

***TOWN OF
SOUTH
KINGSTOWN
RHODE ISLAND***

FY 2011-2012

***TOWN MANAGER
PROPOSED
BUDGET***

ALL FUNDS

TOWN OF SOUTH KINGSTOWN, RHODE ISLAND

TOWN MANAGER

PROPOSED

2011- 2012 FISCAL YEAR

MUNICIPAL BUDGET PROGRAM



MARCH 2011

**STEPHEN A. ALFRED
TOWN MANAGER**

www.southkingstownri.com

**TOWN OF SOUTH KINGSTOWN
ADMINISTRATIVE BUDGET HEARINGS SCHEDULE
2011-2012 FISCAL YEAR**

<i>March 1, 2011</i>	<i>Town Manager's Budget Submission</i>
March 7, 2011	Budget Session #1 (6:30pm – Council Chambers)
March 8, 2011	Budget Session #2 (6:30pm – Council Chambers)
March 9, 2011	Budget Session #3 (6:30pm – Council Chambers)
March 14, 2011	Regular Town Council Meeting
March 15, 2011	Budget Session #4 with School Committee (6:30pm – Council Chambers)
March 21, 2011	Town Council Adoption of Preliminary Budget (5:00pm - Council Chambers)
March 28, 2011	Regular Town Council Meeting
April 11, 2011	Regular Town Council Meeting
April 13, 2011	1st Public Hearing (of 2) on Preliminary Budget w/ School Committee (between 3/22-4/18)
April 14, 2011	2nd Public Hearing (of 2) on Preliminary Budget w/ School Committee (between 3/22-4/18)
<i>April 21, 2011</i>	<i>Last Date for Petitions for revisions to Preliminary Budget (4:00pm deadline)</i>
April 25, 2011	Regular Town Council Meeting - includes Consideration of Petitions and Final Adoption of Budget
May 9, 2011	Regular Town Council Meeting
<i>May 12, 2011</i>	<i>Last Date for Referendum Petitions (4:00pm deadline)</i>
May 23, 2011	Regular Town Council Meeting
June 7, 2011	Potential Budget Referendum (8:00am to 8:00pm)

Session #1 FY2011-2012 Budget Message; Acct 0110 Town Council to Acct 0740 Building Official; 1210 Public Library Services.

Session #2 Acct 1110 Recreation; Peace Dale Office Building; Neighborhood Guild; and Senior Services Funds; Acct 0910 Public Works Administration to Acct 0970 Wastewater Transfer and Water, Wastewater and Solid Waste Funds.

Session #3 Account 1005 Human Services to Contingency; includes Employment Benefits, Debt Service and CIP; Acct 0810 Police to Acct 0880 Emergency Medical Services.

Session #4 School Fund Transfer.

**TOWN OF SOUTH KINGSTOWN
TOWN MANAGER**

**BUDGET MESSAGE
FY 2011-2012
ALL MUNICIPAL FUNDS**

TO: THE HONORABLE TOWN COUNCIL

FROM: STEPHEN A. ALFRED, TOWN MANAGER

DATE: MARCH 2011



In accordance with the Town Charter, we have prepared the Town Manager's Proposed Municipal Budget Program for the 2011-2012 fiscal year. The budget program is of a zero-base nature with cost presentation by readily identifiable service functions.

The 2011-2012 fiscal year program presents detailed accounts of eight independent funds. A listing of the funds presented in this document is as follows:

2011-2012 Budget Program	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
All Funds						
General Fund	\$72,926,031	\$72,783,253	\$72,333,815	\$73,372,050	\$588,797	0.81%
School Fund	57,621,377	58,647,873	58,209,696	58,434,545	(213,328)	-0.36%
Water Fund	883,920	959,360	934,284	963,949	4,589	0.48%
Wastewater Fund	3,162,985	3,314,219	3,062,692	3,201,247	(112,972)	-3.41%
Solid Waste Fund	603,557	615,582	691,354	719,603	104,021	16.90%
Peace Dale Office Building	69,170	81,606	88,081	90,289	8,683	10.64%
Neighborhood Guild	810,826	817,614	798,193	834,192	16,578	2.03%
Senior Services Program	696,590	714,649	705,335	726,208	11,560	1.62%
Total Program	\$136,774,456	\$137,934,156	\$136,823,451	\$138,342,084	\$407,928	0.30%
Less Inter-Fund Transfers	48,340,479	48,268,876	48,268,877	48,567,189	298,313	0.62%
Net Municipal Program	\$88,433,977	\$89,665,280	\$88,554,574	\$89,774,895	\$109,615	0.12%

GENERAL FUND OVERVIEW

For the 2011-2012 fiscal year, a total General Fund Program in the amount of \$73,372,050 is proposed. This funding proposal represents a \$588,797 or 0.81% increase over the current year appropriation of \$72,783,253. A functional breakdown of the Proposed Fiscal Year 2011-2012 budget is shown below:

General Fund Expenditure Statement	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
Town						
Operating Program	\$18,982,403	\$19,254,033	\$18,920,143	\$19,812,157	\$558,124	2.90%
Municipal Debt Service	1,345,941	1,233,423	1,233,423	1,215,742	(17,681)	-1.43%
Capital Program						
Annual Element	1,391,571	1,221,000	1,105,452	1,239,000	18,000	1.47%
Transfer to Schools						
Operations	47,909,928	47,909,928	47,909,928	48,216,336	306,408	0.64%
School Related Debt Service	3,296,188	3,164,869	3,164,869	2,888,815	(276,054)	-8.72%
Total General Fund	\$72,926,031	\$72,783,253	\$72,333,815	\$73,372,050	\$588,797	0.81%
Total Municipal Program	\$21,719,915	\$21,708,456	\$21,259,018	\$22,266,899	\$558,443	2.57%
Total School Program	51,206,116	51,074,797	51,074,797	51,105,151	30,354	0.06%
Total General Fund	\$72,926,031	\$72,783,253	\$72,333,815	\$73,372,050	\$588,797	0.81%
General Fund Revenue Statement	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
Current Year Tax Levy	\$63,580,543	\$64,240,096	\$64,500,000	\$64,857,684	\$617,587	0.96%
Prior Year Taxes and Penalty	847,300	845,000	825,000	815,000	(30,000)	-3.55%
Payment in lieu of Taxes	258,968	249,717	242,479	245,568	(4,149)	-1.66%
Other Fund Transfers	604,117	682,583	667,577	514,905	(167,678)	-24.57%
State Revenue Sources	4,209,692	2,190,768	2,419,543	2,348,749	157,981	7.21%
Local Revenues	3,189,670	3,178,588	3,237,715	3,183,660	5,072	0.16%
School Fund Transfers	186,500	196,501	204,421	206,485	9,984	5.08%
Undesignated Fund Balance	1,200,000	1,200,000	1,200,000	1,200,000	0	0.00%
Total Revenues	\$74,076,790	\$72,783,253	\$73,296,735	\$73,372,050	\$588,797	0.81%
Non-Property Tax Revenue	\$10,496,247	\$8,543,157	\$8,796,735	\$8,514,367	(\$28,790)	-0.34%
Operational Surplus	\$1,150,759	\$0	\$962,920	\$0		

I. GENERAL FUND REVENUE STATEMENT

A. PROPERTY TAX PROGRAM

To support the 2011-2012 fiscal year appropriations, a property tax rate of \$14.26 per thousand dollars of assessed valuation will be necessary. This is a tax rate increase of \$0.07 or 0.5% more than the current year rate of \$14.19. The estimated school-related tax rate is \$11.01, a decrease of \$0.02 per thousand from the current year rate of \$11.03. The town-related tax rate is projected at \$3.25, an increase of \$0.09 per thousand over the current year rate of \$3.16.

It is anticipated that the value of the real estate and personal property taxable property roll will increase system wide by approximately \$20,770,196, an increase of 0.480% percent. The value of the motor vehicle roll is projected to remain at its current year value of \$219,696,414, utilizing an exemption value of \$500 per vehicle. It is noted that should a policy decision be made to increase the value of the motor vehicle exemption from the current year value of \$500 per vehicle to \$3,000 per vehicle, the property tax rate associated with real estate and personal property will increase from the projected rate of \$14.26 to \$14.50.

A full documentation of the method used to calculate the projected Property Tax Rate for the 2011-2012 Fiscal Year is as follows:

Fiscal Year 2011-2012			
Adopted Budget Program	Town	School	Total
Appropriation	\$22,266,899	\$51,105,151	\$73,372,050
Less Non-Property Tax Revenue	(7,476,903)	(1,037,464)	(8,514,367)
Property Tax Need	\$14,789,997	\$50,067,687	\$64,857,684
Percent of Overlay	22.80%	77.20%	100.00%
Overlay & Elderly Abatements	\$307,397	\$1,040,611	\$1,348,008
Proration and Roll Additions	(19,383)	(65,617)	(85,000)
Gross Tax Levy	\$15,078,010	\$51,042,681	\$66,120,691
Motor Vehicle Excise Tax	(937,353)	(3,173,166)	(4,110,520)
Net Property Tax Levy	\$14,140,656	\$47,869,515	\$62,010,171
Dec. 2010 Estimated Tax Roll			\$4,347,894,425
Tax Distribution - FY 2012	\$3.25	\$11.01	\$14.26
Tax Distribution - FY 2011	\$3.16	\$11.03	\$14.19
Increase (Decrease)	\$0.09	\$0.02	\$0.07
Property Tax Levy Increase - \$			\$621,258
Property Tax Levy Increase - %			0.95%
<i>Rounding may distort addition totals</i>			

A more detailed identification of specific areas requiring direct property tax rate increases is presented below. It is noted that all costs identified are net of specific revenues generated by each of the categorical areas. Tax rates are stated inclusive of each budget element's share of tax overlay requirements.

Tax Distribution	2010-2011		2011-2012		Levy and Rate Increase	
Budget Element	Program Cost	Prop. Tax Rate	Program Cost	Prop. Tax Rate	Increase Over FY 2010-2011	
School Fund Tax Transfer	\$45,783,530	\$10.58	\$46,099,446	\$10.60	\$315,915	\$0.02
School Debt Service	1,951,672	0.45	1,770,069	0.41	(181,603)	(0.04)
Municipal Debt Service	704,825	0.16	817,470	0.19	112,645	0.02
Capital Budget	689,000	0.16	706,555	0.16	17,555	0.00
Municipal Operating Program	12,259,886	2.83	12,616,632	2.90	356,746	0.07
Total Program	\$61,388,912	\$14.19	\$62,010,171	\$14.26	\$621,259	\$0.07

Rounding may distort addition totals

A review of the growth of the tax levy over the past five (5) years and the levy as proposed for the 2011-2012 fiscal year is as follows:

Property Tax Levy - History Fiscal Year	Town	School	Total	\$ Increase	% Increase
2006-2007	\$11,194,156	\$46,471,488	\$57,665,644		
2007-2008	11,905,550	48,787,011	60,692,561	\$3,026,917	5.25%
2008-2009	12,578,775	51,148,217	63,726,992	3,034,431	5.00%
2009-2010	13,419,804	51,084,371	64,504,174	777,182	1.22%
2010-2011	14,567,945	50,931,488	65,499,433	995,258	1.54%
2011-2012 - Proposed	15,078,010	51,042,681	66,120,691	621,258	0.95%
Increase	\$3,883,854	\$4,571,193	\$8,455,047	\$8,455,047	14.7%
				Five Year Average	2.9%

Maximum Property Tax Levy

Prior to the adoption of Senate Bill - 3050 Sub A at the close of the 2006 legislative session, Rhode Island had a 5.5% cap on property tax growth in all cities and towns. Communities that experienced rapid growth in their property tax base were able to live under the existing cap by applying the cap growth restriction to its prior year's tax rate, rather than its tax levy. The State's enactment of the 2006 amendments to the local property tax cap provisions revised the tax cap to apply only to the prior year levy beginning in FY 2007-2008 and to further reduce the cap to 4% by FY 2012-1013 in 0.25% increments. For FY 2011-2012 the State imposed property tax levy cap is a 4.25% increase over the FY 2010-2011 Property Tax Levy.

It is proposed to limit Property Tax Levy growth generated in FY 2011-2012 to 0.95%, or \$621,258 more than the current year property tax levy. A summary is presented below:

Compliance with State Property Tax Cap	Adopted FY 2010-2011 Tax Levy	Maximum FY 2011-2012 Tax Levy	Proposed FY 2011-2012 Tax Levy	Amount Below Statutory Tax Cap
Property Tax Levy	\$65,499,433	\$68,283,159	\$66,120,691	(2,162,468)
Increase in Levy	\$995,258	\$2,783,726	\$621,258	
Percent Increase	1.54%	4.25%	0.95%	
Property Tax Rate	\$14.19	\$14.76	\$14.26	(\$0.50)

A breakdown of property tax needs for Fiscal Year 2011-2012 by the municipal program inclusive of municipal debt service and the School Program inclusive of the property tax transfer to the School Fund and school related debt service is presented as follows:

Property Tax Levy Growth	Municipal Program	School Program	Total
FY 2010-2011 Property Tax Levy	\$14,287,851	\$49,952,245	\$64,240,096
Overlay Distribution	280,093	979,243	1,259,336
Total Tax Levy	\$14,567,945	\$50,931,488	\$65,499,433
FY 2010-2011 Tax Distribution Percentage	22.2%	77.8%	100.0%
FY 2011-2012 Property Tax Levy			
FY 2011-2012 Property Tax Levy	\$14,789,997	\$50,067,687	\$64,857,684
Overlay Distribution	288,013	974,994	1,263,008
Total Tax Levy	\$15,078,010	\$51,042,681	\$66,120,691
Increase in Property Tax Levy	\$510,065	\$111,193	\$621,258
FY 2011-2012 Tax Distribution Percentage	22.8%	77.2%	100.0%

Taxable Property Roll

The estimated value of the FY2011-2012 Property Tax Roll related to real estate and personal property is \$4,347,894,425 an increase of \$20,770,196 over the current year certified tax roll. As previously noted, for budgetary purposes the value of the motor vehicle tax exemption is calculated at \$500 per vehicle, the same as FY 2010-2011. As such, the estimated value of the Motor Vehicle Excise Tax Roll is projected to remain at the current year taxable value of \$219,696,414.

It is noted that the motor vehicle tax roll is prepared subsequent to the release of the motor vehicle registration database by the State Department of Transportation. The actual value of the Motor Vehicle Excise Tax Roll cannot be established until this information is provided to the Town. A detailed review of this database will occur over the next six weeks. Subsequent to this review, an updated projection of the taxable value of the Motor Vehicle Roll will be provided to the Town Council.

A summary of the projected Taxable Property Roll is presented below:

Taxable Property List	2008-2009 Taxable Property	2009-2010 Taxable Property	2010-2011 Taxable Property	2011-2012 Taxable Property	2011-2012 Increase Over Prior Year
Taxable Land /Buildings	\$4,916,170,101	\$4,947,116,630	\$4,101,268,914	\$4,120,955,005	\$19,686,091
Tangible Property	230,002,495	247,815,975	236,046,336	237,179,358	1,133,022
Total Taxable Property	\$5,146,172,596	\$5,194,932,605	\$4,337,315,250	\$4,358,134,363	\$20,819,113
Less Exemptions	(\$12,728,448)	(\$12,312,284)	(\$10,191,021)	(\$10,239,938)	(\$48,917)
Net Taxable Property	\$5,133,444,148	\$5,182,620,321	\$4,327,124,229	\$4,347,894,425	\$20,770,196
Taxable Property Growth -%	0.96%	0.96%	-16.51%	0.480%	0.48%
Taxable Property Growth - \$	\$48,639,549	\$49,176,173	(\$855,496,092)	\$20,770,196	
Net Motor Vehicles -Roll					
Net Motor Vehicles -Roll	\$122,061,342	\$99,344,256	\$219,696,414	\$219,696,414	\$0
Fixed Portion of Tax Roll	\$122,061,342	\$99,344,256	\$219,696,414	\$219,696,414	\$0
Total Taxable Property					
Total Taxable Property	\$5,255,505,490	\$5,281,964,577	\$4,546,820,643	\$4,567,590,839	\$20,770,196

Motor Vehicle Excise Inventory Tax Roll

Motor vehicle values are assessed at a rate of \$18.71 per thousand dollars of assessed value. This rate has been frozen by the State since FY1998. In addition to freezing the tax rate, the State instituted a program to phase-out the taxation of motor vehicles over a ten year period, by replacing the loss of motor vehicle tax income with State revenue. Unfortunately, the program originally scheduled for the complete phase-out of motor vehicle taxation in FY 2008-2009 was never completed by the State. The first year of the phase-out plan began in FY 1999, wherein the first \$1,500 in taxable value of all motor vehicles was exempted from taxation. The chart below documents changes to the exemption values since the State's phase-out program began:

Motor Vehicle Value Exemption			
FY 1999	\$1,500	FY 2006	\$5,000
FY 2000	\$2,500	FY 2007	\$6,000
FY 2001	\$3,500	FY 2008	\$6,000
FY 2002	\$4,500	FY 2009	\$6,000
FY 2003	\$4,500	FY 2010	\$6,000
FY 2004	\$4,500	FY 2011	\$500
FY 2005	\$4,500		

For FY 2011, the enacted State Budget required a vehicle assessment reduction of \$500 per vehicle, and provided the enabling authority for a community to increase the exemption up to \$6,000 per vehicle; however, no State reimbursement of any exempted value over the mandatory \$500 exemption was provided. The enacted State budget will provide Motor Vehicle Excise Tax Reimbursement of \$169,260 in FY 2011 down from \$1,876,190 received in FY 2009-2010.

The adopted FY 2010-2011 Town Budget provided a \$500 per vehicle exemption. South Kingstown was one of fifteen communities that adopted the minimum exemption value. Eleven other communities set their exemption credit at a level between the \$500 minimum and \$3,400; the remaining twelve communities set their vehicle exemption value at \$6,000.

This budget document has been prepared maintaining the \$500 per vehicle exemption value. Were the exemption value increased to \$3,000 per vehicle, the Motor Vehicle Tax Roll would yield \$1,036,195 less than had the \$500 value remained constant. The result of this loss in motor vehicle related revenue would require a \$0.24 increase in the Real Estate/Personal Property tax rate to recover the lost revenue. Were a \$6,000 motor vehicle exemption to be implemented in FY 2011-2012, the tax rate associated with the real estate/personal property roll would need to increase \$0.46 per thousand dollars of assessed value, from \$14.26 to \$14.72.

The chart below documents the difference in excise tax yields based on three levels of value exemptions:

<i>Motor Vehicle Values</i>	Taxable Roll	Tax Levy	Income Loss	Tax Rate Impact	Tax Rate Options
\$500 Exemption	\$219,696,414	\$4,110,520	\$0	\$0.00	\$14.26
\$3,000 Exemption	\$164,314,557	\$3,074,325	(\$1,036,195)	\$0.24	\$14.50
\$6,000 Exemption	\$112,827,750	\$2,111,007	(\$1,999,513)	\$0.46	\$14.72

Property Tax Levy Adjustments

In calculating the Fiscal Year 2011-2012 property tax program, a reserve must be established to account for four factors that impact property tax collection. The first is the need to establish a \$908,008 or 1.40% tax overlay (same as current year overlay). A tax overlay is an accounting method that is employed to recognize that all property taxes that are levied (billed) are not collected in the year in which they are due. In spite of the poor economic condition of the State, current year property tax collections remain strong.

Second, a tax reserve of \$100,000 (same as current year allocation) will be set aside to account for erroneous assessments that must be removed from the certified Tax Roll.

Third, a \$340,000 reserve is needed to account for the planned abatement of taxes associated with the Elderly Property Tax Abatement Program.

Fourth, a positive value reserve is also proposed to account for property taxes levied after the certification of the official tax roll. The Town levies additional taxes for properties under construction as of December 31st that obtain a Certificate of Occupancy within the next calendar year. The estimated value of these "prorated" taxes is \$85,000, a \$5,000 increase over the current year estimate.

A summary of the Property Tax Adjustments Reserve is presented below:

Property Tax Collection	FY 2009-2010 - Budgeted		FY 2010-2011 - Budgeted		FY 2011-2012 - Proposed	
Budgeted Property Tax Need	\$63,223,529		\$64,240,096		\$64,857,684	
Overlay Requirement	916,741	1.45%	899,336	1.40%	908,008	1.40%
Erroneous Assessments	96,115	0.15%	100,000	0.16%	100,000	0.15%
Elderly Program	342,789	0.54%	340,000	0.53%	340,000	0.52%
Total Property Tax Need	\$64,579,174	2.14%	\$65,579,433	2.08%	\$66,205,691	2.08%
Proration Value	(75,000)	-0.12%	(80,000)	-0.12%	(85,000)	-0.13%
100% Collection	\$64,504,174		\$65,499,433		\$66,120,691	
Projected Collection	\$63,580,543	98.57%	\$64,500,000	98.47%	\$64,857,684	98.09%
Estimated % of Collection	98.57%		98.47%		98.09%	
Levy Increase Over Prior Year	\$777,182		\$995,258		\$621,258	

Prior Year Tax and Interest Penalty Collection

Property taxes collected in a later fiscal period than the year in which they are levied are recorded as a "prior year tax." It is projected that prior year taxes will generate \$515,000 in the 2011-2012 fiscal year, the same amount budgeted to be collected in the current year. It is anticipated that the value of interest penalties made on delinquent property tax payments will be \$300,000 for the 2011-2012 fiscal year, which is \$30,000 less than the amount budgeted in the current year. It is noted that the Town provides the taxpayer with a ten (10) *business* day "interest-free period" after a tax collection due date before an interest penalty is assessed.

Payment in Lieu of Tax (PILOT) Income

The Town collects payments annually from organizations that own tax-exempt property in South Kingstown. Below is a summary of the projected income anticipated to be received by these organizations:

PILOT Payment Schedule	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed
South County Hospital	\$160,648	\$163,862	\$155,956	\$158,192
South Kingstown Housing Authority	12,847	5,000	5,000	5,000
Camp JORI	15,046	15,347	16,683	16,922
SK Land Trust	3,271	3,336	3,071	3,115
Welcome House	5,073	5,174	4,771	4,839
La Casa Senior Housing	34,998	34,998	34,998	35,500
Total PILOT Payments	\$231,883	\$227,717	\$220,479	\$223,568
US Fish and Wildlife - Trustom Pond	\$27,085	\$22,000	\$22,000	\$22,000

B. OTHER FUND TRANSFERS

Transfers from other governmental and proprietary funds are budgeted as revenue accounts in the General Fund. These revenues partially offset the cost of planned projects and debt service payments that are budgeted in the General Fund. A summary of these "Other Fund" Transfers planned for the 2011-2012 fiscal year is as follows:

Transfers to General Fund	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under) Adopted Budget
Education Fair Share Fees	\$80,000	\$80,000	\$80,000	\$70,000	(\$10,000)
Recreation Fair Share Fees	96,139	128,485	128,485	125,141	(3,344)
Open Space Fund	325,000	350,000	350,000	225,000	(125,000)
South Road School Reserve Fund	28,478	41,942	26,942	10,864	(31,078)
Wastewater Fund	34,200	35,200	35,200	36,000	800
Water Fund	18,600	19,200	19,200	19,600	400
Solid Waste Fund	14,000	14,400	14,400	14,700	300
Senior Services Program	0	5,400	5,400	5,500	100
Neighborhood Guild	5,000	5,100	5,150	5,250	150
Peace Dale Office Bldg	2,700	2,856	2,800	2,850	(6)
Total Transfers from Other Funds	604,117	\$682,583	\$667,577	\$514,905	(\$167,678)

It is noted that Fund transfers from the Education and Recreation Fair Share Fees Reserve and the Open Space Fund are used to pay a portion of the costs associated with municipal debt service. Due to declining real estate values and depressed construction activities, funds available for transfer to the General Fund are projected at a reduced amount.

Funding from the various utility funds and the Neighborhood Guild, Peace Dale Office Building, and Senior Services Funds are used to reimburse the General Fund for administrative services provided in the management of those funds. A funding transfer of \$10,864 from the South Road School Reserve Fund will cover 30% of debt service costs related to prior South Road School Improvements.

Payments from the School Fund to the General Fund during the 2011-2012 fiscal year are anticipated to offset costs incurred in the General Fund for School-related purposes, as shown below:

Transfers To General Fund From School Fund	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under) Adopted Budget
School Crossing Guards	\$74,700	\$82,000	\$82,000	\$84,000	\$2,000
Payroll & Accounting	6,300	6,600	6,600	6,900	300
School Field Maint. Reimb.	49,578	52,597	60,517	62,000	9,403
Energy Saving Transfer to Debt Svc.	52,522	51,804	51,804	49,985	(1,819)
Alarm System Equipment	3,400	3,500	3,500	3,600	100
Total Transfer From School Fund	\$186,500	\$196,501	\$204,421	\$206,485	\$9,984

C. STATE REVENUE PROGRAM

The State of Rhode Island continues to experience severe budgetary difficulties. The State closed the 2009-2010 Fiscal Year with a \$17.7 million dollar surplus. The State Revenue Estimating Conference in November 2010 forecast that the FY 2010-2011 State Budget will be out of balance by approximately \$4.7 million.

The FY 2011-2012 estimated budget shortfall is \$300 million. When setting budget amounts for departments and agencies, the State Budget Office instructed agencies to reduce budget requests for FY 2011-2012 by 15%. Were all departments to meet this goal, an estimated \$450 million in cost-saving options would be available to the Governor. Over half of the departments did not comply with the Budget Office instructions.

The Governor's 2011-2012 Fiscal Year Budget is required to be delivered to the General Assembly on the first Thursday in February. However, Governor Lincoln Chafee has requested an extension on the delivery of the budget until March 10, 2011. Therefore, preparation of the Town's budget document, in advance of receipt of the Governor's Recommended Budget, requires estimates based on "best available" information and revision of these estimates may be necessary.

A summary of the General State Aid Programs is presented below:

Rhode Island General Aid Program	2008-2009 Actual	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under)
General Aid Programs						
General Revenue Sharing & PILOT	\$508,948	\$139,325	\$124,067	\$124,230	\$118,000	(\$6,067)
General Library and Endowment Aid	189,662	199,346	205,999	205,730	201,234	(4,765)
Total	\$698,610	\$338,671	\$330,066	\$329,960	\$319,234	(\$10,832)
Pass-Through Programs						
Public Services Corp. Tax	\$245,156	\$271,518	\$271,518	\$302,307	\$302,307	\$30,789
Meal Tax Income	507,472	533,328	515,000	550,000	540,000	25,000
Hotel Tax	112,015	101,463	108,000	108,000	110,000	2,000
Total	\$864,643	\$906,309	\$894,518	\$960,307	\$952,307	\$57,789
State Aid Reimbursement Programs						
School Housing Aid	\$1,009,808	\$1,042,384	\$948,806	\$942,638	\$906,615	(\$42,191)
Motor Vehicle Tax Phase Out	2,178,075	1,876,190	0	169,260	160,000	160,000
Library Construction Aid	48,562	46,138	17,378	17,378	10,593	(6,785)
Total	\$3,236,445	\$2,964,712	\$966,184	\$1,129,276	\$1,077,208	\$111,024
Total State Revenues	\$4,799,698	\$4,209,692	\$2,190,768	\$2,419,543	\$2,348,749	\$157,981

General Aid Programs

General Revenue Sharing. Income from this State program was not budgeted in either FY 2009-2010 or FY 2010-2011. It is noted that the loss in General Revenue Sharing has reduced State-associated revenue to the General Fund by over \$1,000,000.

Payment in Lieu of Taxes. It is anticipated that the State will continue its commitment to funding Payment in Lieu of Taxes on a statewide basis. Revenue from this program reimburses the Town at a rate of 21.1% (down from 27% in FY 2008) of the non-taxable assessment value of South County Hospital. Estimated income from this program is projected at \$118,000 in FY 2011-2012 down \$6,067 from the current year collection.

Library Aid. It is also anticipated that the State will provide \$201,234 in General Library Aid in FY 2011-2012, which is \$4,496 less than the income anticipated in FY 2010-2011.

Pass-Through Aid Programs

Public Service Corporation Tax. The tangible personal property of telegraph, cable, and telecommunications corporations are exempted from local taxation but not from taxation by the State. Funds collected by the State from this tax are distributed to cities and towns on the basis of the ratio of the city or town population to the population of the State as a whole. For the 2011-2012 fiscal year, the Town is projecting funding of \$302,307 from this program.

Meal Tax. The State meal tax was increased in 2003 when the General Assembly authorized an additional 1% tax on the sale of all prepared foods and meals served by any food service provider. Receipts from this additional 1% tax program are collected by the State and transferred to the municipality where the sale occurred. For FY 2011-2012, an estimated \$540,000 in income has been budgeted, up \$25,000 from the budgeted amount in the current year.

Hotel Tax. The State levies a 6% surcharge upon the consideration charged for occupancy of any space furnished by any hotel in the State, in addition to normal State sales taxes. Of the total surcharge, the State returns to the host community 33.3% of total revenues collected, 39.2% of the total surcharge goes to the Regional Tourism Council, 5% to the Roger Williams Reserve Fund, and the remaining 22.5% is forwarded to the RI Economic Development Corporation to be used for tourism promotion. For FY 2011-2012, the Town is estimating \$110,000 in program revenue, up \$2,000 from the adopted FY 2010-2011 funding level.

State Aid Reimbursement Programs

School Construction Aid. The State provides local school districts with partial reimbursement for approved school construction projects. The reimbursement rate for the South Kingstown School District is 30% of the debt service cost of an approved project. For the 2011-2012 fiscal year, \$906,615 in state school construction reimbursement is anticipated, \$36,023 less than the current year estimated income of \$942,638.

Motor Vehicle Excise Tax Phase-Out. As previously noted, the General Assembly Adopted FY 2010-2011 Budget included a \$500 per vehicle value credit, down from \$6,000 in FY 2009-2010. The FY 2010-2011 General Fund did not anticipate any program income from the State relative to this program. Actual income received in FY 2010-2011, resulting from the \$500 value credit, is projected at \$169,260 or \$1,706,930 less than received in FY 2009-2010. Funding of \$160,000 is anticipated in FY 2011-2012.

Library Construction Aid. This program provides financial support for the construction and capital improvements of any free public library. Annual funding in the past had been based on a 25% reimbursement of the amount locally appropriated and expended for library related debt service in the prior fiscal year. For FY 2011-2012, funding is anticipated at \$10,593 a decrease of \$6,785 from the FY 2010-2011 adopted budget of \$17,378.

D. LOCAL PROGRAM-GENERATED REVENUES

Local program-generated revenues are projected to yield \$3,183,660 during the 2011-2012 fiscal year. This is an increase of \$5,072 from the current year adopted budget of \$3,178,588. Revenue sources expected to experience more than a \$10,000 increase or decrease during FY 2011-2012 are presented below:

	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under) Adopted Budget
Departmental Revenues					
Building Inspection Fees	\$324,402	\$265,000	\$325,000	\$310,000	\$45,000
Non-Business Licenses and Fees	355,365	375,000	370,000	360,000	(15,000)
Rental of Town Property	338,329	440,000	440,000	455,000	15,000
Library System Income	84,056	91,000	80,000	80,000	(11,000)
Investment Income	355,139	325,000	240,000	240,000	(85,000)
Police Department Revenues	194,052	146,000	181,325	181,500	35,500
Miscellaneous Revenues	228,688	125,000	160,000	135,000	10,000
Recreation Department Income	574,819	593,295	634,017	612,230	18,935

Building Inspection Fees. Collection of building-related fees for the current fiscal year is forecast at \$325,000 or \$60,000 more than was budgeted in the current year. It is projected that income in the 2011-2012 fiscal year will generate \$310,000.

Non-Business Licenses and Fees. Non-Business License and Fees are projected to generate \$360,000 in income, down from anticipated receipts in the current year of \$370,000. The anticipated reduction is related to concerns that as interest rates begin to increase, the number of property sales will decline.

	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under) Adopted Budget
Non-Business Licenses and Fees					
Recording Fees	\$293,985	\$315,000	\$307,610	\$297,550	(\$17,450)
Probate Fees	48,786	48,162	50,000	50,000	1,838
Dog Licenses	11,692	10,800	11,500	11,500	700
Marriage Licenses	880	992	860	900	(92)
Hunting/Fishing fees	32	46	30	50	4
Total Program Cost	\$355,375	\$375,000	\$370,000	\$360,000	(\$15,000)

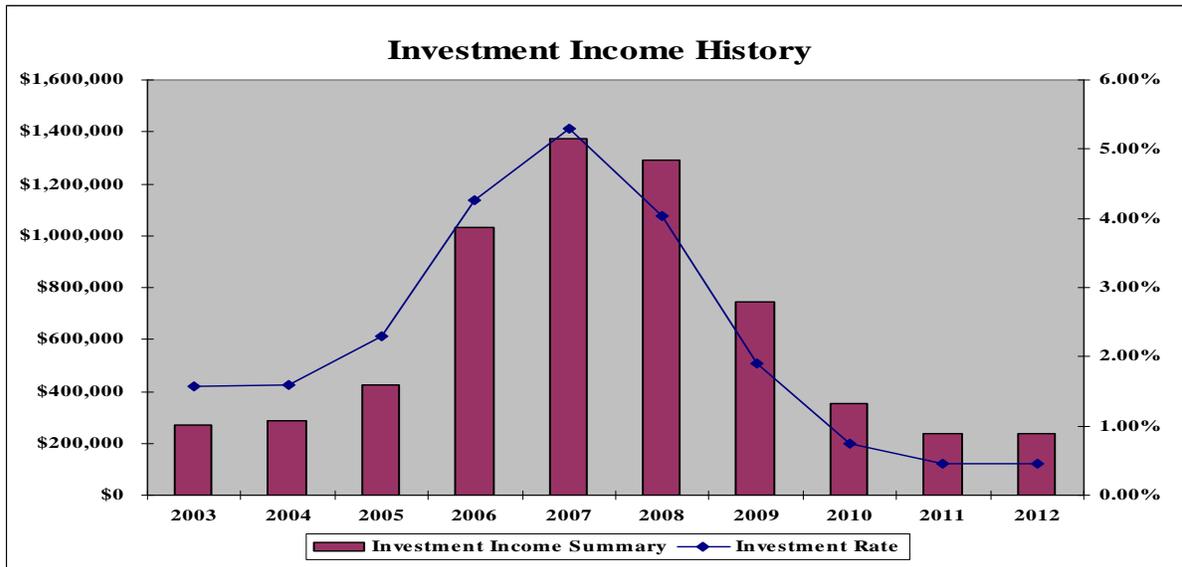
Rental of Town Property. A projected \$15,000 increase in revenue generated from the rental of Town property is anticipated in FY 2011-2012. Total income of \$455,000 is projected in FY 2011-2012, up from \$440,000 in the current year. The Town has entered into a rental agreement with a cell carrier on the Public Services Facility's Radio Tower, which will generate new income for this account. Increased revenues are also anticipated from the multi-year lease agreements in place at Marina Park.

	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under) Adopted Budget
Town Property Rental					
Hanson's Pub/Marina Bay Marina	\$85,910	\$87,832	\$87,832	\$89,796	\$1,964
Stone Cove Marina	56,875	58,297	58,297	59,754	1,457
RamPoint Marina	55,548	56,940	56,940	58,364	1,424
Point Judith Yacht Club	37,227	38,158	38,158	39,112	954
URI Sailing Club	11,597	11,887	11,887	12,184	297
Town Beach Field Rental	1,584	1,200	1,584	1,584	384
South County Hospital	5,475	5,693	5,693	5,700	7
Cell Tower Rental - 8 Units	84,113	179,993	179,609	188,506	8,513
Total Revenue	\$338,329	\$440,000	\$440,000	\$455,000	\$15,000

Library System Income. Income generated from the Kingston Library and Peace Dale Library Endowment Funds are projected to yield \$9,200 less in the 2011-2012 fiscal year than was budgeted in the current fiscal year. A summary of projected income generated from this account is presented below:

	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under) Adopted Budget
Local Library Aid					
Kingston Endowment	\$22,775	\$25,000	\$19,000	\$19,000	(\$6,000)
Peace Dale Endowment	32,832	36,000	32,800	32,800	(3,200)
Petty Cash	25,678	27,500	25,600	25,600	(1,900)
Mabel Smith Trust	2,770	2,500	2,600	2,600	100
Total Library Revenues	\$84,055	\$91,000	\$80,000	\$80,000	(\$11,000)
State Grant	\$199,346	\$205,999	\$205,730	\$201,234	(\$4,765)
Library Program Cost	938,451	940,779	924,778	956,349	15,570
Property Tax Need	\$655,050	\$643,780	\$639,048	\$675,115	\$31,335

Investment Income. Investment income for FY 2011-2012 is projected in the amount of \$240,000 or \$85,000 less than was budgeted in the current fiscal year. The fluctuation of short-term investment interest rates that react to shifts in the national economy requires conservative budget estimate planning. The chart below documents the value of Investment Income over the past 10 years and the effective rate of investments over the same term.



Police Department Revenues. A summary of Police Department related revenues projected for the 2011-2012 fiscal year is presented below:

Police Department Revenues					
Revenue Source	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under) Adopted Budget
Parking Fines	\$23,500	\$22,000	\$17,000	\$16,500	(\$5,500)
RI Traffic Tribunal	105,619	64,290	85,000	90,000	25,710
Vehicle Identification	7,360	7,660	7,000	7,000	(660)
Police Vehicle User Fees	53,579	48,000	70,000	65,000	17,000
Miscellaneous	3,994	4,050	2,325	3,000	(1,050)
Total Revenues	\$194,052	\$146,000	\$181,325	\$181,500	\$35,500

Income from traffic fines and rental of police vehicles by private contractors is anticipated to increase by \$42,710 over budgeted estimates used in the development of the FY 2010-2011 budget.

Miscellaneous Revenues. Income generated in this account includes municipal department copy charges, tax liens and tax sale filings, public works right of way permits, state beach fees, police services in Jerusalem, and other miscellaneous fees collected by various municipal departments. For FY 2011-2012, income of \$135,000 is anticipated, up \$10,000 from the budgeted amount of \$125,000 in the current year.

Recreation Program Income. The Town Recreation Department operates numerous recreational programs activities and events. Many of these services that provide specific benefit to the program user require fee payments. A summary of projected income for the 2011-2012 fiscal year is presented as follows:

	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under) Adopted Budget
Recreation Program Revenues					
Park Rental Income	\$17,691	\$18,500	\$18,000	\$20,000	\$1,500
Athletics/Leisure Services	221,138	188,625	218,000	191,730	3,105
Self Supporting	94,214	144,700	127,000	137,000	(7,700)
Outside Sponsors & Rentals	14,758	17,100	23,000	20,000	2,900
Stepping Stone Program	76,665	77,348	75,000	78,500	1,152
Field Maintenance Reimbursement	49,578	52,597	60,517	62,000	9,403
Beach and Swim Program	100,775	94,425	112,500	103,000	8,575
Total Revenues	\$574,819	\$593,295	\$634,017	\$612,230	\$18,935
Property Tax	\$678,651	\$723,793	\$668,998	\$727,807	\$4,014

E. UNDESIGNATED FUNDS FORWARDED TO FISCAL YEAR 2011-2012 GENERAL FUND

Undesignated funds forwarded to the General Fund are targeted either to meet “one time” capital costs or to minimize the need for property tax support of the general operating program. Funding to meet operating program expenses is considered a base revenue since it must be provided on an annual basis or the property tax need in the following year will have to increase in direct proportion to the reduction in undesignated funding support. Funding for “one time” capital projects does not have the same effect since there are no recurring program expenses. For the 2011-2012 fiscal year, it is proposed to use \$1,200,000 from the General Fund’s Undesignated Fund Balance as presented below:

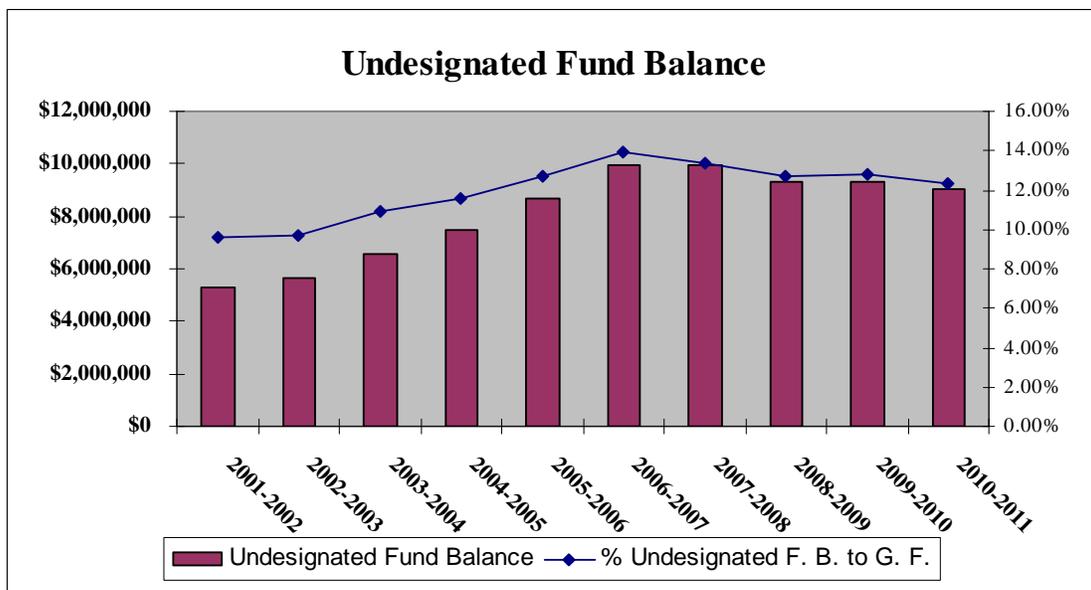
Undesignated Fund Balance June 30, 2009	\$9,335,780
Fund Balance as a % of 2009-2010 General Fund	12.71%
2009-2010 Projected Operating Surplus	\$1,150,767
Change in Prepaid Expenses	(1,065)
Funds Forwarded to Finance 2010-2011 Program	(1,200,000)
Undesignated Fund Balance June 30, 2010	\$9,285,482
Fund Balance as a % of 2010-2011 General Fund	12.76%
2010-2011 Projected Operating Surplus	\$962,920
Funds Forwarded to Finance 2011-2012 Program	(1,200,000)
Undesignated Fund Balance June 30, 2011	\$9,048,402
Fund Balance as a % of 2011-2012 General Fund	12.33%

The value of the Town's Undesignated Fund Balance (UFB) as of June 30, 2010 was \$9,285,482 or 12.76% of the adopted FY 2010-2011 General Fund. The planned use of \$1,200,000 in funding support for the 2011-2012 fiscal year will provide a projected Undesignated Fund Balance of \$9,048,402 or 12.33% of the FY 2011-2012 Proposed General Fund at the close of FY 2010-2011.

The Governmental Finance Officers Association (GFOA) in October 2009 issued a “Best Practices” memorandum entitled “Appropriate Level of Unrestricted Fund Balance in the General Fund.” The memorandum states in part “GFOA recommends, at minimum, that general-purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures (16.67%).” To meet this best management guideline, an unrestricted fund balance of \$12,231,121 would be necessary.

An undesignated fund balance is necessary to provide for proper cash flow, address unforeseen conditions not included in the budget, provide reserves for future Superfund liability costs, indicate financial strength to bond rating agencies, and to help finance future budgets. Maintaining a proper UFB during difficult economic times is important to the long term financial stability of the Town’s financial operations.

The chart below documents the value of the General Fund’s Undesignated Fund Balance and the value that undesignated funds represented as a percentage of the General Fund’s Adopted Budget over the past ten (10) years.



II. GENERAL FUND EXPENDITURE STATEMENT

The General Fund is divided into six major sections:

- A. General Fund Operating Program - provides for the cost of operating all municipally administered programs.
- B. Capital Budget Program - provides the first-year funding requirements of the Town's Capital Improvement Program.
- C. Debt Service Payments - provides payments for all school and municipal debt programs that are due during the Fiscal Year.
- D. Summary of Utilities Funds - provides the necessary municipal subsidy to keep these programs operating at a level whereby projected incomes are equal to anticipated expenses.
- E. Transfer to Senior Services - provides the necessary property tax support to operate the Senior Transportation, Elderly Nutrition, Adult Day Services, and Senior Center programs.
- F. Transfer to School Fund - provides property tax support necessary to meet the approved cost of elementary and secondary education. It is noted that the debt service for all school buildings is provided through the General Fund.

