\$20,513)
102	Part-Time Salaries	84,472	56,070	60,332	74,912	74,722	18,652
104	Overtime	811	100	110	100	100	0
105	Retirement/Vacation Reimbursement	21,320	0	827	0	0	0
108	Transfer to Comp Absenses	11,395	0	0	0	0	0
109	Municipal Longevity	3,393	2,475	1,510	1,392	1,392	(1,083)
Total		\$236,391	\$183,146	\$156,611	\$180,392	\$180,202	(\$2,944)
<i>Class 200 - Contractual Services</i>							
201	Advertising	\$1,323	\$50	\$50	\$50	\$50	\$0
202	Travel	437	440	250	350	350	(90)
205	Postage	336	370	275	350	350	(20)
210	Telephone	1,459	1,395	1,443	1,443	1,443	48
220	Utilities	3,507	3,579	3,444	3,600	3,600	21
230	Printing/Binding	0	125	50	125	125	0
235	Copy Machine Services	214	200	150	200	200	0
240	Cleaning Services	0	950	950	950	950	0
250	Licenses And Dues	2,385	2,385	2,385	2,390	2,390	5
265	Maintenance of Office Equipment	159	100	100	100	100	0
266	Software Maintenance	0	100	100	100	100	0
270	Maint Of Bldg & Improvements	1,537	250	500	500	500	250
271	Refuse Disposal	390	390	390	400	400	10
280	Insurance	4,205	3,625	3,706	4,200	4,200	575
283	Fringe Benefits	63,988	71,139	52,045	68,766	64,841	(6,298)
290	Professional Services	2,267	3,319	3,319	3,400	3,400	81
298	Outside Services	0	0	0	0	5,400	5,400
Total		\$82,207	\$88,417	\$69,157	\$86,924	\$88,399	(\$18)
<i>Class 300 - Supplies & Materials</i>							
304	Books & Other Publications	\$290	\$293	\$293	\$300	\$300	\$7
308	Heating Fuel	2,773	4,823	3,500	4,205	4,205	(618)
311	Medical & Lab Material & Supp	51	150	250	250	250	100
312	Janitorial Material & Supplies	1,263	1,000	1,000	1,000	1,000	0
313	Office Supplies	184	200	200	200	200	0
314	Recreation Supplies	407	200	200	200	200	0
320	Food	12,204	15,200	15,200	15,200	15,200	0
321	Misc Supplies	84	100	100	100	100	0
399	Other Expenses	369	50	50	50	50	0
Total		\$17,626	\$22,016	\$20,793	\$21,505	\$21,505	(\$511)
Departmental Total		\$336,223	\$293,579	\$246,561	\$288,821	\$290,106	(\$3,473)

Senior Center Program (6950)		2008-2009	2009-2010	2009-2010	2010-2011	2010-2011	Increase
Account #	Description	Actual	Adopted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$139,860	\$142,632	\$122,479	\$130,760	\$130,760	(\$11,872)
104	Overtime	(241)	0	0	0	0	0
105	Retirement/Vacation Reimbursement	4,154	0	9,435	0	0	0
108	Transfer to Comp Absenses	8,002	0	0	0	0	0
109	Municipal Longevity	3,411	3,765	2,819	2,834	2,834	(931)
Total		\$155,186	\$146,397	\$134,733	\$133,594	\$133,594	(\$12,803)
<i>Class 200 - Contractual Services</i>							
201	Advertising	\$0	\$0	\$0	\$0	\$0	\$0
202	Travel	0	2,000	100	150	150	(1,850)
205	Postage	315	370	250	370	370	0
210	Telephone	2,749	3,025	2,800	2,800	2,800	(225)
220	Utilities	32,622	36,850	31,351	32,000	32,000	(4,850)
230	Printing	340	350	350	350	350	0
235	Copy Machine Services	102	375	396	400	400	25
265	Maintenance of Office Equipment	732	250	250	250	250	0
266	Maintenance of Software	0	200	200	200	200	0
270	Maint Of Bldg & Improvements	3,300	4,200	4,000	4,000	4,000	(200)
271	Refuse Disposal	1,040	1,040	1,040	1,040	1,040	0
280	Insurance	3,080	3,625	2,714	3,076	3,076	(549)
283	Fringe Benefits	65,206	71,878	62,015	69,560	66,198	(5,680)
285	Town Web Site Services	393	300	300	250	250	(50)
288	Course Instructors	1,320	1,200	1,200	1,200	1,200	0
290	Professional Services	9,415	8,611	8,611	8,851	8,851	240
297	Indirect Cost of Facility Operation	(18,089)	(17,511)	(15,679)	(15,821)	(15,821)	1,690
Total		\$102,526	\$116,763	\$99,898	\$108,676	\$105,314	(\$11,449)
<i>Class 300 - Supplies & Materials</i>							
300	Agricultural Materials & Supplies	\$108	\$300	\$250	\$300	\$300	\$0
308	Heating Fuel	4,547	7,215	6,392	7,671	7,671	456
312	Janitorial Material & Supp	6,092	4,500	4,700	5,000	5,000	500
313	Office Supplies	1,105	500	800	800	800	300
314	Recreation Supplies	222	400	300	400	400	0
320	Food	529	600	600	600	600	0
321	Misc Supplies	56	0	0	0	0	0
Total		\$12,658	\$13,515	\$13,042	\$14,771	\$14,771	\$1,256
<i>Class 400 - Equipment</i>							
413	Office Equipment	\$423	\$0	\$0	\$0	\$0	\$0
Total		\$423	\$0	\$0	\$0	\$0	\$0
Departmental Total		\$270,792	\$276,675	\$247,673	\$257,041	\$253,679	(\$22,996)
Total Program		\$779,861	\$753,021	\$663,225	\$718,694	\$714,648	(\$38,373)