A summary of the General Fund Program is as follows:

General Fund Functional Distribution	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
General Administration	\$2,871,330	\$2,966,735	\$2,900,818	\$2,986,456	\$19,721	0.66%
Public Safety Program	6,485,309	6,626,210	6,467,079	6,797,374	171,164	2.58%
Public Services Program	2,243,999	2,193,774	2,170,658	2,225,572	31,798	1.45%
Human Services Program	166,750	145,400	145,400	145,400	0	0.00%
Senior Program Transfer	414,396	349,948	349,949	341,653	(8,295)	-2.37%
Parks and Recreation Program	1,253,470	1,317,088	1,303,015	1,340,037	22,949	1.74%
Library Services Program	938,451	940,779	924,778	956,349	15,570	1.66%
Employment Services Program	4,608,698	4,714,099	4,658,445	5,019,316	305,217	6.47%
Operating Program Total	\$18,982,403	\$19,254,033	\$18,920,142	\$19,812,157	\$558,124	2.90%
Debt Service Program	\$4,642,129	\$4,398,292	\$4,398,292	\$4,104,557	(\$293,735)	-6.68%
Capital Improvements	1,391,571	1,221,000	1,105,452	1,239,000	18,000	1.47%
School Fund Tax Transfer	47,909,928	47,909,928	47,909,928	48,216,336	306,408	0.64%
Functional Distribution Total	\$72,926,031	\$72,783,253	\$72,333,814	\$73,372,050	\$588,797	0.81%

A. GENERAL FUND OPERATING PROGRAM

A General Fund Operating Program in the amount of \$19,812,157 is proposed for Fiscal Year 2011-2012, which is \$558,124 or 2.90% more than the adopted Fiscal Year 2010-2011 program. It is noted that \$335,217 of this increase is directly related to cost escalation associated with Employer Costs required for municipal retirement, social security contributions and health care premiums. A second major cost driver relates to personnel costs within the Police Department.

The General Fund narrative presented in this budget document provides specific information relative to individual municipal department funding requirements and funding recommendations related to general operational support needs.

A global summary of the General Fund Personnel and Employment Benefits Program is as follows:

Personnel Program Staffing

It is proposed to reduce the full time General Fund staff level by one in the 2011-2012 fiscal year, as a result of restructuring staff positions in the Library system. It is noted that the work force has been reduced by 11.8 full time equivalent employees over the past three years.

General Personnel Program Adjustments

The Town's Personnel System recognizes four independent labor groups and one non-organized employee group of managerial/supervisory personnel. Three of the four municipal labor groups have active collective bargaining agreements with the Town and the fourth (SKMEA/NEA-RI) continues to operate under the terms and conditions of their last approved contract with the Town that expired June 30, 2009. The three active contracts are scheduled to expire June 30, 2012. Negotiation of new collective bargaining agreements (CBA) will occur during FY 2011-2012. A summary of key financial components related to the five employee groups is as follows:

- Police (International Brotherhood of Police Officers – IBPO) agreed to a three year contract starting July 1, 2009 that provides for no salary increases in the first year (FY 2009-2010) and 2.25% salary increases in the second and third year of the contract. In addition, the contract increased employee health care co-payment from 5% of premium to 10% on January 1, 2011 and will increase to 15% on January 1, 2012 for all employees hired before July 1, 2002. All employees hired after this date currently pay 20% of premium.
- Emergency Medical Services (International Association of Firefighters – IAFF) also agreed to a three year contract starting July 1, 2009 with the same salary terms as the police unit. Employee health care co-pays for employees hired prior to July 1, 2002 were increased from 5% of premium to 10% on July 1, 2010 and will increase to 15% on July 1, 2011. Employee health care co-pays for employees hired after July 1, 2002 will remain at 20% of premium.
- Public Works, Public Safety Dispatchers, and Animal Control Officers (Council 94 of the American Federation of State County and Municipal Employees – AFSCME.) This labor group also entered into a three year contract beginning July 1, 2009 subject to the same salary increase as the other two bargaining units. This contract also required an increase in employee health care co-payment from 5% of premium to 10% on January 1, 2011 and to 15% on January 1, 2012 for all employees hired prior to July 1, 2002. All employees hired after this date will continue to pay 15% of health care premium costs.
- General Municipal Professional, Clerical, and Maintenance Employees (SK Municipal Employees Association/National Education Association Rhode Island – SKMEA/NEARI). The Town is currently negotiating a successor agreement with this labor group whose contract expired June 30, 2009. No salary increase was provided during FY 2009-2010, a budgeted 2.25% salary increase was factored into the FY 2010-2011 and a 2.25% increase has also been calculated into the FY 2011-2012 personnel program for this employee group. Employee co-payment increases similar to those negotiated in the IBPO and Council 94 contracts have also been incorporated into the FY 2011-2012 budget forecast.

- Managerial/Supervisory Personnel. Municipal employees not members of a bargaining unit received no salary increase in FY 2009-2010. For FY 2010-2011 a 2.25% salary increase was implemented and for FY 2011-2012 a 2.25% increase is proposed. Non-organized employees hired prior to July 1, 2002 currently pay a 10% of health care premium co-payment. The health care co-pay is scheduled to increase to 15% effective January 1, 2012. Non-organized employees hired after July 1, 2002 currently pay a 15% health care co-payment.

General Municipal Personnel Program

A \$271,816 or 2.6% increase in the cost of the General Fund Personnel Program for the 2011-2012 fiscal year is proposed. The number of full time employees budgeted in FY 2011-2012 is 166.95 full time equivalent employees.

The projected cost of salary and employment benefits for the FY2011-2012 municipal program is presented as follows:

Department	Full Time 101	Part Time 102	Seasonal 103	Overtime 104	Other Paid Leaves 105 - 108	Longevity 109	Total Personnel
Town Council	\$0	\$11,000	\$0	\$1,800	\$0	\$0	\$12,800
Budget Adoption Process	0	0	3,017	711	0	0	3,728
Probate Judge	0	4,000	0	0	0	0	4,000
Town Clerk's Office	233,704	0	0	500	0	9,719	243,923
Canvassing Authority	35,755	2,665	4,750	677	0	0	43,847
Town Manager	286,367	7,249	0	2,000	10,000	7,263	312,879.00
Personnel Administration	61,934	7,249	0	0	0	1,430	70,613.00
Town Hall	40,510	7,620	0	1,000	0	1,872	51,002
Finance Department	380,190	50,775	0	250	9,700	16,026	456,941
Tax Assessor	236,747	0	0	0	0	7,592	244,339
Assessment Board	0	600	0	0	0	0	600
Information Technology	117,604	0	0	0	0	0	117,604
GIS Program	70,440	0	0	0	0	1,404	71,844
Planning Board	0	4,680	0	0	0	0	4,680
Planning Department	271,173	5,970	0	0	0	5,388	282,531
Zoning Board	0	2,000	0	1,500	0	0	3,500
Building/Zoning	193,839	16,202	0	0	0	5,767	215,808
Police Department	3,922,500	33,783	67,635	415,000	100,000	31,393	4,570,311
Animal Control	116,363	48,610	0	2,400	0	6,864	174,237
Communications	113,082	28,800	0	10,000	0	2,429	154,311
Harbor Patrol	0	20,000	0	0	0	0	20,000
Emergency Medical Services	780,620	95,000	0	140,000	15,000	20,261	1,050,881
Public Works - Adm.	217,179	3,200	0	500	0	7,794	228,673
Highway Department	728,733	5,000	50,000	9,500	0	21,623	814,856
Tree Warden	0	7,302	0	0	0	0	7,302
Recreation	498,377	58,608	255,697	16,141	0	12,978	841,801
Libraries	459,160	202,470	0	508	39,537	15,558	717,233
2011-2012 General Fund	\$8,764,277	\$622,783	\$381,099	\$602,487	\$174,237	\$175,361	\$10,720,244
Full Time Employees	166.95						
Average Salary	\$52,496						
2010-2011 General Fund	\$8,533,413	\$600,621	\$392,847	\$589,271	\$154,874	\$177,402	\$10,448,428
Full Time Employees	167.95						
Average Salary	\$50,809						
Increase (Decrease)	\$230,864	\$22,162	(\$11,748)	\$13,216	\$19,363	(\$2,041)	\$271,816
Percent	2.7%	3.7%	-3.0%	2.2%	12.5%	-1.2%	2.6%

Personnel Program	2009-2010 Adopted	2010-2011 Adopted	2011-2012 Proposed	Increase Dollars	Increase Percent
Full Time	\$8,460,206	\$8,533,413	\$8,764,277	\$230,864	2.71%
Part Time	598,611	600,621	622,783	22,162	3.69%
Seasonal	369,445	392,847	381,099	(11,748)	-2.99%
Overtime	640,557	589,271	602,487	13,216	2.24%
Longevity/Other	291,518	332,276	349,598	17,322	5.21%
Total	\$10,360,337	\$10,448,428	\$10,720,244	\$271,816	2.60%
Full Time - Employment Benefits					
Retirement	\$740,527	\$726,895	\$989,785	\$262,890	36.17%
Health Care - Full Time	2,434,651	2,468,808	2,488,989	20,181	0.82%
Life Insurance	10,835	12,600	12,600	0	0.00%
Total Cost	\$3,186,013	\$3,208,303	\$3,491,374	\$283,071	8.82%
Employees	172.15	167.95	166.95	(1.00)	-0.60%
Cost Per Employee	\$18,507	\$19,103	\$20,913	\$1,810	9.47%
Benefits % of Average Salary	37.7%	37.6%	39.8%	2.2%	5.85%
Program Category					
Personnel	\$10,360,337	\$10,448,428	\$10,720,244	\$271,816	2.60%
Employment Benefits	3,186,013	3,208,303	3,491,374	283,071	8.82%
Total Personnel	\$13,546,350	\$13,656,731	\$14,211,618	\$554,887	4.06%
Total Operating Program	\$19,363,406	\$19,254,033	\$19,812,157	\$558,124	2.90%
Personnel Program as a % of Operating Program	69.96%	70.93%	71.73%		

General Municipal Employees Longevity Program

Existing labor contracts with general government employees of the Town provide for longevity payments to all full and part time (on a prorated scale) employees, having more than four (4) years of service with the Town, based on the following schedule:

Longevity Schedule	FY 2010-2011	FY 2011-2012
DPW, Recreation, Animal Control and Police Dispatchers - Council 94	\$109.20	\$114.40 Per Year of Service
General Municipal Employees - NEA	\$109.20	\$114.40 Per Year of Service
Non-Organized Municipal Employees	\$109.20	\$114.40 Per Year of Service
EMS Employees - IAFF	3.00%	3.75 % of Salary - between 5 and 10 years of service
	3.50%	4.25 % of Salary - between 10 and 15 years of service
	4.00%	4.75 % of Salary - between 15 and 20 years of service
	4.50%	5.25 % of Salary - over 20 years of service
Sworn Police Officers - IBPO	3.50%	4% of Salary - between 5 and 10 years of service
	5.50%	6% of Salary - between 10 and 15 years of service
	7.50%	8% of Salary - between 15 and 20 years of service
	9.50%	10% of Salary - over 20 years of service

The cost of the Town’s Longevity program for the 2011-2012 Fiscal Year is \$341,418. (Police officer longevity amounts to \$166,057 and is budgeted in the Police Department’s full time salaries account; all other municipal employees’ longevity (\$175,361) is budgeted in each department’s longevity accounts.)

Employee Retirement Severance Cost

The FY 2011-2012 General Fund includes a total of \$154,537 in transfers from the Police, EMS and Library System accounts to the “Compensated Absences Reserve Fund.” All costs associated with retiring employee severance costs shall be paid through the departing employee’s department appropriation (if funds are available) or through the Compensated Absences Reserve Fund. In total, six employees are considering retirement options in FY 2011-2012. The status of the Compensated Absences Reserve Fund is presented below.

Undesignated Fund Balance - June 30, 2010		\$931,440
Estimated FY 2010-2011 Transfer from General Fund		\$135,174
FY 2010-2011 Payouts - Estimate Only		(144,059)
Undesignated Fund Balance - June 30, 2011		\$922,555
Estimated FY 2011-2012 Transfer from General Fund		\$154,537
FY 2011-2012 Payouts - Estimate Only		(226,107)
Undesignated Fund Balance - June 30, 2012		\$850,985

Employee Health Insurance Costs

On or before January 1, 2011 all municipal employees, exclusive of SKMEA/NEA-RI employees, shall have health care co-share requirements of at least 10%. On or after January 1, 2012 all employees will contribute a minimum of 15% of employee health care costs. Although currently under negotiation, the SKMEA/NEA - RI contribution rates are budgeted with similar benchmarks.

Budgeted Employee Co-Share Requirements for FY 2011-2012 are as follows:

Municipal Program					
Health Care Co-Share Summary	EMS	Police	Council 94	Non Organized	NEA - RI Budgeted
Hired Prior to August 1, 2002					
Prior to July 1, 2010	5%	5%	7%	10%	7%
After July 1, 2010	10%	5%	7%	10%	7%
After January 1, 2011	10%	10%	10%	10%	10%
After July 1, 2011	15%	10%	10%	10%	10%
After January 1, 2012	15%	15%	15%	15%	15%
Hired After August 1, 2002					
Prior to July 1, 2010	20%	20%	15%	10%	10%
After July 1, 2010	20%	20%	15%	15%	10%
After January 1, 2011	20%	20%	15%	15%	15%
After January 1, 2012	20%	20%	15%	15%	15%

A 1.7% increase in the General Fund’s Health and Dental Care Transfer to the Health Care Reserve Fund is proposed for FY2011-2012. General Fund related Health Care Funding for the 2011-2012 fiscal year is proposed at \$3,021,680 or \$49,507 more than the current year appropriation of \$2,972,173. The Town and School Department in July 2008 contracted with the West Bay Health Care Collaborative for health and dental services on a “cost plus” policy basis. West Bay purchases Health Care services through RI Blue Cross and Blue Shield and Delta Dental of Rhode Island.

It is noted that effective with the start of the 2008-2009 fiscal year, the Town began to account for and reserve funds to meet anticipated costs associated with “Other Post-Employment Benefits” (OPEB). OPEB costs associated with post employment health care benefits include the annual payments to meet all unfunded accrued liability associated with those current and retired General Fund employees entitled to some form of employer paid health care benefits in retirement, and the current year cost associated with OPEB benefits that current employees will earn in FY 2011-2012. The projected General Fund OPEB related costs for FY 2011-2012 include an annual required contribution (ARC) of \$796,000, less expected benefit payouts of \$526,000 leaving a net budget expense of \$270,000.

Post employment health care requirements for municipal employees for FY 2011-2012 are summarized as follow:

Municipal Program					
	EMS	Police	Council 94	Non Organized	NEA - RI Budgeted
Health Care in Retirement	See Note #1	Coverage to age 65	See Note #2	See Note #3	See Note #3
Note #1			Note #3		
After 20 Yrs - \$1,333 for 3 Yrs.			Hired Prior to July 1, 2006		
After 25 Yrs - \$2,666 for 3 Yrs.			After 20 Yrs - \$1,333 for 3 Yrs.		
After 30 Yrs - \$4,000 for 3 Yrs.			After 25 Yrs - \$3,500 for 3 Yrs.		
Note #2			After 30 Yrs - \$4,500 for 3 Yrs.		
Hired Prior to July 1, 2005			Hired After July 1, 2006		
Coverage to Age 65			After 20 Yrs - \$1,333 for 3 Yrs.		
Hired After July 1, 2005			After 25 Yrs - \$2,666 for 3 Yrs.		
Same Coverage As Presented in Note #1			After 30 Yrs - \$4,000 for 3 Yrs.		

As of June 30, 2010, the Health Care Reserve Fund had an undesignated fund balance of \$3,069,414. The Unrestricted Fund Balance of the Health Care Reserve Fund includes \$2,011,761 in Town Funds and \$1,057,653 in School Funds.

Retirement System Contribution

All municipal employees are required to join the State administered Municipal Employee Retirement System (MERS) as a condition of employment. Municipal employees are placed in one of three independent retirement plans. General municipal employees contribute seven percent (7%) of their gross earnings, exclusive of overtime, to participate in a 30-Year Retirement Plan with COLA (cost of living adjustment). Police and EMS personnel participate in a 20-Year Retirement Plan with COLA and are required to make a payroll contribution equal to 9% of salary. The State Retirement Board uses an annual actuarial study to determine the "Employer's Contribution Rate" for each of the three retirement plans.

Employer required rates established by the State Retirement Board for the 2011-2012 Fiscal Year are presented as follows:

Retirement Contributions - General Fund					
Employee Group	FY 09 Rate	FY 10 Rate	FY 11 Rate	FY 12 Rate	Change
Police	14.39%	12.24%	12.60%	16.03%	3.43%
EMS	6.53%	6.08%	3.28%	4.67%	1.39%
Municipal	7.81%	6.92%	6.20%	8.59%	2.39%
Employee Group	FY 09 Cost	FY 10 Cost	FY 11 Cost	FY 12 Cost	Change
Police	\$405,357	\$344,521	\$352,197	\$474,402	\$122,205
EMS	48,853	45,963	25,608	37,401	11,793
Municipal	411,626	355,030	319,090	442,982	123,892
Total Cost	\$865,836	\$745,514	\$696,895	\$954,785	\$257,890

For the 2011-2012 fiscal year, employer retirement contributions of \$954,785, non-state associated retirement funding of \$35,000 and \$22,234 in Direct Pay Police Pensions are proposed at \$1,012,019 which is \$263,384 more than the current year appropriation.

Municipal Insurance. It is projected that the cost of municipal insurances will decrease by \$1,400 in the 2011-2012 fiscal year.

	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under) Adopted Budget
Municipal Insurance					
Liability & Property	\$255,037	\$280,540	\$269,250	\$282,713	\$2,173
Excess Liability	46,433	51,075	48,030	50,432	(643)
Deductibles	27,989	32,803	30,200	34,200	1,397
Total Program Cost	\$329,459	\$364,418	\$347,480	\$367,345	\$2,927
Other Fund Reimbursement	(\$143,423)	(\$158,197)	(\$146,995)	(\$154,345)	\$3,852
Dividend Credit	(8,821)	(8,821)	(17,343)	(17,000)	(8,179)
General Fund Share	\$177,215	\$197,400	\$183,142	\$196,000	(\$1,400)

B. CAPITAL BUDGET PROGRAM

A capital budget element of \$1,239,000 is proposed for Fiscal Year 2011-2012, which is an increase of \$18,000 over the current year appropriation of \$1,221,000. During the current year, \$500,000 in revenue from the General Fund's Undesignated Fund Balance was used to offset an equal amount of property tax support associated with the Capital Budget. For the 2011-2012 fiscal year, it is proposed to use the same level of funding from the General Fund Balance.

A summary of the FY2011-2012 Capital Budget is presented as follows:

Capital Budget	2009-2010 Adopted	2010-2011 Adopted	2011-2012 Adopted	Increase Dollar
Recreational	\$175,000	150,000	\$176,000	\$26,000
Public Services	846,000	696,000	825,000	\$129,000
Public Safety	225,000	180,000	163,000	(\$17,000)
General Municipal	160,000	195,000	75,000	(\$120,000)
Annual Capital Budget	\$1,406,000	\$1,221,000	\$1,239,000	\$18,000
<i>Less Revenues From Undesignated Fund Balance</i>				
Public Safety Program	\$220,000	125,000	\$75,000	(\$50,000)
Public Services Program	100,000	230,000	400,000	170,000
Recreational Program	40,000	0	0	0
Municipal Program	140,000	145,000	25,000	(120,000)
Fund Balance Total	\$500,000	\$500,000	\$500,000	\$0
Property Tax Support	\$906,000	\$721,000	\$739,000	\$18,000

C. DEBT SERVICE PAYMENTS

For the 2011-2012 fiscal year, total debt service payments shall require a property tax rate of \$0.60 per thousand dollars of assessed value, which is approximately one cent less than the current year rate. School-related debt service, net of non-property tax revenues, will cost \$0.41 per thousand, a four cent decrease from the current year rate of \$0.45 per thousand. Municipal debt service requirements will require a tax rate of \$0.19 per thousand, which is three cents more than the current year rate.

No new debt is scheduled to be issued in the 2011-2012 fiscal year.

A summary of the General Fund's Debt Service Program for FY 2011-2012 is presented as follows:

Debt Service Program	Actual 2009-2010	Budgeted 2010-2011	Proposed 2011-2012	Increase (Decrease)
School Debt Service	\$3,296,188	\$3,164,869	\$2,888,815	(\$276,054)
Municipal Debt Service	1,345,941	1,233,423	1,215,742	(17,681)
Gross Debt Service	\$4,642,129	\$4,398,292	\$4,104,557	(\$293,735)
<i>Less 3rd Party Revenues</i>				
Library Aid	\$46,138	\$17,378	\$10,593	(\$6,785)
Recreation Impact Fees	96,139	128,485	125,141	(3,344)
Transfer From O. S. Reserve	325,000	350,000	225,000	(125,000)
M. V. & Inventory Taxes	89,351	177,876	171,522	(6,353)
State Construction Aid	1,042,384	948,806	906,615	(42,191)
School Fund Energy Savings	52,522	51,804	49,985	(1,819)
South Road School Fund Transfer	28,478	41,942	10,864	(31,078)
School Impact Fees	80,000	80,000	70,000	(10,000)
Other Revenues - Total	\$1,760,012	\$1,796,291	\$1,569,720	(\$226,570)
Net Property Tax Required	\$2,882,117	\$2,602,001	\$2,534,837	(\$67,165)
(Below)/Over Budgeted				
Tax Rate Per Thousand	\$0.52	\$0.61	\$0.60	(\$0.01)

D. SUMMARY OF UTILITIES FUNDS

Water Enterprise Fund

A Water Division Program in the amount of \$963,949 is proposed for the 2011-2012 fiscal year, which is \$4,589 more than the current year program appropriation. A comparison of program elements is shown as follows:

Water Enterprise Fund	2009-2010	2010-2011	2010-2011	2011-2012	Increase
	Actual	Adopted	Estimated	Proposed	Dollars
Operating Expense	\$570,678	\$606,682	\$600,306	\$627,328	\$20,646
Materials & Supplies	38,020	26,700	8,000	10,478	(16,223)
Debt Service	86,213	85,931	85,931	85,731	(200)
Capital Improvements	6,782	60,000	60,000	57,000	(3,000)
System Wide Depreciation	182,227	180,047	180,047	183,413	3,366
Total Program	\$883,920	\$959,360	\$934,284	\$963,949	\$4,589

The current user rates (in effect since July 2008) are as follows: minimum base unit of \$165 per year; additional unit charge of \$69 per year. An excess consumption charge of \$2.71 per 100 cu. ft. was established for all excess consumption over the 5,000 cu.ft. minimum allowance after July 1, 2010. A rate increase in the minimum base unit charge to \$175 per year, an additional unit charge of \$75 per year and an excess charge of \$2.91 per 100 cu. ft. is proposed the FY2011-2012 fiscal year. (*see detail on page W-4*).

A summary of the Rate Base Revenue Program is as follows:

FY 2011-2012 Metered Sales Estimated				
	Number	Assessment	Minimum	
Base User Fees	of Units	Rate	Allowance	Total
Total Minimum Sales	2,755	\$175.00	5,000	\$482,125
Over Sized Meters				\$13,000
Additional Units	579	\$75.00		\$43,425
Prorated New Accounts				\$3,200
			Excess	
	Excess	Assessment	Allowance	
Excess Water User Fees	Consumption	Rate	(cu.ft.)	Total
Excess Sales	5,550,000	\$2.91	100	\$161,505
Total Metered Sales Income				\$703,255

Wastewater Enterprise Fund

For FY2011-2012, it is anticipated that the Wastewater Program will treat approximately 970 million gallons of wastewater from South Kingstown, Narragansett and URI users and 4.90 million gallons of septage from South Kingstown and Narragansett outlying property owners. A three-year summary comparison of the Wastewater Program is as follows:

	2009-2010	2010-2011	2010-2011	2011-2012	Inc. Over
Expenditure Summary	Actual	Adopted	Estimated	Proposed	Prior Year
Operations Program					
Operating Expenses	\$2,431,025	\$2,575,195	\$2,433,696	\$2,513,625	(\$61,570)
Net Operating Program	\$2,431,025	\$2,575,195	\$2,433,696	\$2,513,625	(\$61,570)
Non-Operational Expenses					
Debt Service	\$91,673	\$92,024	\$92,022	\$92,622	\$598
Depreciation Expenses	576,777	342,000	342,000	340,000	(2,000)
Capital Budget	58,528	300,000	190,975	250,000	(50,000)
Contingency	4,982	5,000	4,000	5,000	0
Non-Operational Expenses	\$731,960	\$739,024	\$628,997	\$687,622	(\$51,402)
Total Program	\$3,162,985	\$3,314,219	\$3,062,692	\$3,201,247	(\$112,972)
Revenue Summary					
South Kingstown (Rate Payers)	\$1,451,238	\$1,511,825	\$1,455,889	\$1,513,325	\$1,500
South Kingstown (Other Sources)	119,068	116,175	114,970	111,080	(5,095)
S.K General Fund Transfer	16,155	9,000	7,000	9,200	200
Septage Income	287,446	309,000	291,000	294,000	(15,000)
Narragansett	641,750	783,443	675,103	711,439	(72,004)
University of RI	478,861	591,532	525,960	564,209	(27,323)
Total Revenues	\$2,994,518	\$3,320,975	\$3,069,922	\$3,203,253	(\$117,721)

The current minimum yearly user fee of \$220 for a single family dwelling with an allocation of 10,000 cu. ft. rate structure established in June 2008 is proposed to increase to \$225 for FY 2011-2012. The existing excess rate of \$2.75 per 100 cu. ft for consumption in excess of the 10,000 cu. ft. minimum allowance established in July 2010 is proposed to increase to \$2.85 per 100 cu.ft. for any wastewater processed after July 1, 2011.

A summary of the Rate Base Revenue Program is as follows:

South Kingstown Wastewater User Fee Summary					
	User Rate	Units	Actual 2009-2010	Estimated 2010-2011	Proposed 2011-2012
Residential Rate- FY 10	\$220	5,327	\$1,171,940		
Residential Rate- FY 11	\$220	5,432		\$1,195,040	
Residential Rate- FY 12	\$225	5,528			\$1,243,800
Excess Consumption (in Cubic feet)			9,136,117	8,039,781	8,000,000
Excess Billing Rate on Prior Year Volume			\$2.55	\$2.65	\$2.75
Excess Revenue - Billed at PY Rate (Consumption/100*Rate)			\$233,133	\$213,054	\$220,000
Special Users			46,165	47,795	49,525
Total			\$1,451,238	\$1,455,889	\$1,513,325

Solid Waste Enterprise Fund

The Solid Waste Division facilities currently consist of the Rose Hill Regional Transfer Station (RHRTS) - a commercial recycling building and a residential recycling center. The primary mission of the Solid Waste Enterprise Fund is to provide residents of South Kingstown a means of proper solid waste disposal at an affordable price, while ensuring that residential users are recycling materials to the greatest extent possible.

The RHRTS began operation on December 13, 1983 serving as a regional solid waste disposal and recycling processing facility for the communities of South Kingstown and Narragansett. Operation of this facility and associated hauling of refuse to the RI Resource Recovery Corporation (RIRRC) Central Landfill has been performed on a contractual basis since 1984.

In November 2007, the Town Council authorized an award of bid to Waste Haulers, LLC, of Johnston, RI to provide RHRTS privatized operations for a five- (5) year period. This contract award provides the Town a long-term contract with disposal fee stability for the near future.

In order to ensure that all residents are meeting minimum recycling diversion levels, the Town Council adopted amendments to the Solid Waste Management Ordinance in May 2008, requiring each and every curbside residential customer to recycle State mandated recyclable commodities.

Effective January 1, 2008, the Town's municipal solid waste cap is allocated differently than in prior years. Private refuse haulers that collect curbside residential waste must secure a haulers license issued by the Town. As a condition of license approval, the hauler must provide the Public Services Department a customer roll, whereby municipal solid waste (MSW) tonnage is allocated to the hauler based upon their number of customers. As such, the total amount of annual municipal tonnage is expected to decline on an annual basis.

The Public Services Department began tracking recycling diversion rates in FY2010-2011 for the six- (6) private refuse collection firms providing curbside refuse and recycling service in Town. Private haulers that do not meet minimum diversion rates are issued a Notice of Violation (NOV). Although RHRTS residential users continue to be aggressive recyclers, the majority of local private haulers providing curbside collection services need to increase recycling compliance with their customers. As residents become more accustomed to separating recyclables from their solid waste stream, dramatic increases in recycling tonnages can be expected.

E. TRANSFER TO SENIOR SERVICES

The total proposed operating budget for the Senior Services Department for the 2011-2012 fiscal year is \$726,208 representing an increase of \$11,560 over the FY 2010-2011 adopted budget of \$714,648. A general fund transfer of \$341,653 is proposed for FY2011-2012, reflecting a decrease of \$8,295 or 2.4% from the FY 2010-2011 general fund transfer of \$349,948. It is estimated that \$477,455 or 65.7% of the Department's budget will be funded from local revenue sources.

Program Summary

	2009-2010	2010-2011	2010-2011	2011-2012	Increase
Senior Services Program	Actual	Adopted	Estimated	Proposed	Over PY
Senior Transportation Program	\$61,931	\$69,232	\$66,423	\$62,160	(\$7,072)
Senior Nutrition Program	101,763	101,632	101,423	100,367	(1,265)
Adult Day Services Program	285,271	290,106	288,165	305,960	15,854
Senior Center Program	247,625	253,679	249,324	257,721	4,043
Senior Services Program Cost	\$696,590	\$714,648	\$705,335	\$726,208	\$11,560
South Kingstown General Fund Transfer	\$414,396	\$349,948	\$349,947	\$341,653	(\$8,295)
Narragansett Contribution	98,563	96,721	96,721	99,362	2,641
North Kingstown Contribution	55,598	42,696	42,696	36,439	(6,257)
Total Municipal Support	\$568,557	\$489,365	\$489,364	\$477,455	(\$11,911)

Program Revenues

Senior Services Program revenues to be contributed by the Town of South Kingstown General Fund are documented below:

South Kingstown Contributions	2009-2010	2010-2011	2010-2011	2011-2012	Increase
Senior Services Program	Actual	Adopted	Estimated	Proposed	Over PY
Senior Transportation	\$79,390	\$69,232	\$69,232	\$62,160	(\$7,072)
Senior Nutrition	66,814	64,426	64,426	65,349	\$923
Adult Day Services	42,259	40,320	40,320	37,905	(\$2,415)
Senior Center	225,933	175,971	175,971	176,238	\$267
Total General Fund Transfer	\$414,396	\$349,948	\$349,948	\$341,653	(\$8,295)

F. TRANSFER TO SCHOOL FUND

For the 2011-2012 fiscal year, the School Committee has proposed a \$58,898,305 School Fund Budget, representing a \$250,432 increase from the current year School Program of \$58,647,873.

Property tax support necessary to fund the School Committee's Recommended School Fund Budget (net of school related debt service) is \$49,619,369 an increase of \$770,234 over the current year appropriation of \$48,849,134 as shown below:

School Fund Tax Requirements (Without School Debt Service) School Program	School Comm. Actual 2009-2010	School Comm. Adopted 2010-2011	School Comm. Proposed 2011-2012	\$ Change Over/(Under) Existing Yr.
Direct School Related Tax Support	\$49,941,753	\$49,952,245	\$50,531,447	\$579,202
School Operating Fund Transfer	\$47,909,928	\$47,909,928	\$48,680,096	\$770,168
Operating Transfer % of Total	95.93%	95.91%	96.34%	0.42%
Tax Overlay/Proration	972,951	939,206	939,273	66
Total School Fund Tax Effort	\$48,882,879	\$48,849,134	\$49,619,369	\$770,234
Motor Vehicle Excise Tax	(1,412,142)	(3,065,604)	(3,056,909)	\$8,695
School Related Tax Need	\$47,470,736	\$45,783,530	\$46,562,460	\$778,929
Percent Increase		-3.55%	1.70%	1.70%
School Related Property Tax Rate	\$9.16	\$10.58	\$10.71	\$0.13
Taxable Roll (000)	\$5,182,620	\$4,327,124	\$4,347,894	\$20,770

School Fund Financial Position

The Finance Director estimates that the School Fund will close the current fiscal year with a \$370,256 operating surplus. This estimate is based on under-spending the adopted School Fund by \$443,394 and receiving \$73,138 less in revenues than forecast in the School Committee's Adopted FY 2010-2011 Revenue Statement.

The Undesignated Fund Balance of the School Fund, as of June 30, 2010 was reported at \$2,350,372. The School Committee recommends use of \$775,623 or 33.0% of all available funds to support the operation of the FY 2011-2012 School Fund. An undesignated fund balance of \$1,945,004 is projected for June 30, 2011.

Undesignated Fund Balance	
June 30, 2010	\$2,350,372
Estimated FY 2011 Surplus	370,256
FY 2012 Funding From UFB	(775,623)
Projected June 30, 2011 Balance	\$1,945,005

School Fund Revenue Statement

The Governor is scheduled to release the State FY 2011-2012 Budget on March 10, 2011. The School Committee is projecting to lose \$811,037 in Federal and State Education Aid in FY 2011-2012. This funding reduction assumes a 5% reduction in Local Education Aid of approximately \$461,000 plus an additional loss of \$350,000 related to first year implementation of the 2010 enacted Education Aid Formula. Until the Governor's Budget is released and provides details on the level of funding proposed for General Assembly consideration, the viability of the School Committee's Revenue Statement, as it relates to State Education Aid, cannot be determined.

The School Committee is requesting property tax support for FY 2011-2012 of \$48,680,096 an increase of \$770,168 over the current year funding level. As previously noted, this increase in property tax support would require a \$0.13 increase from \$10.58 to \$10.71 per thousand dollars of assessment value (assuming no change in the current Motor Vehicle Tax Structure). In addition to this increase in property tax support, the School Committee is also proposing use of 33% of the School Fund's Undesignated Fund Balance to support the recommended FY 2011-2012 School Operating Program. This is an increase of \$291,301 over the current year support level of \$484,322.

The Town Administration relied on all School Committee Recommended Revenue Statement estimates exclusive of the property tax transfer. After review of the School Committee Recommended Expenditure Statement, the Town Administration proposes expenditure revisions of \$463,760. A full explanation of the proposed revisions is presented within the Expenditure Statement detail that follows on the next page. With implementation of the recommended revisions the value of the Property Tax Transfer to the School Fund shall be reduced to \$48,216,336 or \$306,408 more than the current year funding level of \$47,909,928.

A summary of the Proposed School Fund Revenue Statement is as follows:

Town Manager Proposed School Fund 2011-2012						
	Actual 2009-2010	School Committee Adopted 2010-2011	School Fund (Town) Estimate 2010-2011	School Committee Recommended 2011-2012	Town Manager Proposed 2011-2012	Increase Over (Under) Adopted Budget
Revenue Statement						
State Aid	\$8,585,095	\$8,763,073	\$8,942,714	\$8,069,527	\$8,069,527	(\$693,546)
Federal Stabilization Aid	714,097	492,491	239,712	0	0	(492,491)
Group Home Aid	0	0	0	375,000	375,000	375,000
Total State and Federal	\$9,299,192	\$9,255,564	\$9,182,426	\$8,444,527	\$8,444,527	(\$811,037)
Tuition Income	\$138,533	\$131,059	\$131,059	\$131,059	\$131,059	\$0
School Trust Funds	20,413	20,000	20,000	20,000	20,000	0
Designated Funds	374,600	484,322	484,322	775,623	775,623	291,301
Medicaid	711,626	800,000	800,000	800,000	800,000	0
Miscellaneous	62,491	47,000	47,000	47,000	47,000	0
Total Local Revenue	\$1,307,663	\$1,482,381	\$1,482,381	\$1,773,682	\$1,773,682	\$291,301
Property Tax Appropriation	\$47,909,928	\$47,909,928	\$47,909,928	\$48,680,096	\$48,216,336	\$306,408
Gross Revenue	\$58,516,783	\$58,647,873	\$58,574,735	\$58,898,305	\$58,434,545	(\$213,328)

School Fund Expenditure Statement

The School Fund Expenditure Statement for the 2011-2012 Fiscal Year is presented below. The Town Manager proposes to reduce the School Committee Recommended Expenditure Statement by \$463,760. The School Administration has reviewed the planned revisions and will recommend that the School Committee amend the Adopted FY 2011-2012 School Fund to reflect these revisions.

Town Manager Proposed School Fund 2011-2012						
	Actual 2009-2010	School Committee Adopted 2010-2011	School Fund (Town) Estimate 2010-2011	School Committee Recommended 2011-2012	Town Manager Proposed 2011-2012	Increase Over (Under) Adopted Budget
Expense Statement						
Salaries	\$33,807,142	\$34,372,106	\$34,131,603	\$34,543,082	\$34,514,102	\$141,996
Benefits	14,407,916	14,525,150	14,307,185	14,238,524	13,934,646	(590,504)
Professional Services	1,048,053	1,161,452	1,009,107	996,355	996,355	(165,097)
Property Services	608,645	569,363	605,754	652,478	648,576	79,213
Other Services	5,764,427	6,136,712	6,122,802	6,338,851	6,313,851	177,139
Supplies	1,590,066	1,520,319	1,565,167	1,614,227	1,612,227	91,908
Equipment	395,129	362,771	462,861	514,788	414,788	52,017
Total Expense	\$57,621,378	\$58,647,873	\$58,204,479	\$58,898,305	\$58,434,545	(\$213,328)

A summary of the proposed revisions to the Recommended Expenditure Statement is as follows:

Proposed Revisions to School Committee Recommended FY 2011-2012 Program		
	Account #	Proposed Revision
Extended School Year Program Salaries	51138	(9,600)
Teacher Aides	51110	15,738
Sick Leave Severance	51332	(35,118)
Health and Medical Premium	52101	(300,000)
Health and Medical Premium	52101	11,706
MERS Pension	52208	1,352
FICA	52301	1,204
Unemployment Insurance	52501	(18,140)
Rubbish Disposal	54201	(3,902)
Property and Liability Insurance	55201	(25,000)
Fuel Oil	56209	(38,000)
Electricity	56215	36,000
Technology-Related Hardware	57309	(100,000)
Total of Proposed Revisions to School Fund		(\$463,760)

Proposed revisions to the Recommended Expenditure Statement as shown on the previous page are detailed below:

Extended School Year Program Salaries. The personnel costs associated with this program for FY 2010-2011 are estimated at \$233,000. The revised estimate for this program for the 2011-2012 fiscal year is \$255,000.

Teacher Aides. The Adopted School Fund Budget for FY 2011-2012 was developed projecting a reduction of eight school aide positions. Subsequent to budget adoption, the School Administration determined the need to reinstate one of the positions removed from the FY 2011-2012 budget. The cost of this reinstatement is \$30,000, and requires budgetary increases in the following accounts: Salary - \$15,738, Health Care - \$11,706, Pension - \$1,352 and Social Security - \$1,204.

Sick Leave Severance. The cost of compensating retiring employees for unused sick leave is projected to cost \$75,000 in FY 2010-2011. Based on an estimated 10 - 15 employees retiring in FY 2011-2012, the revised cost of this program element is projected at \$100,000.

Health and Medical Premium. As of July 1, 2008, the Town and School Department switched to a self insured health insurance model offered through West Bay Community Health Collaborative (WBCH) with claims services provided by Blue Cross and Blue Shield of RI. The Finance Director actively monitors the monthly claims experience associated with both School and Municipal Health Care Plans. Based on the January 2011 analysis, and in concert with the estimates provided by the School Business Manager relative to the value of employee co-share increases, the number of retirees to be covered by the school plan, as well as estimates related to Federal grant reimbursements of health care costs, the Finance Director advises that the projected cost of the School Fund Transfer to the Health Care Reserve Fund in FY 2011-2012 may be reduced by \$300,000. *(Note: Teacher Aide Reinstatement cost increase of \$11,706 detailed above revised the final budgetary reduction to \$288,294)*

Worker Compensation. The School Department purchases Worker Compensation Insurance coverage through the RI Inter-local Risk Management Trust. The cost of the FY 2010-2011 Premium was \$201,343. It is estimated that no more than \$220,000 will be required to meet the cost of this program in FY 2011-2012.

Property and Liability Insurance. The School Department shall expend \$83,369 for this line of insurance in FY 2010-2011. Premium increases of no more than 5.5% are anticipated in FY 2011-2012.

Fuel Oil. The School Department uses a combination of heating oil, natural gas and propane to heat most of the school system's facilities (exclusive of the West Kingston and Matunuck Schools). The projected cost of heating all facilities for FY 2010-2011 is \$260,000 and in FY 2009-2010 was \$245,769. The cost of heating all facilities in FY 2011-2012 is projected in the amount of \$270,871.

Electricity. A review of the costs associated with the purchase of electricity suggests that the recommended appropriation is \$36,000 less than what will be needed to meet the School Department's energy needs in FY 2011-2012. The actual cost of electrical service for the school system in FY 2009-2010 was \$564,245 and is projected at \$560,000 in the current fiscal year. The Finance Director and School Business Manager agree that the estimated cost of electrical service for

FY 2011-2012 must increase to \$570,000. Therefore, it is proposed that this account be increased by \$36,000 more than recommended by the School Committee.

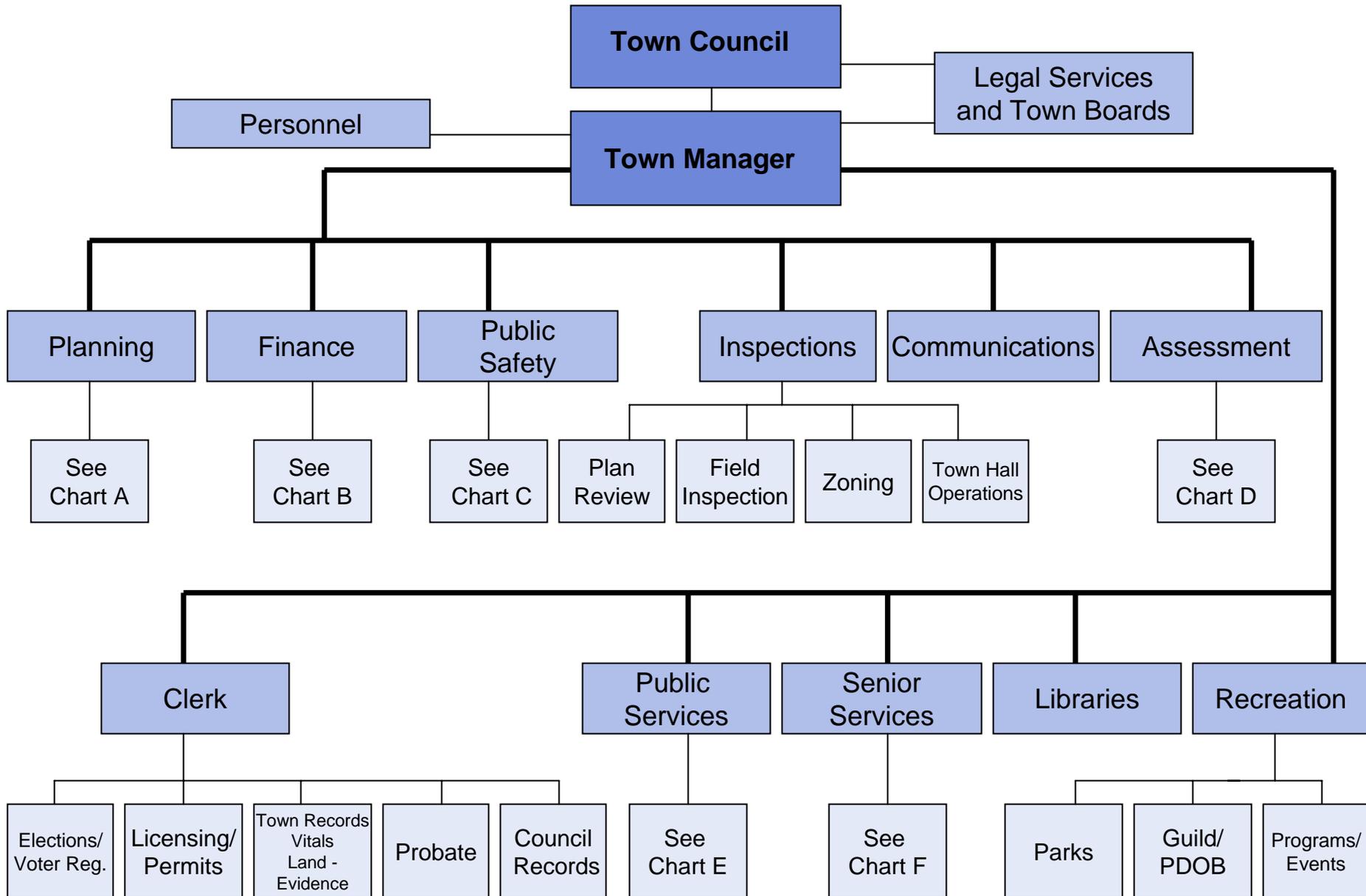
Technology-Related Hardware. The School Department Capital Budget related to technology in FY 2010-2011 was \$100,000. For FY 2011-2012 the School Committee is proposing to expend \$240,000. A \$140,000 increase in a single year is extremely high given the current state of the economy. It is proposed that this appropriation be reduced by \$100,000 to \$140,000 thereby allowing for a \$40,000 increase over the current year appropriation. It is noted that the Town Administration initially proposed a \$70,000 reduction; however, this proposed reduction was increased to \$100,000 to accommodate the School Department's need to reinstate the teacher aide position (\$30,000) referenced in Item #2 above. The Town and School administrators also agreed that with a projected FY 2010-2011 surplus of between \$230,000 and \$370,000, the two technology labs proposed for FY 2011-2012 could be purchased in the current year rather than allow the funds to be transferred to the School Fund's Undesignated Fund Balance.

* * * * *

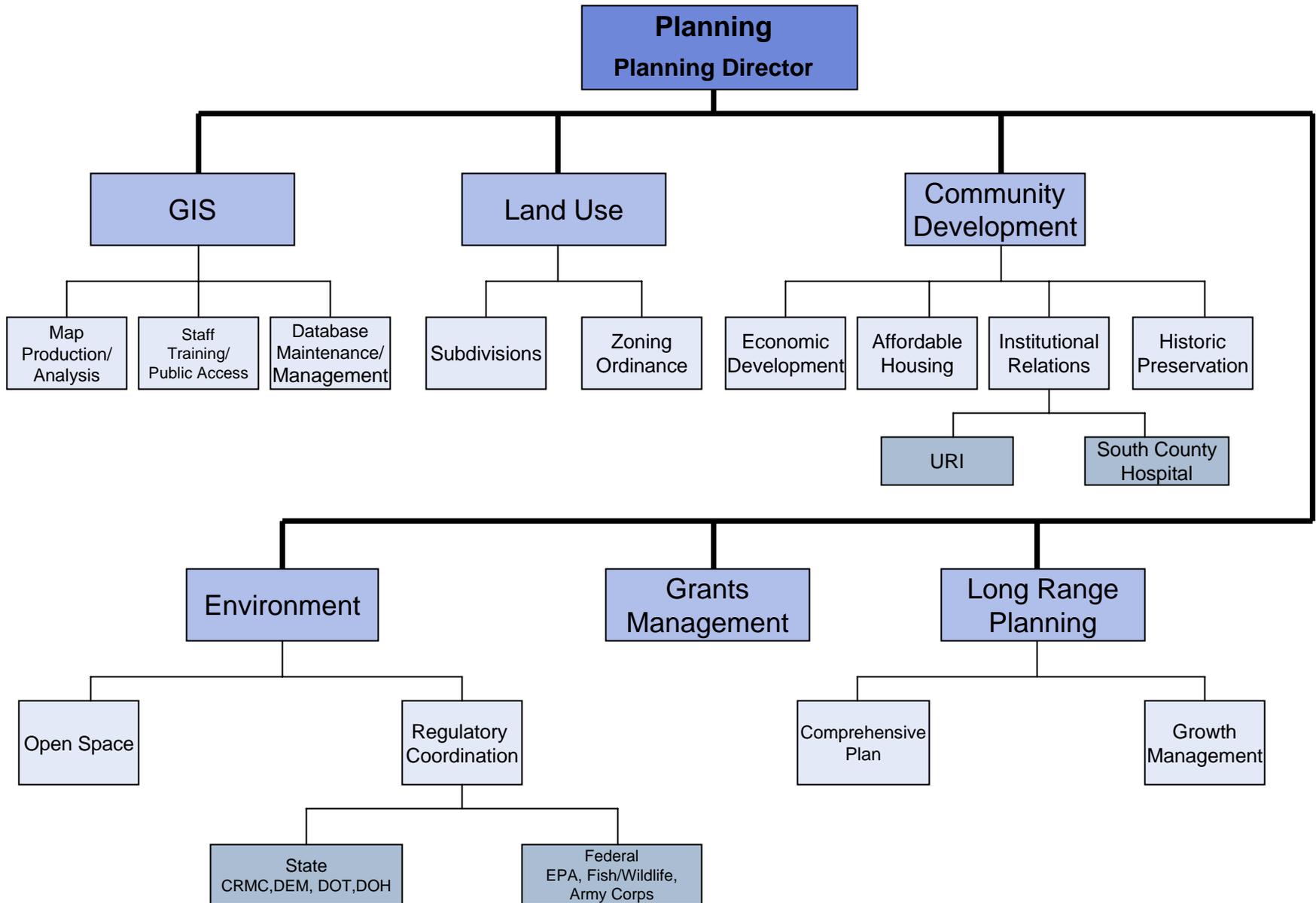
I would like to personally acknowledge the continued outstanding talents and services provided by Alan R. Lord, our Finance Director, Susan J. Macartney, Town Accountant and Andrew Nota, Director of Administrative Services for their invaluable assistance in the preparation of this Budget Document. I would also like to recognize the capable assistance of Colleen Camp, Executive Assistant to the Town Manager. Ms. Camp's assistance in the preparation of the General Fund's Budget Narrative and her tireless proofing and editing of the entire budget document provided me with the opportunity to spend more time analyzing budgetary requests and looking for additional economies. Without the professional assistance and personal dedication of these individuals, I could not have prepared this budget document.

**STEPHEN A. ALFRED
TOWN MANAGER**

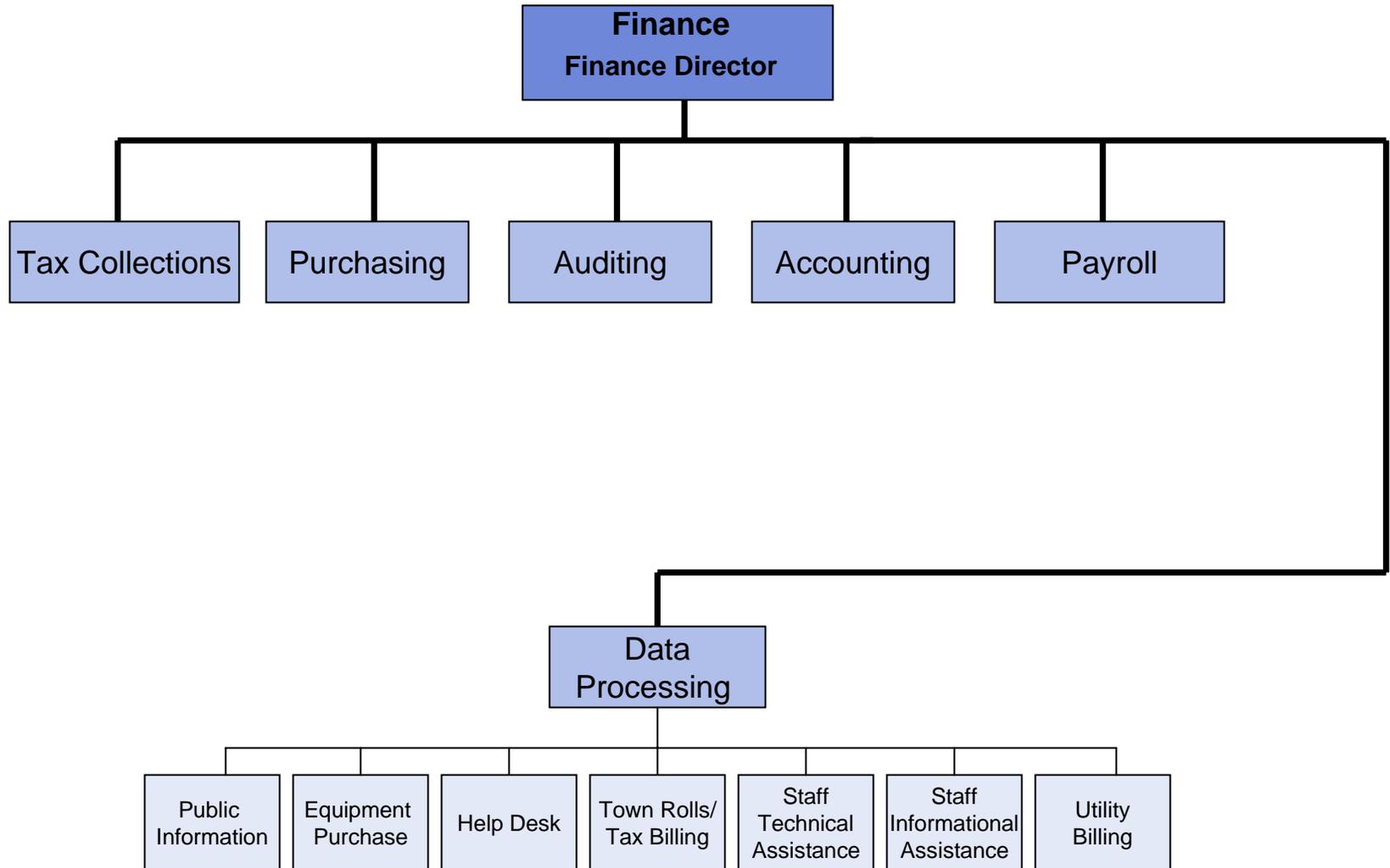
Town of South Kingstown –Organizational Chart



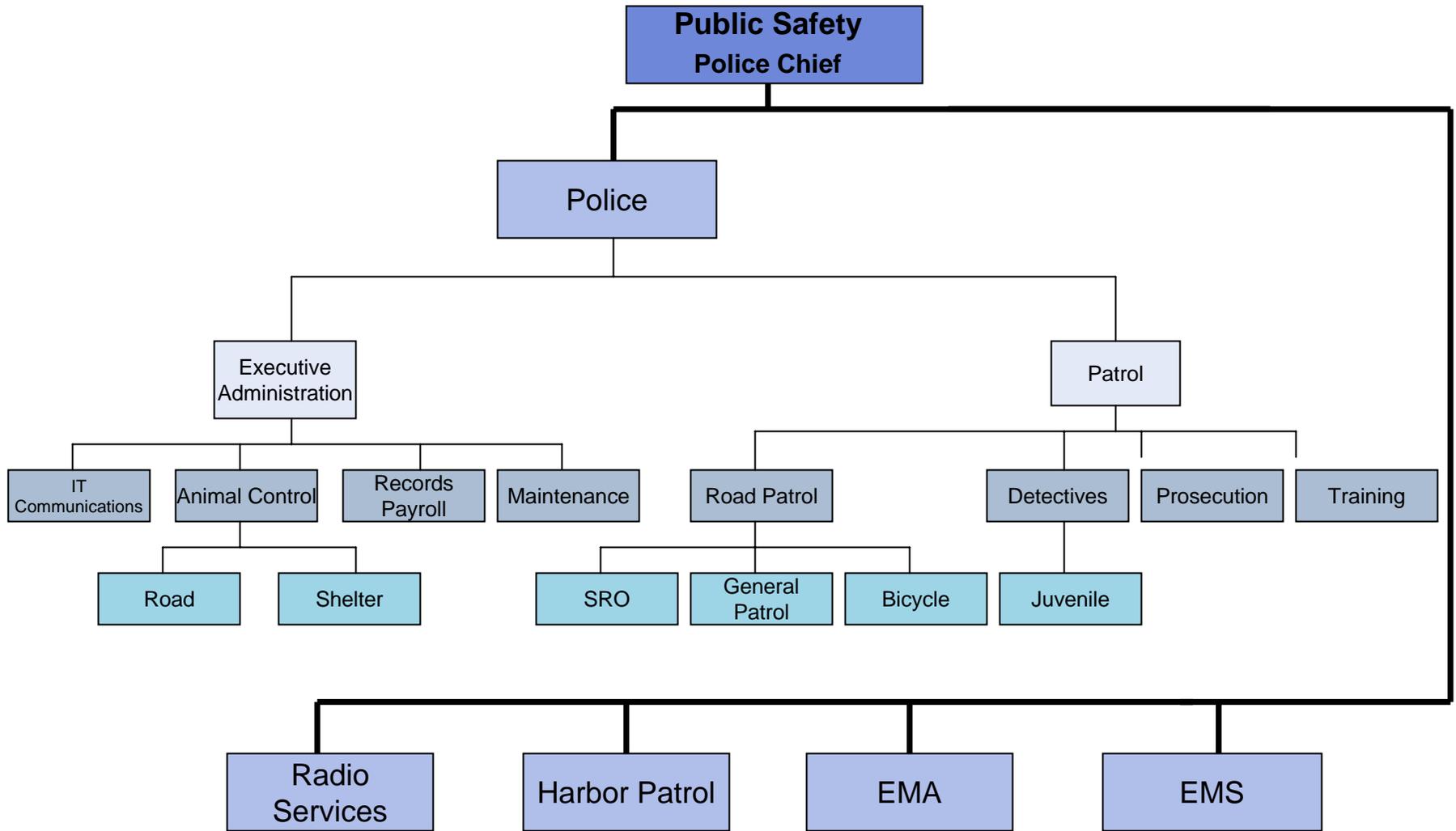
Town of South Kingstown –Organizational Chart A



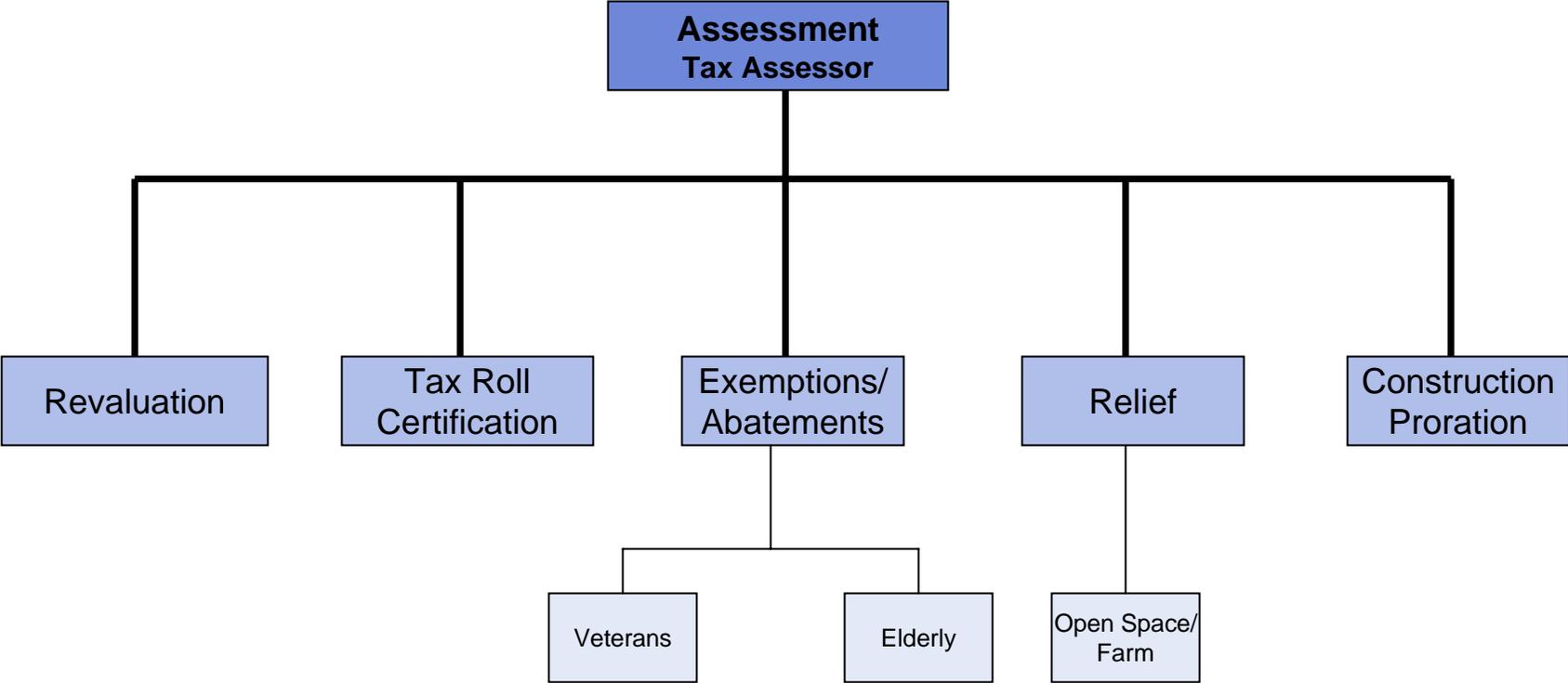
Town of South Kingstown –Organizational Chart B



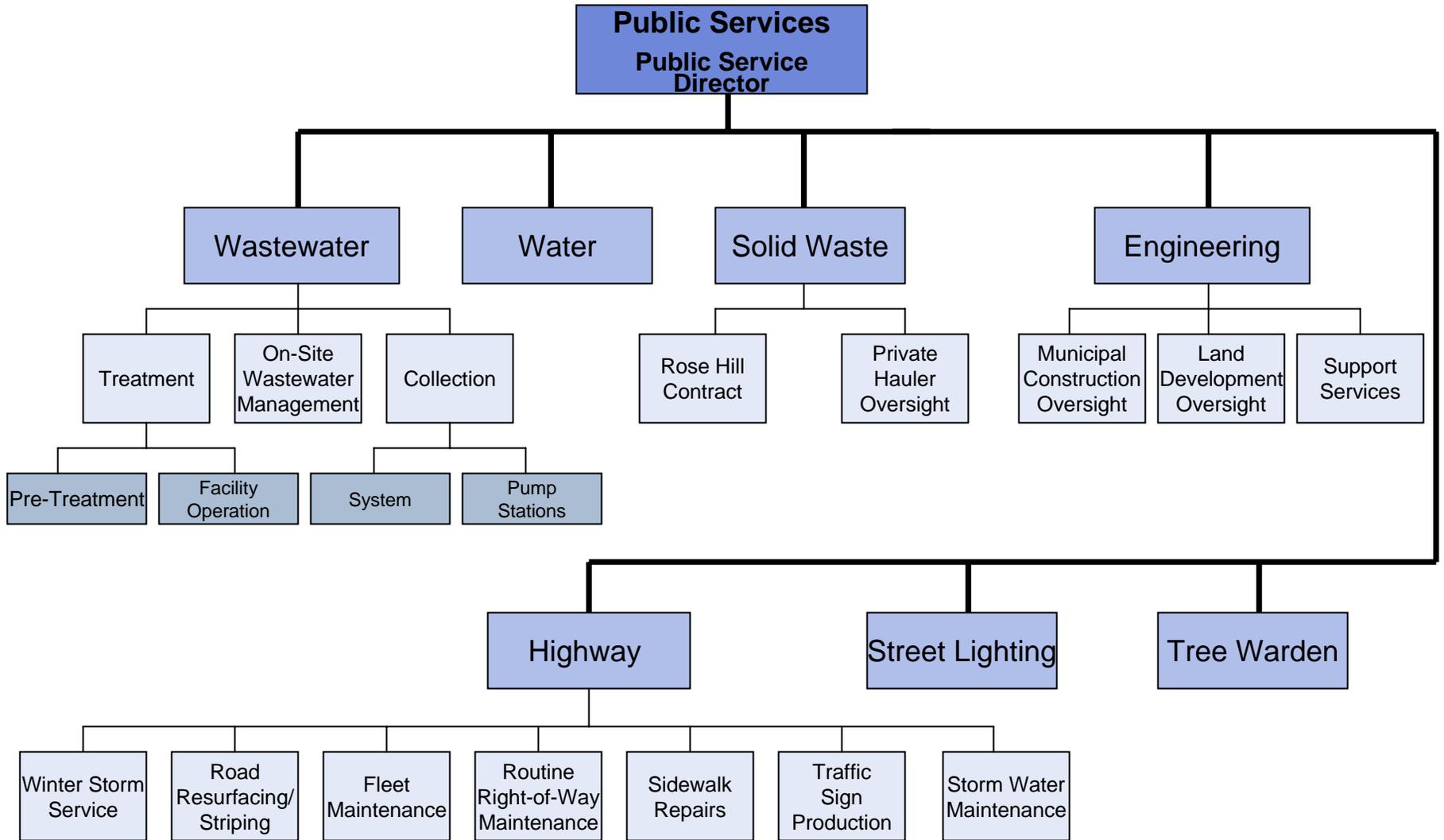
Town of South Kingstown –Organizational Chart C



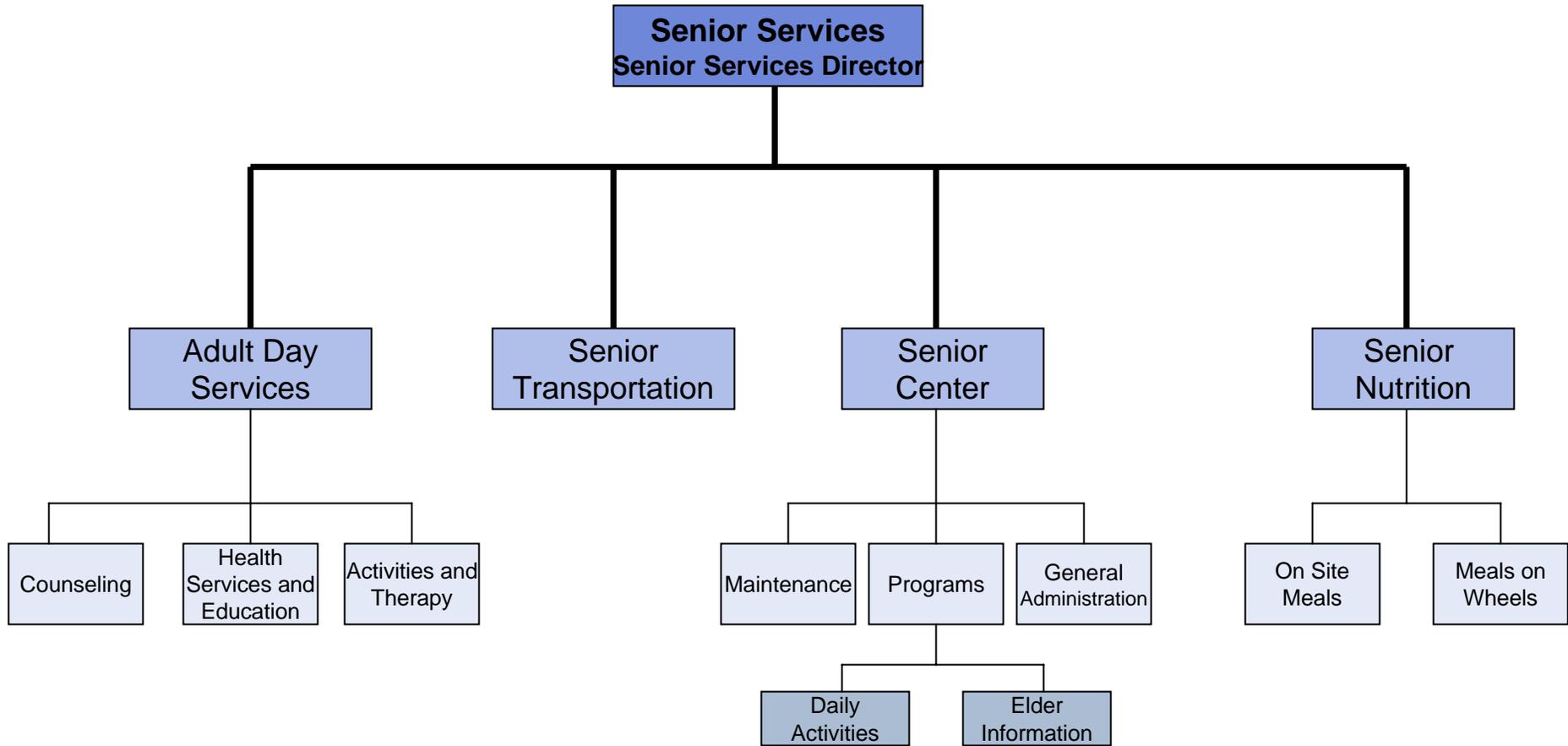
Town of South Kingstown –Organizational Chart D



Town of South Kingstown –Organizational Chart E



Town of South Kingstown –Organizational Chart F



FISCAL YEAR 2011-2012
POSITION ALLOCATION TO PAY SCHEDULE

GRADE 1 (\$29,778 - \$32,969)

Driver/Dispatcher
Community Elder Information Specialist
Library Technical Assistant

GRADE 2 (\$30,916 - \$34,114)

(no position at this time)

GRADE 3 (\$31,983- \$35,181)

Senior Services Program Assistant

GRADE 4 (\$34,115 - \$37,313)

(no position at this time)

GRADE 5 (\$35,181 - \$38,380)

Senior Center Program Coordinator
Library Circulation Supervisor - Branch

GRADE 6 (\$37,313- \$40,510)

Library Associate
Library Circulation Supervisor

GRADE 7 (\$39,444 - \$42,642)

Librarian I

GRADE 8 (\$41,576 - \$44,775)

System Support Specialist

GRADE 9 (\$43,660 - \$46,906)

Librarian II
Executive Assistant
Deputy Town Clerk
Police Administrative Assistant

GRADE 10 (\$47,667 - \$53,858)

Assistant Highway Superintendent
Librarian III

GRADE 11 (\$52,795 - \$56,857)

Nursing Director
Tax Collector
Senior Center Director

GRADE 12 (\$55,842 - \$61,934)

Personnel Administrator
Water Superintendent

GRADE 13 (\$63,850 - \$70,440)

Town Assessor
Highway Superintendent
Building Official
Library Director
EMS Director
Communications Superintendent
Financial Controller
Parks Superintendent
Recreation Superintendent
Information Systems Administrator

GRADE 14 (\$69,384 - \$74,859)

Town Clerk *

GRADE 15 (\$74,774 - \$83,740)

Director of Leisure Services
Town Engineer
Wastewater Superintendent

GRADE 16 (\$82,438 - \$89,783)

Director of Planning
Director of Administrative Services

GRADE 17 (\$86,667 - \$92,857)

Police Chief

GRADE 18 (\$92,922 - \$101,536)

Director of Public Services

GRADE 19 (\$104,078 - \$113,731)

Finance Director

*Add'l \$515 Stipend Canvassing Authority

FY 2011-2012 Municipal Pay Plan

Grade	Entry	Step A	Step B	Step C
1	29,778	30,843	31,905	32,969
2	30,916	31,983	33,048	34,114
3	31,983	33,048	34,114	35,181
4	34,115	35,181	36,247	37,313
5	35,181	36,247	37,313	38,380
6	37,313	38,380	39,444	40,510
7	39,444	40,510	41,577	42,642
8	41,576	42,642	43,709	44,775
9	43,660	44,673	45,689	46,906
10	47,667	49,730	51,796	53,858
11	52,795	53,852	55,204	56,857
12	55,842	57,871	59,294	61,934
13	63,850	66,397	68,389	70,440
14	69,384	71,210	73,035	74,859
15	74,774	76,495	78,620	83,740
16	82,438	84,354	86,272	89,783
17	86,667	89,144	91,000	92,857
18	92,922	95,710	98,580	101,536
19	104,078	107,200	110,416	113,731

Series	Department	Full Time 101	Part Time 102	Seasonal 103	Overtime 104	Other Paid Leaves 105 - 108	Longevity 109	Total Personnel
110	Town Council	\$0	\$11,000	\$0	\$1,800	\$0	\$0	\$12,800
120	Budget Adoption Process	0	0	3,017	711	0	0	3,728
220	Probate Judge	0	4,000	0	0	0	0	4,000
310	Town Clerk's Office	233,704	0	0	500	0	9,719	243,923
410	Canvassing Authority	35,755	2,665	4,750	677	0	0	43,847
510	Town Manager	286,367	7,249	0	2,000	10,000	7,263	312,879.00
520	Personnel Administration	61,934	7,249	0	0	0	1,430	70,613.00
540	Town Hall	40,510	7,620	0	1,000	0	1,872	51,002
610	Finance Department	380,190	50,775	0	250	9,700	16,026	456,941
620	Tax Assessor	236,747	0	0	0	0	7,592	244,339
630	Assessment Board	0	600	0	0	0	0	600
640	Information Technology	117,604	0	0	0	0	0	117,604
650	GIS Program	70,440	0	0	0	0	1,404	71,844
710	Planning Board	0	4,680	0	0	0	0	4,680
720	Planning Department	271,173	5,970	0	0	0	5,388	282,531
730	Zoning Board	0	2,000	0	1,500	0	0	3,500
740	Building/Zoning	193,839	16,202	0	0	0	5,767	215,808
810	Police Department	3,922,500	33,783	67,635	415,000	100,000	31,393	4,570,311
820	Animal Control	116,363	48,610	0	2,400	0	6,864	174,237
840	Communications	113,082	28,800	0	10,000	0	2,429	154,311
860	Harbor Patrol	0	20,000	0	0	0	0	20,000
880	Emergency Medical Services	780,620	95,000	0	140,000	15,000	20,261	1,050,881
910	Public Works - Adm.	217,179	3,200	0	500	0	7,794	228,673
920	Highway Department	728,733	5,000	50,000	9,500	0	21,623	814,856
950	Tree Warden	0	7,302	0	0	0	0	7,302
1100	Recreation	498,377	58,608	255,697	14,141	0	12,978	839,801
1210	Libraries	459,160	202,470	0	508	39,537	15,558	717,233
	2011-2012 General Fund	\$8,764,277	\$622,783	\$381,099	\$600,487	\$174,237	\$175,361	\$10,718,244
	Full Time Employees	167.95						
	Average Salary	\$52,184						
	2010-2011 General Fund	\$8,533,413	\$600,621	\$392,847	\$589,271	\$154,874	\$177,402	\$10,448,428
	Full Time Employees	167.95						
	Average Salary	\$50,809						
	Increase (Decrease)	\$230,864	\$22,162	(\$11,748)	\$11,216	\$19,363	(\$2,041)	\$269,816
	Percent	2.7%	3.7%	-3.0%	1.9%	12.5%	-1.2%	2.6%

GENERAL FUND (101)

General Explanations and Work Programs

TOWN COUNCIL (0110)

This account provides funding for the payment of the Town Council members' stipends and expenses associated with the operation of Town Council meetings, including video broadcasting.

Funding in the amount of \$13,350 is proposed for the 2011-2012 fiscal year, an increase of \$500 over the current fiscal year.

BUDGET ADOPTION PROCESS (0120)

Charter Amendments adopted in the November 2006 General Election changed the budget process that previously had culminated with the Financial Town Meeting. The Town Council now reviews and adopts a Preliminary Budget each year, on or before March 22. Subsequently, the Council holds two public hearings annually, prior to April 18. Additionally, any qualified elector of the Town may circulate a petition requesting increases or decreases in line items or the addition of new line items.

Each year, on or before May 1, the Council will review and consider any petitions, make any final changes, and give final approval to the budget by a vote of the majority with potential referendum to be considered by voters in June. Costs associated with conducting a budget referendum include personnel, overtime, advertising, machine programming, and printing of the ballot and poll books. For FY2011-2012, funding in the amount of \$9,033 is proposed – a decrease of \$284 from the current year appropriation.

MUNICIPAL LEGAL SERVICES (0210)

This account provides funding on a retainer basis for the Town Solicitor, Special Legal Counsel, and Criminal Prosecutor who are appointed by, and serve concurrently with, the Town Council. The Town's attorneys attend all meetings of the Town Council, Zoning Board of Review, and Planning Board and provide legal assistance and advice to these bodies.

Retainers for the Town Solicitor and Special Legal Counsel provide for payment of legal services rendered (including overhead for secretarial and telephone services, research data, and copying equipment), with the exception of preparation and appearances for matters before the Federal Court, RI Supreme Court, and Federal Regulatory Commissions. Court preparation and appearance time within these excluded areas are compensated outside of the retainer.

The appropriations outlined on the following page are based on contracted retainers for the 2011-2012 fiscal year for the Town Solicitor, Special Legal Counsel for planning and zoning, and Criminal Prosecutor. Included is an appropriation of \$4,000 to provide funding for outside legal counsel for the Zoning Board of Review when it acts as a Board of Appeals in cases involving Planning Board actions, since the Town Solicitor and Special Legal Counsel cannot represent both boards.

A \$2,000 appropriation has been budgeted to compensate for case preparation and actual court time incurred relative to litigation in the State Supreme Court or the Federal courts, including appellate representation. The proposed budget also includes \$3,000 to reimburse the Town's attorneys for out-of-pocket expenses, such as court filing fees.

Legal Services Retainer	2008-2009	2009-2010	2010-2011	2011-2012
Town Solicitor - Municipal Only	\$57,593	\$57,593	\$57,593	\$57,593
Special Legal Counsel - Planning	71,341	71,341	71,341	71,341
Criminal Prosecution	25,282	25,282	25,282	27,066
Other Legal Services	4,000	4,000	4,000	4,000
Subtotal	\$158,216	\$158,216	\$158,216	\$160,000
Expenses and Court Fees	3,000	3,000	3,000	3,000
Litigation outside of Retainers	2,000	2,000	2,000	2,000
Total	\$163,216	\$163,216	\$163,216	\$165,000

The proposed budget provides for an estimated 1,170 hours of legal services, including review and research of municipal legal issues, prosecutions, and attendance at night meetings for both regular and special sessions of the Town Council, Planning Board, and Zoning Board of Review. The distribution of hours between general municipal, planning/zoning, and prosecution is shown below:

FY 2011-2012 Estimated Legal Hours Need	General Hours	Planning Hours	Prosecution Division	Total
Projected Hours - 5 Yr Ave.	427.6	447.1	295.5	1,170.2
Annual Retainer	\$57,593	\$71,341	\$27,066	\$156,000
Hourly Rate	\$134.70	\$159.56	\$91.58	\$133.31

Based on the number of hours of legal assistance projected for the 20112012 fiscal year, the retainer proposed to be provided to the Town Solicitor and Special Counsel is equivalent to \$147.41 per hour. The hourly rate for Criminal Prosecution is equivalent to \$91.58. Funding in the total amount of \$165,000 is proposed for Municipal Legal Services for the 2011-2012 fiscal year.

PROBATE COURT (0220)

This account provides funding for a part-time Probate Judge who is appointed by the Town Council. Probate Court is held in the Town Hall on the third Thursday of every month. In the 2009-2010 fiscal year, 12 regular sessions and 1 special session of the Probate Court were held and petitions were filed for 182 estates that were opened, of which 31 were wills filed for record only and 20 were guardianships.

Level funding of \$4,000 is proposed for the 2011-2012 fiscal year.

TOWN CLERK (0310)

The Office of the Town Clerk is responsible for the receiving, maintaining, indexing, microfilming, and storing of Town records, including all Town Council records, land evidence, vital statistics, voter registration, probate, business licenses, moorings, transfer station tag sales, beach stickers, dog licenses, and hunting and fishing permits. The Town Clerk serves as the Clerk to both the Town Council and Probate Court.

Trends, impacts, issues

Day-to-day activities in the Town Clerk’s office are driven by both Council activities and public need. As meeting schedules and budget preparation are outlined in the Town Charter, it is relatively simple to predict upcoming requirements related to Council business. To the contrary, licensing and recording are driven directly by local trends. As such, predicting with accuracy the number of Land Evidence recordings, particularly, is difficult at best, but should be done based on market trend.

Other tasks within the department are cyclical. For example, voter registration, while ongoing, may demand more time during years with a general election and even more so in years hosting primaries.

Because so much of what the department does occurs with the resident/taxpayer at the counter, the Clerk’s office makes every effort to streamline documentation and make information more accessible to members of the public who would prefer to research material on their own.

Specific Performance Measurements

Performance Measure	FY 2009-2010 Actual Records	FY 2010-2011 Predicted Records	FY 2011-2012 Anticipated Records
Legal Notification requirements for Town Council	47	50	50
Council related documents maintained and/or distributed	1,237	1,065	1,200
Recording, indexing and maintenance requirements for Land Records	12,375	13,900	14,000
Issuance of certified vital records	3,801	3,884	4,147
Recording, indexing and maintenance requirements for Probate Records	182	170	177
Business Licenses Filed and Processed	518	520	550
Liquor Licenses	35	35	37

Goals FY 2011-2012

TOWN COUNCIL

- Investigate use of laptop computers by Town Council to eliminate paper packet.

LAND EVIDENCE

- Enter indexes into Browntech database from 1980 backwards and scan associated land evidence books to expand the database of records available electronically and on the internet
- Maintain customer accounts for internet access
- Scan in recorded Land Plans for internet access

PROBATE

- Continue the automation of probate records for easier public access and security microfilming
- Continue to investigate scan and indexing system for probate records and eventually publishing to internet

VITAL STATISTICS

- Continue electronic indexing of vital records

OTHER

- Continue to improve office organization through records management best practices and retention guidelines
- Continue to work with staff to ensure efficient and knowledgeable customer service to members of the community

Budget Comparison

Funding in the amount of \$258,954 is proposed for FY 2011-2012, an increase of \$2,517 over the current year appropriation. This increase is primarily due to budgeted salary increases (\$5,142), which are partially offset by a decrease in professional services (\$3,225).

TOWN PUBLIC INFORMATION (0350)

The Town’s website allows for the use of the Internet as a primary source of information on municipal government offering visitors access to a wide array of data including profiles of the Town and departmental programs, municipal charter and code of ordinances, as well as agendas and minutes for Town Council, Zoning Board of Review, Planning Board, and ancillary boards and commissions.

Since January 2010, the Town has been providing live video web streaming of Town Council meetings, as well as an on-demand archive of Town Council meetings, with searchable Council agendas, minutes and supporting documentation. Additionally, email addresses are posted on the site enabling residents to send comments or questions directly to the Council or specific departments.

Funding for department updates and postings to the website is budgeted as detailed below:

Department	Funding	Department	Funding
Town Manager	\$800	Public Services Department	\$300
Town Clerk	500	Recreation Department	1,000
Town Assessor	100	Zoning & Building Inspection	100
Finance Department	650	Subtotal	\$4,325
Planning Department	125	Website Administration	\$4,600
Police Department	750	Total Website Program	\$8,925

Additionally, the Town is in the process of implementing a town-wide communication system that is designed to send information to both smaller targeted areas as well as large broad-based segments of the community in an expedited timeframe. The Everbridge Aware Emergency Notification System and SmartGIS systems are designed to notify residents of disasters, potential hazards, provide public safety information as well as increase public awareness through non-emergency notification such as notices on road closures, construction delays and detours, community news, outdoor water bans,

election information or other activities affecting the community. Usage of this system also allows for internal department notifications and coordination of Town personnel during either routine or major community events and the ability to target impacted areas of Town with GIS-based tools that are designed to isolate those vulnerable sections of the coastline or at-risk populations that may need to assistance. The system's reporting features provide for various reporting mechanisms that can track call system efficiency by generating real-time results confirming who has received/confirmed messages and who has not.

The call database initially used to populate the system with phone numbers is compiled with Emergency 911 data for all established addresses in the community. The system also provides for a user based opt-in portal that can be linked from the Town's web site so other forms of communication can be used, such as work and cell phone numbers, text messaging, instant messaging, faxing, emailing, or other forms of text-based communications may be used initially or in the future. Residents will be able to customize the information they wish to receive by notification types, special needs, language preference, and order preferences for both emergency and non-emergency communications.

The initial cost for the Everbridge SmartGIS Unlimited Program consists of a \$1,300 one-time set-up fee for 13,000 households and a \$9,750 Annual Subscription fee, totaling \$11,050 in the first year. In subsequent years, the Town is responsible for only the subscription fee, which will remain at \$9,750 annually, as long as the number of households in the community remains consistent.

A total appropriation of \$14,600 for Town Public Information is proposed for the 2011-2012 fiscal year, of which \$10,000 is proposed for the Reverse 911 system and \$8,925 for website administration, including enhancement of the municipal website, web hosting services, internet access, and e-mail accounts. This represents an increase of \$9,993 over the current fiscal year appropriation, due to implementation of the Reverse 911 system.

CANVASSING AUTHORITY (0410)

This account provides funding for the preparation and maintenance of all Town voting records within the Town Clerk's office. It also provides funding for the administration of all mandated national, state, and local elections, including primaries, as well as the stipend for the three-member Canvassing Authority and the Clerk of the Authority.

Specific Performance Measurements

Performance Measure	FY 2009-2010 Actual	FY 2010-2011 Predicted	FY 2011-2012 Goal
Total Eligible Voter Records Maintained	20,826	21,632	21,772
New Voters Registered	671	806	680
Processed Changes	508	3,698	600

Goals FY 2011-2012

- Prepare for 2011 Budget Referendum if needed
- Continue with CVRS training and staff cross-training
- Prepare for redistricting as a result of 2010 Census

Budget Comparison

The total projected budget for the Canvassing Authority in FY2011-2012 is \$54,030 representing a decrease of \$19,872 from the current year appropriation. It is noted that one election is scheduled during the 2011-2012 fiscal year, a Presidential Preference Primary in March 2012.

TOWN MANAGER’S OFFICE (0510)

This account provides funding for all costs associated with the administrative management of municipal operations. Principal functions include central personnel management and labor relations; staff assistance, direction and coordination of departmental activities; policy and program development; preparation and administration of the capital improvement program and annual operating budgets; and intergovernmental relations. The Office also provides direct staff support to the Town Council and various municipal Boards and Commissions and management of the Town’s Website.

Trends, impacts, issues

The Town Manager’s office continues to work on fiscal oversight, constituent relations, personnel issues, and general oversight of all operations. Funding for municipal operations and capital projects continue to decline as the overall fiscal stress on the community increases. The Town Manager’s office will devote significant time to budget preparation, rethinking of financial priorities, evaluation of service delivery methods and analysis of shared service programs to meet the challenges brought about by reductions in State Aid, declining revenues and an unpredictable economic climate.

Additionally, the department will focus on completion of contract negotiations for SKMEA/NEA-RI, which expired in June 2009.

The Department also continues to closely monitor health care costs and options in performing broad analysis as to what is in the financial best interest of the Town.

Specific Performance Measurements

Performance Measure	FY 2010-2011 Estimated	FY 2011-2012 Projected
Budget/Financials	40%	40%
Town Council (Meetings, Preparation, etc.)	15%	15%
Constituent Issues	10%	15%
Personnel/grievances, etc.	15%	10%
Labor Contracts	10%	10%
Capital project oversight, Lease Agreements, etc.	5%	5%
Staff policies and procedures	3%	3%
Work with Boards and Commissions	2%	2%

Budget Comparison

The proposed budget for FY2011-2012 is \$325,429 – a \$7,395 increase over the current year appropriation. The Increases are primarily reflected in full-time salaries (\$6,302) and computer equipment (\$1,200).

PERSONNEL ADMINISTRATION (0520)

The Personnel Department assists the Town Manager's office and other town departments in the proper administration of personnel policies, adherence to local and federal employment laws and mandates, identifying potential on the job injury/worker's compensation risks to the Town and reporting of accidents, managing the employee hiring and resignation process, promoting town-wide employee relation activities including blood drives, charitable donations, town-wide employee events, employee training and education, and responding to general staffing needs.

Trends, impacts, issues

Federal and state employment laws pertaining to eligibility requirements, COBRA, FMLA, hiring, terminations, record retention, unemployment, RIDLT programs and regulations as well as various related subjects that require a Personnel Department response:

- ❑ Monitor changes/updates in local and federal employment law and mandates
- ❑ Ensure departmental compliance with all laws and town personnel polices and procedures

Specific Performance Measurements

Personnel Activities	FY 2009-2010 Actual	FY 2010-2011 Estimated	FY 2011-2012 Projected
Employee Safety Training (such as Bloodborne Pathogens, Confined Space, Defensive Driving) - by number of participants	87	103	355
New Hires- Full Time, Part Time and Seasonal	70	70	70
Terminations/Retirements-Full and Part Time	15	10	10
Wellness Committee events/activities such as Health and Safety Fair, Shape Up RI– by number of participants	51	193	405

Goals FY 2011-2012

- Conduct needs assessment to provide for continued development of training classes, workshops, and programs for management, supervisory, and staff personnel.
- Manage the activities of the Health and Wellness Committees – annual Health and Safety Fair; wellness related “Brown Bag Lunches,” and general programs targeting employee health.
- Continue, through the Safety Committee, a general awareness of safety related issues through training, programs, and workshops; provide instruction on the proper use of equipment and conduct daily inspection of workspaces to aid in the prevention of job-related injuries. Coordinate self-inspections of all buildings for safety hazards.

- Establish a newsletter to foster connectedness and for the channeling of communication throughout town departments.
- Evaluate the effectiveness of the current employee leave system to provide for the continually changing needs of record keeping and government reporting and make revisions as necessary.
- Provide proactive employee relations oversight to encourage harmony amongst Town employees via training, community wide blood drives, United Way/Fund for Community Progress campaign, local holiday gift program, and dress down days for charity.
- Work collaboratively with Town departments in the recruitment, selection, and retention of employees. Analyze current recruiting procedures and assess changes needed to attract qualified candidates.
- Develop an improved/enhanced employment application that will include an EEO reporting tool, redesign the personnel action form and various other personnel related paperwork.
- Expand the Personnel Division's presence on the Town's website to include a section for employees only to access forms, job related materials, and notices, etc.

Budget Comparison

Funding in the amount of \$79,003 is proposed for the 2011-2012 fiscal year, which reflects a \$1,329 or 1.7% increase over the current fiscal year appropriation.

LEAGUE OF CITIES AND TOWNS (0530)

This account is used to pay the Town's membership dues to the Rhode Island League of Cities and Towns. The League provides a number of services for all Rhode Island cities and towns to represent municipal interests on both state and federal levels. This organization also sponsors professional conferences and seminars for the benefit of municipal employees and elected officials, in addition to providing research and information gathering and dissemination. The League has also played a direct role in shaping State policy and legislation in the areas of collective bargaining; unfunded mandates; municipal tipping fees; siting of telecommunications facilities; electrical industry restructuring; state, municipal and school aid programs; and affordable housing mandates.

During the current fiscal year, the League continues to promote municipal interests before the General Assembly and with the Governor's Office to define positions on programs affecting municipal government operations and local taxpayers. Lobbying efforts concentrate on the equitable distribution of general State aid to cities and towns and adequate support for local schools.

Level funding of \$11,115 is proposed for the 2011-2012 fiscal year.

TOWN HALL OPERATION (0540)

This account provides funding for the general operation and physical maintenance of the Town Hall complex, which is the headquarters for the following:

First Floor	Second Floor
Town Clerk	Council Chambers
Tax Collector	Town Manager
Tax Assessor	Personnel Administration
Building Official	
Finance Department	
Planning Department	

The Town Hall supports regular workday activities from 8:30am to 4:30pm, Monday through Friday. During the evening, various Town boards and commissions hold meetings in the Council Chambers and other municipal offices.