SENIOR SERVICES PROGRAM
 REVENUE STATEMENT

Account #	Description	2008-2009	2009-2010	2009-2010	2010-2011	2010-2011	Increase Over PY
		Actual	Adopted	Estimated	Requested	Proposed	
Senior Transportation Program - 6800							
46015	South Kingstown -Transfer fr. Gen.Fd	\$78,849	\$79,390	\$79,390	\$70,506	\$69,232	(\$10,159)
Total - Transportation Program		\$78,849	\$79,390	\$79,390	\$70,506	\$69,232	(\$10,159)
Senior Nutrition Program - 6850							
43080	State Grant - Nutrition Program	\$4,682	\$2,341	\$4,682	\$2,341	\$2,341	\$0
46013	Narragansett - Nutrition	34,278	34,222	34,222	35,109	34,865	643
46015	South Kingstown -Transfer fr. Gen.Fd	60,683	66,814	66,814	64,876	64,426	(2,388)
Total - Nutrition Program		\$99,643	\$103,377	\$105,718	\$102,326	\$101,632	(\$1,745)
Adult Day Services Program - 6900							
43007	Investment Income	\$1,016	\$1,000	\$1,000	\$1,000	\$1,000	\$0
43081	State Subsidy - Client Payment	74,076	92,592	92,592	96,719	96,093	3,501
43085	Client Payments	85,489	61,790	61,790	68,122	82,890	21,101
43090	Miscellaneous Revenues	6	1,000	500	250	250	(750)
46013	Town of Narragansett	57,765	39,341	39,341	30,496	26,856	(12,485)
46015	South Kingstown -Transfer fr. Gen.Fd	71,172	42,259	42,259	45,603	40,320	(1,939)
46018	Town of North Kingstown	90,288	55,598	55,598	48,357	42,696	(12,902)
Total - Adult Day Services Program		\$379,812	\$293,579	\$293,080	\$290,547	\$290,105	(\$3,474)
Senior Center Program - 6950							
46015	South Kingstown -Transfer fr. Gen.Fd	\$203,346	\$225,933	\$225,933	\$179,679	\$175,971	(\$49,962)
49001	Designated Fund Balance	20,000	5,000	5,000	5,000	5,000	0
43080	Senior Center Operations Grant	14,483	11,742	31,742	34,483	34,483	22,741
46013	Town of Narragansett	20,000	25,000	25,000	35,000	35,000	10,000
43086	Senior Classes	2,043	2,000	2,000	2,000	2,000	0
43087	Oliver Watson Fund Transfer	20,000	5,000	5,000	0	0	(5,000)
43090	Miscellaneous Revenues	887	2,000	1,000	1,225	1,225	(775)
Total - Senior Center Program		\$280,759	\$276,675	\$295,675	\$257,387	\$253,679	(\$22,996)
Total Program		\$839,063	\$753,021	\$773,863	\$720,767	\$714,648	(\$38,373)
Revenue Over (Under) Expenses		\$59,202	\$0	\$110,638	\$2,074	\$0	\$0