Goals FY 2011-2012

- Continue to maintain the grounds and buildings in a safe and clean condition so that the Town Hall offices, Town Council, and Boards and Commissions can conduct their business.

Budget Comparison

Fiscal Year 2011-2012 funding of \$160,002 is proposed - a decrease of \$8,432 from the current year adopted budget. Although utilities are projected to increase by \$1,500, decreases are reflected in telephone (\$4,000) and postage (\$7,000), as the voter mass mailings will be funded through the Canvassing Authority budget beginning in FY2011-2012.

FINANCE DEPARTMENT (0610)

The Finance Department serves all departments of the Town as an information gathering and control center, providing both internal and external reports pertaining to Town-related financial information. The timely delivery of these services is essential for proper and effective financial management.

Trends, impacts, issues

The Department is responsible for all financial matters for the following funds, with each fund treated as a separate entity:

Fund Type	FY2008-2009	FY2009-2010	FY2010-2011
General	1	1	1
Utilities	3	3	3
Special Revenue	28	29	25
Capital Projects	25	23	19
Internal Service	1	1	1
Permanent Trusts	12	12	12
Agency & Fiduciary	2	2	2
Total Funds	72	71	63

The Department plans long-term financing for all Town and School capital projects. As of June 30, 2010, the Town had \$30,082,166 in bonds outstanding. The Town will not be issuing any new bonds during FY2011-2012. South Kingstown is one of only four Rhode Island communities with a bond rating of Aa1, the highest rating for a municipality in the state.

A four year summary of the investment earnings that are handled through the Department is detailed below. *(Note: School Trust Fund, Kingston Free Library Trust, Hazard Memorial Trust Fund and the Other Post Employment Benefits Trust Fund (equities and bonds) are not included, as they are managed by an outside trustee.)*

Fund Type	6/30/2007	6/30/2008	6/30/2009	6/30/2010
General	\$1,376,297	\$1,289,760	\$743,868	\$355,139
Proprietary	228,244	182,029	108,359	45,386
Special Revenue	55,998	44,671	28,093	13,366
Capital Projects	260,182	263,105	131,298	39,471
Trust , Agency & Fiduciary	54,788	40,713	28,269	13,865
Internal Service	22,028	14,007	18,917	13,203
Total Investment Earnings	\$1,997,537	\$1,834,285	\$1,058,804	\$480,430

During FY 2009-2010, the Town established an Other Post-Employment Benefits (OPEB) Trust Fund to manage OPEB in compliance with all Federal, State, and Governmental Accounting Standards Board (GASB) rules and regulations. As of February 2010, the Town has completed its second actuarial review of its OPEB requirements; the next actuarial review will be completed in February 2012. The Town continues to be one of only a few municipalities in the State that has fully funded its annual required contribution (ARC). The Town is in its fourth year of fully funding its ARC for OPEB.

Payroll and personnel benefits for all Town employees are processed through the department. The payroll, which is processed on a bi-weekly basis, averages approximately 340 Town employees.

The Finance Department oversees the purchasing function for all Town departments, and is involved in the Town's insurance matters by representation on various committees of the Rhode Island Inter-local Risk Management Trust and the West Bay Community Health Collaborative (WBCH).

The Department completed a comprehensive review of the projected FY2010-2011 estimated expenditures and revenues for the School Department budget and the School Committee Proposed FY2011-2012 budget.

Tax Collection Efforts

The Tax Collector's Division is responsible for the collection of property taxes and water and wastewater user fees. During FY2009-2010, \$63,580,543 was collected in current year property taxes, with the collection rate of 98.98% of the net levy being one of the highest statewide.

The Town established in February 2009 a process for taxpayers to pay their quarterly taxes by a preauthorized, automatic charge to their bank account via an Automated Clearing House (ACH). Since inception, the Town has processed 4,165 ACH payments accounting for \$4,345,944 in tax revenues. As of February 2011, there are 802 participants in the program with quarterly payments of approximately \$771,753.

In December 2009, the Tax Collector began accepting credit or debit card payments for tax bills through a Credit Card Service Provider, either via the internet or by phone. As of February 2011, 219 residents had utilized this payment method accounting for \$93,000 in property tax payments for the current fiscal year.

The Finance Department continues to take an aggressive approach to collecting delinquent taxes. Through the use of tax sales, distress sales, collection agencies and direct legal action, the Town has maintained a collection rate of 99.95% over a 30 month period for each year of taxes.

Goals FY 2011-2012

- Evaluate potential alternative revenue sources or expenditure reductions that could be utilized to reduce reliance on the property tax to finance Town services, with the focus on reviewing the current fee schedule to ensure that the fees are adequate for the services provided.
- Maintain or improve the Town's Aa1 bond rating from Moody's Investors Service.
- Develop a computer based purchase order system to create a more efficient and effective procurement process.
- Develop an automated bidder/proposal system for the Town website.
- Identify and monitor opportunities for refinancing outstanding debt during favorable market conditions.
- Continue to pursue alternate means of collecting delinquent motor vehicle and tangible property taxes. While South Kingstown has one of the best tax collection rates in the State, the Town must continue to look for new alternatives in collecting overdue taxes.

Budget Comparison

The proposed budget for the 2011-2012 fiscal year is \$473,201, which is \$9,317 more than the FY2010-2011 appropriation.

TAX ASSESSOR'S OFFICE (0620)

The Department of Assessment provides for the orderly valuation of all real estate, motor vehicles, and tangible personal property located in the Town of South Kingstown. The primary objective of the Town Assessor is to collect, list, and value all taxable and exempt property, to ensure that assessments are made properly and uniformly, and that the tax roll when completed is a true and accurate account of all ratable property in the jurisdiction.

Trends, Impacts, Issues

Real Property Revaluation Cycle

A major component of the Town Assessor's Office is the revaluation cycle, which occurs every three years. In accordance with State Law, in 2010 the Assessor's Office completed a Statistical Revaluation with a December 31, 2009 date of assessment. The Office will now begin preparing for a Full Revaluation with a December 31, 2012 date of assessment. This will require every building in the Town to be re-inspected, re-measured, and re-listed, reflecting the current dimensions, condition, and amenities of the structure. It is noted that this full revaluation does not receive any State reimbursement as does the Statistical Revaluation. A Request for Proposals (RFP) to conduct the 2012 revaluation will be advertised in December 2011, with work commencing in February 2012.

Assessment Information on the Internet

Assessment information for all property types is available on the Town's website (www.southkingstownri.com) through Vision Appraisal. This allows property owners to review assessments to ensure property records are accurate. Reviewing property values on the Internet continues to be very popular with thousands of property owners accessing the site to review a wide range of assessment data. The availability of this data through the internet is of great service to both the community and the Assessor's Office.

In addition, the Town's Geographic Information System (GIS) is an important tool that was utilized for the 2009 statistical revaluation, allowing review of assessments by area of Town. Public access to the Town's tax maps via the internet has been available since FY2007-2008.

Proration of New Construction

The Department is in the twentieth year of its proration program, which requires the Town to assess new structures constructed after the December 31 date of assessment. The Assessor's Office has billed \$86,847 in proration tax bills for the tax year 2009, to date. Since the program's inception in 1991, the Assessor's Office has added approximately \$2,687,878 in tax dollars as a result of this program.

Specific Performance Measurements

Performance Measure	FY 2009-2010 Actual	FY 2010-2011 Predicted	FY 2011-2012 Goal
	Tax Roll Year 2009	Tax Roll Year 2010	Tax Roll Year 2011
<input type="checkbox"/> Inspecting Residential/Commercial Permits & Data Entry	20%	10%	20%
<input type="checkbox"/> Processing New Surveys/Lot Splits and Property Transfers	35%	35%	35%
<input type="checkbox"/> Revaluation Preparation/ Reviews/ Hearings	10%	20%	10%
<input type="checkbox"/> Annual Tax Roll Preparation	15%	15%	15%
<input type="checkbox"/> Motor Vehicle Tax Roll Prep			
<input type="checkbox"/> Elderly Abatement Program Applications and Review			
<input type="checkbox"/> Business Filings/Inspections & Data Entry			
<input type="checkbox"/> Bank Coding			
<input type="checkbox"/> Daily Clerical Tasks	20%	20%	20%
Total	100%	100%	100%

Goals FY 2011-2012

Elderly Abatement Program

This program is designed to provide tax relief for the Town's senior citizens with the greatest financial need and is reviewed in January each year. In the 2010-2011 fiscal year, the maximum allowable household income was \$37,000 for the 2010 tax roll, with a total program cost of \$334,404 with 233 participants in FY 2010-2011. The projected value of abated taxes for FY 2011-2012 is \$340,000.

Veteran's Exemption Program

Shown below is a summary of the Town's Veterans Exemption Program for the current fiscal year. It is projected that the program will remain unchanged in FY2011-2012.

Exemption	Tax Credit	FY2010-2011 Participants
Veteran	\$126.00	901
Widow of a Veteran	\$126.00	305
Total service disability	\$252.00	24
Gold Star Parent	\$378.00	1
Ex-POW	\$409.65	5
Total Participants		1,236
Total Program Cost		\$154,777

Farm Forest & Open Space Program

As part of the Town Council's biannual action agenda for growth management, the Assessor's Office has taken an active role in the process of expanding public participation in the State Farm/Forest and Open Space Land Act (FF/OS). In Rhode Island, the FF/OS tax relief program has several purposes – to encourage the preservation of farm, forest, and open space land in order to maintain a readily available source of food and farm products; to conserve the state's natural resources; to prevent the forced conversion of farm, forest, and open space land to more intensive uses; and to provide for the welfare and happiness of the State's residents.

Budget Comparison

Departmental funding in the amount of \$250,877 is proposed for FY 2011-2012, a \$4,960 increase over the current year adopted budget, primarily due to an increase in full time salaries (\$5,209).

ASSESSMENT BOARD OF REVIEW (0630)

This account provides funding for the Assessment Board of Review, consisting of three regular members and one alternate member, each appointed by the Town Council for three-year terms. The Board is charged under Town Charter and by Town Ordinance to hear grievances related to tax appeals filed. Board members are compensated at a rate of \$20 each per meeting.

It is anticipated that 10 meetings will be held in FY 2011-2012, amounting to \$600 in salaries, a decrease of \$1,200 from the current fiscal year. Total funding of \$700 is proposed for FY 2011-2012.

INFORMATION TECHNOLOGY DIVISION (0640)

The Information Technology Division of the Finance Department provides management and technical support for most hardware and software needs of the Town's municipal offices.

Trends, Impacts, Issues

- Provide guidelines for the interface of Data Processing/Management Information Systems applications and processes among the Town users.
- Minimize the effect of replacing or expanding hardware and software within the Town.
- Establish traditional audit trails and controls.
- Assist in the training and orientation of Data Processing users.
- Adapt to changing technologies
- Adopt new and emerging technologies
- Empower Town Hall employees to embrace and utilize technology

This division oversees the operation and maintenance for six (6) servers, one hundred (100) personal computers, thirty-five (35) printers and ten (10) routers and switches, and is responsible for maintaining the hardware and software needs for the following locations.

- Town Hall
- Public Services/Communications
- Neighborhood Guild
- Nature Center
- Wastewater Treatment Facility
- Senior Services

Specific Performance Measurements

Performance Measure	FY 2009-2010 Actual	FY 2010-2011 Estimated	FY 2011-2012 Projected
Informational requests from public	40	35	35
Computers purchased / setup	20	10	9
Help desk calls from Town staff	45/week	40/week	45/week

The following are processed on a yearly basis:

- Town rolls and tax bills for all accounts
- Fire District rolls and tax bills: UFD and KFD accounts
- Dog license renewals
- Miscellaneous licenses / Alcoholic licenses with mailing labels for Town Clerk
- Utility Billing: Water and Sewer accounts plus addendum billings
- Quarterly tax delinquent notices
- Water/Sewer delinquent notices
- Mailing labels for Tax Collector's monthly delinquent motor vehicle registrations

Goals FY 2011-2012

- Accounting and budgetary programming enhancements
- Server Virtualization Project
- Implement Network Directory Services (Active Directory)
- Town Hall Power Generator

Budget Comparison

An increase of \$25,644 is reflected in professional services for consulting services for the Town's ADMINS program, which is the computer application for all of the Town's financial data, and is considered the most important application that the Town currently utilizes. This increase is partially offset by a reduction in full-time salaries (\$20,544) and longevity (\$1,748). The total proposed budget for FY2011-2012 is \$246,873, an increase of \$5,808 over the current year appropriation.

GEOGRAPHIC INFORMATION SYSTEM (0645)

The Geographic Information System (GIS) Division of the Planning Department provides access to accurate geographic information about the Town as a tool in decision-making for Town government and its citizens. This is accomplished through the development and maintenance of a functioning computer database and graphic interface that excels in providing geographic information, which, whether on the computer screen or on a printed map, facilitates the work of Town departments, and provides citizens with direct access to relevant Town information.

Trends, Impacts, Issues

Use of the GIS by Town staff continues to increase this fiscal year, as shown by the following indices:

- Town staff from seven departments are now using the ArcIMS (Arc Internet Map Server) GIS interface
- Increase in amount of usage of ArcIMS interface by individual staff members
- Increased number of custom map products produced by GIS staff requested by Town departments, Boards/Commissions, and Town Council
- Increased number of GIS analyses and presentations requested by Town departments
- Upgrade of public website to new version of ESRI Internet Viewing Software (ArcGIS Server)

GIS functionality on the Town staff ArcIMS site continues to improve based on staff requests. A public GIS ArcIMS Internet website (a scaled down version of the site used by Town staff) has been online since July 2007, allowing for 24/7 access to the public. New data layers were added to the public site in the Fall 2010 include 2 and 10 foot contours.

The GIS division maintains numerous data layers such as parcels, tax maps, roads, protected open space, zoning, stormwater, snow plow routes, and wastewater that are continually updated on both the Town staff ArcIMS site and the Public ArcIMS site. As GIS technology evolves, the department continues to upgrade and maintain its GIS software. The department is continuing to migrate its GIS data layers to the new geodatabase file structure. Additionally, the Town acquired new town-wide aerial photographs and oblique photographs through a contract with the RIEMA and Pictometry, Inc., at no cost to the Town, and continues to incorporate this new data into the site.

Specific Performance Measurements

Performance Measure	FY 2009-2010 Actual	FY 2010-2011 Estimated	FY 2011-2012 Projected
GIS analyses for Town Departments	40	45	45
Tax Cuts for Assessor Maps	43	60	60
Map Sales to the Public	\$354	\$750	\$500
GIS trained Municipal Staff	15	19	25
Recorded maps scanned for Town Clerk	483	200	200
New Maps produced for Town Departments	193	226	252
Copies of existing maps produced for Town staff	3,120	3,125	3,190
Copies of large scanned maps and plans for Town staff	75	100	105
Copies of recorded plans for public	28	35	35

Goals FY 2011-2012

The main goals for the 2011-2012 fiscal year are to continue to integrate GIS and spatial technology into the many levels and functions of Town departments as follows:

- Increase public awareness and use of public GIS Internet site. Incorporate new 2011 aerial photos from state into system
- Continue to train and provide technical support to Town staff in use of ArcGIS server interface to GIS. Continue to update interface based on specific Town staff comments.
- Further integrate access to and use of SKGIS in every day activities of Town departments.
- Continue to provide GIS analytical capabilities to Town departments.
- Continue migration of Towns GIS database and map production capabilities to new version of GIS software, ArcGIS 10 and ArcGIS Server and geodatabase format.

Budget Comparison

Funding in the amount of \$87,194 is proposed for the 2011-2012 fiscal year, representing an increase of \$1,174 over the current year appropriation.

POST YEAR AUDIT (0650)

This account provides funding for the completion of an annual post year audit of all Town funds as required by Town Charter, as detailed below:

Audit Costs	FY2009-2010 Adopted	FY2010-2011 Adopted	FY2011-2012 Proposed
General Fund	\$22,275	\$22,275	\$22,275
Water Fund	7,250	7,250	7,250
Wastewater Fund	11,850	11,850	11,850
Solid Waste Fund	2,650	2,650	2,650
Total	\$44,025	\$44,025	\$44,025

Level funding in the amount of \$22,275 is proposed for the 2011-2012 fiscal year.

PLANNING BOARD (0710)

The 7-member Planning Board appointed by the Town Council serves in a review and regulatory capacity regarding community land use planning. The Board acts on subdivision proposals, provides advisory opinions on zone change requests, conducts site plan reviews on recommended development, and conducts policy reviews and provides recommendations to the Town Council on recommended land use, environmental protection, and community development ordinances and regulations.

This account provides funding to compensate each member \$20 per meeting attended. It is projected that 30 meetings (including work sessions and joint meetings with the Town Council) will be held in FY2011-2012. The proposed budget also includes funding to support Technical Review Committee attendance by one member of the Planning Board on a monthly rotating basis and attendance by a Board member as an ex-officio member of the Affordable Housing Collaborative.

Level funding in the amount of \$4,680 is proposed for the 2011-2012 fiscal year.

PLANNING DEPARTMENT (0720)

The Planning Department is engaged in all phases of growth management and land use regulation within the community and is responsible for drafting and updating long-range plans for the overall physical development of the Town. This encompasses a wide range of activities concerning land use, market rate and affordable housing, open space preservation, development review, and administration of the regulations that govern this process. These activities involve the administration and application of the zoning ordinance, subdivision regulations, and coordination and review of development and redevelopment proposals by various Town boards and commissions.

The Planning Department provides direct administrative support to seven Town boards - Planning Board, Technical Review Committee [TRC], Conservation Commission [Tree Board and OWTS Commission], Historic District Commission, Affordable Housing Collaborative, Economic Development Committee, and the Traffic and Transportation Review Committee [T²RC] in cooperation with the Police Department and the Department of Public Services. The Department also, under the direction of the Town Manager, provides various staff support services to the Town Council as required. The Department also provides resources and assistance to the general public and development community with regard to pending development applications, general informational inquiries, and interpretation of land use regulations. Additionally, the Department provides support services to the Town Manager's office, including review and analysis of various issues, as well as assistance in developing and evaluating municipal policies, programs, regulations, and ordinances.

Trends, Impacts, Issues

Calendar 2010 witnessed an uptick in residential building construction and applications for new developments as compared to the past few recession years, with the construction of 95 units (completed or building permits issued) compared to only 45 total units for 2009. The recent trend toward multi-household construction held largely as a result of the continuing build-out of age restricted (55+) developments, Wakefield Meadows and Southwinds. There is also a resurgence of new residential subdivision and land development applications before the Planning Board. While the market appears to be moving toward a normal state it is not anticipated that development levels or pressures will reach the boom years that preceded the recession (early 2000's). During the years 2002 through 2005 new residential permits averaged 223 units per year. A normal market with an

improving economy will likely be constituted of far less permitting than these boom year averages. The Department is also seeing more interest and proposals geared toward the provision of affordable housing using a variety of regulatory tools and programs. This is viewed as a positive trend given local housing needs and the goals of the South Kingstown Comprehensive Community Plan concerning housing. These trends are expected to continue in the near term.

Concurrently with the changes in residential development proposals, the Department has become more involved in institutional planning and project response concerning the University of Rhode Island (Town/Gown annual meetings, North Campus development, proposed Research and Technology Park, proposed update to the Campus Master Plan, etc.). This involvement has frequently focused on host community impacts relating to traffic and the limitations of connecting infrastructure. This institutional work focus has also involved various issues with South County Hospital and the Town's volunteer fire districts (Union Fire and Kingston Districts).

The Department has been involved with a number of grant applications, including the Rhode Island Statewide Planning Program's "Planning Challenge Grants" and the Community Development Block Grant program, grant administration and work relating to potential Federal resources available under the umbrella of ARRA (American Recovery and Reinvestment Act).

In addition, a major ongoing focus of the Department's current work effort relates to the update of the Comprehensive Community Plan. This update is well underway and it is expected that the process will conclude in the Spring 2011. Work on this project requires the coordination of all Department personnel, including the Town's GIS Division, Planning Board, Town Council, as well as most other Town Departments. The project is being assisted by the Horsley Witten Group, a professional consulting firm to augment in-house professional services. Budget resources for the Comprehensive Plan update and re-write were derived through the Capital Improvement Program.

Department Objectives - Major focus areas for FY 2011-2012

- General administrative support Town Boards and Commissions
- Review of applications for land development
- Policy analysis, ordinance development and special projects per direction of Town Manager
- Coordination with State and Federal Agencies
- Lead coordination of Town/Institutional relations (URI/South County Hospital/Fire Districts)
- Public information provision and inquiry response
- Grant administration (Community Development Block Grant program, Energy Efficiency and Conservation Block Grant program, EPA Climate Showcase Communities Program in partnership with the URI Energy Center, West Kingston and Matunuck Village Studies funded through RI Statewide Planning Challenge Grant)
- Long range planning function (Comprehensive Plan maintenance and update)
- Oversight and coordination of Geographic Information System (GIS)

Budget Comparison

The total proposed budget for FY2011-2012 is \$290,362. An increase in full-time salaries (\$5,967) is partially offset by a reduction in professional services (\$1,000) and overtime (\$1,000), resulting in a net increase of \$2,722 over the FY2010-2011 adopted budget. The proposed budget reflects an effort to focus on the core planning and administrative services the Planning Department traditionally provides.

ZONING BOARD OF REVIEW (0730)

The Zoning Board of Review consists of five regular members and two alternates. Appointments are made by the Town Council for three-year overlapping terms to this quasi-judicial board that holds public hearings on all petitions requesting special use permits, variances, and appeals of decisions made by the Building Official under the Zoning Ordinance.

The Zoning Board also serves as the Planning Board of Appeals and is empowered to hear exceptions, variances, and appeals of Planning Board decisions concerning the Subdivision and Land Development Regulations. During FY2009-2010, the Zoning Board of Review held 14 meetings and considered 78 petitions. Income from the filing of these petitions amounted to \$14,900. Compensation to each Board member in the amount of \$20 per meeting is appropriated from this account. It is projected that 15 meetings of the Zoning Board will be held in FY 2011-2012.

Funding in the amount of \$11,950 is proposed for the 2011-2012 fiscal year, an increase of \$100 over the current year appropriation.

ZONING/ BUILDING INSPECTION (0740)

The Zoning/Building Department is charged with the responsibility to enforce the Zoning Ordinance of the Town of South Kingstown, the Rhode Island State Building Code, and the Rhode Island Housing and Occupancy Code (Minimum Housing). The primary objective of this department is to ensure all work involved in the placement and construction of any structure meets the minimum standards set by the code and after the structures are completed that they are maintained.

Trends, Impacts, Issues

In Fiscal Year 2009-2010, the Department issued 82 commercial/industrial permits and 879 residential building permits for a total of 961 building permits. An additional 536 electrical, 413 mechanical and 253 plumbing permits were issued, for a grand total of 2,163 permits issued in FY2009-2010. The Department generated \$324,402 in revenue in FY 2009-2010. Revenue estimates for the 2010-2011 fiscal year have been increased to \$325,000 from the adopted budget of \$265,000. Revenue for the 2011-2012 fiscal year is projected at \$310,000; this \$45,000 increase over the current fiscal year adopted budget is projected as a result of the new model energy code adopted in July 2010 requiring higher standards for insulation, fenestration, and air infiltration barriers, which will necessitate more field inspections for each structure during construction.

Specific Performance Measurements

Performance Measure	FY 2009-2010 Actual	FY 2010-2011 Predicted	FY 2011-2012 Goal
Field Inspections	52%	51%	53%
Reviewing Plans/Issuing Permits	41%	39%	39%
Answering Telephone	1%	1%	1%
Waiting on Customers/Answering Questions	2%	2%	2%
Violations – Building and Zoning	1%	2%	2%
Research Old Permits/Septic Systems	1%	3%	1%
Committee Meetings	1%	1%	1%
Conference-Architect/Engineer	1%	1%	1%
Total	100%	100%	100%

Goals FY 2011-2012

- Ensure all construction meets the Zoning Ordinance and Building Codes.
- Continue to cull the files of older permits, conduct the final inspection on them, and issue a certificate of occupancy.
- Refine the Department's complaint process and tracking system.
- Study the permit fee schedule and update as needed.

Budget Comparison

For the 2011-2012 fiscal year, a total budget of \$224,978 is proposed. This represents an increase of \$3,310 over the current year appropriation, primarily due to an increase in full-time salaries (\$3,894).

POLICE DEPARTMENT (0810)

The primary responsibility and mission of the South Kingstown Police Department is to provide a comprehensive public safety program. Although preservation of peace and protection of lives and property are the principle duties of a police officer, South Kingstown Public Safety Personnel, both sworn and civilian, also function as public service officers responsible for identifying and responding to service needs of all our citizens. South Kingstown Police Officers recognize their roles in this multi-service organization by providing assistance and counseling for a wide range of services, from simple street directions to referrals of other agencies for services not provided by police.

The spirit of South Kingstown Police Officers is to identify, report, and remove a variety of public safety hazards and to provide assistance to ensure citizen safety at every opportunity. In addition, South Kingstown Officers are also public safety officers responsible for ensuring safe, orderly, and lawful conduct in the community through various crime fighting activities designed to discourage illegal behavior and to elicit community cooperation.

It is the mission of the South Kingstown Police Department to deliver the highest level of police professionalism to the citizens of South Kingstown in a sensitive and efficient manner within the rule of law, which guarantees individual rights to all our citizens. Officers of the Police Department will conduct their professional responsibilities in a disciplined manner pledging to uphold the laws of the Nation, State, Town Code, and Rules and Regulations of the South Kingstown Police Department.

Trends, impacts, issues

Labor costs continue to be a driving factor behind the operational funding requirements for the Department. The proposed funding level provides for the salaries of seventy full-time department members - 52 sworn officers, includes the Chief of Police; 8 dispatchers; and 10 civilians. Salary increases are budgeted at 2.25% in accordance with contract requirements. A contributing factor impacting the cost for salaries is the number of officers moving through the entry-level pay plan, with nine officers scheduled to receive a step increase, of which six are also due longevity increases. Prior to 2009, the Department had a complement of fifty-five sworn officers. Through attrition, two sworn officers were eliminated from the program budget in FY 2009-2010, and one officer position was left vacant after the resignation of an officer in June 2009. The proposed budget maintains the staffing level at fifty-two sworn officers, which represents a reduction of three officers from the original complement. The Department continues to monitor the effects of these staffing reductions and

recommendations and adjustments will be made as necessary. In FY 2011-2012, there are three planned retirements - two sworn officers and one dispatcher.

Since May 2007, an officer from the Patrol Division has served as the School Resource Officer at the High School. The school administration, students, and citizens of the community have warmly embraced this program, which fosters a safe and secure learning environment.

Specific Performance Measurements

Performance Measure	FY 2009-2010 Actual	FY 2010-2011 Predicted	FY 2011-2012 Anticipated
Total Number of Full-time Personnel	70	70	70
<input type="checkbox"/> Sworn Officers			
○ Assigned to Patrol Division	39	39	39
○ Assigned to Detectives	6	6	6
○ Administrative	7	7	7
<input type="checkbox"/> Dispatchers	8	8	8
<input type="checkbox"/> Civilians – Administrative Support Staff	10	10	10
Number of Calls for Service	41,403 ¹	40,000	40,000
Percentage Total of Calls Dispatched by Service ²			
<input type="checkbox"/> Police	95%	95%	95%
<input type="checkbox"/> Emergency Medical Services	6%	6%	6%
<input type="checkbox"/> Fire	9%	9%	9%
Number of Auto Accidents	1,128	1,100	1,100
<input type="checkbox"/> Accidents Resulting in Injury	208	200	200
Number of Cases Reviewed and/or Investigated by Detectives ³	1,067	1,100	1,100
Uniform Crime Report Statistics (UCR)			
<input type="checkbox"/> Number of Known Offenses Reported	718	715	715
Number of Arrests			
<input type="checkbox"/> Adults (All UCR Offenses)	612	610	610
<input type="checkbox"/> Driving Under the Influence	88	90	90
<input type="checkbox"/> Juveniles	106	100	100
Hours Dedicated by SRO Officer ⁴	1,440	1,440	1,440
<input type="checkbox"/> Number of Calls at SKHS	273	275	275
Number of Vehicles Available for Patrol			
<input type="checkbox"/> Full Size – Marked Vehicles	13	13	13
<input type="checkbox"/> # Equipped with AEDs	13	13	13
<input type="checkbox"/> 4WD Utility – Marked Vehicles	2	2	2

Goals FY 2011-2012

The Department will continue to strive toward the advancement of professional police services to promote enhanced administrative, technical, and operational police practices.

¹ Calls for service includes contacts made from TAP overtime detail - this number is projected to decrease due to the elimination of TAP in FY 2010-2011
²A call may generate a multiple agency response depending on nature of service request
³ Definition of a case includes criminal incidents and arrests
⁴ SRO Program instituted at SKHS on May 5, 2007

Budget Comparison

The proposed budget reflects a net increase of \$187,977 in the personnel program, and continues to maintain the current staffing level of fifty-two sworn officers. The cost of full time salaries is increased by \$185,481 or 4.97%, which is directly attributed to contractual salary increases, and an increase in the longevity rate for sworn officers. Also included in the proposed budget is an allocation of \$100,000 to be transferred to the *Municipal Employee's Compensated Absences Reserve Fund* due to the projected severance payout for at least three planned retirements in FY 2011-2012.

Excluding labor costs, the proposed budget represents an overall decrease in the remaining operating accounts by \$50,085. Some of the notable adjustments for FY2011-2012 include the following:

- Reduction in mandatory education reimbursement costs (RIGL §42-28-10) due to a lower enrollment of officers participating in continuing education (\$8,750)
- Reduction in utilities based on projected consumption and market pricing (\$8,275)
- Reduction in the proposed allocation for clothing and uniforms (\$3,000)
- Reduction in fuel costs based on estimated consumption and market pricing (\$18,600)
- Reduction in equipment purchases (\$5,450)

The total FY 2011-2012 proposed budget for the Police Department is \$5,224,206 – an overall increase of \$137,892 from the current year appropriation of \$5,086,314.

ANIMAL CONTROL ROAD (0820) AND SHELTER (0830)

ROAD – To enforce all animal-related Town Ordinances and State laws, provide humane education to the general public and to ensure that all animals within the Town's jurisdiction are treated humanely.

SHELTER – Founded in 1980, the South Kingstown Animal Shelter accepts neglected, abandoned, and/or stray dogs and cats. The Pound continues to maintain a policy of euthanizing animals only for extreme behavioral problems or incurable medical conditions. The Pound is committed to improving the quality of life of all strays in its care. To this end, adoption applicants are carefully screened. All possible medical care, including preventative attention, is given to the animals.

Trends, impacts, issues

ROAD – The Animal Control Officers are responsible for the investigation of all animal-related complaints, issuance of citations, and transportation to the Pound of all animals found roaming at large, as well as the disposal of animals that are destroyed or injured on the Town's roadways. Activity within this Division has grown appreciably over the years as evidenced by statistics from 1993 when 799 complaints were handled, compared to 1,324 complaints in FY 2009-2010. As a component of the daily contact made with the public, the Animal Control Officers use this opportunity to provide education on dealing with bite prevention, rabies, benefits of spaying/neutering and dog fighting/animal cruelty.

SHELTER – The Pound houses the stray animal population of the towns of South Kingstown and Narragansett. In July 2004 the Animal Shelter began accepting impoundments of stray animals from the Town of Narragansett, based on a shared services agreement between the towns. Narragansett does not operate its own shelter facility and had previously contracted with private kennels to fill this need. The Town of Narragansett pays a percentage of the Shelter facility's annual operating expenses,

reflecting a proportionate number of impoundments made by each town. The cost share received from Narragansett for this service was \$59,000 in FY 2009-2010 and \$60,000 in the current year.

A major effort is directed toward returning strays to their owners. The Pound has a successful track-record for animal placements, with 48% of impounded animals placed in new homes on an annual basis. In addition to caring for the basic needs of impounded animals, the Shelter staff provides a vast amount of medical care to ensure the utmost well being of the animals in their care. Euthanasia occurs only in the extreme cases when the animals are deemed un-adoptable due to behavioral problems, injuries, illness, or if they display unpredictable behavior traits, as evidenced by the annual statistics, which show a 5% euthanasia rate.

Construction is nearly finished for a new shelter facility with the anticipated occupancy slated for Spring 2011. This state of the art facility will support the shelter's philosophy to provide the animals with the best quality care possible utilizing all available resources.

Specific Performance Measurements

Performance Measure	FY 2009-2010 Actual	FY 2010-2011 Estimated	FY 2011-2012 Predicted
Number of Animal Complaints – Road Division	1,324	1,350	1,350
Number of Summons Issued	9	10	10
Number of Impoundments			
□ Canine / Feline	303 / 330	300 / 340	300 / 340
□ Other Species (rabbits, birds, etc.)	8	10	10
Total	641	650	650
South Kingstown/Narragansett	405/236	400/250	400/250
Number of Animals Quarantined at Shelter	30	30	30
Number of Impoundments Returned to Owner	286 45%	292 45%	292 45%
ADOPTIONS			
Impoundments Adopted by New Owners	308 48%	325 50%	325 50%
Number of Placements from Off-Site Adoptions	155 50%	163 50%	163 50%
Impoundments Euthanized or Died	33 5%	26 4%	26 4%
Shelter Donations and Fund Raising	\$29,204	\$27,000	\$27,000

Budget Comparison

ROAD - The proposed Animal Control Road budget for FY 2011-2012 in the amount of \$66,461 represents an increase of \$944 over the current year appropriation, primarily due to an increase in contractual salary obligations (\$855) and longevity (\$255).

SHELTER - The proposed Animal Control Shelter budget for the 2011-2012 fiscal year is \$144,946, an increase of \$7,047 or 5.1% over the current year funding level. Contractual salary obligations account for \$1,657 of the increase, along with adjustments required in the operating budget for expenses to run the new shelter facility (utilities, heating fuel), which is significantly larger than the old building. The projected cost share from the Town of Narragansett for impoundment services is estimated at \$64,356 for the 2011-2012 fiscal year.

COMMUNICATIONS DEPARTMENT (0840)

This account provides funding for the maintenance and operation of the Town's communications system. The Department has two principal areas of responsibility - maintenance of the cable plant consisting of over 100 miles of aerial and underground cables and enforcement of the RI Fire Safety Code pertaining to the installation and maintenance of fire alarm systems in all commercial buildings, apartment buildings with four or more units, and single family homes with a combination fire and security system.

The cable plant services municipally connected fire alarm systems, fire station horns, remote radios, off-premise telephone extensions, burglar and panic alarms, high speed internet, and sewer plant telemetry. The municipal fire alarm system consists of 10 box circuits and 9 alarm circuits connecting over 200 call boxes throughout Town. The Department responds 24/7 with the Union and Kingston fire districts to all commercial fire alarm activations and is responsible for assisting the fire department locating the origin of the alarm and resetting of the systems. Additional duties of the Department include maintenance of fire alarm and security systems, installation of interior communications systems, installing new telephone, data, security, and fire alarm wiring in all Town buildings.

Fire Code enforcement requires the review of all industrial, commercial, governmental/institutional and multifamily residential building plans submitted to the Town for compliance with State codes, as well as a "rough-wire" inspection and then a final acceptance test once the project is completed.

Trends, Impacts, Issues

During the 2009-2010 fiscal year:

- Dispatched to 254 commercial fire alarm activations to assist the fire department in locating origin of the alarm and to reset the system, an increase of 27 runs from the prior fiscal year.
- 4 municipally connected fire alarm systems were approved and connected to the cable plant.
- 8 local commercial and 5 residential fire alarm systems were approved.
- 27 projects were submitted for plan review.
- Upgraded wiring and alarm receiving equipment at the Public Safety Dispatch Center.
- Received \$1,945 in Municipal Fire Alarm connection and plan review fees.

Specific Performance Measurements

Performance Measure	FY2009-2010 Actual	FY 2010-2011 Predicted	FY 2011-2012 Goal
Field Inspections/Code Enforcement	25%	20%	15%
Reviewing Plans	6%	6%	6%
New installations data, telephone, security	5%	5%	5%
Outside Cable Plant Work	40%	45%	50%
Maintenance on school security systems	3%	3%	3%
Maintenance on Municipal Fire Alarm	20%	20%	20%
Data entry of test reports	1%	1%	1%
<i>Total</i>	100%	100%	100%

Goals FY 2011-2012

- Continue work on Phase II of GIS cable plant mapping project
- Continue to modify existing cable plant to create test points throughout the system to minimize time spent when troubleshooting the 50+ circuits supported by the cable plant
- Continue to develop the five, ten, fifteen-year master plan for cable plant usage and expansion, to include the use of fiber optic cable
- Complete Phase II of fire code inspections of all existing commercial buildings

Budget Comparison

Funding in the amount of \$179,181 is proposed for FY2011-2012, reflecting a \$1,651 increase over FY 2010-2011, primarily due to an increase in full-time salaries (\$2,488) that is partially offset by a reduction in electrical material and supplies (\$1,000). It is noted that a School Department transfer of \$3,600 will cover services provided by the Town for school-related equipment upgrades. Plan review and municipal connection fees are projected to generate revenue of \$2,000 during FY2011-2012.

RADIO SERVICES (0850)

The Radio Services Program provides a centralized account for the purchase, installation, maintenance, and repair of radio equipment used by several Town departments, including Police, Communications, Public Services, Recreation, and Emergency Medical Services (EMS).

Radio repair services are purchased on an as-needed basis for the various Town departments in this group. Maintenance on Police and EMS radio equipment is handled separately due to the highly specialized nature of this equipment and the need for consistency and reliability in service. Level funding in the amount of \$2,000 for repair and maintenance services is proposed for FY 2011-2012. This includes funding needed to maintain the data transmission lines that support the operation of the repeater/satellite receiver system for the VHF radio system, which in March 2010 changed in status from the Police Department's primary communication system to a secondary system with their migration to the 800MHz system. Continuing to keep these lines in operation serves two purposes – it provides for a back-up means of communication for the Police Department, and allows the Town more time to evaluate whether to keep the VHF system in operation for other municipal users.

Equipment replacements and/or new purchases tend to vary from year to year based on the needs of each department. In FY 2011-2012 an appropriation \$3,914 is proposed, which is \$1,614 more than the current year's funding, reflecting an anticipated increased need for equipment replacements.

The total proposed budget for the 2011-2012 fiscal year is \$5,914 representing a total increase of \$1,614 over the current year appropriation.

HARBOR PATROL (0860)

The Harbormaster Division of the Police Department provides for the safety of the boating public on South Kingstown's waters through education and enforcement of State and local boating safety laws, while assisting Federal, State, and local governmental agencies in their efforts by providing local knowledge relative to their specific water related issues.

Trends, impacts, issues

The emphasis of the Harbor Patrol program is to educate recreational boaters about the rules and regulations governing the use of Town waters in order to promote public safety and enjoyment. In addition to educating the public on boating safety, the Harbormaster also provides training to enforcement personnel. The RI Island Harbormasters Association adopted the Town's Marine Patrol Training Program as the model for basic training requirements for Harbormasters in Rhode Island. Over the last sixteen years, the Harbormaster has administered this twenty-hour classroom training to personnel from a dozen cities and towns, including members of the RI State Police. A partnership was formed with the Rhode Island Municipal Police Academy (RIMPA), which awarded the program the distinction of being POST (Police Officers Standards and Training) certified. The Harbormaster, in conjunction with the RIMPA, taught the first POST certified Marine Patrol Class in April 2008 at the Warwick Police Department, and will be called upon as needed to teach additional classes.

The Harbormaster was fortunate again to have students from the University of Rhode Island serve as assistant harbormasters for the 2010 boating season. By coordinating coverage with the Narragansett Harbormaster, along with utilizing seasonal assistant harbormasters, it is possible to cover the Town's waterways (weather permitting) seven days a week for the entire fifteen-week summer season. During the 2010 boating season, there were 1.2 average daily boating safety contacts (i.e. safety checks, warnings, or citations) that resulted in written documentation, compared to 2 in the prior year. This reduction could be interpreted as a positive result of a combination of the patrol presence on the pond and the educational aspects of this program, which both promote safe recreational boating.

Goals FY 2011-2012

The Harbormaster Division will continue its efforts in educating the public on boating safety, as well as enforcing state and local boating safety law.

Budget Comparison

Funding in the amount of \$29,945 is proposed for the 2011-2012 fiscal year, which is at the same level of funding as the current year. Service levels are proposed to remain the same, which will be achieved through coordination of patrol coverage with the Town of Narragansett.

FIRE COMPANY DONATION (0870)

This account provides a funding contribution of \$400 each to the nine fire companies within the Town of South Kingstown. For FY 2011-2012, level funding in the amount of \$3,600 is proposed.

EMERGENCY MEDICAL SERVICES (0880)

The purpose of the Emergency Medical Services (EMS) Department is to provide pre-hospital emergency medical treatment and transportation to the sick or injured.

Trends, impacts, issues

The EMS Department operates 24 hours per day, seven days a week. In July 2001, the Division established a second emergency medical team operating from a satellite station at the Public Services building on Route 1, which provides year round response, from 7am to 7pm, seven days per week. The staff operates under the direction of the EMS Director and has 16 full-time Paramedic positions. Supplementing the EMS work schedule are 8 per-diem employees. Two transporting ambulances and a sport utility vehicle licensed as an ambulance provide response, care, and transport primarily to South County Hospital. Patients requiring specialized care, such as heart attacks, critical trauma, and pediatrics will be transported to Rhode Island or Hasbro Hospitals as needed with physician orders.

Requests for EMS continue to increase - since 2003, the Department has seen fluctuations in growth ranging as high as 13% to years with no growth. Each year, a demonstrated increase in the amount of mutual aid required from outside towns is observed. The majority of mutual aid required is during the hours between 7pm and 7am when the second transporting ambulance is not in service. While increased call volume creates an increased expense, EMS has seen a significant increase in revenue as a result of the Town's user fee system, established in FY 1999-2000, to obtain insurance reimbursements for eligible EMS services in order to offset property tax support for the EMS program. To ensure that Town residents are not responsible for making direct out-of-pocket payments, the Town has created a self-insurance fund to credit billings to uninsured or underinsured system users. EMS reimbursements principally are derived from Medicare, Medicaid, and healthcare provider contract payments for ambulance transports provided to covered patients.

Specific Performance Measurements

Performance Measure	FY 2009-2010 Actual	FY 2010-2011 Estimated	FY 2011-2012 Projected
Total EMS requests	2,703	2,800	3,000
<input type="checkbox"/> Mutual aid delivered to other agencies	92	90	90
<input type="checkbox"/> Total Mutual Aid required	147	150	150
<input type="checkbox"/> Mutual Aid required at night	103	100	100
EMS Income Transfer to General Fund	\$425,000	\$500,000	\$500,000

Budget Comparison

The proposed budget for the 2011-2012 fiscal year is \$1,143,121. Contractual increases in full-time salaries (\$17,575) and longevity (\$2,572), as well as increases in part-time salaries (\$6,000) and overtime (\$11,000) constitute the majority of the changes, and are offset by a reduction of \$17,650 in the retirement account. With the exception of a \$4,000 appropriation request for replacement furnishings and a \$3,000 increase in medical material and supplies, most of the operating accounts (200 and 300 series) have been held at a comparable level to the previous year's funding, with the adjustments resulting in an overall net increase of \$22,016 over the current year appropriation

PUBLIC SERVICES DEPARTMENT – ENGINEERING DIVISION (0910)

The Engineering Division serves as the Town’s technical branch that oversees design and construction of public works infrastructure. Duties include drainage resolution, stormwater compliance, street and highway road resurfacing, street lighting, tree programs, and capital improvement projects. The Division assists other municipal departments in matters pertaining to engineering, drafting, and surveying. Services are provided on a regular basis to the Office of the Town Manager, Planning, Finance and Recreation Departments, and the Planning Board. The Planning Department requires the most extensive service, including detailed engineering reviews, subdivision design review and inspections, construction and zone change proposals, and drafting. Other departments receiving services include Senior Services, Police, and Schools.

Trends, impacts, issues

Much of the Division's efforts continue to be directed to large capital improvement program (CIP) project oversight. These projects require engineering, drafting, and review of plans and drawings, as well as the administration of architectural and construction contracts for facility design and development.

On-going public infrastructure improvements include road resurfacing and reconstruction, drainage improvements, bridge rehabilitation, and large culvert replacements. Engineering staff and inspectors also oversee the construction of new land development projects, replacement sidewalks, utility infrastructure, and stormwater drains.

State promulgation of unfunded Phase 2 stormwater regulations and total maximum daily loads (TMDL) limits for surface water pollutants continues to require an inordinate amount of time from the professional engineering staff and Public Services Director. Although the Town of South Kingstown continues to be a strong advocate for environmental protection in our community, the Town anticipates working jointly with State environmental agencies to determine if regulatory stormwater initiatives provide a quantifiable benefit. The Engineering Division will continue to work toward TMDL compliance through its municipal separate storm sewer system (MS4) program.

Specific Performance Measurements

Performance Measure	FY 2009-2010 Actual	FY 2010-2011 Predicted	FY 2011-2012 Goal
<input type="checkbox"/> Miles of Road Crack Sealed	7	7	7
<input type="checkbox"/> Miles of Roads Stone-Sealed	7	7	7
<input type="checkbox"/> Miles of Roads Re-Striped	20	20	20
<input type="checkbox"/> Physical Alteration Permits Issued	77	70	75
<input type="checkbox"/> Utility Permits Issued	60	60	60
<input type="checkbox"/> Private Road House # Assigned	14	10	10
<input type="checkbox"/> # of Licensed ROW Contractors	62	62	60
<input type="checkbox"/> Soil Erosion Permits	0	40	40
<input type="checkbox"/> Contracts Bid	8	10	10
<input type="checkbox"/> Land Development Projects Inspected	15	15	15

Goals FY 2011-2012

- ❑ Complete American Recovery and Reinvestment Act (ARRA) funded Matunuck Schoolhouse Road (Phase 1) reconstruction.
- ❑ Provide continued technical oversight of the Town's Phase 2 stormwater management program, including outfall sampling and testing to better understand TMDL watershed and determine the most appropriate course of action to reduce pollutant loadings.
- ❑ Provide continued review of "total maximum daily load" (TMDL) pollutant limit promulgation by State regulatory agencies to ensure that the limits are attainable at a reasonable cost.
- ❑ Provide continued technical support to other Departments on an as needed basis for various construction oversight and design services.

Budget Comparison

No significant program changes in the Engineering Division are anticipated for the upcoming fiscal year. The proposed budget for the 2011-2012 fiscal year is \$257,959, representing a \$4,687 increase over the current year appropriation, primarily due to contractual increases in full-time salaries.

PUBLIC SERVICES DEPARTMENT - STREETS AND HIGHWAYS DIVISION (0920)

The Streets and Highway Division provides labor services, materials, and equipment for year-round maintenance of the Town's highway and drainage infrastructure. The Division is also responsible for minor municipal tree and dam maintenance.

Trends, impacts, issues

Whereas the Engineering Division is responsible for large construction projects (i.e. road reconstruction) in conjunction with the Town's capital improvement program (CIP), the Highway Division is responsible for on-going maintenance of municipally owned streets, bridges, drainage infrastructure, and dams.

Highway Division responsibilities include, but are not limited to, snowplowing, gravel road grading, street sweeping, and road shoulder mowing services. In addition, the Highway Division's in-house staff performs smaller stormwater drainage projects, sidewalk replacement projects, dam maintenance and miscellaneous infrastructure projects. Beginning in 2010, Highway Division staff began annual landfill cap mowing and miscellaneous maintenance duties for the Rose Hill and West Kingston Superfund landfill sites.

Similar to the Engineering Division, the Highway Division continues to direct a significant amount of effort to Phase 2 stormwater program compliance. Phase 2 duties include, but are not limited to, road sweeping and catch basin cleaning that includes accurate tracking of spoil quantities, outfall demarcation, and maintenance. Bi-annual stormwater outfall inspection and sampling that began in FY2008-2009 will continue in FY2011-2012. In an effort to better document the source of bacteriological pollutants, DNA source tracking will be considered during FY 2011-2012 fecal coliform testing. The Highway Division, in conjunction with the Engineering Division, will begin

inspecting each stormwater manhole and catch basin to determine if there are any illicit discharges and what maintenance (ex.: sand spoils removal), if any is required.

Given local budget constraints, one of three roadside mowing tractors was eliminated in FY2008-2009. Although road shoulders will continue to be mowed for reasons of public safety, the extent of maintenance (i.e. mowing frequency) will be less than was performed in prior years.

Since 2004, the Division has used two street sweepers for street sweeping duties. The ability to keep a second sweeper may be problematic in upcoming years due to cost and the Town may need to return to using a single sweeper. This program will be reviewed yearly, subject to funding availability.

Specific Performance Measurements

Performance Measure	FY 2009-2010 Actual	FY 2010-2011 Predicted	FY 2011-2012 Goal
<input type="checkbox"/> Catch basins cleaned	339	400	500
<input type="checkbox"/> Number of drainage outfalls cleaned	87	20	20
<input type="checkbox"/> Number of drainage outfalls marked *	7	2	2
<input type="checkbox"/> Road miles swept	141	142	143
<input type="checkbox"/> Tons of sweeping spoils disposed of	1,008	900	900
<input type="checkbox"/> Town road miles graded	8.1	8.1	8.1
<input type="checkbox"/> Private road miles graded **	10.44	10.44	10.44

* new outfalls anticipated each year new land development projects are completed

** of the 71 miles of private roads in Town, a limited number receive seasonal grading "by tradition"

Goals FY 2011-2012

Compliance with unfunded Phase 2 stormwater mandates will require a continued elevated level of effort from the Highway Division.

New Federal Highway Administration (FHA) "retro-reflectivity" signage standards will be used for any replacement signage. The Highway Division's initial effort to meet minimum retro-reflectivity standards will be focused on stop signs. Thereafter, the Highway Division will work toward a ten year goal of replacing street name and overhead guide signs to meet the new standards.

The Highway Division performs limited tree maintenance in-house, but will continue to use the Tree Warden for emergency work and third- party arborists for non emergency work beyond in-house capabilities.

Budget Comparison

Personnel costs will be less during FY 2011-2012 as a result of reclassifying a Crew Foreman position to an Equipment Operator II position. This position adjustment combined with a reduction in longevity payments associated with long-term employee retirements, will result in an overall 1.0% increase to the Highway Division operating program. The total proposed budget for the 2011-2012 fiscal year amounts to \$1,757,111, which is \$18,250 more than the current year appropriation.

TREE MANAGEMENT PROGRAM (0950)

The Town's Tree Warden oversees municipal trees located within Town highway right-of-ways and on municipal properties, such as parks and municipal building grounds. The Tree Warden reviews applications for tree maintenance, removals, and plantings for any tree located on Town property or along Town roads. The Tree Warden also works closely with overhead utility companies and their contract arborists to ensure that overhead line tree trimming activities are in accordance with generally accepted tree maintenance standards.

In addition, the Tree Warden also provides labor and equipment for emergency tree maintenance and/or removals, whenever a municipal tree, or portion thereof, is determined to be a threat to public safety and requires immediate action.

Trends, impacts, issues

Working in conjunction with the Highway Division, the Tree Warden will continue to evaluate various tree maintenance options and oversee Highway Division staff to ensure that generally accepted arborist standards are being followed during in-house tree maintenance work. Greater emphasis continues with regard to trimming and removal of diseased and/or dead trees within Town right-of-ways. FY 2010-2011 funding levels for third party arborists services are insufficient to fund this work.

The Town's Tree Ordinance requires individuals to perform equivalent plantings for municipal trees that are removed illegally without a Tree Permit. Enforcement of equivalent tree plantings can be problematic since there is little or no leverage to force the offender to complete the necessary work. Consideration should be given to amending the Town's Tree Ordinance to impose fines on arborists or property owners that illegally remove municipal trees without a tree permit.

Goals FY 2011-2012

- ❑ Continue to work with overhead utilities and their arborist sub-contractors to ensure utility line clearing is being performed in accordance with generally accepted arborist standards
- ❑ Work with Town legal staff to promulgate amendments to the Town Tree Ordinance
- ❑ Provide guidance and oversight to Highway Division crews to ensure that Highway Division tree maintenance work is in accordance with generally accepted arborist standards
- ❑ Attend Town Tree Board (Conservation Commission) meetings as required

Budget Comparison

The total proposed budget for the 2011-2012 fiscal year is \$28,302, representing a \$5,661 increase from the current year appropriation. It is noted that a \$5,500 increase in Professional Services for Tree Warden emergency services and non-emergency third party arborist services is proposed for the upcoming fiscal year.

STREET LIGHTING (0960)

The street lighting account covers expenditures associated with streetlights along all State and local roads in South Kingstown, in addition to other infrastructure special lighting requirements, which include:

- Peace Dale parking lot
- Peace Dale rotary (seasonal)
- Saugatucket River Boardwalk

The Town's Transportation and Traffic Review Committee (T2RC) reviews requests for new streetlights based upon need. If a new streetlight is warranted, the Police Department works closely with National Grid and tries to reposition existing streetlights to achieve the desired lighting without adding new streetlights. As such, no new streetlights have been added in recent years.

Trends, impacts, issues

In FY 2009-2010, the Police Department reviewed the wattage of all streetlights in Town and made lamp wattage reduction recommendations where applicable. As of February 2011, the Town is still awaiting National Grid to complete the recommended streetlight lamp wattage change-outs. Additional dialogue will be on-going with the power utility until this work is accomplished, thereby resulting in a savings to the Town.

Goals FY 2011-2012

- Continue working with National Grid to maximize energy efficient lighting technology
- T2RC to provide a fair and impartial review of new street light requests to determine need

Budget Comparison

The proposed budget for the 2011-2012 fiscal year is \$173,000 – a \$3,000 increase over the current fiscal year appropriation.

WASTEWATER FUND TRANSFER (0970)

The Town's On-Site Wastewater Management Program oversees and manages approximately 6,300 properties in Town that utilize on-site wastewater disposal systems as a means of wastewater disposal. Under this program, all property owners are required to have a baseline inspection performed for their disposal system. Baseline inspection findings are used to determine, what, if any repairs are necessary, in addition to future septic system inspections and pumping.

Since inception of the program in 2001, grant funding from the US Environmental Protection Agency (USEPA) paid for program administrative costs. Funding for this program ended as of June 30, 2007, and since then local funding has been allocated for this important program. Beginning in the Fall 2009, the Town's Pretreatment Coordinator assumed the duties of the vacant part-time On-Site Wastewater Management Specialist. A transfer from the General Fund in the amount of \$9,200 is proposed for FY2011-2012, an increase of \$200 over the current year appropriation.

HUMAN SERVICES AGENCIES (1005-1075)

For the 2011-2012 fiscal year, it is proposed the Town appropriate \$487,053 for human services programming. Of this amount, level funding of \$145,400 is to be allocated to support services provided by 12 community-based agencies that address important and diverse human service needs. The remaining allocation of \$341,653 (a decrease of \$8,295) is budgeted to support the operation of the Town's Senior Programs, including senior transportation, senior nutrition, adult day services, and the Senior Center.

The Town is dedicated to the well-being of its residents and makes every effort to ensure that basic needs are being met – particularly for those who are low income, elderly, and/or handicapped. The proposed contributions to human services agencies represent the Town’s efforts to support organizations and Town programs that provide a wide range of services to these local residents.

Trends, impacts, issues

Human services agencies' funding requests total \$166,500 for the 2011-2012 fiscal year, \$21,100 more than the FY 2011-2012 proposed budget allocation of \$145,400. It is noted that the Town also makes contributions to several of these agencies through CDBG funding and/or property tax exemptions.

Important to note is that the Town provides (exclusive of CDBG and property tax exemptions) approximately 36.2% of the total municipal cash contributions to these organizations, while 22.5% of the organizations’ clientele are Town residents. There is a significant range when determining the percent of each organization’s total clientele as compared to the percent of Town residents served, however.

Specific Performance Measurements

The following chart details the percentage of municipal funding and clients served from South Kingstown for each organization requesting funding in FY2011-2012:

Contributions To Private Agencies	SK Share of Total	SK Clients as % of Total
South Shore Mental Health	33.3%	19.9%
Hospice Of Washington County	100.0%	7.0%
VNS Home Health Services	35.8%	20.4%
Thundermist Health Center	88.9%	35.5%
Phoenix/Marathon House	96.0%	39.8%
Jonnycake Center of Peace Dale	49.3%	54.7%
Cane Daycare Center	100.0%	52.0%
South County Community Action	21.9%	15.4%
Welcome House of South County	14.0%	36.2%
Domestic Violence Resource Center	38.5%	15.6%
Education Exchange	29.6%	20.1%
Wash. County Coalition for Children	4.4%	21.8%
Total	36.2%	22.5%

Municipal senior programs continue to be significantly utilized. In addition to local funding, revenues are provided through Federal and State grants, the Towns of Narragansett and North Kingstown, and client user fees. *Refer to S-1 through S-15 for a full discussion of the Senior Services Program.*

Goals FY 2011-2012

The Town strives to continue its support of outside agencies and annually reviews the level of support to best reflect the needs of the community.

Budget Comparison

The total proposed budget for contributions to human services agencies for FY 2011-2012 is \$487,053, representing level funding from the current year budget. Of this total, level funding is proposed for seven of these agencies, slight increases for two agencies, and slight decreases for three agencies. It is noted that The Samaritans submitted a request for funding in the amount of \$500, but as they have not received Town support since the 2008-2009 fiscal year, their request is not included in the Town Manager's Proposed Budget for FY2011-2012.

PARKS AND RECREATION DEPARTMENT (1110-1116)

The Parks and Recreation Department serves the community by providing enriching recreation experiences and quality facilities. The objective of the Recreation Commission and the Parks and Recreation Department is to provide a well-rounded and balanced leisure services program for all segments of the community.

Trends, impacts, issues

The Town budget provides funding for the operation of the Town's leisure services program outside of the Neighborhood Guild and Peace Dale Office Building, and includes the maintenance of the Town's park system and recreational facilities.

Recreational programs supported with Town funds include Beach/Aquatics, Stepping Stone Pre-School, Self-Support Programs, Athletics/Leisure Services, and special events. Town funds also support Park and Building Maintenance operations involving the management and upkeep of all developed and undeveloped public recreational facilities, as well as all park land owned and operated by the Town.

In Fiscal Year 2011-2012, the Department expects to maintain its robust program offering and continue to develop partnerships with independent contractors. This approach ensures that program costs will be covered and any additional revenue will help to offset increases in operating expenditures. This type of program development format allows for continued growth provided third party revenues are generated, even during a budget reduction period.

The demand for indoor athletic programming continues to exceed the Town's available gymnasium space. In the current year, a record number of 703 children, ages 5 through 18, registered for the recreational basketball program. This program requires gymnasium time to accommodate one practice and one game per week for every team. Further development or expansion of other popular athletic programs such as adult basketball, teen volleyball, dodgeball, and futsal is not possible at this time despite the demand, due to the current space constraints.

Some challenges and major changes that will affect the Town operation in FY2010-2011 include:

- ❑ \$22,949 (1.75%) increase in total expenditures; \$18,935 (3.2%) increase in projected revenue
- ❑ \$4,014 increase in overall property tax support over FY 2010-2011
- ❑ Consolidation of Parks Foreman and Maintenance Foreman jobs to a single position
- ❑ Increased reliance on outside sponsors and alternate funding
- ❑ Increased revenue commitment through expanded programming at Tri-Pond Nature Center
- ❑ Increase of \$2,900 in Recreation Outside Service Revenue (program sponsorships)
- ❑ Reduction of \$9,187 (6.4%) in Leisure Services Expenditures
- ❑ Program expansion in Athletics and increased revenue commitment of \$3,105 or 2%
- ❑ Increase of \$8,575 in Beach/Aquatics program revenues
- ❑ Re-structuring of Stepping Stone School afternoon pre-school class to a 3 and 4 year old split class to increase enrollment
- ❑ Increase of \$6,000 (6%) in Stepping Stone School investment income
- ❑ Limited gymnasium space will continue to prohibit expansion of youth and adult recreational indoor sports offerings despite the increased demand

Program Performance Trends

Despite the current economic challenges, overall public participation in recreational offerings increased in FY 2009-2010 and are trending in that direction for the current year. The Recreation Division continues to offer a broad range of programs and events that serve every age segment of the population. Programs funded through the Town budget represent approximately 25% of the Department's total recreational program offerings.

In FY 2010-2011, a projected total of 30 Youth and Teen classes and the annual Discovery Camp summer programs will be offered to an estimated 475 participants. The programs are designed to offer various outlets for this age group's abundant creative and physical energy. The Department's goal in FY 2011-2012 is to increase the offerings and participation rate by 5%.

The Stepping Stone Preschool program is projected to offer twenty programs in the current year with an 80% success rate and a total of 200 registered participants. The Department plans to maintain the number of programs offered, but increase the participation rate through offering a new 3 and 4 year old split class in the afternoons; and by increasing promotional efforts.

Sports and Fitness programs consisting of classes, drop-in sports programs, and sports leagues for all ability levels continue to thrive. In the current fiscal year, it is estimated that a total of 375 programs will be offered with 6,110 registered participants and an 80% success rate. Notwithstanding the potential for expansion in this program area, the Department plans to maintain the current level of offerings in FY 2011-2012 due to indoor space limitations.

A total of 78 programs with 207 participants were offered through the Environmental Education program run primarily at the Tri Pond Nature Center for preschool, youth, and teens. In FY 2010-2011, a total of 50 programs and 200 participants are estimated. The goal for FY 2011-2012 is to offer the same number of programs with a higher rate of participation.

Community and Special events such as the 4th of July Celebration, Easter Egg Hunt, Children's Festival, Earth Day, and other annual programs, are mainstays of the Recreation Department. Although the cost of offering these free programs continues to increase, the Department has been successful in sustaining them by securing revenue in the form of sponsorship donations from local

organizations, businesses, and community members. The Department plans to offer these traditional and popular programs in FY 2011-2012 with a projected overall attendance of 9,500 participants.

Specific Performance Measurements

Performance Measure	FY 2009-2010 Actual	FY 2010-2011 Predicted	FY 2011-2012 Goal
Recreation Division*			
Total Classes/Programs offered	663	547	587
Total Program Participants	16,601	16,490	16,530
New Classes Offered	58	32	40
Percentage of New Classes Completed	33%	50%	50%
Beach/Aquatic			
Total Cottage Passes Sold	44	45	45
Total Resident Seasonal Passes Sold	664	625	630
Total Non-Resident Seasonal Passes Sold	62	55	55
Total Pass Revenue	\$79,850	\$78,000	\$81,100
Total Program Revenue (surf camp and yoga)	\$17,580	\$30,000	\$18,900
Total Revenue	\$97,430	\$108,000	\$100,000
Park Division			
Total Park Acreage	409.5	422.5*	422.5**
Park Acreage/Full-time Park Staff	58.5	60.4	60.4
Total Acres of Turf Maintained	89.5	89.5	96.5
Weekly Man Hours for Mowing /Landscaping	177	177	194
Average Maintenance Cost Per Acre	\$1,379	\$1,409	\$1,424
Avg. Weekly Man Hours for Litter Removal	34	33	36***
Total Organized Park Facility Participation	307,699	312,000	312,000
Total Park Rental Income	\$17,691	\$18,500	\$20,000

* Data in this section reflects only those recreation classes and programs supported in the Town Budget

** Additional acreage reflects Town acquisition of St. Dominic Savio property

*** Two hours per week added for litter removal at Dog Park and Recycling Program

Goals FY 2011-2012

The Department's future goals focus on improving operational efficiency in the management of all facilities as well as general public programming, including:

- Implement web-based program registration and facility reservation capabilities for improved customer service
- Complete planned work on major CIP and Park Rehabilitation projects
- Collaborate with interested organizations and volunteers to enhance select parks and facilities
- Expand indoor athletic programming
- Develop and implement plan to highlight parks and playgrounds for the promotion of citizen wellness and physical activity
- Increase use of alternate revenues generated through program and team sponsorships
- Provide opportunities for staff professional development
- Research opportunities for regionalization of services and shared services
- Continue to reduce overall percentage of property tax funding

Budget Comparison

The Recreation Department's total proposed budget for the 2011-2012 fiscal year is \$1,333,037 – an increase of \$22,948 over the current year adopted budget of \$1,310,088. The increase is primarily reflected in full-time (\$14,886) and seasonal (\$12,885) salaries. Revenues are projected to increase by \$18,935, due in part to changes in Field Maintenance Reimbursement (\$9,403) and the Beach/Aquatic Program (\$8,575).

CELEBRATIONS (1120)

This account provides funding each year for the conduct of three parades. Level funding in the amount of \$7,000 is proposed for the 2011-2012 fiscal year.

	2010-2011 Adopted	2011-2012 Proposed
Veterans Day Parade	\$2,333	\$2,333
Memorial Day parade	2,333	2,333
Fireman's Parade	2,333	2,333
Total	\$7,000	\$7,000

SOUTH KINGSTOWN PUBLIC LIBRARIES (1210)

The South Kingstown Public Library provides free, convenient, and equal access to print and non-print materials, services and technologies that support our community's informational, educational, cultural, and recreational needs.

Trends, Impacts, Issues

Public libraries continue to respond to changes driven by demographics, advances in technology, rapid growth in lifelong learning activities, and the renewed importance of library as a place helping to build community while serving the community.

The South Kingstown Public Library offers a lifetime of learning for Town residents and visitors, enriching the quality of life in the community:

- collections that reflect user demands and needs;
- programs, both original and in collaboration with other program providers, that reflect the needs and interests of learners of all ages with an emphasis on early literacy/childhood, teens and senior citizens;
- technology that expands library services and information access through the library's Web site and electronic databases; and
- facilities that provide space for quiet study and group sharing and the infrastructure to meet 21st century technology needs.

A slight decrease in Library state aid is projected for FY2011-2012, with endowment income continuing to be down and revenues from petty cash declining.

Specific Performance Measurements

Performance Measure	FY 2009 - 2010 Actual	FY 2010-2011 Predicted	FY 2011-2012 Goal
Circulation of library materials	301,834	300,000	304,000
Circulation per Capita (Rank 8 th among RI's 49 public libraries)	10.34	10.34	10.34
Number of items in collection	78,556	78,000	78,000
Number of registered borrowers	14,317	14,100	14,200
Information requests received	26,865	27,001	27,298
Number of times public computer work stations utilized	31,108	32,206	33,000
Number of programs provided	744	750	760
Total program attendance	13,196	14,000	14,500

Goals FY 2011-2012

- Treat all library users fairly and equally and serve as a forum for all points of view.
- Provide high demand/high interest materials in a variety of formats for all age groups.
- Serve as a center for free, timely, and accurate information for residents in their pursuit of job-related, educational, and personal interests.
- Assist residents of all ages in the pursuit of life-long learning by offering a variety of programs and other enrichment opportunities.
- Strive to provide a welcoming library environment and maintain buildings that are clean, comfortable, safe, and accessible to the community.

Budget Comparison

For FY2011-2012, the proposed budget is \$956,349 – a \$15,570 increase over the current year appropriation. An increase of \$39,537 is reflected in the retirement account for the planned retirement of one librarian in FY2011-2012. Increases are also seen in part-time salaries (\$12,780) and utilities (\$1,397), and are partially offset by decreases in full-time salaries (\$29,360), supplies and materials accounts (\$6,782), and equipment accounts (\$1,600).

Projected library revenues will amount to \$281,234, a decrease of \$15,765 from the current fiscal year appropriation. It is noted that State aid for library services (\$201,234) accounts for 71.9% of non-property tax revenues. The net FY2011-2012 property tax need is \$675,115 or \$31,335 (4.9%) more than the current year property tax support of \$643,780.

MUNICIPAL BOARDS AND OUTSIDE AGENCIES (1300 SERIES)

The Town of South Kingstown strives to support local outside agencies that work toward the betterment of the community often with meager funding.

Trends, impacts, issues

Outside agencies are comprised of a number of types of organizations including Town Council appointed boards and commissions, neighborhood/village groups, environmental groups, and local commerce/economic development/community organizations. Listed below are the agencies for which a Town appropriation is proposed in FY 2011-2012.

Conservation Commission – Town Council appointed - reviews CRMC and DEM wetlands applications along with addressing numerous other environmental concerns within the Town. Funding is incorporated in the Planning Department budget. The following agencies, focusing on specific environmental concerns throughout Town, receive funding through the Conservation Commission: Southern RI Conservations District, Wood-Pawcatuck Watershed Association, Cooperative Extension Watershed Watch-Tucker Pond, and Salt Pond Coalition.

South Kingstown Partnership for Prevention – Town Council appointed - oversees the implementation of grant funding from the State and Federal governments to discourage substance abuse within the community. The Town provides matching funds and in-kind contributions.

Narrow River Preservation Association (NRPA) – environmental citizen action organization – dedicated to protecting the environment of the Narrow River. Town funding supports the citizens' water quality monitoring program along the river.

Chamber of Commerce – commerce/economic development organization – projects and activities are designed to improve the community's economic climate and stimulate business activity. Funds are used for tourism promotion and development and dissemination of community information.

Peace Dale Neighborhood Revitalization - neighborhood/village organization - projects include the Peace Dale parking lot, the addition of street trees, a Youth Needs Assessment, and continued work with Jonnycake Center and South County Community action. The group produces brochures and is actively involved with the Town in zoning discussions. Funding also comes from the Community Development Block Grant Program.

Downtown Merchants Association - downtown merchant's organization – projects include a new banner program and continuation of outdoor summer and fall street festivals that encourage pedestrian activities in the commercial downtown.

The Washington County Regional Planning Council (WCRPC) – commerce/community cooperation organization - dedicated to promoting regional cooperation and joint planning for the nine South County communities. Focus is on five issues: economic development, water resources, land use, affordable housing and transportation. Funding sources are both public and private.

Washington County Community Development Corporation – community organization – assists member communities in providing affordable housing for Washington County residents by working jointly with private developers and/or non-profit organizations and municipalities within Washington County to encourage and promote the creation of affordable housing units. Funding sources include

the Rhode Island Foundation, the Housing Network, private philanthropic support, as well as municipal funding.

Specific Performance Measurements

Performance Measure	FY 2009-2010 Actual	FY 2010-2011 Adopted	FY2011-2012 Proposed
Agencies Funded	8	8	8
Total Funding amount	\$23,000	\$17,850	\$17,850

Budget Comparison

Level funding for Outside Agencies in the amount of \$17,850 is proposed for the 2011-2012 fiscal year. It is noted that the South Kingstown Chamber of Commerce submitted a request for either (1) an increase of \$4,000 in funding for FY 2011-2012, or (2) tax exempt status for their property located on Old Tower Hill Road; however, the Town Manager's proposed budget provides level funding, as any change in tax status would be a policy decision of the Town Council. A request for funding was also received again from the Wildlife Rehabilitators Association of Rhode Island in the amount of \$2,555, but is not included in the Town Manager's Proposed Budget for FY 2011-2012 as they do not currently receive Town funding.

MUNICIPAL INSURANCE (1410)

This account provides funding for the payment of all insurance premiums for public liability, comprehensive liability, auto liability, public officials liability, fire and building insurance, for all Town agencies and departments that are resident to the General Fund. All enterprise and special revenue funds are responsible for funding their risk management-related costs.

Since 1988, the Town has been a member of the Rhode Island Inter-local Risk Management Trust. This cooperative pool, with other Rhode Island cities and towns, allows the Town to take advantage of volume premium discounts. Insurance premiums for each municipality are based on actual claims experience. The Town maintains excess insurance coverage for general liability claims in the amount of \$5 million per occurrence. The higher insurance limit is necessary to protect adequately the Town against claims for potential catastrophic losses.

A General Fund appropriation in the amount of \$196,000 is proposed for the 2011-2012 fiscal year, a decrease of \$1,400 from the current fiscal year appropriation.

	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over (Under) Adopted Budget
Municipal Insurance					
Liability & Property	\$255,037	\$280,540	\$269,250	\$282,713	\$2,173
Excess Liability	46,433	51,075	48,030	50,432	(643)
Deductibles	27,989	32,803	30,200	34,200	1,397
Total Program Cost	\$329,459	\$364,418	\$347,480	\$367,345	\$2,927
Other Fund Reimbursement	(\$143,423)	(\$158,197)	(\$146,995)	(\$154,345)	\$3,852
Dividend Credit	(8,821)	(8,821)	(17,343)	(17,000)	(8,179)
General Fund Share	\$177,215	\$197,400	\$183,142	\$196,000	(\$1,400)

TOWN EMPLOYEE BENEFITS (1420-1550)

1420 - Unemployment Compensation. State law requires that state and local governments provide unemployment insurance for their employees; therefore the Town must appropriate a sum of money to fund any unemployment claims filed. Funding in the amount of \$35,000 is proposed for the 2011-2012 fiscal year, a decrease of \$5,000 from the current year appropriation.

1430 – Life Insurance. This account provides for premium payments for the group life insurance policies that the Town provides to full-time employees. Level funding in the amount of \$12,600 is proposed for the 2011-2012 fiscal year.

1510 - Town FICA. This account provides funding for the Social Security and Medicare (FICA) contributions for all Town employees with positions budgeted through the General Fund. A total appropriation of \$813,017 is proposed for FY2011-2012, which is \$22,326 more than the current year appropriation. The increase is attributed to wage increases based on labor contracts in place.

FY2011-2012	Payroll Rate	Income Ceiling
Social Security	6.20%	\$106,800
Medicare	1.45%	No income limit

1520 - Contribution to Retirement System. This account provides funding for the Town’s employer contribution to the State of Rhode Island Municipal Employees Retirement System (MERS) covering general municipal employees, sworn police officers, and emergency medical services (EMS) personnel. The Town has participated in the MERS pension system since 1957.

The proposed appropriation for the Employers Contribution to the South Kingstown Employees Retirement System will increase from \$748,635 in FY2010-2011 to \$947,568 in FY2011-2012 in accordance with contribution rates established by the State Retirement Board as shown below. It is noted that the State Retirement Board adjusts the employee contribution rate based on an annual actuarial review completed by Gabriel Roder Smith and Company. The most recent actuarial valuation was completed as of June 30, 2009. Collectively, the three Town plans have a funded ratio of 93.94%, with the actuarial value of assets totaling \$66,669,582 and accrued actuarial liabilities of \$70,973,705. In addition to the employer contributions shown below, the police, EMS, and municipal employees also contribute 9%, 9%, and 7% respectively, of their annual salaries.

Retirement Contributions - General Fund						
Employee Group	FY 08 Rate	FY 09 Rate	FY 10 Rate	FY 11 Rate	FY 12 Rate	Change
Police	16.29%	14.39%	12.24%	12.60%	16.03%	3.43%
EMS	10.49%	6.53%	6.08%	3.28%	4.67%	1.39%
Municipal	6.68%	7.81%	6.92%	6.20%	8.59%	2.39%
Employee Group	FY 08 Cost	FY 09 Cost	FY 10 Cost	FY 11 Cost	FY 12 Cost	Change
Police	\$475,858	\$405,357	\$344,521	\$352,197	\$474,402	\$122,205
EMS	76,435	48,853	45,963	25,608	37,401	11,793
Municipal	341,876	411,626	355,030	319,090	442,982	123,892
Total Cost	\$894,169	\$865,836	\$745,514	\$696,895	\$954,785	\$257,890

This account also provides for the payment of retirement pensions to former South Kingstown police officers or their spouses who are not covered by the Municipal Employees Retirement System. Funding in the amount of \$22,234, an increase of \$494, is proposed. Deferred compensation funding

of \$35,000 is also included in the retirement account. The combined cost of municipal pension contributions and deferred compensation is proposed at \$1,012,019 for FY2011-2012, an increase of \$263,384 from the current year appropriation.

1530 - Town Health Insurance. This account provides municipal funding for health care and dental insurance for eligible General Fund employees and health care-eligible retirees. In response to the continuous rise in the cost of health insurance, the Town has taken a number of steps to stabilize and/or restrain growth in employee health care expenditures, including the following specific actions:

- Ongoing review of medical claims expenditure trends.
- Annual evaluation of self-insurance versus prospective premium financing options.
- Introduction of a managed benefits plan.
- Increased co-payments for prescription drugs and emergency room use.
- Raising deductible limits to increase employee cost-share for medical services.
- Offer only Healthmate Coast to Coast plan to employees hired after July 1, 1996.
- Moved all active employees from the more expensive Classic Blue Plan to the less costly Healthmate Coast to Coast Plan as of December 31, 2007.
- Beginning August 1, 2002, the Town implemented an Employee Co-Payment requirement for all new municipal employees. Employee Co-Payments for FY 2011-2012 are as follows:

Municipal Program					
Health Care Co-Share Summary	EMS	Police	Council 94	Non Organized	NEA Town
Hired Prior to July 1, 2002					
Prior to July 1, 2010	5%	5%	7%	10%	TBD
After July 1, 2010	10%	5%	7%	10%	TBD
After January 1, 2011	10%	10%	10%	10%	TBD
After July 1, 2011	15%	10%	10%	10%	TBD
After January 1, 2012	15%	15%	15%	15%	TBD
Hired After July 1, 2002					
Prior to July 1, 2010	20%	20%	15%	10%	TBD
After July 1, 2010	20%	20%	15%	15%	TBD
After January 1, 2012	20%	20%	15%	15%	TBD

- As of July 1, 2008, the Town switched to a self insured health insurance model offered through West Bay Community Health Collaborative (WBCH) with claims services provided by Blue Cross and Blue Shield of RI. As of July 1, 2009, the total membership in WBCH was in excess of 9,000 employees, of which the Town has approximately 785 members.
- As an active member of WBCH Board of Directors, the Finance Director helped negotiate a reduction in the administration fees charged by Blue Cross. Projected savings in administrative fees for the Town and School Department will be approximately \$139,000 during the 2011-2012 fiscal year.

- During the recent fiscal year, WBCB obtained bids for dental services and excess stop loss insurance for its members. Rates bid, based on 9,000 members, on the self insured dental plan are lower than what the Town was paying on a prospective basis. The Town switched to a self insured dental plan starting on July 1, 2010.
- The excess stop loss insurance bid for the Town and School Department resulted in a switch in carriers for the FY2010-2011 with annual savings for the Town and School Department of approximately \$25,000 on premiums.

It is noted that effective with FY 2008-2009, the Town must account for and reserve funds to meet anticipated costs associated with “Other Post-Employment Benefits” (OPEB). OPEB costs associated with post employment health care benefits include annual contributions to a 30-year payment schedule to meet all unfunded accrued liability associated with both current and retired General Fund employees entitled to some form of employer paid health care benefits in retirement and the current year cost associated with OPEB benefits that current employees will earn in FY 2011-2012. Projected General Fund OPEB related costs for FY 2011-2012 include an annual required contribution (ARC) of \$796,000, less expected retiree benefit payouts of \$526,000 leaving a net budget expense of \$270,000.

A 1.67% increase in the General Fund’s Health and Dental Care Transfer to the Health Care Reserve Fund is proposed for FY2011-2012. The total FY2011-2012 proposed budget for health care amounts to \$3,021,680, representing an increase of \$49,507 over the current year appropriation.

1550 – Workers' Compensation. This account provides funding for Workers' Compensation Insurance for Town personnel budgeted in the General Fund, with the exception of Public Safety and EMS employees who are covered under separate State statutes for on-the-job injuries. Favorable claims experience, combined with the anticipated continuation of the RI Inter-local Risk Management Trust’s dividend program, allows for proposed funding in the amount of \$125,000 for FY2011-2012, which represents a reduction of \$25,000 from the current year appropriation.

TRANSFER TO SCHOOL FUND (1610)

For FY2011-2012, the Town Administration, after consultation with School Administration is proposing a School Fund in the amount of \$58,434,545. This proposed program is \$463,760 less than recommended by the School Committee. Property tax support necessary to fund the revised School Fund amounts to \$48,216,336, an increase of \$306,408 over the current year appropriation of \$47,909,928.

Town Manager Proposed School Fund 2011-2012						
	Actual 2009-2010	School Committee Adopted 2010-2011	School Fund (Town) Estimate 2010-2011	School Committee Recommended 2011-2012	Town Manager Proposed 2011-2012	Increase Over (Under) Adopted Budget
Revenue Statement						
State Aid	\$8,585,095	\$8,763,073	\$8,942,714	\$8,069,527	\$8,069,527	(\$693,546)
Federal Stabilization Aid	714,097	492,491	239,712	0	0	(492,491)
Group Home Aid	0	0	0	375,000	375,000	375,000
Total State and Federal	\$9,299,192	\$9,255,564	\$9,182,426	\$8,444,527	\$8,444,527	(\$811,037)
Local Revenue						
Tuition Income	\$138,533	\$131,059	\$131,059	\$131,059	\$131,059	\$0
School Trust Funds	20,413	20,000	20,000	20,000	20,000	0
Designated Funds	374,600	484,322	484,322	775,623	775,623	291,301
Medicaid	711,626	800,000	800,000	800,000	800,000	0
Miscellaneous	62,491	47,000	47,000	47,000	47,000	0
Total Local Revenue	\$1,307,663	\$1,482,381	\$1,482,381	\$1,773,682	\$1,773,682	\$291,301
Property Tax Appropriation	\$47,909,928	\$47,909,928	\$47,909,928	\$48,680,096	\$48,216,336	\$306,408
Gross Revenue	\$58,516,783	\$58,647,873	\$58,574,735	\$58,898,305	\$58,434,545	(\$213,328)
Expense Statement						
Salaries	\$33,807,142	\$34,372,106	\$34,131,603	\$34,543,082	\$34,514,102	\$141,996
Benefits	14,407,916	14,525,150	14,307,185	14,238,524	13,934,646	(590,504)
Professional Services	1,048,053	1,161,452	1,009,107	996,355	996,355	(165,097)
Property Services	608,645	569,363	605,754	652,478	648,576	79,213
Other Services	5,764,427	6,136,712	6,122,802	6,338,851	6,313,851	177,139
Supplies	1,590,066	1,520,319	1,565,167	1,614,227	1,612,227	91,908
Equipment	395,129	362,771	462,861	514,788	414,788	52,017
Total Expense	\$57,621,378	\$58,647,873	\$58,204,479	\$58,898,305	\$58,434,545	(\$213,328)
Surplus (Deficit)	\$895,405	\$0	\$370,256	\$0	\$0	\$0

For a full explanation of the budgetary issues associated with proposed revisions to the School Committee's Recommended Budget, please see the Town Manager's Budget Message (pages M-28 through M-32).

EDUCATION DEBT SERVICE (1620)

This account provides funding to meet debt retirement costs associated with school-related capital facilities. Educational debt service costs are maintained separately from general municipal debt since school-related debt receives a thirty percent (30%) reimbursement from the State of Rhode Island. For the 2011-2012 fiscal year, the projected school debt service cost is \$2,888,815 (\$276,054 less than the current year appropriation). Available non-property tax revenues amounting to \$1,154,798 will offset school debt service requirements resulting in a net property tax need of \$1,734,017 (a decrease of \$177,619 from the estimated current year property tax need). The decreased property tax need is a result of a decline in principal and interest payment requirements on existing debt, which are offset somewhat by a decline in third party revenue sources.

EDUCATION DEBT SERVICE PROGRAM		
Permanent Debt (Bonds)	Estimated 2010-2011	Proposed 2011-2012
Matunuck/West Kingston /Jr. High Additions/School Admin.	\$0	\$0
School Refunding Bonds	560,135	383,906
High School Addition #2 (A & B)	562,682	532,816
Junior High Addition /Athletic Fields	228,644	185,375
Hazard Renovations	136,082	110,330
Junior High Fields	72,221	70,121
School Site/Maintenance / Matunuck/W. Kingston Playgrounds	72,190	102,321
Jr. High Fields Property Purchase./Roof Repairs	36,861	51,809
New Middle School	781,213	755,912
Middle School Playfields/ South Road Roof Replacement	64,869	63,640
2001 FTM School Bond - \$1.08 Million 10-Year Term	123,740	119,428
General Building Renovations \$1 Million-6/15/03	72,813	71,313
Middle School Playfields \$325K/General Bldg. \$1.05M	111,334	108,709
General Building Renovations \$1 Million-6/15/05	79,075	77,325
General Building Renovations \$800 Thousand-6/15/06	66,380	64,780
General Building Renovations \$1 Million-6/15/07	87,125	84,375
General Building Renovations \$1.2 Million-11/12/09	104,505	101,655
Bond Registration Fees	5,000	5,000
Total	\$3,164,869	\$2,888,815
Net Education Debt Service	Estimated 2010-2011	Proposed 2011-2012
Total Debt Service	\$3,164,869	\$2,888,815
Less State School Construction Aid	(948,806)	(906,615)
Less School Impact Fees	(80,000)	(70,000)
Less Motor Vehicle Excise Taxes	(130,681)	(117,334)
South Road School Reserve Fund	(41,942)	(10,864)
School Energy Savings Transfer	(51,804)	(49,985)
Property Tax Need	\$1,911,636	\$1,734,017

TOWN DEBT SERVICE (1621)

This account provides funding for the debt retirement of all permanent municipal bond programs and short-term bond anticipation note costs. For the 2011-2012 fiscal year, the total proposed appropriation is \$1,215,742, which is \$17,681 less than the current year budget. Based on anticipated third party revenues of \$414,922, net debt service will amount to \$800,820, which is \$110,454 more than the estimated FY 2010-2011 fiscal year requirement. The increased property tax need is due to a decrease in third party revenues, which is somewhat offset though by a decline in principal and interest payments on existing debt, and the fact that there is no new Town debt that will be issued during the 2011-2012 fiscal year.

Bond repayments are scheduled for the following projects:

TOWN DEBT SERVICE PROGRAM		
Existing Debt Service	Estimated 2010-2011	Proposed 2011-2012
Open Space/Muni/Library (12/87, 5/89, 5/90) Refinanced 6/03	\$0	\$0
Open Space/Library (5/91) Refinanced 1998	42,355	30,713
Recreation/Library (5/93) Refinanced 10/02	15,927	15,055
Kingston Library, Public Safety Land (3/94) Refinanced 10/02	45,413	43,114
Public Safety Building/Marina Park (2/95) Refinanced 6/05	311,714	297,614
Marina Park/Open Space (1/96) Refinanced 6/03	18,712	15,171
Land Acquisition/Brousseau Park/Storage (6/98) Refinanced 11/09	24,942	35,679
Open Space/Senior Center/Greenway (6/99) Refinanced 11/09	63,858	84,779
Middle School Playfield/Green Hill Park/Open Space (6/02)	106,188	104,416
Open Space/Public Works (6/03)	29,125	28,525
Open Space/Middle School Playfield/Public Works (6/04)	120,544	117,731
Open Space/Public Works (6/06)	348,495	340,095
Open Space/Public Works (6/07)	104,550	101,250
Bond Registration Fees	1,600	1,600
Direct Municipal Debt	\$1,233,423	\$1,215,742
	Estimated 2010-2011	Proposed 2011-2012
Net Municipal Debt Service		
Total Town Debt Service	\$1,233,423	\$1,215,742
Less State Library Aid	(17,378)	(10,593)
Less Recreation Impact Fees	(128,485)	(125,141)
Less Transfer from Open Space Reserve	(350,000)	(225,000)
Less Motor Vehicle Excise Taxes	(47,194)	(54,188)
Property Tax Need	\$690,366	\$800,820

CAPITAL IMPROVEMENT PROGRAM (1710)

The Town Council's adopted Capital Improvement Program (CIP) for FY2011-2012 through FY2016-2017 includes major replacements, purchases, construction, and annual contractual programs that require expenditures in excess of \$10,000. The purpose of this program is to develop an orderly schedule of improvements that are needed by the Town. The CIP seeks to determine needs, establish priorities, and analyze the Town's ability to pay for these new improvements.

A capital budget element of \$1,239,000 is proposed for FY2011-2012, an increase of \$18,000 from the current fiscal year adopted budget of \$1,221,000. During the current fiscal year, \$500,000 in revenue from the General Fund's Undesignated Fund Balance was used to offset an equal amount of property tax support associated with the Capital Budget. For the 2011-2012 fiscal year, it is proposed to use the same level of funding from the General Fund Balance. The net general fund need for capital projects funding is \$739,000.

A summary of the FY2011-2012 Capital Budget is presented as follows:

Capital Budget	2009-2010 Adopted	2010-2011 Adopted	2011-2012 Adopted	Increase Dollar
Recreational	\$175,000	150,000	\$176,000	\$26,000
Public Services	846,000	696,000	825,000	\$129,000
Public Safety	225,000	180,000	163,000	(\$17,000)
General Municipal	160,000	195,000	75,000	(\$120,000)
Annual Capital Budget	\$1,406,000	\$1,221,000	\$1,239,000	\$18,000
<i>Less Revenues From Undesignated Fund Balance</i>				
Public Safety Program	\$220,000	125,000	\$75,000	(\$50,000)
Public Services Program	100,000	230,000	400,000	170,000
Recreational Program	40,000	0	0	0
Municipal Program	140,000	145,000	25,000	(120,000)
Fund Balance Total	\$500,000	\$500,000	\$500,000	\$0
Property Tax Support	\$906,000	\$721,000	\$739,000	\$18,000

FUND CONTINGENCY (1810)

This account provides funds to accommodate any emergency situation that might arise during the fiscal year for which there is not sufficient funds budgeted. Situations such as a major fire, major equipment breakdown, or unanticipated snow removal would be charged to this account.

Level funding in the amount of \$65,000 is proposed for the 2011-2012 fiscal year. Spending over the past seven fiscal years has been as follows:

Fiscal Year	Actual spent
2009-2010	\$65,000
2008-2009	\$172,743
2007-2008	\$152,400
2006-2007	\$16,904
2005-2006	\$80,868
2004-2005	\$14,598
2003-2004	\$0

Contingency expenses of \$65,000 for FY 2009-2010 included a budget transfer to the Property Revaluation Reserve Fund in the amount of \$65,000. Prudent financial management standards suggest that a fund contingency of no less than one-half percent, and no more than one percent, of the General Fund's operating program should be maintained.

To meet this standard, the Town would have to allocate between \$99,060 and \$198,122 for contingency expenditures. Based on the present economic climate, the Town has opted to maintain the contingency account at the same level as the current year appropriation.

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0310	Town Clerk						
Class 100	- Personal Services						
101	Full-Time Employees	\$224,409	\$228,562	\$228,562	\$233,704	\$233,704	\$5,142
104	Overtime	347	500	500	500	500	0
109	Municipal Longevity	8,164	9,119	9,119	9,719	9,719	600
Total		\$232,920	\$238,181	\$238,181	\$243,923	\$243,923	\$5,742
Class 200	- Contractual Services						
201	Advertising	\$1,564	\$1,700	\$1,700	\$1,700	\$1,700	\$0
202	Travel	380	2,000	2,000	2,000	2,000	0
203	Education	0	650	650	650	650	0
230	Printing/Binding	907	1,643	1,643	1,643	1,643	0
250	Licenses And Dues	620	415	415	415	415	0
265	Maintenance Of Office Equip	289	488	488	488	488	0
277	Transfer to Other Funds	10,000	0	0	0	0	0
285	Town Web Site	0	500	500	500	500	0
290	Professional Services	7,275	7,360	6,835	4,135	4,135	(3,225)
Total		\$21,035	\$14,756	\$14,231	\$11,531	\$11,531	(3,225)
Class 300	- Supplies & Materials						
313	Office Supplies	\$1,310	\$2,000	\$2,000	\$2,000	\$2,000	\$0
Total		\$1,310	\$2,000	\$2,000	\$2,000	\$2,000	\$0
Class 400	- Equipment						
413	Office Equipment	\$827	\$1,500	\$1,500	\$1,500	\$1,500	\$0
Total		\$827	\$1,500	\$1,500	\$1,500	\$1,500	\$0
Departmental Total		\$256,092	\$256,437	\$255,912	\$258,954	\$258,954	\$2,517
0350	Town Public Information						
Class 200	- Contractual Services						
277	Transfer to Other Funds	\$2,000	\$0	\$0	\$0	\$0	\$0
290	Professional Services	3,539	4,607	4,607	4,600	14,600	9,993
Total		\$5,539	\$4,607	\$4,607	\$4,600	\$14,600	\$9,993
Departmental Total		\$5,539	\$4,607	\$4,607	\$4,600	\$14,600	\$9,993

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0410	Canvassing Authority						
Class 100	- Personal Services						
101	Full-Time Employees	\$21,319	\$36,492	\$33,560	\$35,755	\$35,755	(\$737)
102	Part-Time Salaries	2,667	2,665	2,665	2,665	2,665	0
103	Seasonal Salaries	0	27,985	25,300	4,750	4,750	(23,235)
104	Overtime	0	1,032	1,550	677	677	(355)
105	Retirement/Vacation	1,369	0	0	0	0	0
109	Municipal Longevity	780	928	0	0	0	(928)
Total		\$26,135	\$69,102	\$63,075	\$43,847	\$43,847	(\$25,255)
Class 200	- Contractual Services						
201	Advertising	\$30	\$380	\$192	\$200	\$200	(\$180)
205	Postage	0	0	0	8,000	8,000	8,000
230	Printing/Binding	0	650	502	1,428	1,428	778
275	Rents	0	1,320	1,188	0	0	(1,320)
277	Transfer to Other Funds	10,000	0	0	0	0	0
Total		\$10,030	\$2,350	\$1,882	\$9,628	\$9,628	\$7,278
Class 300	- Supplies & Materials						
313	Office Supplies	\$0	\$200	\$235	\$200	\$200	\$0
399	Misc. Expenses - Food	0	2,250	1,927	355	355	(1,895)
Total		\$0	\$2,450	\$2,162	\$555	\$555	(\$1,895)
Departmental Total		\$36,165	\$73,902	\$67,119	\$54,030	\$54,030	(\$19,872)
0510	Town Manager's Office						
Class 100	- Personal Services						
101	Full-Time Employees	\$239,284	\$280,065	\$280,065	\$286,367	\$286,367	\$6,302
102	Part-Time Salaries	10,384	7,091	7,091	7,249	7,249	158
104	Overtime	1,307	2,000	2,000	2,000	2,000	0
105	Retirement/Vacation Reimbursement	0	10,000	10,000	10,000	10,000	0
109	Municipal Longevity	6,175	6,928	6,928	7,263	7,263	335
Total		\$257,150	\$306,084	\$306,084	\$312,879	\$312,879	\$6,795
Class 200	- Contractual Services						
202	Travel	\$2,415	\$2,500	\$2,500	\$2,500	\$2,500	\$0
230	Printing/Binding	1,625	1,700	1,700	1,700	1,700	0
250	Licenses And Dues	2,012	2,100	1,911	2,100	2,100	0
260	Maintenance Of Motor Vehicles	0	200	200	200	200	0
265	Maintenance Of Office Equipment	0	100	100	100	100	0
277	Transfer to Other Funds	20,000	0	0	0	0	0
285	Town Web Site	50	900	900	800	800	(100)
Total		\$26,102	\$7,500	\$7,311	\$7,400	\$7,400	(\$100)
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$322	\$500	\$500	\$500	\$500	\$0
307	Fuels & Lubricants	1,465	1,800	1,800	1,700	1,700	(100)
310	Motor Vehicle Parts	89	250	250	250	250	0
313	Office Supplies	766	900	900	900	900	0
Total		\$2,642	\$3,450	\$3,450	\$3,350	\$3,350	(\$100)
Class 400	- Equipment						
413	Office Equipment	\$0	\$500	\$500	\$300	\$300	(\$200)
420	Computer Equip	158	0	0	1,200	1,200	1,200
430	Furniture & Furnishing	415	500	500	300	300	(200)
Total		\$573	\$1,000	\$1,000	\$1,800	\$1,800	\$800
Departmental Total		\$286,467	\$318,034	\$317,845	\$325,429	\$325,429	\$7,395

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0540	Town Hall Operation						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$38,896	\$39,619	\$39,619	\$40,510	\$40,510	\$891
102	Part-Time Salaries	9,344	7,454	6,353	7,620	7,620	166
104	Overtime	126	1,000	800	1,000	1,000	0
109	Municipal Longevity	1,664	1,856	1,856	1,872	1,872	16
Total		\$50,030	\$49,929	\$48,628	\$51,002	\$51,002	\$1,073
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$30	\$25	\$75	\$50	\$50	\$25
202	Travel	46	0	0	0	0	0
205	Postage	23,474	30,000	9,500	22,000	23,000	(7,000)
210	Telephone	2,801	9,000	4,450	8,000	5,000	(4,000)
220	Utilities	21,313	23,000	24,000	24,500	24,500	1,500
235	Copy Machine Services	10,027	11,500	10,000	11,500	11,500	0
240	Cleaning Services	77	100	85	100	100	0
265	Maintenance Of Office Equip	225	800	200	800	800	0
270	Maint Of Bldg & Improvements	7,609	18,600	17,000	17,325	18,000	(600)
275	Rents	124	80	80	0	0	(80)
277	Transfer to Other Funds	30,000	0	0	0	0	0
Total		\$95,726	\$93,105	\$65,390	\$84,275	\$82,950	(\$10,155)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
301	Agricultural Supplies	\$225	\$0	\$0	\$150	\$150	\$150
308	Heating Fuel	21,601	22,500	22,500	20,110	22,500	0
312	Janitorial Material & Supp	1,785	2,300	2,000	2,300	2,300	0
313	Office Supplies	29	0	100	100	100	100
316	Gen Hardware/Minor Tools	11	100	50	100	100	0
Total		\$23,651	\$24,900	\$24,650	\$22,760	\$25,150	\$250
<i>Class 400</i>	<i>- Equipment</i>						
412	Janitorial Equipment	\$0	\$0	\$0	\$400	\$400	\$400
413	Office Equipment	190	500	300	2,000	500	0
Total		\$190	\$500	\$300	\$2,400	\$900	\$400
Departmental Total		\$169,597	\$168,434	\$138,968	\$160,437	\$160,002	(\$8,432)

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0610	Finance Department						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$363,881	\$371,825	\$371,825	\$380,190	\$380,190	\$8,365
102	Part-Time Salaries	36,542	49,800	45,575	50,775	50,775	975
104	Overtime	200	1,000	250	250	250	(750)
105	Retirement/ Vacation Reimbursement	0	9,700	9,700	9,700	9,700	0
109	Municipal Longevity	13,957	15,399	15,378	16,026	16,026	627
Total		\$414,580	\$447,724	\$442,728	\$456,941	\$456,941	\$9,217
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$30	\$100	\$100	\$100	\$100	\$0
202	Travel	2,113	2,900	2,875	2,900	2,900	0
203	Education	680	1,000	1,100	1,100	1,100	100
230	Printing/Binding	3,178	2,300	2,700	2,300	2,300	0
250	Licenses And Dues	355	600	575	600	600	0
265	Maintenance Of Office Equip	0	560	500	560	560	0
277	Transfer to Other Funds	20,000	0	0	0	0	0
285	Town Web Site	50	650	650	650	650	0
290	Professional Services	8,026	4,000	4,000	4,000	4,000	0
Total		\$34,432	\$12,110	\$12,500	\$12,210	\$12,210	\$100
<i>Class 300</i>	<i>- Supplies & Materials</i>						
304	Books & Other Publications	\$233	\$450	\$500	\$450	\$450	\$0
313	Office Supplies	1,956	2,700	2,700	2,700	2,700	0
Total		\$2,189	\$3,150	\$3,200	\$3,150	\$3,150	\$0
<i>Class 400</i>	<i>- Equipment</i>						
413	Office Equipment	\$0	\$0	\$0	\$0	\$0	\$0
420	Computer Equipment	\$7,523	\$900	\$900	\$900	\$900	\$0
430	Furniture & Furnishing	0	0	0	0	0	0
Total		\$7,523	\$900	\$900	\$900	\$900	\$0
Departmental Total		\$458,724	\$463,884	\$459,328	\$473,201	\$473,201	\$9,317

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0620	Tax Assessor's Office						
Class 100	- Personal Services						
101	Full-Time Employees	\$227,323	\$231,538	\$231,538	\$236,747	\$236,747	\$5,209
109	Municipal Longevity	6,448	7,316	7,316	7,592	7,592	276
Total		\$233,771	\$238,854	\$238,854	\$244,339	\$244,339	\$5,485
Class 200	- Contractual Services						
201	Advertising	\$108	\$325	\$300	\$300	\$200	(\$125)
202	Travel	46	100	100	100	100	0
203	Education	730	500	300	500	500	0
230	Printing/Binding	380	400	392	400	400	0
250	Licenses And Dues	328	600	600	500	500	(100)
260	Maintenance Of Motor Vehicles	0	200	200	200	200	0
265	Maintenance Of Office Equip	289	488	488	288	288	(200)
285	Town Web Site	25	100	100	100	100	0
292	Outside Data Processing	402	450	450	450	450	0
Total		\$2,308	\$3,163	\$2,930	\$2,838	\$2,738	(\$425)
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$674	\$1,100	\$1,100	\$1,100	\$1,100	\$0
307	Fuels & Lubricants	344	600	500	500	500	(100)
310	Motor Vehicle Parts & Access	0	200	200	200	200	0
313	Office Supplies	2,017	2,000	2,000	2,000	2,000	0
Total		\$3,035	\$3,900	\$3,800	\$3,800	\$3,800	(\$100)
Departmental Total		\$239,114	\$245,917	\$245,584	\$250,977	\$250,877	\$4,960
0630	Assessment Board Of Review						
Class 100	- Personal Services						
102	Part-Time Salaries	\$60	\$1,800	\$300	\$600	\$600	(\$1,200)
Total		\$60	\$1,800	\$300	\$600	\$600	(\$1,200)
Class 200	- Contractual Services						
202	Travel	\$0	\$100	\$100	\$100	\$100	\$0
Total		\$0	\$100	\$100	\$100	\$100	\$0
Departmental Total		\$60	\$1,900	\$400	\$700	\$700	(\$1,200)

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0640	Information Technology Division						
Class 100	- Personal Services						
101	Full-Time Employees	\$127,706	\$138,148	\$123,148	\$143,248	\$117,604	(\$20,544)
105	Retirement/Vacation Reimbursement	39,034	0	19,069	0	0	0
109	Municipal Longevity	2,912	1,748	874	1,945	0	(1,748)
Total		\$169,652	\$139,896	\$143,091	\$145,193	\$117,604	(\$22,292)
Class 200	- Contractual Services						
201	Advertising	\$355	\$0	\$0	\$0	\$0	\$0
202	Travel	0	500	500	500	500	0
203	Education	0	500	500	500	500	0
230	Printing/Binding	11,749	12,400	11,000	12,300	12,500	100
231	Stock Paper	2,318	4,020	3,700	3,800	4,000	(20)
250	Licenses and Dues	0	75	75	75	75	0
265	Maintenance Of Office Equip	9,896	21,964	16,914	18,500	23,000	1,036
266	Software Maintenance	36,576	34,670	35,403	38,900	35,000	330
290	Professional Services	13,973	15,500	15,500	15,500	41,144	25,644
Total		\$74,867	\$89,629	\$83,592	\$90,075	\$116,719	\$27,090
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$0	\$40	\$40	\$250	\$50	\$10
313	Office Supplies	11,384	11,500	11,500	12,300	12,500	1,000
Total		\$11,384	\$11,540	\$11,540	\$12,550	\$12,550	\$1,010
Class 400	- Equipment						
413	Office Equipment	\$0	\$0	\$78	\$0	\$0	\$0
420	Computer Equipment	2,749	0	4,159	0	0	0
Total		\$2,749	\$0	\$4,237	\$0	\$0	\$0
Departmental Total		\$258,652	\$241,065	\$242,460	\$247,818	\$246,873	\$5,808
0645	Geographic Information System						
Class 100	- Personal Services						
101	Full-Time Employees	\$67,633	\$68,890	\$68,890	\$70,440	\$70,440	\$1,550
109	Municipal Longevity	1,196	1,365	1,365	1,404	1,404	39
Total		\$68,829	\$70,255	\$70,255	\$71,844	\$71,844	\$1,589
Class 200	- Contractual Services						
202	Travel	\$886	\$1,100	\$1,100	\$1,700	\$1,100	\$0
230	Printing/Binding	140	140	100	100	100	(40)
265	Maintenance Of Office Equip	1,837	2,075	2,075	1,700	1,700	(375)
266	Software Maintenance	8,250	8,200	8,200	8,200	8,200	0
277	Transfer to Other Funds	4,000	0	0	0	0	0
290	Professional Services	0	1,000	1,000	1,000	1,000	0
Total		\$15,113	\$12,515	\$12,475	\$12,700	\$12,100	(\$415)
Class 300	- Supplies & Materials						
313	Office Supplies	\$1,863	\$2,700	\$2,700	\$2,700	\$2,700	\$0
Total		\$1,863	\$2,700	\$2,700	\$2,700	\$2,700	\$0
Class 400	- Equipment						
420	Computer Equip	\$0	\$550	\$550	\$400	\$550	\$0
Total		\$0	\$550	\$550	\$400	\$550	\$0
Departmental Total		\$85,805	\$86,020	\$85,980	\$87,644	\$87,194	\$1,174

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0650	Post Year Audit						
Class 200	- Contractual Services						
277	Transfer to Other Funds	\$10,000	\$0	\$0	\$0	\$0	\$0
290	Professional Services	9,580	20,000	20,000	20,000	20,000	0
299	Other Expenses	0	2,275	2,275	2,275	2,275	0
Total		\$19,580	\$22,275	\$22,275	\$22,275	\$22,275	\$0
Departmental Total		\$19,580	\$22,275	\$22,275	\$22,275	\$22,275	\$0
0710	Planning Board						
Class 100	- Personal Services						
102	Part-Time Salaries	\$3,460	\$4,680	\$4,000	\$4,680	\$4,680	\$0
Total		\$3,460	\$4,680	\$4,000	\$4,680	\$4,680	\$0
Departmental Total		\$3,460	\$4,680	\$4,000	\$4,680	\$4,680	\$0
0720	Planning Department						
Class 100	- Personal Services						
101	Full-Time Employees	\$253,357	\$265,206	\$265,206	\$271,173	\$271,173	\$5,967
102	Part-Time Salaries	5,812	6,500	5,839	5,970	5,970	(\$530)
104	Overtime	458	1,000	0	0	0	(1,000)
109	Municipal Longevity	4,420	5,078	5,078	5,387	5,388	310
Total		\$264,047	\$277,784	\$276,123	\$282,530	\$282,531	\$4,747
Class 200	- Contractual Services						
201	Advertising	\$800	\$1,000	\$800	\$875	\$875	(\$125)
202	Travel	208	1,000	750	550	750	(250)
203	Education	170	100	100	100	100	0
230	Printing/Binding	0	300	200	150	150	(150)
250	Licenses And Dues	900	877	627	627	627	(250)
265	Maintenance Of Office Equip	289	354	354	354	354	0
277	Transfer to Other Funds	2,000	0	0	0	0	0
285	Town Web Site	0	125	125	125	125	0
290	Professional Services	15,000	5,000	5,000	4,000	4,000	(1,000)
Total		\$19,367	\$8,756	\$7,956	\$6,781	\$6,981	(\$1,775)
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$60	\$100	\$100	\$100	\$100	\$0
313	Office Supplies	621	1,000	750	750	750	(250)
Total		\$681	\$1,100	\$850	\$850	\$850	(\$250)
Class 400	- Equipment						
420	Computer Equip	\$345	\$0	\$0	\$0	\$0	\$0
Total		\$345	\$0	\$0	\$0	\$0	\$0
Departmental Total		\$284,440	\$287,640	\$284,929	\$290,161	\$290,362	\$2,722

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0730	Zoning Board Of Review						
Class 100	- Personal Services						
102	Part-Time Salaries	\$1,560	\$2,100	\$1,940	\$2,100	\$2,000	(\$100)
104	Overtime	1,108	1,800	1,500	1,500	1,500	(300)
Total		\$2,668	\$3,900	\$3,440	\$3,600	\$3,500	(\$400)
Class 200	- Contractual Services						
201	Advertising	\$226	\$350	\$350	\$400	\$400	\$50
230	Printing/Binding	0	50	50	0	0	(50)
290	Professional Services	7,825	7,500	7,818	8,000	8,000	500
Total		\$8,051	\$7,900	\$8,218	\$8,400	\$8,400	\$500
Class 300	- Supplies & Materials						
313	Office Supplies	\$0	\$50	\$50	\$50	\$50	\$0
Total		\$0	\$50	\$50	\$50	\$50	\$0
Departmental Total		\$10,719	\$11,850	\$11,708	\$12,050	\$11,950	\$100
0740	Zoning/Building Inspection						
Class 100	- Personal Services						
101	Full-Time Employees	\$184,936	\$189,945	\$182,945	\$192,638	\$193,839	\$3,894
102	Part-Time Salaries	17,160	15,950	15,950	17,552	16,202	252
104	Overtime	104	0	212	0	0	0
105	Retirement	0	0	2,805	0	0	0
109	Municipal Longevity	7,761	6,223	5,756	5,766	5,767	(456)
Total		\$209,961	\$212,118	\$207,668	\$215,956	\$215,808	\$3,690
Class 200	- Contractual Services						
201	Advertising	\$21	\$60	\$30	\$30	\$30	(\$30)
202	Travel	10	1,900	1,500	2,100	2,100	200
230	Printing/Binding	800	1,000	956	700	600	(400)
250	Licenses And Dues	186	105	105	105	105	0
260	Maintenance Of Motor Vehicles	109	200	150	200	200	0
265	Maintenance Of Office Equipment	95	95	95	95	95	0
277	Transfer to Other Funds	10,000	0	0	0	0	0
285	Town Web Site	100	100	100	100	100	0
Total		\$11,321	\$3,460	\$2,936	\$3,330	\$3,230	(\$230)
Class 300	- Supplies & Materials						
303	Clothing/Uniforms	\$374	\$540	\$405	\$540	\$540	\$0
304	Books and Publications	0	0	0	200	200	200
307	Fuels & Lubricants	3,628	4,500	4,000	4,500	4,200	(300)
310	Motor Vehicle Parts & Access	727	600	600	600	600	0
313	Office Supplies	187	450	400	400	400	(50)
Total		\$4,916	\$6,090	\$5,405	\$6,240	\$5,940	(\$150)
Departmental Total		\$226,198	\$221,668	\$216,009	\$225,526	\$224,978	\$3,310

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0810	Police Department						
Class 100	- Personal Services						
101	Full-Time Employees	\$3,527,874	\$3,737,019	\$3,675,377	\$3,922,500	\$3,922,500	\$185,481
102	Part-Time Salaries	28,532	33,059	33,058	33,783	33,783	724
103	Seasonal Salaries	66,936	68,485	66,123	67,635	67,635	(850)
104	Overtime	376,184	415,000	415,000	415,000	415,000	0
105	Retirement	208,672	100,000	100,000	100,000	100,000	0
109	Municipal Longevity	25,388	28,771	28,771	31,393	31,393	2,622
Total		\$4,233,586	\$4,382,334	\$4,318,329	\$4,570,311	\$4,570,311	\$187,977
Class 200	- Contractual Services						
201	Advertising	\$17	\$3,500	\$1,250	\$2,300	\$2,300	(\$1,200)
202	Travel	2,896	3,200	3,200	3,200	3,200	0
203	Education	55,857	58,750	47,350	50,000	50,000	(8,750)
205	Postage	1,454	2,800	2,500	2,500	2,500	(300)
210	Telephone	24,677	24,500	24,000	24,250	24,250	(250)
220	Utilities	104,353	123,800	110,400	115,525	115,525	(8,275)
230	Printing/Binding	2,593	2,250	2,250	2,250	2,250	0
235	Copy Machine Services	2,276	3,000	2,800	2,800	2,800	(200)
240	Cleaning Services	17,252	18,000	17,700	18,250	18,250	250
250	Licenses And Dues	1,221	1,180	900	940	940	(240)
260	Maintenance of Motor Vehicles	11,286	25,000	25,000	25,000	25,000	0
263	Maint of Communication. Equipment	5,720	8,000	6,000	6,000	6,000	(2,000)
265	Maintenance of Office Equipment	9,104	9,000	9,000	9,000	9,000	0
266	Software Maintenance	20,139	19,900	19,900	20,980	20,980	1,080
270	Maint of Bldg & Improvements	10,090	16,500	15,500	15,500	15,500	(1,000)
275	Rents	395	450	300	300	300	(150)
277	Transfer to Other Funds	200,000	0	0	0	0	0
290	Professional Services	(61)	8,500	8,000	8,000	8,000	(500)
291	Medical Services	0	1,000	1,000	1,000	1,000	0
299	Other Expenses	6,672	8,500	8,500	8,500	8,500	0
Total		\$475,941	\$337,830	\$305,550	\$316,295	\$316,295	(\$21,535)
Class 300	- Supplies & Materials						
302	Chemicals & Gases	\$955	\$1,150	\$1,150	\$1,150	\$1,150	\$0
303	Clothing/Uniforms	29,630	41,000	38,000	38,000	38,000	(3,000)
304	Books & Other Publications	3,265	3,400	3,400	3,400	3,400	0
305	Bldg & Const Materials & Supp	541	750	650	650	650	(100)
307	Fuels & Lubricants	105,831	148,600	117,500	129,700	130,000	(18,600)
310	Motor Vehicle Parts & Access	35,112	32,000	32,000	32,000	32,000	0
311	Medical & Lab Material & Supp	516	1,500	1,500	1,500	1,500	0
312	Janitorial Material & Supp	4,156	4,100	4,100	4,100	4,100	0
313	Office Supplies	2,221	2,300	2,300	2,300	2,300	0
315	Electrical Material & Supp	706	2,000	1,500	1,500	1,500	(500)
316	Gen Hardware/Minor Tools	242	400	300	300	300	(100)
317	Signs and Striping	0	0	0	0	0	0
325	Fire & Safety Mat & Supplies	6,678	13,000	13,000	12,400	12,400	(600)
336	Photographic Mat & Supplies	559	500	500	500	500	0
399	Other Expenses	244	1,200	1,000	1,000	1,000	(200)
Total		\$190,656	\$251,900	\$216,900	\$228,500	\$228,800	(\$23,100)
Class 400	- Equipment						
410	Motor Vehicles	\$84,502	\$113,750	\$91,500	\$100,000	\$100,000	(\$13,750)
411	Medical & Laboratory Equipment	0	0	0	0	0	0
412	Janitorial Equipment	0	0	0	0	0	0
413	Office Equipment	9,332	0	0	5,000	5,000	5,000
420	Computer Equip	0	0	0	0	0	0
425	Fire & Safety Equipment	0	0	0	3,300	3,300	3,300
430	Furniture & Furnishings	0	500	500	500	500	0
Total		\$93,834	\$114,250	\$92,000	\$108,800	\$108,800	(\$5,450)
Departmental Total		\$4,994,017	\$5,086,314	\$4,932,779	\$5,223,906	\$5,224,206	\$137,892

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0820	Animal Control - Road						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$37,279	\$38,008	\$38,008	\$38,863	\$38,863	\$855
102	Part-Time Salaries	11,429	15,010	14,681	15,015	15,015	5
104	Overtime	13	550	400	400	400	(150)
109	Municipal Longevity	2,772	2,948	2,948	3,203	3,203	255
Total		\$51,493	\$56,516	\$56,037	\$57,481	\$57,481	\$965
<i>Class 200</i>	<i>- Contractual Services</i>						
210	Telephone	\$220	\$235	\$220	\$220	\$220	(\$15)
230	Printing/Binding	417	600	550	550	550	(50)
250	Licenses And Dues	0	66	66	60	60	(6)
260	Maintenance Of Motor Vehicles	15	500	500	500	500	0
277	Transfer to Other Funds	5,000	0	0	0	0	0
290	Professional Services	0	75	75	75	75	0
Total		\$5,652	\$1,476	\$1,411	\$1,405	\$1,405	(\$71)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
302	Chemicals & Gases	\$17	\$25	\$25	\$25	\$25	\$0
303	Clothing/Uniforms	247	800	750	750	750	(50)
307	Fuels & Lubricants	4,226	5,400	5,000	5,700	5,700	300
310	Motor Vehicle Parts & Access	276	1,000	850	850	850	(150)
316	Gen Hardware/Minor Tools	49	50	100	100	100	50
325	Fire & Safety Mat & Supplies	70	250	150	150	150	(100)
Total		\$4,885	\$7,525	\$6,875	\$7,575	\$7,575	\$50
Departmental Total		\$62,030	\$65,517	\$64,323	\$66,461	\$66,461	\$944

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0830	Animal Control - Shelter						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$63,707	\$75,795	\$75,795	\$77,500	\$77,500	\$1,705
102	Part-Time Salaries	32,505	33,828	33,000	33,595	33,595	(233)
104	Overtime	964	2,200	2,000	2,000	2,000	(200)
109	Municipal Longevity	2,985	3,276	3,276	3,661	3,661	385
Total		\$100,161	\$115,099	\$114,071	\$116,756	\$116,756	\$1,657
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$0	\$50	\$0	\$50	\$50	\$0
202	Travel	1,532	1,250	1,400	1,500	1,550	300
205	Postage	176	325	350	325	325	0
210	Telephone	1,264	1,600	1,500	1,500	1,600	0
220	Utilities	1,536	3,000	2,500	5,000	5,500	2,500
230	Printing/Binding	0	240	240	240	240	0
240	Cleaning Services	340	300	300	300	500	200
270	Maint Of Bldg & Improvements	393	500	500	1,150	1,200	700
277	Transfer to Other Funds	20,000	0	0	0	0	0
290	Professional Services	3,156	5,500	5,500	3,500	5,000	(500)
Total		\$28,397	\$12,765	\$12,290	\$13,565	\$15,965	\$3,200
<i>Class 300</i>	<i>- Supplies & Materials</i>						
301	Agricultural Supplies	\$989	\$1,600	\$1,400	\$1,400	\$1,500	(\$100)
303	Clothing/Uniforms	1,359	1,500	1,500	1,500	1,500	0
305	Bldg & Const Materials & Supp	0	100	40	75	100	0
308	Heating Fuel	2,564	2,500	2,600	4,000	4,500	2,000
312	Janitorial Material & Supp	3,034	2,700	2,700	2,700	3,000	300
313	Office Supplies	112	250	200	200	200	(50)
315	Electrical Material & Supp	134	75	50	50	50	(25)
316	Gen Hardware/Minor Tools	0	75	50	50	50	(25)
320	Food	662	600	500	500	600	0
323	Plumbing Supplies	513	550	850	600	600	50
325	Fire & Safety Mat & Supplies	0	85	85	125	125	40
Total		\$9,367	\$10,035	\$9,975	\$11,200	\$12,225	\$2,190
<i>Class 400</i>	<i>- Equipment</i>						
413	Office Equipment	\$1,348	\$0	\$0	\$0	\$0	\$0
Total		\$1,348	\$0	\$0	\$0	\$0	\$0
Departmental Total		\$139,273	\$137,899	\$136,336	\$141,521	\$144,946	\$7,047

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0840	Communications Department						
Class 100	- Personal Services						
101	Full-Time Employees	\$88,653	\$110,594	\$110,594	\$113,082	\$113,082	\$2,488
102	Part-Time Salaries	33,020	28,377	28,000	28,800	28,800	423
104	Overtime	8,810	10,000	10,000	10,000	10,000	0
109	Municipal Longevity	1,924	2,239	2,239	2,428	2,429	190
Total		\$132,407	\$151,210	\$150,833	\$154,310	\$154,311	\$3,101
Class 200	- Contractual Services						
210	Telephone	\$2,434	\$2,370	\$2,647	\$2,370	\$2,370	\$0
250	Licenses and Dues	512	360	360	360	360	0
260	Maintenance Of Motor Vehicles	875	1,500	1,500	1,500	1,500	0
266	Software Maintenance	300	300	300	300	300	0
277	Transfer to Other Funds	18,000	0	0	0	0	0
290	Professional Services	3,500	3,500	3,500	3,500	3,500	0
Total		\$25,621	\$8,030	\$8,307	\$8,030	\$8,030	\$0
Class 300	- Supplies & Materials						
303	Clothing/Uniforms	\$1,733	\$1,590	\$1,590	\$1,590	\$1,590	\$0
307	Fuels & Lubricants	4,703	6,000	5,000	5,500	5,500	(500)
310	Motor Vehicle Parts & Access	1,823	1,500	1,500	1,500	1,500	0
313	Office Supplies	187	200	600	250	250	50
315	Electrical Material & Supp	9,758	9,000	9,000	8,000	8,000	(1,000)
Total		\$18,204	\$18,290	\$17,690	\$16,840	\$16,840	(\$1,450)
Departmental Total		\$176,232	\$177,530	\$176,830	\$179,180	\$179,181	\$1,651
0850	Radio Services						
Class 200	- Contractual Services						
290	Professional Services	\$350	\$2,000	\$2,000	\$2,000	\$2,000	\$0
Total		\$350	\$2,000	\$2,000	\$2,000	\$2,000	\$0
Class 400	- Equipment						
419	Communication Equipment	\$2,702	\$2,300	\$2,300	\$3,914	\$3,914	\$1,614
Total		\$2,702	\$2,300	\$2,300	\$3,914	\$3,914	\$1,614
Departmental Total		\$3,052	\$4,300	\$4,300	\$5,914	\$5,914	\$1,614

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0880	Emergency Medical Services						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$711,304	\$763,045	\$754,054	\$780,620	\$780,620	\$17,575
102	Part-Time Salaries	132,579	89,000	80,000	89,000	95,000	6,000
104	Overtime	138,681	129,000	155,200	132,000	140,000	11,000
105	Retirement	1,073	32,650	34,000	15,000	15,000	(17,650)
109	Municipal Longevity	10,956	17,689	17,689	22,606	20,261	2,572
Total		\$994,593	\$1,031,384	\$1,040,943	\$1,039,226	\$1,050,881	\$19,497
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$10	\$1,200	\$2,000	\$1,200	\$1,200	\$0
202	Travel	0	200	0	200	200	0
203	Education	8,455	10,000	10,000	10,000	10,000	0
205	Postage	286	250	250	250	250	0
210	Telephone	4,461	4,800	4,800	4,800	4,800	0
230	Printing/Binding	0	500	400	500	500	0
240	Cleaning Services	3,255	3,600	3,400	3,600	3,600	0
250	Licenses And Dues	46	300	120	300	300	0
260	Maintenance Of Motor Vehicles	4,445	6,000	4,000	6,000	6,000	0
263	Maint of Communication. Equipment	518	1,000	1,000	1,000	1,000	0
266	Software Maintenance	2,185	1,811	1,800	1,880	1,800	(11)
267	Maintenance of Equipment	7,234	6,500	6,500	6,500	6,500	0
270	Maint Of Bldg & Improvements	194	500	500	500	500	0
290	Professional Services	1,189	1,200	1,338	1,340	1,340	140
291	Medical Services	25	500	250	500	500	0
292	Outside Services	0	0	0	50	50	50
299	Other Expenses	0	150	100	100	100	(50)
Total		\$32,303	\$38,511	\$36,458	\$38,720	\$38,640	\$129
<i>Class 300</i>	<i>- Supplies & Materials</i>						
302	Chemicals & Gases	\$2,339	\$1,800	\$2,200	\$2,200	\$2,200	\$400
303	Clothing/Uniforms	5,767	7,000	6,000	7,000	6,500	(500)
304	Books & Other Publications	230	650	250	650	650	0
307	Fuels & Lubricants	16,240	24,510	18,000	20,063	20,000	(4,510)
310	Motor Vehicle Parts	6,404	6,000	4,000	6,000	6,000	0
311	Medical Material & Supplies	12,055	10,000	12,000	13,000	13,000	3,000
312	Janitorial Material & Supp	256	300	300	300	300	0
313	Office Supplies	228	500	400	500	500	0
315	Electrical Material & Supp	0	50	50	50	50	0
316	Gen Hardware/Minor Tools	14	100	100	100	100	0
325	Fire and Safety Materials	25	250	250	250	250	0
336	Photographic Mat & Supplies	0	0	0	50	50	50
399	Other Expenses	0	50	50	0	0	(50)
Total		\$43,558	\$51,210	\$43,600	\$50,163	\$49,600	(\$1,610)
<i>Class 400</i>	<i>- Equipment</i>						
411	Medical & Laboratory Equip	\$2,901	\$0	\$0	\$0	\$0	\$0
430	Furniture & Furnishing	0	0	0	4,000	4,000	4,000
Total		\$2,901	\$0	\$0	\$4,000	\$4,000	\$4,000
Departmental Total		\$1,073,355	\$1,121,105	\$1,121,001	\$1,132,109	\$1,143,121	\$22,016

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0910 Public Services Department - Administration							
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$204,828	\$212,400	\$212,400	\$217,179	\$217,179	\$4,779
102	Part-Time Salaries	4,973	3,200	3,200	3,200	3,200	0
104	Overtime	33	500	250	500	500	0
109	Municipal Longevity	6,869	7,595	7,595	7,793	7,794	199
Total		\$216,703	\$223,695	\$223,445	\$228,672	\$228,673	\$4,978
<i>Class 200 - Contractual Services</i>							
201	Advertising	\$123	\$350	\$350	\$320	\$320	(\$30)
202	Travel	0	500	200	1,550	1,550	1,050
203	Education	0	200	150	150	150	(50)
210	Telephone	635	864	790	732	732	(132)
220	Utilities	8,395	11,500	12,200	12,474	11,000	(500)
230	Printing/Binding	180	300	300	300	300	0
235	Copy Machine Service	0	120	120	120	120	0
250	Licenses And Dues	602	930	930	1,180	1,180	250
260	Maintenance of Motor Vehicles	109	647	500	600	600	(47)
265	Maintenance of Office Equipment	1,053	950	900	900	900	(50)
266	Software Maintenance - GIS	690	1,100	850	1,000	1,000	(100)
270	Maintenance of Buildings	(3,566)	4,800	4,200	4,500	4,500	(300)
277	Transfer to Other Funds	15,000	0	0	0	0	0
285	Town Web Site	61	400	300	300	300	(100)
Total		\$23,282	\$22,661	\$21,790	\$24,126	\$22,652	(\$9)
<i>Class 300 - Supplies & Materials</i>							
303	Clothing/Uniforms	\$125	\$270	\$270	\$344	\$344	\$74
304	Books & Other Publications	0	250	225	200	150	(100)
305	Bldg & Const Materials & Supp	193	375	400	300	300	(75)
307	Fuels & Lubricants	1,219	1,146	1,900	1,645	1,645	499
310	Motor Vehicle Parts & Access	383	950	700	650	650	(300)
311	Medical & Lab Material & Supp	0	350	300	150	150	(200)
313	Office Supplies	1,018	1,400	1,000	1,300	1,200	(200)
316	Gen Hardware/Minor Tools	154	175	125	175	175	0
336	Photographic Mat & Supplies	0	0	0	220	220	220
Total		\$3,092	\$4,916	\$4,920	\$4,984	\$4,834	(\$82)
<i>Class 400 - Equipment</i>							
411	Medical & Laboratory Equip	\$0	\$100	\$90	\$100	\$100	\$0
413	Office Equipment	0	900	600	800	800	(100)
420	Computer Equipment	0	900	900	800	800	(100)
425	Fire & Safety Equipment	86	100	100	100	100	0
Total		\$86	\$2,000	\$1,690	\$1,800	\$1,800	(\$200)
Departmental Total		\$243,163	\$253,272	\$251,845	\$259,582	\$257,959	\$4,687

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0920	Public Services Department - Streets & Highway Division						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$699,829	\$713,680	\$713,680	\$728,732	\$728,733	\$15,053
102	Part-Time Salaries	0	5,000	2,300	5,040	5,000	0
103	Seasonal Salaries	32,703	50,000	50,000	50,000	50,000	0
104	Overtime	9,554	9,000	6,000	9,500	9,500	500
105	Retirement	1,819	2,524	23,268	0	0	(2,524)
109	Municipal Longevity	32,708	29,266	29,266	21,623	21,623	(7,643)
Total		\$776,613	\$809,470	\$824,514	\$814,895	\$814,856	\$5,386
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$36	\$270	\$250	\$290	\$290	\$20
202	Travel	977	770	225	1,560	1,560	790
203	Education	0	250	225	250	250	0
210	Telephone	3,497	3,217	3,250	3,345	3,345	128
220	Utilities	14,929	15,963	15,500	15,500	15,500	(463)
230	Printing/Binding	116	250	350	250	250	0
240	Cleaning Services	3,639	3,901	3,900	4,126	4,126	225
250	Licenses And Dues	1,678	2,106	1,300	1,626	1,626	(480)
260	Maintenance Of Motor Vehicles	10,452	14,000	15,000	15,000	15,000	1,000
267	Maint Of General Equip	7,750	12,000	11,000	12,000	12,000	0
270	Maint Of Bldg & Improvements	8,387	8,000	6,500	8,000	8,000	0
275	Rents	80	2,000	0	2,000	2,000	0
277	Transfer to Other Funds	245,000	0	0	0	0	0
290	Professional Services	246,271	344,971	345,000	362,575	362,575	17,604
Total		\$542,812	\$407,698	\$402,500	\$426,522	\$426,522	\$18,824
<i>Class 300</i>	<i>- Supplies & Materials</i>						
301	Agricultural Supplies	\$366	\$2,015	\$1,800	\$2,200	\$2,200	\$185
302	Chemicals & Gases	153,164	184,317	182,033	182,100	182,100	(2,217)
303	Clothing/Uniforms	4,126	4,876	4,500	4,554	4,554	(322)
304	Books & Other Publications	84	200	150	200	150	(50)
305	Bldg & Const Materials & Supp	88,381	75,000	65,000	78,000	78,000	3,000
307	Fuels & Lubricants	61,200	95,000	86,070	95,000	90,000	(5,000)
308	Heating Fuel	19,499	35,300	24,775	30,000	30,000	(5,300)
310	Motor Vehicle Parts & Access	56,218	45,000	48,000	47,000	47,000	2,000
311	Medical & Lab Material & Supp	299	300	200	300	300	0
312	Janitorial Material & Supp	1,709	1,800	1,700	1,800	1,800	0
313	Office Supplies	1,496	1,500	1,300	1,500	1,500	0
315	Electrical Material & Supp	602	675	600	605	605	(70)
316	Gen Hardware/Minor Tools	8,498	8,500	6,000	8,500	8,500	0
317	Signs & Striping Mat & Supp	14,449	15,100	15,000	15,500	15,500	400
318	Gen Equip & Machine Parts	33,465	38,300	34,000	36,800	36,800	(1,500)
323	Plumbing Supplies	0	200	180	200	200	0
325	Fire & Safety Mat & Supplies	2,771	2,810	3,300	2,704	2,704	(106)
336	Photographic Mat & Supplies	143	200	200	200	200	0
Total		\$446,470	\$511,093	\$474,808	\$507,163	\$502,113	(\$8,980)
<i>Class 400</i>	<i>- Equipment</i>						
405	Construction Equipment	\$1,147	\$2,300	\$2,300	\$2,600	\$2,600	\$300
413	Office Equipment	919	800	700	800	800	0
418	General Equip & Machinery	0	5,200	5,100	7,200	7,200	2,000
420	Computer Equipment	7,678	1,800	1,500	2,520	2,520	720
430	Furniture & Furnishing	0	500	400	500	500	0
Total		\$9,744	\$10,600	\$10,000	\$13,620	\$13,620	\$3,020
Departmental Total		\$1,775,639	\$1,738,861	\$1,711,822	\$1,762,200	\$1,757,111	\$18,250

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
0950	Tree Management Program						
Class 100	- Personal Services						
102	Part-Time Salaries	\$6,984	\$7,141	\$7,141	\$7,302	\$7,302	\$161
Total		\$6,984	\$7,141	\$7,141	\$7,302	\$7,302	\$161
Class 200	- Contractual Services						
290	Professional Services	\$22,243	\$14,500	\$22,000	\$20,000	\$20,000	\$5,500
Total		\$22,243	\$14,500	\$22,000	\$20,000	\$20,000	\$5,500
Class 300	- Supplies & Materials						
301	Agricultural Supplies	\$2,000	\$1,000	\$1,000	\$1,000	\$1,000	\$0
Total		\$2,000	\$1,000	\$1,000	\$1,000	\$1,000	\$0
Departmental Total		\$31,227	\$22,641	\$30,141	\$28,302	\$28,302	\$5,661
0960	Street Lighting						
Class 200	- Contractual Services						
220	Utilities	\$162,815	\$170,000	\$167,850	\$175,000	\$173,000	\$3,000
277	Transfer to Other Funds	15,000	0	0	0	0	0
Total		\$177,815	\$170,000	\$167,850	\$175,000	\$173,000	\$3,000
Departmental Total		\$177,815	\$170,000	\$167,850	\$175,000	\$173,000	\$3,000
0970	Wastewater Fund Transfer						
Class 200	- Contractual Services						
299	Other Expenses	\$16,155	\$9,000	\$9,000	\$7,200	\$9,200	\$200
Total		\$16,155	\$9,000	\$9,000	\$7,200	\$9,200	\$200
Departmental Total		\$16,155	\$9,000	\$9,000	\$7,200	\$9,200	\$200
1000	Contributions To Private Agencies						
	South Shore Mental Health	\$17,750	\$15,000	\$15,000	\$15,000	\$15,000	\$0
	Hospice Of Washington County	1,750	1,500	1,500	1,500	1,500	0
	VNS Home Health Services	29,000	25,000	25,000	25,000	24,000	(1,000)
	Thundermist Health Center	29,000	25,000	25,000	25,000	24,000	(1,000)
	Phoenix/Marathon House	15,000	12,000	12,000	12,000	12,000	0
	Jonnycake Center of Peace Dale	20,000	20,000	20,000	25,000	22,000	2,000
	Cane Daycare Center	10,000	9,000	9,000	10,000	9,000	0
	South County Community Action	30,000	25,000	25,000	35,000	24,000	(1,000)
	Volunteer Center of Rhode Island	750	0	0	0	0	0
	Welcome House of South County	5,000	5,000	5,000	8,000	6,000	1,000
	Domestic Violence Resource Center	5,000	5,000	5,000	6,000	5,000	0
	Education Exchange	3,000	2,500	2,500	3,000	2,500	0
	Wash. County Coalition for Children	500	400	400	1,000	400	0
Total		\$166,750	\$145,400	\$145,400	\$166,500	\$145,400	\$0
	Transfer To Senior Services Program	414,396	349,948	349,949	348,803	341,653	(8,295)
Departmental Total		\$581,146	\$495,348	\$495,349	\$515,303	\$487,053	(\$8,295)

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
1110	Recreation Department - Administration						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$143,260	\$141,756	\$141,756	\$146,366	\$146,366	\$4,610
104	Overtime	2,567	0	1,000	1,200	1,200	1,200
109	Municipal Longevity	2,335	3,379	3,379	3,562	3,562	183
Total		\$148,162	\$145,135	\$146,135	\$151,128	\$151,128	\$5,993
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$1,335	\$250	\$250	\$250	\$250	\$0
202	Travel	2,102	1,300	1,150	1,400	1,400	100
205	Postage	3,067	4,980	4,500	3,990	3,990	(990)
210	Telephone	577	300	400	300	300	0
230	Printing/Binding	6,215	7,580	6,000	4,950	4,950	(2,630)
250	Licenses And Dues	1,872	1,000	1,395	1,400	1,400	400
285	Town Web Site	188	1,000	750	1,000	1,000	0
290	Professional Services	240	300	300	5,000	5,000	4,700
299	Other Expenses	3,416	4,800	4,000	2,925	2,925	(1,875)
Total		\$19,012	\$21,510	\$18,745	\$21,215	\$21,215	(\$295)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
313	Office Supplies	\$1,921	\$2,000	\$2,000	\$2,000	\$2,000	\$0
314	Recreation Supplies	675	400	400	400	400	0
Total		\$2,596	\$2,400	\$2,400	\$2,400	\$2,400	\$0
<i>Class 400</i>	<i>- Equipment</i>						
413	Office Equipment	\$5,000	\$2,000	\$1,500	\$2,000	\$2,000	\$0
Total		\$5,000	\$2,000	\$1,500	\$2,000	\$2,000	\$0
Departmental Total		\$174,770	\$171,045	\$168,780	\$176,743	\$176,743	\$5,698

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
1111	Recreation Department - Park Maintenance						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$280,358	\$303,159	\$303,159	\$312,782	\$312,567	\$9,408
103	Seasonal Salaries	83,165	77,351	79,023	79,316	79,316	1,965
104	Overtime	11,300	10,066	10,067	10,191	10,191	125
109	Municipal Longevity	8,346	9,172	8,346	8,928	8,928	(244)
Total		\$383,169	\$399,748	\$400,595	\$411,217	\$411,002	\$11,254
<i>Class 200</i>	<i>- Contractual Services</i>						
210	Telephone	\$2,638	\$3,290	\$3,140	\$2,920	\$2,560	(\$730)
220	Utilities	37,268	37,203	37,000	37,027	37,027	(176)
240	Cleaning Services	1,443	1,793	1,800	1,883	1,883	90
260	Maintenance Of Motor Vehicles	2,680	3,000	3,000	3,000	3,000	0
267	Maint of General Equip	2,989	3,000	3,000	3,000	3,000	0
270	Maint of Bldg & Improvements	27,163	18,700	18,300	21,100	21,100	2,400
271	Refuse Disposal	4,777	6,593	6,400	5,949	5,949	(644)
275	Rents	2,481	2,705	2,500	2,705	2,705	0
290	Professional Services	2,228	2,000	2,720	2,000	2,000	0
Total		\$83,667	\$78,284	\$77,860	\$79,584	\$79,224	\$940
<i>Class 300</i>	<i>- Supplies & Materials</i>						
301	Agri & Animal Material & Supp	\$22,231	\$26,664	\$22,000	\$28,584	\$28,584	\$1,920
302	Chemicals & Gases	3,502	2,222	2,000	2,252	2,252	30
303	Clothing/Uniforms	2,631	3,199	3,200	3,295	3,295	96
304	Books & Other Publications	182	50	50	0	0	(50)
305	Bldg & Const Materials & Supp	3,650	6,200	5,700	6,200	6,000	(200)
307	Fuels & Lubricants	25,650	33,900	30,000	33,900	32,100	(1,800)
308	Heating Fuel	5,697	5,600	5,600	5,600	5,600	0
310	Motor Vehicle Parts & Access	7,779	4,500	4,350	4,500	5,000	500
311	Medical & Lab Material & Supp	100	600	400	200	200	(400)
312	Janitorial Material & Supp	5,239	3,900	5,000	5,260	5,260	1,360
314	Recreation Supplies	3,376	4,445	4,445	4,365	4,365	(80)
315	Electrical Material & Supp	1,890	3,600	3,600	2,000	2,000	(1,600)
316	Gen Hardware/Minor Tools	162	1,300	1,300	1,300	1,300	0
317	Signs & Striping Mat & Supp	7,279	5,150	5,300	5,135	5,135	(15)
318	Gen Equip & Machine Parts	3,910	3,200	3,000	3,200	3,200	0
323	Plbg Air Cond Htg Mat & Supp	2,538	3,300	3,300	3,300	3,300	0
Total		\$95,816	\$107,830	\$99,245	\$109,091	\$107,591	(\$239)
<i>Class 400</i>	<i>- Equipment</i>						
418	General Equip & Machinery	\$2,092	\$4,000	\$4,000	\$4,000	\$4,000	\$0
Total		\$2,092	\$4,000	\$4,000	\$4,000	\$4,000	\$0
Departmental Total		\$564,744	\$589,862	\$581,700	\$603,892	\$601,817	\$11,955

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
1112 Recreation Department - Athletics Program							
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$30,750	\$31,695	\$33,202	\$32,408	\$32,408	\$713
103	Seasonal Salaries	33,035	40,050	43,445	48,805	48,805	8,755
104	Overtime	1,356	0	2,000	2,500	2,000	2,000
109	Municipal Longevity	0	0	0	332	332	332
Total		\$65,141	\$71,745	\$78,647	\$84,045	\$83,545	\$11,800
<i>Class 200 - Contractual Services</i>							
275	Rents	\$11,800	\$13,091	\$15,320	\$14,070	\$14,070	\$979
290	Professional Services	112,522	124,085	132,566	137,770	126,570	2,485
Total		\$124,322	\$137,176	\$147,886	\$151,840	\$140,640	\$3,464
<i>Class 300 - Supplies & Materials</i>							
314	Recreation Supplies	\$23,995	\$22,100	\$17,383	\$18,350	\$18,350	(\$3,750)
Total		\$23,995	\$22,100	\$17,383	\$18,350	\$18,350	(\$3,750)
Departmental Total		\$213,458	\$231,021	\$243,916	\$254,235	\$242,535	\$11,514
1113 Recreation Department - Aquatics Program							
<i>Class 100 - Personal Services</i>							
103	Seasonal Salaries	\$68,948	\$70,005	\$69,575	\$72,936	\$72,432	\$2,427
104	Overtime	2,609	2,500	2,800	2,650	2,650	150
Total		\$71,557	\$72,505	\$72,375	\$75,586	\$75,082	\$2,577
<i>Class 200 - Contractual Services</i>							
210	Telephone	\$555	\$600	\$600	\$600	\$600	\$0
220	Utilities	1,738	2,200	2,300	2,200	2,200	0
230	Printing/Binding	534	650	700	650	650	0
270	Maint Of Bldg & Improvements	2,987	2,000	2,000	2,000	2,000	0
271	Refuse Disposal	925	1,200	1,200	725	725	(475)
275	Rents	270	0	0	0	0	0
290	Professional Services	11,244	14,100	23,126	18,600	14,100	0
Total		\$18,253	\$20,750	\$29,926	\$24,775	\$20,275	(\$475)
<i>Class 300 - Supplies & Materials</i>							
303	Clothing/Uniforms	\$547	\$500	\$600	\$500	\$500	\$0
305	Bldg & Const Materials & Supplies	1,169	1,500	1,150	1,500	1,500	0
312	Janitorial Material & Supplies	1,088	1,200	1,200	1,200	1,200	0
314	Recreation Supplies	430	500	650	600	600	100
316	Gen Hardware/Minor Tools	33	0	0	0	0	0
Total		\$3,267	\$3,700	\$3,600	\$3,800	\$3,800	\$100
<i>Class 400 - Equipment</i>							
414	Recreational Equipment	\$298	\$300	\$450	\$300	\$300	\$0
425	Fire & Safety Equipment	56	250	200	100	100	(150)
Total		\$354	\$550	\$650	\$400	\$400	(\$150)
Departmental Total		\$93,431	\$97,505	\$106,551	\$104,561	\$99,557	\$2,052

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
1114	Recreation Department - Leisure Services Program						
<i>Class 100</i>	<i>- Personal Services</i>						
103	Seasonal Salaries	\$51,506	\$55,406	\$46,616	\$55,144	\$55,144	(\$262)
104	Overtime	566	100	42	100	100	0
Total		\$52,072	\$55,506	\$46,658	\$55,244	\$55,244	(\$262)
<i>Class 200</i>	<i>- Contractual Services</i>						
202	Travel	\$0	\$0	\$0	\$0	\$0	\$0
210	Telephone	\$245	\$216	\$220	\$216	\$216	\$0
220	Utilities	1,559	1,425	1,425	1,425	1,425	0
270	Building Maintenance	0	300	300	300	300	0
271	Refuse Collection	157	100	100	100	100	0
275	Rents	22,481	29,100	21,498	27,050	27,050	(2,050)
278	Program Flex	0	0	0	0	0	0
290	Professional Services	38,113	38,650	32,512	38,875	36,025	(2,625)
Total		\$62,555	\$69,791	\$56,055	\$67,966	\$65,116	(\$4,675)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
303	Clothing/Uniforms	\$1,165	\$750	\$563	\$700	\$700	(\$50)
308	Heating Fuel	653	900	900	900	900	0
312	Janitorial Supplies	24	250	250	250	250	0
313	Office Supplies	175	0	0	0	0	0
314	Recreation Supplies	13,651	15,900	14,586	16,700	11,700	(4,200)
Total		\$15,668	\$17,800	\$16,299	\$18,550	\$13,550	(\$4,250)
<i>Class 400</i>	<i>- Equipment</i>						
460	Building Improvements	\$0	\$300	\$100	\$300	\$300	\$0
Total		\$0	\$300	\$100	\$300	\$300	\$0
Departmental Total		\$130,295	\$143,397	\$119,112	\$142,060	\$134,210	(\$9,187)
1116	Recreation Department - Creative Activities Program						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full Time Salaries	\$6,756	\$6,881	\$6,730	\$7,036	\$7,036	\$155
102	Part-Time Salaries	54,873	56,185	56,231	58,608	58,608	2,423
109	Municipal Longevity	114	142	125	156	156	14
Total		\$61,743	\$63,208	\$63,086	\$65,800	\$65,800	\$2,592
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$32	\$0	\$0	\$0	\$0	\$0
210	Telephone	\$272	\$300	\$290	\$300	\$300	\$0
220	Utilities	1,099	1,200	1,200	1,200	1,200	0
270	Maint Of Bldg & Improvements	368	800	980	800	800	0
271	Refuse Disposal	390	600	600	275	275	(325)
275	Rents	0	700	600	600	600	(100)
290	Professional Services	1,893	2,800	1,600	2,100	2,100	(700)
Total		\$4,054	\$6,400	\$5,270	\$5,275	\$5,275	(\$1,125)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
308	Heating Fuel	\$2,360	\$3,800	\$3,750	\$3,800	\$3,800	\$0
312	Janitorial Material & Supp	1,008	800	1,300	800	800	0
314	Recreation Supplies	1,325	1,750	1,250	1,400	1,400	(350)
Total		\$4,693	\$6,350	\$6,300	\$6,000	\$6,000	(\$350)
<i>Class 400</i>	<i>- Equipment</i>						
414	Recreational Equipment	\$470	\$500	\$400	\$300	\$300	(\$200)
460	Building Improvements	1,291	800	1,200	800	800	0
Total		\$1,761	\$1,300	\$1,600	\$1,100	\$1,100	(\$200)
Departmental Total		\$72,251	\$77,258	\$76,256	\$78,175	\$78,175	\$917

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
1120	Celebrations						
Class 200	- Contractual Services						
299	Other Expenses	\$4,521	\$7,000	\$6,700	\$7,000	\$7,000	\$0
Total		\$4,521	\$7,000	\$6,700	\$7,000	\$7,000	\$0
Departmental Total		\$4,521	\$7,000	\$6,700	\$7,000	\$7,000	\$0
1210	Public Libraries						
Class 100	- Personal Services						
101	Full-Time Employees	\$486,464	\$488,520	\$478,421	\$459,160	\$459,160	(\$29,360)
102	Part-Time Salaries	171,379	189,690	190,741	202,470	202,470	12,780
104	Overtime	279	580	279	508	508	(72)
105	Retirement	19,785	0	3,021	39,537	39,537	39,537
109	Municipal Longevity	14,256	15,388	14,755	15,558	15,558	170
Total		\$692,163	\$694,178	\$687,217	\$717,233	\$717,233	\$23,055
Class 200	- Contractual Services						
201	Advertising	\$56	\$100	\$100	\$100	\$100	\$0
202	Travel	164	500	250	250	250	(250)
205	Postage	692	1,000	750	750	750	(250)
210	Telephone	1,503	2,800	1,800	2,800	2,800	0
220	Utilities	24,539	24,500	24,600	25,897	25,897	1,397
230	Printing/Binding	500	400	400	400	400	0
235	Copy Machine Services	561	561	561	561	561	0
260	Maintenance Of Motor Vehicles	15	0	0	0	0	0
263	Maintenance of Computers	1,344	1,400	1,400	1,400	1,400	0
265	Maintenance Of Office Equip	803	860	825	860	860	0
266	Software Maint.	553	500	500	500	500	0
270	Maint Of Bldg & Improvements	19,966	18,000	18,000	18,000	18,000	0
277	Transfer to Other Funds	20,000	0	0	0	0	0
292	Outside Data Processing	52,365	52,700	52,700	52,700	52,700	0
Total		\$123,061	\$103,321	\$101,886	\$104,218	\$104,218	\$897
Class 300	- Supplies & Materials						
303	Clothing and Uniforms	\$124	\$125	\$125	\$200	\$200	\$75
304	Books & Other Publications	82,706	90,000	90,000	90,000	90,000	0
305	Building Materials & Supplies	250	300	300	300	300	0
307	Fuels and Lubricants	1,519	1,825	1,750	1,825	1,825	0
308	Heating Fuel	22,041	31,230	24,000	24,373	24,373	(6,857)
310	Motor Vehicle Parts & Access	1,022	200	200	200	200	0
312	Janitorial Material & Supp	2,266	3,500	3,500	3,500	3,500	0
313	Office Supplies	3,780	5,000	5,000	5,000	5,000	0
314	Recreation Supplies	6,817	8,000	8,000	8,000	8,000	0
315	Electrical Material & Supp	419	1,000	1,000	1,000	1,000	0
Total		\$120,944	\$141,180	\$133,875	\$134,398	\$134,398	(\$6,782)
Class 400	- Equipment						
411	Medical and Safety Equipment	\$0	\$300	\$200	\$0	\$0	(\$300)
412	Janitorial Equipment	450	500	500	0	0	(500)
420	Computer Equipment	335	500	500	500	500	0
430	Furniture & Furnishing	1,498	800	600	0	0	(800)
Total		\$2,283	\$2,100	\$1,800	\$500	\$500	(\$1,600)
Departmental Total		\$938,451	\$940,779	\$924,778	\$956,349	\$956,349	\$15,570

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
1300	Municipal Boards & Outside Agencies						
1310	Conservation Commission	\$1,000	\$850	\$850	\$850	\$850	\$0
1360	Narrow River Preservation Association	1,000	500	500	2,700	500	0
1370	South Kingstown Chamber of Commerce	7,000	7,000	7,000	11,000	7,000	0
1371	Peace Dale Neighborhood Revitalization	2,500	1,000	1,000	2,000	1,000	0
1372	Washington County Regional Planning Council	3,000	2,500	2,500	6,000	2,500	0
1373	South Kingstown Partnership for Prevention	4,000	4,000	4,000	4,000	4,000	0
1380	Downtown Merchants Association	2,500	1,000	1,000	5,900	1,000	0
1383	Wash. Co. Community Develop. Corp.	2,000	1,000	1,000	1,000	1,000	0
Total		\$23,000	\$17,850	\$17,850	\$33,450	\$17,850	\$0
Departmental Total		\$23,000	\$17,850	\$17,850	\$33,450	\$17,850	\$0
1410	Municipal Insurance						
Class 200	- Contractual Services						
277	Transfer to Other Funds	\$25,000	\$0	\$0	\$0	\$0	\$0
299	Other Expenses	152,215	197,400	183,142	200,000	196,000	(1,400)
Total		\$177,215	\$197,400	\$183,142	\$200,000	\$196,000	(\$1,400)
Departmental Total		\$177,215	\$197,400	\$183,142	\$200,000	\$196,000	(\$1,400)
1420	Unemployment Insurance						
Class 200	- Contractual Services						
299	Other Expenses	\$48,215	\$40,000	\$15,000	\$40,000	\$35,000	(\$5,000)
Total		\$48,215	\$40,000	\$15,000	\$40,000	\$35,000	(\$5,000)
Departmental Total		\$48,215	\$40,000	\$15,000	\$40,000	\$35,000	(\$5,000)
1430	Life Insurance						
Class 200	- Contractual Services						
258	Life Insurance	\$10,475	\$12,600	\$11,946	\$12,600	\$12,600	\$0
Total		\$10,475	\$12,600	\$11,946	\$12,600	\$12,600	\$0
Departmental Total		\$10,475	\$12,600	\$11,946	\$12,600	\$12,600	\$0
1510	Social Security (FICA)						
Class 200	- Contractual Services						
299	Other Expenses	\$732,873	\$790,691	\$790,691	\$815,350	\$813,017	\$22,326
Total		\$732,873	\$790,691	\$790,691	\$815,350	\$813,017	\$22,326
Departmental Total		\$732,873	\$790,691	\$790,691	\$815,350	\$813,017	\$22,326
1520	Municipal Retirement System						
Class 200	- Contractual Services						
241	Municipal Employees Retirement	\$371,373	\$349,090	\$349,090	\$483,900	\$477,982	\$128,892
242	Police Retirement	326,229	352,197	352,197	474,400	474,402	122,205
243	EMS Retirement	42,925	25,608	25,608	37,400	37,401	11,793
244	Direct Retirement	21,244	21,740	21,740	22,235	22,234	494
277	Transfer to Other Funds	5,000	0	0	0	0	0
Total		\$766,771	\$748,635	\$748,635	\$1,017,935	\$1,012,019	\$263,384
Departmental Total		\$766,771	\$748,635	\$748,635	\$1,017,935	\$1,012,019	\$263,384
1530	Town Health Insurance						
Class 200	- Contractual Services						
251	Medical Insurance-Active Employees	\$2,288,945	\$2,317,753	\$2,317,753	\$2,608,400	\$2,335,576	\$17,823
252	Medical Insurance-Retirees	473,869	496,818	496,818	500,000	526,000	29,182
253	Dental Insurance-Active Employees	145,706	151,055	151,055	155,000	153,413	2,358
254	Dental Insurance-Retirees	5,375	6,547	6,547	6,600	6,691	144
Total		\$2,913,895	\$2,972,173	\$2,972,173	\$3,270,000	\$3,021,680	\$49,507
Departmental Total		\$2,913,895	\$2,972,173	\$2,972,173	\$3,270,000	\$3,021,680	\$49,507

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
1550	Worker Compensation						
Class 200	- Contractual Services						
299	Other Expenses	\$136,469	\$150,000	\$120,000	\$140,000	\$125,000	(\$25,000)
Total		\$136,469	\$150,000	\$120,000	\$140,000	\$125,000	(\$25,000)
Departmental Total		\$136,469	\$150,000	\$120,000	\$140,000	\$125,000	(\$25,000)
1610	Tax Transfer To School Fund						
Class 200	- Contractual Services						
299	Other Expenses	\$47,909,928	\$47,909,928	\$47,909,928	\$48,680,096	\$48,216,336	\$306,408
Total		\$47,909,928	\$47,909,928	\$47,909,928	\$48,680,096	\$48,216,336	\$306,408
Departmental Total		\$47,909,928	\$47,909,928	\$47,909,928	\$48,680,096	\$48,216,336	\$306,408
1620	Education Debt Service						
Class 200	- Contractual Services						
232	School Principal on Debt	\$2,606,624	\$2,536,654	\$2,536,654	\$2,348,155	\$2,348,155	(\$188,499)
233	School Interest on Debt	688,417	623,215	623,215	535,660	535,660	(87,555)
234	School Bank Fees	1,147	5,000	5,000	5,000	5,000	0
Total		\$3,296,188	\$3,164,869	\$3,164,869	\$2,888,815	\$2,888,815	(\$276,054)
Departmental Total		\$3,296,188	\$3,164,869	\$3,164,869	\$2,888,815	\$2,888,815	(\$276,054)
1621	Town Debt Service						
Class 200	- Contractual Services						
237	Town Principal on Debt	\$938,777	\$848,347	\$848,347	\$861,845	\$861,845	\$13,498
238	Town Interest on Debt	406,461	383,476	383,476	352,297	352,297	(31,179)
236	Town Bank Fees	703	1,600	1,600	1,600	1,600	0
Total		\$1,345,941	\$1,233,423	\$1,233,423	\$1,215,742	\$1,215,742	(\$17,681)
Departmental Total		\$1,345,941	\$1,233,423	\$1,233,423	\$1,215,742	\$1,215,742	(\$17,681)
1710	Capital Budget						
Class 200	- Capital Projects						
202	P.W. Equipment Acquisition	\$218,911	\$146,000	\$146,000	\$215,000	\$215,000	\$69,000
204	Road/Drainage Improvements	620,000	550,000	550,000	610,000	610,000	60,000
208	Police Department - General	105,000	45,000	45,000	33,000	33,000	(12,000)
211	Recreation Improvements	175,000	150,000	150,000	176,000	176,000	26,000
214	Administrative Computer System	10,000	10,000	10,000	10,000	10,000	0
215	GIS Mapping Program	0	10,000	10,000	5,000	5,000	(5,000)
217	Communications Department	4,304	0	0	0	0	0
218	Property Appraisal Program	100,000	120,000	4,452	0	0	(120,000)
226	Harbor Program	0	0	0	20,000	20,000	20,000
233	Senior Services Program	40,000	20,000	20,000	30,000	30,000	10,000
240	Library System Improvements	0	30,000	30,000	25,000	25,000	(5,000)
241	Town Hall Improvements	10,000	5,000	5,000	5,000	5,000	0
245	EMS Equipment and Facilities	18,356	10,000	10,000	35,000	35,000	25,000
249	EMS Vehicle Replacement	90,000	125,000	125,000	75,000	75,000	(50,000)
Total		\$1,391,571	\$1,221,000	\$1,105,452	\$1,239,000	\$1,239,000	\$18,000
Departmental Total		\$1,391,571	\$1,221,000	\$1,105,452	\$1,239,000	\$1,239,000	\$18,000
1810	Fund Contingency						
Class 200	- Contractual Services						
277	Transfer to Other Funds	\$65,000	\$0	\$0	\$0	\$0	\$0
299	Other Expenses	0	65,000	65,000	65,000	65,000	0
Total		\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$0
Departmental Total		\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$0
Total General Fund		\$72,926,031	\$72,783,252	\$72,333,814	\$74,171,209	\$73,372,050	\$588,798

Class Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
GENERAL FUND BUDGET PROGRAM SUMMARY						
110 Town Council	\$13,883	\$12,850	\$12,850	\$13,350	\$13,350	\$500
120 Budget Adoption Process	9,000	9,317	9,317	9,033	9,033	(284)
210 Municipal Legal Services	154,705	163,216	163,216	165,000	165,000	1,784
220 Probate Court	4,000	4,000	4,000	4,000	4,000	0
310 Town Clerk's Office	256,092	256,437	255,912	258,954	258,954	2,517
350 Public Information	5,539	4,607	4,607	4,600	14,600	9,993
410 Canvassing Authority	36,165	73,902	67,119	54,030	54,030	(19,872)
510 Town Manager's Office	286,467	318,034	317,845	325,429	325,429	7,395
520 Personnel Program	72,800	77,674	77,204	79,003	79,003	1,329
530 League of Cities and Towns - Dues	11,115	11,115	11,115	11,115	11,115	0
540 Town Hall Operations	169,597	168,434	138,968	160,437	160,002	(8,432)
610 Finance Department	458,724	463,884	459,328	473,201	473,201	9,317
620 Tax Assessor's Office	239,114	245,917	245,584	250,977	250,877	4,960
630 Assessment Board of Review	60	1,900	400	700	700	(1,200)
640 Information Technology Division	258,652	241,065	242,460	247,818	246,873	5,808
645 Geographic Information System	85,805	86,020	85,980	87,644	87,194	1,174
650 Municipal Audit	19,580	22,275	22,275	22,275	22,275	0
710 Planning Board	3,460	4,680	4,000	4,680	4,680	0
720 Planning Department	284,440	287,640	284,929	290,161	290,362	2,722
730 Zoning Board of Review	10,719	11,850	11,708	12,050	11,950	100
740 Building and Zoning Inspection	226,198	221,668	216,009	225,526	224,978	3,310
810 Police Department	4,994,017	5,086,314	4,932,779	5,223,906	5,224,206	137,892
820 Animal Control - Road	62,030	65,517	64,323	66,461	66,461	944
830 Animal Control - Shelter	139,273	137,899	136,336	141,521	144,946	7,047
840 Communication Department	176,232	177,530	176,830	179,180	179,181	1,651
850 Outside Radio Services	3,052	4,300	4,300	5,914	5,914	1,614
860 Harbor Patrol Program	33,750	29,945	27,910	29,945	29,945	0
870 Contribution to Fire Companies	3,600	3,600	3,600	3,600	3,600	0
880 Emergency Medical Services	1,073,355	1,121,105	1,121,001	1,132,109	1,143,121	22,016
910 Public Services -Administration	243,163	253,272	251,845	259,582	257,959	4,687
920 Streets and Highway Department	1,775,639	1,738,861	1,711,822	1,762,200	1,757,111	18,250
950 Tree Management Program	31,227	22,641	30,141	28,302	28,302	5,661
960 Street Lighting Services	177,815	170,000	167,850	175,000	173,000	3,000
970 Transfer to Wastewater Fund	16,155	9,000	9,000	7,200	9,200	200
1005 Contributions to Outside Agencies	581,146	495,348	495,349	515,303	487,053	(8,295)
1110 Recreation Department	1,248,949	1,310,088	1,296,315	1,359,666	1,333,037	22,949
1120 Contribution to Parades	4,521	7,000	6,700	7,000	7,000	0
1210 Municipal Public Libraries	938,451	940,779	924,778	956,349	956,349	15,570
1300 Municipal Boards and Outside Groups	23,000	17,850	17,850	33,450	17,850	0
1410 Municipal Insurance	177,215	197,400	183,142	200,000	196,000	(1,400)
1420 Unemployment Compensation	48,215	40,000	15,000	40,000	35,000	(5,000)
1430 Life Insurance	10,475	12,600	11,946	12,600	12,600	0
1510 Social Security Contribution	732,873	790,691	790,691	815,350	813,017	22,326
1520 Contribution to Retirement System	766,771	748,635	748,635	1,017,935	1,012,019	263,384
1530 Town Health Insurances	2,913,895	2,972,173	2,972,173	3,270,000	3,021,680	49,507
1550 Worker Compensation	136,469	150,000	120,000	140,000	125,000	(25,000)
1810 General Fund Contingency	65,000	65,000	65,000	65,000	65,000	0
Total Operating Program	\$18,982,403	\$19,254,033	\$18,920,143	\$20,147,556	\$19,812,157	\$558,124

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
Total Operating Program		\$18,982,403	\$19,254,033	\$18,920,143	\$20,147,556	\$19,812,157	\$558,124
1621	Municipal Debt Service	\$1,345,941	\$1,233,423	\$1,233,423	\$1,215,742	\$1,215,742	(\$17,681)
1710	Capital Budget	1,391,571	1,221,000	1,105,452	1,239,000	1,239,000	18,000
1610	Transfer to School Fund	47,909,928	47,909,928	47,909,928	48,680,096	48,216,336	306,408
1620	School Debt Service	3,296,188	3,164,869	3,164,869	2,888,815	2,888,815	(276,054)
Total General Fund Program		\$72,926,031	\$72,783,253	\$72,333,815	\$74,171,209	\$73,372,050	\$588,797
Estimated Expenditures Under (Over) Budget						\$0	

Class Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
GENERAL FUND REVENUE PROGRAM SUMMARY						
41101 Current Taxes	\$63,580,543	\$64,240,096	\$64,500,000	\$65,647,447	\$64,857,683	\$617,587
41201 Prior Year Taxes	531,199	515,000	515,000	515,000	515,000	0
41301 Interest On Taxes	318,263	330,000	310,000	300,000	300,000	(30,000)
41302 Collection Fees	(2,162)	0	0	0	0	0
41401 Payment In Lieu Of Taxes	231,883	227,717	220,479	223,568	223,568	(4,149)
41403 PILOT - Federal Aid	27,085	22,000	22,000	22,000	22,000	0
Property Taxes	\$64,686,811	\$65,334,813	\$65,567,479	\$66,708,015	\$65,918,251	\$583,438
43502 General State Aid	\$139,325	\$124,067	\$124,230	\$118,000	\$118,000	(\$6,067)
43503 Public Service Corporations Tax	271,518	271,518	302,307	302,307	302,307	30,789
43505 Meal Tax Income	533,328	515,000	550,000	540,000	540,000	25,000
43507 Chapter 26, School Housing	1,042,384	948,806	942,638	906,615	906,615	(42,191)
43508 State Library Const. Reimb.	46,138	17,378	17,378	10,593	10,593	(6,785)
43509 State Library General Aid	175,702	182,354	184,364	188,878	188,878	6,524
43510 State Library Endowment	23,644	23,645	21,366	12,356	12,356	(11,289)
43512 M.V. Tax Phase Out	1,876,190	0	169,260	160,000	160,000	160,000
43516 Hotel Tax	101,463	108,000	108,000	110,000	110,000	2,000
State Revenue Transfers	\$4,209,692	\$2,190,768	\$2,419,543	\$2,348,749	\$2,348,749	\$157,981
45011 Transfer from Education Impact Fees	\$80,000	\$80,000	\$80,000	\$70,000	\$70,000	(\$10,000)
45012 Transfer from Recreation Impact Fees	96,139	128,485	128,485	125,141	125,141	(3,344)
45014 Transfer from Open Space Fund	325,000	350,000	350,000	225,000	225,000	(125,000)
45021 Transfer from South Road Reserve Fund	28,478	41,942	26,942	10,864	10,864	(31,078)
46114 Transfer from Wastewater Fund	34,200	35,200	35,200	36,000	36,000	800
46115 Transfer from Water Fund	18,600	19,200	19,200	19,600	19,600	400
46116 Transfer from Solid Waste Fund	14,000	14,400	14,400	14,700	14,700	300
46130 Transfer from Senior Service Program	0	5,400	5,400	5,500	5,500	100
46119 Transfer from Neighborhood Guild	5,000	5,100	5,150	5,250	5,250	150
46120 Transfer from Peace Dale Office Bldg	2,700	2,856	2,800	2,850	2,850	(6)
Transfer From Other Local Funds	\$604,117	\$682,583	\$667,577	\$514,905	\$514,905	(\$167,678)
47403 School Crossing Guards	\$74,700	\$82,000	\$82,000	\$84,000	\$84,000	\$2,000
47406 Payroll & Accounting	6,300	6,600	6,600	6,900	6,900	300
47407 Jr. High Field and Prout Maintenance	49,578	52,597	60,517	54,175	62,000	9,403
47408 Energy Saving Transfer to Debt Service	52,522	51,804	51,804	49,985	49,985	(1,819)
47501 Alarm System Materials	3,400	3,500	3,500	3,600	3,600	100
Transfer From School Fund	\$186,500	\$196,501	\$204,421	\$198,660	\$206,485	\$9,984
44170 Town Clerk Bus License & Fees	\$68,050	\$75,000	\$68,500	\$68,500	\$68,500	(\$6,500)
44175 Bldg Inspector License & Fees	324,402	265,000	325,000	310,000	310,000	45,000
44180 Non-Business License & Fees	355,365	375,000	370,000	360,000	360,000	(15,000)
44181 Real Estate Conveyance Tax	66,627	65,000	70,000	66,073	66,073	1,073
44190 Rental Of Town Properties	338,329	440,000	440,000	445,000	455,000	15,000
45001 Investment Income - Short Term	355,139	325,000	240,000	240,000	240,000	(85,000)
46101 Police Department Revenue	194,052	146,000	181,325	181,500	181,500	35,500
46102 E. M. S. Reimbursement	425,000	500,000	500,000	500,000	500,000	0
46104 Park Rental Income	17,691	18,500	18,000	22,400	20,000	1,500
46105 Town Beach	97,430	91,425	108,000	104,600	100,000	8,575
46106 Misc Beach Receipts	3,345	3,000	4,500	3,000	3,000	0
46107 Boat Mooring Fees	26,028	23,000	26,000	26,000	26,000	3,000
46108 Animal Control Fees	2,365	4,000	2,500	4,000	4,000	0
46109 Public Libraries	84,056	91,000	80,000	80,000	80,000	(11,000)
46110 Dog/Cats Licenses & Fines	4,528	5,000	5,000	5,000	5,000	0
46111 Recreation - Athletics/Leisure Services	221,138	188,625	218,000	191,730	191,730	3,105
46112 Recreation - Self-Support Programs	94,214	144,700	127,000	162,500	137,000	(7,700)

Class	Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Dollars
46113	Planning Department	309	200	200	200	200	0
46117	Communications Department	1,945	4,000	2,000	2,000	2,000	(2,000)
46118	Interfund Computer Services	103,140	106,190	106,190	108,300	108,300	2,110
46121	Recreation Outside Service	\$14,758	\$17,100	\$23,000	\$20,650	\$20,000	\$2,900
46122	Creative Activities - Hazard Trust	17,382	10,000	17,000	16,000	16,000	6,000
46123	Creative Activities - Pre-School	56,780	62,848	56,000	61,476	60,000	(2,848)
46124	Creative Activities - Other Programs	2,503	4,500	2,000	3,250	2,500	(2,000)
46126	GIS Program - Map Sales	737	1,500	500	500	500	(1,000)
46129	Animal Shelter - Narragansett	59,000	60,000	60,000	61,200	64,356	4,356
48601	Miscellaneous Revenues	228,688	125,000	160,000	130,000	135,000	10,000
48605	Copy Machines Income	26,669	27,000	27,000	27,000	27,000	0
Local Revenues		\$3,189,670	\$3,178,588	\$3,237,715	\$3,200,879	\$3,183,660	\$5,072
49001	Designated Fund Balance - Base	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$0
49019	Designated Fund Balance - CIP	500,000	500,000	500,000	500,000	500,000	0
Fund Balance Forward		\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$0
Total General Fund		\$74,076,790	\$72,783,253	\$73,296,735	\$74,171,209	\$73,372,050	\$588,797
Program Surplus (Deficit)		\$1,150,759	\$0	\$962,920	\$0	\$0	\$0
Property Tax Rate		\$12.09	\$14.19	\$14.19	\$0.00	\$14.26	\$0.07

PEACE DALE OFFICE BUILDING (310)

MISSION STATEMENT

The Parks and Recreation Department serves the community by providing enriching recreation experiences and quality facilities.

TRENDS, IMPACTS, ISSUES

The Peace Dale Office Building (PDOB) was constructed in 1856 by the Peace Dale Mill Company and purchased by the Town in 1983 with the intent to accommodate expanded recreational programming. Since purchase of the PDOB, the Department's focus has been directed on maximizing rental income through commercial space on the first and second levels. By operating the facility in this manner, income generated from commercial operations has been held in a capital reserve fund and used exclusively for the refurbishment and upgrade of this historic building.

Occupancy of the commercial units remains at full capacity. Two sub-leases were negotiated as new leases in 2010, bringing the total number of individual tenants to nine. The remainder of the facility remains busy on a year-round basis with public programming and is also used for maintenance and event storage. Various active and passive forms of programming are offered in the facility, including yoga, tai chi, aerobics, and karate, as well as select youth programs during the summer months.

Some of the major issues and recent changes to operation of the PDOB are provided below:

- ❑ In 2010 four tenants renewed leases for five-year terms with an average 3% annual escalator. The remaining leases are due for renewal in 2011 with an anticipated 3.5% average increase expected. While this is lower than the typical 5% projections in previous years, the lingering poor market conditions prohibit a higher increase.
- ❑ Increase in self-support program revenues through expanded programming initiative.
- ❑ Complete rehabilitation of the ground floor Yoga School as a result of the March 2010 Flood. Wood flooring in the main exercise room was replaced with a removable, paneled, sub floor system.
- ❑ Flood mitigation efforts included the purchase of a portable doorway barrier system and installation of a sump pump in the boiler room to protect against future water damage.
- ❑ Planned facility improvements include chimney repairs, power washing, and window replacement.
- ❑ New light fixtures in the PDOB parking lot will be installed as part of the Village Green Improvement project.

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	FY 2009-2010 Actual	FY 2010-2011 Predicted	FY 2011-2012 Goal
Commercial Rent			
Total Number of Commercial Tenants	7	9	9
Commercial Rental Income Percentage Increase	5%	3%	3.5%
Self Support Program Revenues	\$16,902	\$18,000	\$16,500
Rental Income as Percentage of Total Revenue	80%	79%	81%
Program Revenue as Percentage of Total Income	19%	19%	18%
Self Support Classes			
New Classes Offered	3	8	8
Percentage of New Classes Successfully Offered	100%	50%	50%
Youth and Teen Class Enrollment	60	50	50
Total # of Youth/Teen Classes	3	4	4
Percentage of Programs Completed	100%	66%	66%
Sports and Fitness Class Enrollment	325	310	350
Total # of Sports/Fitness Classes	170	170	175
Percentage of Programs Completed	66%	75%	75%
PDOB Facility Usage *			
Total Hours Reserved /Hours Available	23%	20%	25%
Total Hours Reserved	1,131	1,050	1,500
Total Program Attendance	4,275	4,500	5,000

* As of FY 2009-2010, room availability increased to include the additional space located on the basement level. Room availability is calculated based on a 7am to 9pm schedule, over 352 days per year.

GOALS FY 2011-2012

As public programming demands vary on an annual basis, the Department continues to reevaluate the present space allocation within the Peace Dale Office Building. A continuing goal is to assess the programming space needs and determine if sufficient area is allotted to fulfill the public need. If the public programming space requirements exceed current area allocation, the Town will analyze the space distribution and propose a new percent usage for the building. The Town will continue to retain its commercial tenants in order to maintain a stable flow of commercial rental income.

PEACE DALE OFFICE BUILDING EXPENDITURE STATEMENT						
Account Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Over PY
<i>Class 100 - Personnel Services</i>						
59100 Self-Support Expenditures	\$12,107	\$12,975	\$13,500	\$12,375	\$12,375	(\$600)
59110 Maintenance Salaries	16,404	16,774	16,773	17,151	17,151	377
51109 Longevity	1,164	1,288	1,289	1,290	1,290	2
59283 Fringe Benefits	9,644	8,338	8,728	9,152	9,152	814
Total	\$39,319	\$39,375	\$40,290	\$39,968	\$39,968	\$593
<i>Class 200 - Contractual Services</i>						
59210 Telephone	\$965	\$800	\$630	\$500	\$500	(\$300)
59215 Utilities	1,238	1,362	1,305	1,150	1,150	(212)
59220 Electrical	8,946	7,394	9,200	11,172	11,172	3,778
59225 Heating Fuel	6,243	8,700	6,500	6,175	6,175	(2,525)
59271 Refuse Collection	1,040	1,100	546	600	600	(500)
52299 Other Expenses	215	220	220	214	214	(6)
Total	\$18,646	\$19,576	\$18,401	\$19,811	\$19,811	\$235
<i>Class 300 - Supplies and Materials</i>						
59302 Chemicals/Gases	\$0	\$300	\$250	\$300	\$300	\$0
59305 Bldg Construction/Materials	184	1,600	1,000	1,600	1,600	0
59312 Janitorial Supplies	2,304	1,940	1,900	2,260	2,260	320
59316 Electrical/Comm Supplies	45	1,090	1,000	1,025	1,025	(65)
59320 Maintenance of Buildings	2,031	1,400	1,400	1,400	1,400	0
59350 Building Improvements	389	9,000	9,000	9,500	8,500	(500)
59370 Insurance	3,551	4,025	3,640	4,025	4,025	0
59399 Other Expenses	2,700	3,300	3,200	3,400	3,400	100
Total	\$11,205	\$22,655	\$21,390	\$23,510	\$22,510	(\$145)
<i>Class 400 - Other Expenses</i>						
59499 Capital Projects	\$0	\$0	\$8,000	\$8,000	\$8,000	\$8,000
Total	\$0	\$0	\$8,000	\$8,000	\$8,000	\$8,000
Total Expenses	\$69,170	\$81,606	\$88,081	\$91,289	\$90,289	\$8,683
PEACE DALE OFFICE BUILDING REVENUE STATEMENT						
Account Description	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Over PY
<i>Income Accounts</i>						
47010 Rental Income	\$71,778	\$74,280	\$73,315	\$75,834	\$75,834	\$1,554
47011 Income - Self Support	16,902	17,300	18,000	18,000	16,500	(800)
47013 Investment Income	1,584	1,500	1,500	1,500	1,500	0
Total Revenue	\$90,263	\$93,080	\$92,815	\$95,334	\$93,834	\$754
Income Over (Under) Expenses	\$21,093	\$11,474	\$4,734	\$4,045	\$3,545	(\$7,929)
Undesignated Fund Balance	\$214,150		\$218,884		\$222,429	

NEIGHBORHOOD GUILD (340)

MISSION STATEMENT

The Parks and Recreation Department serves our community by providing enriching recreation experiences and quality facilities.

TRENDS, IMPACTS, ISSUES

The Neighborhood Guild was constructed in 1908 as an activity center for employees of the Peace Dale Mill Company and was deeded to the Town of South Kingstown in 1940 to serve as a community center for residents. The operation today remains financially self-supporting with revenue generated from the Hazard and Guild Trust Funds, investment income, program fees, rentals and various other sources.

The Guild is a 25,000 square-foot facility housing a variety of classrooms, music rooms, small gymnasium/performance area, woodworking room, kitchen, fitness center, locker rooms and administrative offices. The facility supports over 400 classes annually, including the arts, community education, sports, fitness, and special events for all segments of the local population. In addition, the facility is utilized by a large number of non-profit groups for meetings and programs and by individuals wishing to rent a room for a birthday party or other gathering.

In FY 2011-2012 the Neighborhood Guild is expected to continue to rely heavily on the generation of program revenues to support operations. The Department has taken steps to hold the line on expanding operational expenses by implementing cost saving measures such as minimizing heat and electrical usage during off-peak hours; limiting overtime costs; and reducing supplies, printing and postage costs. The Guild relies on two main sources of revenue, the Guild Trust Fund and program related fees. The Guild Trust Fund is projected to remain constant in FY2011-2012, maintaining the same contribution level of \$348,000 as in FY2010-2011 and FY2009-2010. This total amounts to 42% of the complete Guild operating program, reflecting a one percent increase over FY 2010-2011.

Prolonged poor economic conditions have presented challenges for the Department, most notably in efforts to maintain affordable programming fees while operational expenses increase. Participation rates in program areas such as pre-school and youth have experienced slight declines, while others such as music, arts, and trips have remained stable. Space limitations of the facility also restrict the opportunity for expanded or new offerings that would generate additional revenue.

Some of the major issues and recent changes are listed below:

- Operating program increase of \$16,578 or 2% as compared with FY2010-2011
- 30% decrease in brochure printing costs as a result of modified specifications
- Diminishing fund balance total
- Decrease in Front Desk revenue attributable to a decline in fitness room use
- Increase in music school participation with the addition of new instructors
- Continued moderate growth projected in Art based programs
- Continuation of refurbishing Guild's interior, including the 3rd floor music room and room 12
- Increased use of Town website and electronic media to promote programs
- Program/facility fees maintained at previous year levels
- Staff development and training in areas of customer service, computer applications, and website content management
- Decline in vacation camp participation due to current economic conditions
- Increase in trips program participation and overall program popularity

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	FY 2008-2009 Actual	FY 2009-2010 Actual	FY 2010-2011 Predicted	FY 2011-2012 Goal
Number of Independent Program Contractors	101	118	110	100
Number of Internet Transactions ¹	0	0	0	200
Percentage of Trust Income/Total Revenue	41%	43%	44%	43%
Percentage of Program Revenue/Total Revenue	45%	45%	45%	46%
Classes				
New Classes Offered	54	74	60	55
Percentage of New Classes Completed	59%	34%	50%	60%
Youth and Teen Class Enrollment	1,144	847	1,100	1,000
Total # of Youth/Teen Classes	86	104	90	95
Percentage of Programs Completed	78%	43%	50%	60%
Total Program Revenue	\$46,532	\$47,123	\$44,630	\$48,700
Adult Class Enrollment	4,750	4,886	4,800	5000
Total # of Adult Classes	416	420	400	400
Percentage of Programs Completed	96%	88%	80%	80%
Total Program Revenue	\$83,220	\$70,912	\$62,300	\$74,050
Preschool Class Enrollment	1,033	772	800	800
Total # Preschool Classes	62	60	65	60
Percentage of Programs Completed	92%	80%	80%	80%
Sports and Fitness Class Enrollment ²	6,056	3,928	3,800	4,000
Total # Sports/Fitness Classes	118	32	40	40
Percentage of Programs Completed	60%	99%	80%	80%
Senior/Special Event Enrollment	1,057	1,122	1,200	1200
Total # Trips/Programs Offered	45	26	30	30
Percentage of Programs Completed	78%	69%	80%	80%
Total Program Revenue	\$59,614	\$71,118	\$61,450	\$60,000
Knapp School of Music Enrollment	1,645	1,758	1,750	1800
Total # of Music Registrations	189	195	197	200
Total # of Group Programs	3	7	6	8
Total Program Revenue	\$96,021	\$104,308	\$103,500	\$111,600
Art Program Enrollment	706	755	750	775
Total # of Art Programs	116	103	115	120
Percentage of Programs Completed	71%	66%	70%	70%
Total Program Revenue	\$63,946	\$59,097	\$63,662	\$62,125
Guild Facility Usage ³				
Total Hours Reserved /Hours Available	22%	22%	22%	22%
Total Hours Reserved	11,703	11,695	11,700	11,725
Total Attendance – Estimated ⁴	62,579	64,124	65,125	65,250

1 Internet registrations were discontinued as of May 2007 due to security concerns. Reimplementation of this service is proposed in FY 2011-2012.

2 Sports and Fitness percentage of classes completed included yoga classes in 2008-2009. Yoga classes now run through PDOB.

3 Facility usage figures are based on program space including a total of 12 rooms located among the four building levels. Room availability is based on a standard schedule of 7 A.M. to 9 A.M. and varies by season (52,584 hours)

4 Guild continues to react to fluctuations in class participation based on various instructor, scheduling and participant related issues.

GOALS FY 2011-2012

Overall facility limitations, coupled with increased operating costs and stagnant trust fund revenues continue to limit the extent to which the Department can expand/implement current or new programs in the near future. The Department's goals for FY 2011-2012 focus on strategies for maintaining service levels without increasing costs, by operating more efficiently through the use of technology, staff development, and in-house resources. The Department seeks to accomplish the following goals in FY2011-2012:

- Maintain present yield on trust fund and investment income sources
- Analyze program retention rate and target areas for improvement
- Implement on-line program registration and payment program
- Improve interior/exterior of the Guild including roof and chimney repairs; main entrance window replacement, and flooring replacement in several rooms
- Strengthen staff's professional skills through development and training opportunities
- Continue to manage and complete projects in-house, through collaboration with Town departments and outside agencies
- Acquire new piece of equipment for fitness room
- Continue to develop relationships, partnerships and support network with local business entities
- Increase percentage of funding derived from alternate sources
- Continue energy audit projects in order to improve the building's operational efficiency

NEIGHBORHOOD GUILD EXPENDITURE STATEMENT						
Description	2009-2010 Actual	2010-2011 Budgeted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Over PY
Administration						
Full Time Salaries	\$201,925	\$204,343	\$204,344	\$210,109	\$210,109	\$5,766
Part Time Salaries	4,038	3,500	3,500	4,365	4,365	865
Overtime	5,314	8,000	6,500	6,500	6,500	(1,500)
Longevity	5,939	5,945	5,945	6,490	6,490	545
Advertising	38	75	75	0	0	(75)
Travel	155	3,500	2,200	2,700	2,700	(800)
Postage	5,990	7,590	6,000	3,921	3,921	(3,669)
Telephone	3,929	4,280	4,280	4,470	4,470	190
Utilities	24,471	22,302	21,000	22,224	22,224	(78)
Printing/Binding	6,560	8,580	6,500	6,000	6,000	(2,580)
Copy Machine	2,367	2,000	1,200	1,700	1,700	(300)
Cleaning Service	1,080	950	950	950	950	0
License and Dues	735	1,100	900	1,100	1,100	0
Maintenance of Building	5,148	3,800	3,800	3,800	3,800	0
Refuse Collection	1,040	1,100	600	800	800	(300)
Equipment Rental	0	100	100	100	100	0
Insurance	8,007	9,075	8,206	9,075	9,075	0
Fringe Benefits	85,589	87,945	98,161	102,570	102,563	14,618
Professional Services	10,198	11,250	11,100	11,500	11,500	250
Other Expenses	3,560	4,230	3,800	1,688	1,688	(2,542)
Chemicals/Gases	0	100	75	100	100	0
Books/Publications	221	150	150	150	150	0
Bldg & Const. Materials	305	900	750	900	900	0
Heating Fuel	13,661	18,500	16,500	16,555	16,555	(1,945)
Janitorial Materials	3,088	3,200	3,000	3,200	3,200	0
Office Supplies	2,049	2,300	2,100	2,200	2,200	(100)
Recreation Supplies	549	500	500	500	500	0
Electrical Materials	343	900	900	900	900	0
General Hardware	513	800	700	800	800	0
Signs/Striping	189	300	250	500	500	200
General Equipment	0	250	200	250	250	0
Miscellaneous Supplies	0	50	25	0	0	(50)
HVAC Equipment	178	1,200	1,200	1,200	1,200	0
Fire & Safety Equipment	0	50	50	50	50	0
Janitorial Equipment	809	800	700	800	800	0
Office Equipment	6,895	2,000	1,000	1,500	1,500	(500)
Recreation Equipment	1,862	2,800	2,600	2,000	2,000	(800)
Office Furniture	453	800	800	300	300	(500)
Building Improvements	5,181	6,500	6,500	6,500	6,500	0
Total Administration	\$412,379	\$431,765	\$427,161	\$438,467	\$438,460	\$6,695
Debt Service Expense	67,425	60,638	60,638	58,888	58,888	(1,750)
Total Adm/Debt Service	\$479,804	\$492,403	\$487,799	\$497,355	\$497,348	\$4,945

Description	2009-2010 Actual	2010-2011 Budgeted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Over PY
Front Desk						
Part-Time Salaries	\$34,858	\$33,234	\$33,234	\$30,585	\$30,585	(\$2,649)
Recreation Supplies	359	500	400	200	200	(300)
Soda	4,949	5,200	5,100	5,300	5,300	100
Total - Front Desk	\$40,166	\$38,934	\$38,734	\$36,085	\$36,085	(\$2,849)
Seniors						
Part-Time Salaries	\$1,757	\$2,800	\$2,800	\$3,000	\$3,000	\$200
Professional Services	67,927	51,000	53,100	50,800	50,800	(200)
Recreation Supplies	464	300	550	500	500	200
Total - Seniors	\$70,149	\$54,100	\$56,450	\$54,300	\$54,300	\$200
Youth						
Seasonal Salaries	\$3,761	\$4,712	\$4,415	\$4,869	\$4,869	\$157
Postage	0	50	50	0	0	(50)
Rentals	2,903	4,125	2,900	5,625	5,625	1,500
Professional Services	30,127	21,600	20,700	21,500	21,500	(100)
Recreation Supplies	3,195	8,350	4,450	6,400	6,400	(1,950)
Total - Youth	\$39,986	\$38,837	\$32,515	\$38,394	\$38,394	(\$443)
Music						
Part-Time Salaries	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$0
Professional Services	85,148	76,700	86,000	93,225	93,225	16,525
Recreation Supplies	108	1,000	500	300	300	(700)
Total - Music	\$89,255	\$81,700	\$90,500	\$97,525	\$97,525	\$15,825
Adults						
Part-Time Salaries	\$5,263	\$6,100	\$6,000	\$5,400	\$5,400	(\$700)
Professional Services	38,181	53,500	34,600	51,150	51,150	(2,350)
Recreation Supplies	384	0	200	400	400	400
Total - Adults	\$43,829	\$59,600	\$40,800	\$56,950	\$56,950	(\$2,650)
Arts						
Seasonal Salaries	\$5,615	\$5,446	\$5,452	\$5,484	\$5,484	\$38
Rentals	0	1,344	1,112	1,344	1,344	0
Professional Services	41,384	44,450	43,873	45,638	45,638	1,188
Recreation Supplies	496	550	758	875	875	325
Recreation Equipment	143	250	200	250	250	0
Total - Arts	\$47,638	\$52,040	\$51,395	\$53,590	\$53,590	\$1,550
Total Expenditures	\$810,826	\$817,614	\$798,193	\$834,199	\$834,192	\$16,578

NEIGHBORHOOD GUILD REVENUE STATEMENT						
Description	2009-2010 Actual	2010-2011 Budgeted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Over PY
Guild Fund Balance	\$25,000	\$18,000	\$18,000	\$25,000	\$25,000	\$7,000
Guild Trust Fund	348,000	348,000	348,000	348,000	348,000	0
Hazard Trust	12,738	10,600	10,600	10,600	10,600	0
Investment Income	303	500	500	500	500	0
Reinvested Income - Debt	67,425	60,638	60,638	58,888	58,888	(1,750)
Reinvested Income - Capital	7,000	6,500	6,500	6,500	6,500	0
Front Desk	30,505	35,000	29,400	28,500	28,500	(6,500)
Senior Programs	536	0	0	0	0	0
Senior Trips	71,118	58,400	61,450	60,000	60,000	1,600
Youth	47,123	48,850	44,630	48,700	48,700	(150)
Music	104,308	95,325	103,500	111,600	111,600	16,275
Adults	70,912	78,170	62,300	74,050	74,050	(4,120)
Arts	59,097	60,650	63,662	62,125	62,125	1,475
Miscellaneous Revenue	(28)	0	0	0	0	0
Total Revenues	\$844,038	\$820,633	\$809,180	\$834,463	\$834,463	\$13,830
Income Over (Under)						
Expenditures	\$33,211	\$3,019	\$10,987	\$264	\$271	(\$2,748)

SENIOR SERVICES DEPARTMENT (345)

General Explanation and Work Program

The total proposed operating budget for the Senior Services Department for the 2011-2012 fiscal year is \$726,208 representing an increase of \$11,560 over the FY 2010-2011 adopted budget of \$714,648. A general fund transfer of \$341,653 is proposed for FY2011-2012, reflecting a decrease of \$8,295 or 2.4% from the FY 2010-2011 general fund transfer of \$349,948. It is estimated that \$477,455 or 65.7% of the Department's budget will be funded from local revenue sources.

Program Summary

	2009-2010	2010-2011	2010-2011	2011-2012	Increase
Senior Services Program	Actual	Adopted	Estimated	Proposed	Over PY
Senior Transportation Program	\$61,931	\$69,232	\$66,423	\$62,160	(\$7,072)
Senior Nutrition Program	101,763	101,632	101,423	100,367	(1,265)
Adult Day Services Program	285,271	290,106	288,165	305,960	15,854
Senior Center Program	247,625	253,679	249,324	257,721	4,043
Senior Services Program Cost	\$696,590	\$714,648	\$705,335	\$726,208	\$11,560
South Kingstown General Fund Transfer	\$414,396	\$349,948	\$349,948	\$341,653	(\$8,295)
Narragansett Contribution	98,563	96,721	96,721	99,362	2,641
North Kingstown Contribution	55,598	42,696	42,696	36,439	(6,257)
Total Municipal Support	\$568,557	\$489,365	\$489,365	\$477,455	(\$11,911)

Program Revenues

Senior Services Program revenues to be contributed by the Town of South Kingstown General Fund are documented below:

South Kingstown Contributions	2009-2010	2010-2011	2010-2011	2011-2012	Increase
Senior Services Program	Actual	Adopted	Estimated	Proposed	Over PY
Senior Transportation	\$79,390	\$69,232	\$69,232	\$62,160	(\$7,072)
Senior Nutrition	66,814	64,426	64,426	65,349	923
Adult Day Services	42,259	40,320	40,320	37,905	(2,415)
Senior Center	225,933	175,971	175,971	176,238	267
Total General Fund Transfer	\$414,396	\$349,948	\$349,949	\$341,653	(\$8,295)

Other major revenue sources for the Senior Services Program are as follows:

Narragansett Contributions Senior Services Program	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over PY
Senior Nutrition Program	\$34,222	\$34,865	\$34,865	\$30,336	(\$4,529)
Adult Day Services	39,341	26,856	26,856	31,027	4,171
Senior Center Program	25,000	35,000	35,000	38,000	3,000
Total Appropriations	\$98,563	\$96,721	\$96,721	\$99,362	\$2,641

North Kingstown Contribution	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over PY
Adult Day Services	\$55,598	\$42,696	\$42,696	\$36,439	(\$6,257)
Total Appropriation	\$55,598	\$42,696	\$42,696	\$36,439	(\$6,257)

State Grant Program Assistance	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over PY
Senior Nutrition Grant	\$2,012	\$2,341	\$4,682	\$4,682	\$2,341
Senior Center Grant	46,178	34,483	34,483	36,483	2,000
Total State Grants	\$48,190	\$36,824	\$39,165	\$41,165	\$4,341
Adult Day Services Reimbursements	120,822	96,093	103,000	101,456	5,363
Total State Program Support	169,012	132,917	142,165	142,621	9,704

MISSION STATEMENT

To ensure excellence in service delivery, advocacy and public policy dedicated to the needs of older residents of South Kingstown, their families and caregivers through a single, visible and responsive department.

The Department seeks to accomplish this mission by ensuring that programs and services are user-friendly, consumer-directed and delivered in the least restrictive environment and subscribes to the following Guiding Principles:

- ❑ Listen, respond and react to the needs of older residents of South Kingstown, their families, and caregivers with respect, courtesy, patience and dignity. Target services to elders in greatest need, and those who are frail and at-risk.
- ❑ Protect the rights and confidentiality of our consumers through adherence to laws, polices, and procedures. Ensure integrity of information and equitable access in a manner that is culturally sensitive and equitable.
- ❑ Provide a system of services and opportunities to help older people serve, and be served, where they live.
- ❑ Familiarize older people, their families and friends, and the community at large with the local senior service system.
- ❑ Maintain a dedicated effort to coordinate the many essential elements of an effective and comprehensive community system for older persons by collaborating with existing senior service programs provided by other public and private agencies and promoting accessibility of services.
- ❑ Operate four direct service programs: the Senior Transportation Program, the Senior Nutrition Program, the Adult Day Services Program, and the nationally accredited Senior Services Center. Advocacy and technical assistance are also major functional areas within the Department.

TRENDS, IMPACTS, ISSUES

With the continued growth of the elderly population, the topic of long term care remains in the forefront as a major social issue. Increasing costs associated with long-term health care, a shrinking population of younger adults from which to draw an adequate long-term health care work force, and the changing role of Medicaid are realities that challenge the provision of senior services.

Among the vital services that assist families to keep their elders living at home are: transportation, senior centers, respite care, adult day services, congregate meals, caregiver education, and caregiver support groups. The Senior Services Department provides all of these services and links community members with other local providers for additional supportive services.

At present, state funding for the meal site and Senior Center is expected to remain level with the current year. However, as the State continues to confront a growing budget crisis, these grants could be impacted within the next few years.

Federal funding through the Title IIIB Supportive Services grant is anticipated to continue. In the 2010-2011 fiscal year, the Department will be applying for a two year renewal of this \$40,000 grant to support wellness programming, transportation, and social services.

Within the past year there has been an increase of participation in wellness and exercise programs, as well as lifelong learning programs. The expanding age range, needs and interests of the Town's senior population requires a multi-leveled approach to service and program development. To this end the Department will continue to offer a wide range of choices for social, physical and educational enrichment.

GOALS FY 2011-2012

- ❑ To provide comprehensive programs and services that encourages optimal aging and meets the needs of older South Kingstown residents and their families; enabling elders to remain in their own homes with a high quality of life for as long as possible.
- ❑ To expand physical fitness and health related programs empowering older people to stay active and healthy through services, including but not limited to, evidence-based disease and disability prevention programs designed to help manage their lives in the face of chronic health conditions and disabilities.
- ❑ To provide comprehensive social services to older adults and their families and empower them to make informed decisions about, and be able to easily access, existing home and community-based options.
- ❑ To collaborate with the Town's Recreation Division to develop and promote senior specific recreation and enrichment programs.
- ❑ To identify and allocate a dedicated programming space in The Senior Center for expansion of wellness and fitness programs.
- ❑ To increase congregate meal site attendance by expanding menu offerings to suit the varied preferences of participants.
- ❑ To acquire a new senior van as replacement for the 2003 vehicle currently in use.
- ❑ To continue to improve methodology of data collection, reporting, and client tracking capabilities.
- ❑ To complete a 1,000-square-foot expansion of the Adult Day Services facility in order to better service its clients and caregivers through daily care and therapeutic programming.
- ❑ To seek alternative or supplemental funding sources in order to expand and enhance current services provided to the community.

SENIOR TRANSPORTATION PROGRAM (6800)

General Explanation and Work Program

The South Kingstown Senior Transportation service is available to any senior resident of the Town. The goal of the program is to assist seniors with the instrumental activities of daily living by providing transportation to and from the Senior Center meal site, grocery stores, pharmacies, hair salons, banks, and retail shops. The program was expanded in October 2008 when the state RIDE program implemented a fee for service. Seniors who previously used the RIDE bus to get to the senior meal site are now riding the Town van, at no charge. The Senior Services Department will continue to promote this valuable service as a way for seniors to maintain their independence and stay active in the community.

Specific Performance Measurements

<i>Performance Measure</i>	<i>FY 2009-2010 Actual</i>	<i>FY 2010-2011 Predicted</i>	<i>FY 2011-2012 Goal</i>
Total Unduplicated Individual Residents, ages 60 or older, Provided "Door-to-Door" Non-Medical Transportation Services	190	205	215
Average Number of Riders Transported Per Month	291	302	310
Total Number of trips Provided Per Year	7,104	7,120	7,250

Budget Comparison

The proposed budget for FY 2011-2012 is \$62,160 representing a decrease of \$7,072 or 10.2% less than the FY 2010-2011 adopted budget of \$69,232. This decrease is due primarily to a decrease in personnel costs.

SENIOR NUTRITION PROGRAM (6850)

General Explanation and Work Program

The Senior Nutrition Program provides meals daily at The Senior Center's congregate meal site and for home delivery through the federally-funded Meals on Wheels Program, the goal being to provide older persons with low cost nutritious meals and appropriate nutrition education. In addition to the primary health benefits of a balanced daily meal, seniors also receive the additional benefit of socialization with peers as well as opportunities to take part in a variety of enrichment activities and services offered at The Center.

Specific Performance Measurements

Senior Nutrition Program					
Calendar Year	2008	2009	2010	Total	Percent
South Kingstown	8,300	7,021	7,255	22,576	68.3%
Narragansett	3,888	3,831	2,761	10,480	31.7%
Total	12,188	10,852	10,016	33,056	100.0%
Non-Participating	1,243	1,359	1,301	3,903	10.6%
Total Meals	13,431	12,211	11,317	36,959	100.0%

Work Load Data

Participating Community cost share figures are calculated based on the percentage of actual meals served over a thirty-six month time frame from 2008 through 2010. Applying a long term use percentage rate reflects a more consistent, historical average and stabilizes any unanticipated fluctuations that may occur on a short term or annual basis.

Nutrition Program Cost - 2011-2012 Fiscal Year				\$100,367
State - Nutrition Program Grant Reimbursement				4,682
Net Direct Cost of Nutrition Program				\$95,685
	Congregate Meals	% of Total	Cost Sharing	
South Kingstown	22,576	68.30%	\$65,349	
Narragansett	10,480	31.70%	30,336	
Participating Community Meals	33,056	100.00%	\$95,685	
Non Participating Community Meals	3,903	0.00%	0	
Total Meals Program	36,959	100.00%	\$95,685	

Budget Comparison

The proposed budget for FY 2011-2012 is \$100,367 representing a decrease of \$1,265 or 1.2% less than the approved FY 2010-2011 budget of \$101,632. This decrease is due primarily to a reduction in employee benefits costs.

A cost accounting method, established in FY2001-2002 with the opening of The Senior Center, is used to identify operational and personnel costs solely associated with the Nutrition Program. Personnel costs directly related to the Nutrition Program include 30% of the Senior Center Director, Program Aide and the Senior Center Building Maintenance Supervisor salaries, as well as the salaries of all part-time employees working directly in The Senior Center's Meals Program. All employment benefit costs related to the personnel associated with the Nutrition Program are also budgeted as a program expense.

A summary of these shared costs is as follows:

Indirect Cost for Facility Operation - Acct 6850		
	FY 2010-2011	FY 2011-2012
Postage	\$370	\$370
Telephone	2,800	2,640
Utilities	32,000	32,000
Printing	350	475
Building Maintenance	4,000	4,000
Refuse Disposal	1,040	700
Insurance	3,076	3,076
Web Site Services	250	250
Professional Services	8,851	9,488
Office Equipment	0	750
Total Indirect Costs	\$52,737	\$53,749
30% of Costs	15,821	16,125
Total Nutrition Program Share	\$15,821	\$16,125

It should be noted that although the raw food costs associated with Westbay Community Action Program's preparation of the meals is not reflected in the proposed budget, they represent significant contributions to the program, totaling approximately \$81,714 (\$7.10/meal).

ADULT DAY SERVICES PROGRAM (6900)

General Explanation and Work Program

Licensed by the State of Rhode Island, South Kingstown Adult Day Services is a comprehensive program designed to meet the medical, social, and psychological needs of the frail and/or disabled senior. A professional staff including a registered nurse, certified nurse aides, and activity professionals provide quality care and supervision. Activities are carefully planned to enrich the lives of the participants, improve self-esteem, and promote feelings of self worth. Day services are provided Monday through Friday to aid family members in their efforts to care for a loved one at home. As the aging population continues to grow, with a rising percentage requiring some level of care, the value of Adult Day Service programs in the community is increasing. Not only does it allow for individuals to stay in their homes longer, it is an affordable alternative to nursing home care.

Specific Performance Measurements

<i>Performance Measure</i>	<i>FY 2009-2010 Actual</i>	<i>FY 2010-2011 Projected</i>	<i>FY 2011-2012 Goal</i>
Total Number of Client Days, by Community			
<input type="checkbox"/> South Kingstown	1361	1350*	1350*
<input type="checkbox"/> Narragansett	871	1122*	1122*
<input type="checkbox"/> North Kingstown	1105	778*	778*
<input type="checkbox"/> Other	772	718*	718*
<input type="checkbox"/> Total	4109	3968	3968
Average Number of Clients Per Program Day	17	17	17
Total Number of Unduplicated Clients Served	45	42	42
Total Unduplicated Individual Residents Provided Adult Day Services, by Community			
<input type="checkbox"/> South Kingstown	17	18*	18
<input type="checkbox"/> Narragansett	13	12*	12
<input type="checkbox"/> North Kingstown	12	8*	8
<input type="checkbox"/> Other	4	4*	4
Total Number of Family Members Benefiting	184	164	180
Total number of staff			
<input type="checkbox"/> Full Time	2	2	2
<input type="checkbox"/> Part Time	4	5	5
Ratio of Staff to Participants	1:4	1:4	1:4
Conduct Quarterly In-Service Staff Training Sessions per State Regulations	4	4	4
Percent of Building Capacity Used Daily	100%	100%	100%
Total State Client Payment Subsidies Received	\$120,822	\$101,456	\$101,456
Total Client Payments Received	\$112,972	\$98,382	\$98,382
Average Client Payment Per Client Day	\$27.49	\$24.80	\$24.80

*Actual Period: 11/1/08-10/31/09

Work Load Data

The proposed Community Cost Share percentages shown below are based on the participating communities' actual number of clients days provided over a four year time period. Applying a long term use percentage rate reflects a more consistent, historical average and stabilizes any sharp increases or decreases that may occur from year to year due to the unpredictability of client demographics.

	Adopted FY 2010-2011	Proposed FY 2011-2012	Change in Funding Level		
Adult Day Services Program Cost	\$290,106	\$305,960	(\$15,854)		
<i>Less</i>					
Investment Income	\$1,000	\$500	(\$500)		
Grants	0	\$0	\$0		
State Client Payment	96,093	101,456	5,363		
Client Payments	82,890	98,382	15,492		
Miscellaneous Revenues	250	250	0		
Net Direct Cost of Service	\$109,873	\$105,371	(\$4,501)		
	Client Days	Percent of Total	Adopted FY 2010-2011	Proposed FY 2011-2012	Change in Funding Level
Adult Day Services Program Cost					
South Kingstown	4,447	35.97%	\$40,320	\$37,905	(\$2,415)
Narragansett	3,640	29.45%	26,856	31,027	4,171
North Kingstown	4,275	34.58%	42,696	36,439	(6,257)
Community Client Days	12,362	100.00%	\$109,872	\$105,371	(\$4,501)
Non-Participating Com. Client Days	1,830				
Total Client Days	14,192				

Budget Comparison

The proposed budget for FY 2011-2012 is \$305,960 representing an increase of \$15,854 or 5.5% above the approved FY 2010-2011 budget of \$290,106. This increase reflects the addition of a part time activity aide position added for support due to an increase in client attendance.

SENIOR CENTER PROGRAM (6950)

General Explanation and Work Program

The Senior Center serves as the community's single point of entry for access to and information about the various available services and activities for older adults as well as a link to other local provider agencies. In addition to housing the Senior Nutrition and Transportation programs, The Senior Center offers social and recreational activities, health promotion and screenings, volunteer opportunities, case management, educational programming, and information and referral services.

The Senior Center's mission is to provide a focal point where adults can access services designed to support their independence, enhance their quality of life, and promote optimal aging.

Specific Performance Measurements

<i>Performance Measure</i>	<i>FY 2009-2010 Actual</i>	<i>FY 2010-2011 Predicted</i>	<i>FY 2011-2012 Goal</i>
Number of members.	2,508	2,662	2,800
Total number of residents using facility			
<input type="checkbox"/> South Kingstown	1497	1,468*	1,550
<input type="checkbox"/> Narragansett	805	792*	850
<input type="checkbox"/> Other	206	402*	400
Number of programs	143	150*	153
Number of new programs	26	28*	32
Percent of building capacity used on a daily basis	100%	100%	100%
Total number of staff:			
<input type="checkbox"/> Full Time	4	4	4
<input type="checkbox"/> Part Time	3	3	3
Total Information & Referral Contacts	2675	2675*	2700
Average Number of Participants Per Week	584	588*	595
Number of Special Events	52	53*	53

(*Actual Period: 11/1/09 – 10/31/10)

Work Load Data

Senior Center Program Cost	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Increase Over PY
Total Program	\$247,625	\$253,679	\$249,324	\$257,721	4,043
Less					
Grants	\$46,178	\$34,483	\$34,483	\$36,483	2,000
Senior Classes	2,195	2,000	2,000	2,000	0
Fund Balance Forwarded	0	5,000	5,000	5,000	0
Oliver Watson Fund Transfer	5,000	0	0	0	0
Miscellaneous Revenues	0	1,225	0	0	(1,225)
Net Direct Cost of Service	\$194,252	\$210,971	\$207,841	\$214,238	\$3,268
Senior Center Program Cost	Active Members	Cost Per Client	Proportional Cost Share	Proposed 2011-2012	
South Kingstown	1,468	\$94.80	\$139,160	\$176,238	
Narragansett	792	94.80	75,078	38,000	
Participating Community Clients	2,260	\$94.80	\$214,238	\$214,238	
Non-Participating Community Clients	402				
Total Clients Served	2,662	\$80.48	\$214,238	\$214,238	

Budget Comparison

The proposed budget for FY 2011-2012 is \$257,721 representing an increase of \$4,043 or 1.6% above the FY 2010-2011 budget of \$253,679. This increase is primarily due to an increase in personnel costs.

SENIOR SERVICES PROGRAM
 EXPENDITURE STATEMENT

Senior Transportation Program (6800)		2009-2010	2010-2011	2010-2011	2011-2012	2011-2012	Increase
Account #	Description	Actual	Budgeted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$31,660	\$32,244	\$32,244	\$32,969	\$32,969	\$725
102	Part-Time Salaries	1,438	2,359	1,960	2,003	1,861	(498)
108	Transfer to Comp Absenses	1,710	0	0	0	0	0
109	Municipal Longevity	1,456	1,638	1,638	1,830	1,830	192
Total		\$36,264	\$36,241	\$35,842	\$36,802	\$36,660	\$419
<i>Class 200 - Contractual Services</i>							
260	Maintenance Of Motor Vehicles	\$6	\$4,000	\$2,500	\$4,000	\$4,000	\$0
280	Insurance	561	635	575	635	635	0
283	Fringe Benefits	18,685	20,456	20,456	9,747	12,715	(7,740)
Total		\$19,251	\$25,091	\$23,531	\$14,382	\$17,350	(\$7,740)
<i>Class 300 - Supplies & Materials</i>							
307	Fuels & Lubricants	\$4,210	\$5,250	\$5,400	\$6,300	\$5,500	\$250
310	Motor Vehicle Parts	2,206	2,500	1,500	2,500	2,500	0
399	Other Expenses	0	150	150	150	150	0
Total		\$6,416	\$7,900	\$7,050	\$8,950	\$8,150	\$250
Departmental Total		\$61,931	\$69,232	\$66,423	\$60,134	\$62,160	(\$7,072)

Senior Nutrition Program (6850)		2009-2010	2010-2011	2010-2011	2011-2012	2011-2012	Increase
Account #	Description	Actual	Budgeted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$36,043	\$38,986	\$38,998	\$40,429	\$40,429	\$1,443
102	Part-Time Salaries	22,040	24,983	24,983	25,639	23,817	(1,166)
105	Retirement/Vacation Reimbursement	4,043	0	0	0	0	0
108	Transfer to Comp Absenses	2,940	0	0	0	0	0
109	Municipal Longevity	1,325	1,052	1,052	842	842	(210)
Total		\$66,392	\$65,021	\$65,033	\$66,910	\$65,088	\$67
<i>Class 200 - Contractual Services</i>							
283	Fringe Benefits	\$17,860	\$20,790	\$20,790	\$17,661	\$19,155	(\$1,635)
297	Indirect Cost of Facility Operation	17,511	15,821	15,600	16,125	16,125	304
Total		\$35,371	\$36,611	\$36,390	\$33,785	\$35,280	(\$1,331)
Departmental Total		\$101,763	\$101,632	\$101,423	\$100,695	\$100,367	(\$1,265)

Adult Day Services Program (6900)		2009-2010	2010-2011	2010-2011	2011-2012	2011-2012	Increase
Account #	Description	Actual	Budgeted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$103,208	\$103,988	\$103,987	\$107,900	\$107,900	\$3,912
102	Part-Time Salaries	78,707	74,722	83,063	89,045	89,017	14,295
104	Overtime	334	100	175	200	200	100
105	Retirement/Vacation Reimbursement	827	0	0	0	0	0
108	Transfer to Comp Absences	9,086	0	0	0	0	0
109	Municipal Longevity	1,330	1,392	1,392	1,087	1,087	(305)
Total		\$193,491	\$180,202	\$188,617	\$198,232	\$198,204	\$18,003
<i>Class 200 - Contractual Services</i>							
201	Advertising	\$50	\$50	\$50	\$50	\$50	\$0
202	Travel	0	350	250	350	350	0
205	Postage	352	350	350	350	350	0
210	Telephone	1,550	1,443	1,490	1,600	1,600	157
220	Utilities	2,845	3,600	2,824	3,008	3,008	(592)
230	Printing/Binding	0	125	290	250	250	125
235	Copy Machine Services	221	200	200	200	200	0
240	Cleaning Services	0	950	750	950	950	0
250	Licenses And Dues	2,476	2,390	2,390	2,330	2,330	(60)
265	Maintenance of Office Equipment	0	100	100	100	100	0
266	Software Maintenance	0	100	100	100	100	0
270	Maint Of Bldg & Improvements	659	500	400	750	750	250
271	Refuse Disposal	390	400	270	300	300	(100)
280	Insurance	3,706	4,200	3,800	4,200	4,200	0
283	Fringe Benefits	52,358	64,841	55,000	55,960	57,950	(6,891)
290	Professional Services	4,099	3,400	3,100	3,625	3,625	225
298	Outside Services	0	5,400	5,400	5,400	5,400	0
Total		\$68,705	\$88,399	\$76,765	\$79,523	\$81,513	(\$6,886)
<i>Class 300 - Supplies & Materials</i>							
304	Books & Other Publications	\$323	\$300	\$320	\$398	\$398	\$98
308	Heating Fuel	3,506	4,205	3,334	4,333	4,333	128
311	Medical & Lab Material & Supp	149	250	275	350	350	100
312	Janitorial Material & Supplies	2,043	1,000	1,600	1,600	1,600	600
313	Office Supplies	196	200	200	250	250	50
314	Recreation Supplies	204	200	200	400	400	200
320	Food	16,561	15,200	16,704	16,761	16,761	1,561
321	Misc Supplies	93	100	100	100	100	0
399	Other Expenses	0	50	50	50	50	0
Total		\$23,074	\$21,505	\$22,783	\$24,242	\$24,242	\$2,737
<i>Class 400</i>							
430	Furniture & Furnishings	\$0	\$0	\$0	\$2,000	\$2,000	\$2,000
Total		\$0	\$0	\$0	\$2,000	\$2,000	\$2,000
Departmental Total		\$285,271	\$290,106	\$288,165	\$303,997	\$305,960	\$15,854

Senior Center Program (6950)		2009-2010	2010-2011	2010-2011	2011-2012	2011-2012	Increase
Account #	Description	Actual	Budgeted	Estimated	Requested	Proposed	Over PY
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$123,764	\$130,760	\$130,747	\$135,234	\$135,234	\$4,474
102	Part-Time Salaries	175	0	0	0	0	0
105	Retirement/Vacation Reimbursement	9,435	0	0	0	0	0
108	Transfer to Comp Absenses	6,263	0	0	0	0	0
109	Municipal Longevity	2,777	2,834	2,834	3,167	3,167	333
Total		\$142,414	\$133,594	\$133,581	\$138,401	\$138,401	\$4,807
<i>Class 200</i>	<i>- Contractual Services</i>						
202	Travel	\$213	\$150	\$150	\$1,500	\$1,500	\$1,350
205	Postage	352	370	370	370	370	0
210	Telephone	2,635	2,800	2,550	2,640	2,640	(160)
220	Utilities	31,813	32,000	30,729	32,000	32,000	0
230	Printing	355	350	438	475	475	125
235	Copy Machine Services	396	400	400	400	400	0
265	Maintenance of Office Equipment	0	250	150	150	150	(100)
266	Maintenance of Software	0	200	200	200	200	0
270	Maint Of Bldg & Improvements	1,580	4,000	3,200	4,000	4,000	0
271	Refuse Disposal	1,040	1,040	600	700	700	(340)
280	Insurance	3,083	3,076	2,782	3,076	3,076	0
283	Fringe Benefits	55,166	66,198	66,198	66,193	63,291	(2,907)
285	Town Web Site Services	38	250	150	250	250	0
288	Course Instructors	1,320	1,200	1,200	1,200	1,200	0
290	Professional Services	12,068	8,851	9,300	9,488	9,488	637
297	Indirect Cost of Facility Operation	(17,511)	(15,821)	(15,036)	(16,125)	(16,125)	(304)
Total		\$92,548	\$105,314	\$103,381	\$106,517	\$103,615	(\$1,699)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
300	Agricultural Materials & Supplies	\$105	\$300	\$250	\$300	\$300	\$0
308	Heating Fuel	6,119	7,671	5,562	7,155	7,155	(516)
312	Janitorial Material & Supp	5,707	5,000	4,700	5,600	5,600	600
313	Office Supplies	619	800	950	900	900	100
314	Recreation Supplies	0	400	400	400	400	0
320	Food	366	600	500	600	600	0
321	Misc Supplies	0	0	0	0	0	0
Total		\$12,917	\$14,771	\$12,362	\$14,955	\$14,955	\$184
<i>Class 400</i>	<i>- Equipment</i>						
413	Office Equipment	(\$254)	\$0	\$0	\$0	\$750	\$750
Total		(\$254)	\$0	\$0	\$0	\$750	\$750
Departmental Total		\$247,625	\$253,679	\$249,324	\$259,873	\$257,721	\$4,043
Total Program		\$696,590	\$714,648	\$705,335	\$724,699	\$726,208	\$11,560

SENIOR SERVICES PROGRAM
 REVENUE STATEMENT

Account #	Description	2009-2010 Actual	2010-2011 Budgeted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Increase Over PY
Senior Transportation Program - 6800							
46015	South Kingstown -Transfer fr. Gen.Fd	\$79,390	\$69,232	\$69,232	\$60,134	\$62,160	(\$7,072)
Total - Transportation Program		\$79,390	\$69,232	\$69,232	\$60,134	\$62,160	(\$7,072)
Senior Nutrition Program - 6850							
43080	State Grant - Nutrition Program	\$2,012	\$2,341	\$4,682	\$4,682	\$4,682	\$2,341
46013	Narragansett - Nutrition	34,222	34,865	34,865	28,378	30,336	(4,529)
46015	South Kingstown -Transfer fr. Gen.Fd	66,814	64,426	64,426	67,635	65,349	923
Total - Nutrition Program		\$103,048	\$101,632	\$103,973	\$100,695	\$100,367	(\$1,265)
Adult Day Services Program - 6900							
43007	Investment Income	\$390	\$1,000	\$500	\$500	\$500	(\$500)
43081	State Subsidy - Client Payment	120,822	96,093	103,000	109,314	101,456	5,363
43085	Client Payments	112,972	82,890	100,000	110,531	98,382	15,492
43090	Miscellaneous Revenues	12,920	250	250	250	250	0
46013	Town of Narragansett	39,341	26,856	26,856	28,793	31,027	4,171
46015	South Kingstown -Transfer fr. Gen.Fd	42,259	40,320	40,320	34,644	37,905	(2,415)
46018	Town of North Kingstown	55,598	42,696	42,696	19,965	36,439	(6,257)
Total - Adult Day Services Program		\$384,301	\$290,105	\$313,622	\$303,997	\$305,960	\$15,855
Senior Center Program - 6950							
46015	South Kingstown -Transfer fr. Gen.Fd	\$225,933	\$175,971	\$175,971	\$186,390	\$176,238	\$267
49001	Designated Fund Balance	0	5,000	5,000	0	5,000	0
43080	Senior Center Operations Grant	46,178	34,483	34,483	36,483	36,483	2,000
46013	Town of Narragansett	25,000	35,000	35,000	35,000	38,000	3,000
43086	Senior Classes	2,195	2,000	2,000	2,000	2,000	0
43087	Oliver Watson Fund Transfer	5,000	0	0	0	0	0
43090	Miscellaneous Revenues	0	1,225	0	0	0	(1,225)
Total - Senior Center Program		\$304,306	\$253,679	\$252,454	\$259,873	\$257,721	\$4,042
Total Program		\$871,046	\$714,648	\$739,281	\$724,699	\$726,208	\$11,560
Revenue Over (Under) Expenses		\$174,456	\$0	\$33,946	\$0	\$0	\$0

WATER ENTERPRISE FUND (210)

General Explanation and Work Program

The Water Enterprise Fund was established in 1975. The chart of accounts used in this presentation is structured to provide expense identification by cost centers recognized by the American Water Works Association.

A Water Division Program in the amount of \$963,949 is proposed for the 2011-2012 fiscal year, which is \$4,589 more than the current year program appropriation of \$959,360. A comparison of program elements is as follows:

Water Enterprise Fund	2009-2010	2010-2011	2010-2011	2011-2012	Increase
	Actual	Adopted	Estimated	Proposed	Dollars
Operating Expense	\$570,678	\$606,682	\$600,306	\$627,328	\$20,646
Materials & Supplies	38,020	26,700	8,000	10,478	(16,223)
Debt Service	86,213	85,931	85,931	85,731	(200)
Capital Improvements	6,782	60,000	60,000	57,000	(3,000)
System Wide Depreciation	182,227	180,047	180,047	183,413	3,366
Total Program	\$883,920	\$959,360	\$934,284	\$963,949	\$4,589

The current user rates (in effect since July 2008) are as follows: minimum base unit of \$165 per year; additional unit charge of \$69 per year. An excess consumption charge of \$2.71 per 100 cu. ft. was established for all excess consumption over the 5,000 cu.ft. minimum allowance after July 1, 2010. A rate increase in the minimum base unit charge to \$175 per year, an additional unit charge of \$75 per year and an excess charge of \$2.91 per 100 cu. ft. is proposed for FY2011-2012. (see detail on page W-4).

It is important to note that FY2011-2012 will be the last year for the annual two- (2) installment payment system currently in effect. In accordance with RIGL §39-15.1-3 (S-732aaa passed in 2009), all water utilities must begin quarterly utility billing no later than December 31, 2013. The Water Division will need to consider alternate billing formats including a flat administration fee with a consumption charge (similar to United Water-RI) prior to the 2013 implementation date. Additional billing and collection costs associated with the three- (3) additional bill mailings and two- (2) additional collections will have to be factored into the rate base.

The Water Division continues to purchase wholesale water from United Water Rhode Island (UWRI) on an interim basis for the South Shore water system. This option, which began in 2002, was determined to be more economically feasible than constructing a water filtration plant. A permanent emergency interconnection between the South Shore system and UWRI was completed and fully operational in August 2005. The Water Division continues to maintain the South Shore's well field in active status until such time that a water filtration plant can be funded and constructed.

Electronic Meter Reading Program

All existing “walk-by” water meters were replaced by radio read “drive-by” meters in the Spring 2008. Where it previously took up to ten- (10) weeks to read all water meters in both distribution systems, all meters can now be read within five- (5) hours.

Given the radio meter reading technology, the Water Division reads all meters each month. The monthly meter reading capability gives Water Division staff the ability to detect leaks for water users and perform a monthly analysis of “unaccounted for” water in the distribution systems. An initial “unaccounted for” water report analysis indicates that a stepped up leak detection program will be necessary in the future.

Of the \$652,898 meter replacement program cost, \$400,000 was borrowed from RI Clean Water Finance Agency, with the balance paid from the Water Fund enterprise reserve. The term of the bond is for five- (5) years with an annual debt service cost of approximately \$86,000 per year until FY2012-2013.

Water Distribution System

The water pumping and distribution system continues to be in good operating condition due to pro-active maintenance by Water Division personnel. Part of that maintenance includes annual distribution system flushing, a process that cleanses water mains of naturally occurring mineral sediments and bio-growth. The annual flushing program also ensures proper operation of all fire hydrants.

Water Treatment

Since the Town purchases water wholesale from United Water RI for the South Shore system, engineering design and construction of a water filtration plant has been postponed indefinitely. The Water Division will continue to test and exercise the South Shore well field in the event it needs to be reactivated in an emergency. Otherwise, the well field will remain on standby until such time that the additional source of water supply is needed, and the cost of filtration is justifiable.

Because UWRI provides pH and corrosion control adjusted water, the South Shore and Middlebridge water systems now comply with the US Environmental Protection Agency (USEPA) Safe Drinking Water Act (SDWA) lead and copper rule. As such, reduced lead and copper sampling protocol is now in effect for both water systems on a three- (3) year cycle, whereby South Shore water system lead and copper testing is required for FY 2011-2012. The Water Division continues to meet compliance schedules for all other testing and treatment as mandated by the RI Department of Health (RIDOH) and the USEPA.

New Service Customers

It is projected that approximately four new water services will be added during the 2011-2012 fiscal year. As in previous years, cost increases for water service installations have no effect on existing customers of the water system as the new users pay for all materials and supplies used for new water service installations.

Middlebridge and South Shore Systems

A summary of the South Shore Water and Middlebridge Water Systems customer base and volume sales is as follows:

System Statistics		2009-2010 Actual	2010-2011 Estimated	2011-2012 Proposed
Purchased Water (cu.ft.)				
South Shore		16,099,940	16,787,440	16,662,501
Middlebridge		2,031,684	2,085,707	2,028,031
Total		18,131,624	18,873,147	18,690,532
Water Sales (cu.ft.)				
South Shore		15,948,917	13,858,605	14,400,000
Middlebridge		1,816,723	1,611,522	1,600,000
Total		17,765,640	15,470,127	16,000,000
Water Accounts				
South Shore		2,461	2,463	2,468
Middlebridge		280	281	281
Total Accounts		2,741	2,744	2,749
Additional Units		577	580	580
Total Units		3,318	3,324	3,329
Water User Fees				
Min in Advance (w/ 5,000 cu. ft. allow.)		\$165	\$165	\$175
Additional Unit charge		\$69	\$69	\$75
Excess (per 100 cu. ft. over 5,000 cu. ft.)		\$2.58	\$2.58	\$2.71

Operational Program Increases

United Water Rhode Island, which serves portions of the Town of Narragansett in addition to the Wakefield and Peace Dale areas of South Kingstown, also provides water on a wholesale basis to the South Shore and Middlebridge water systems. With the unanticipated revenue associated with the South Shore wholesale connection in November 2002, UWRI user fees have remained steady since their last rate increase in October 1999.

However, UWRI has advised the Town that given increases in program operational costs, it anticipates a rate filing with the RI Public Utilities Commission in April 2011, with an anticipated rate increase effective date of January 1, 2012. The Town of South Kingstown will file as an “intervener” with the RIPUC during the rate increase filing to ensure that UWRI’s rate increase is justifiable. The proposed budget reflects a projected 15% rate increase for UWRI as of January 1, 2012.

Proposed User Rate Increase

The current rate structure requires a minimum yearly user fee of \$165 for a single family dwelling with an allocation of 5,000 cu. ft., and an excess rate of \$2.71 per 100 cu. ft. for consumption in excess of the 5,000 cu. ft. minimum allowance. The current rate structure also assesses an additional unit charge of \$69 per dwelling unit per year.

In an effort to try and equalize the excess consumption charge with the minimum assessment corresponding unit rate, an increase of \$0.20 in the existing excess consumption charge is proposed for FY 2011-2012. The rate structure for FY 2011-2012 is proposed as follows:

FY 2011-2012 Metered Sales Estimated				
	Number	Assessment	Minimum	
Base User Fees	of Units	Rate	Allowance	Total
			(cu.ft.)	
Total Minimum Sales	2,755	\$175.00	5,000	\$482,125
Over Sized Meters				\$13,000
Additional Units	579	\$75.00		\$43,425
Prorated New Accounts				\$3,200
	Excess	Assessment	Excess	
Excess Water User Fees	Consumption	Rate	Allowance	Total
			(cu.ft.)	
Excess Sales	5,550,000	\$2.91	100	\$161,505
Total Metered Sales Income				\$703,255

Outside Revenues

It is projected that the Water Enterprise Fund will receive estimated income of \$226,384 during FY 2011-2012 from cellular antenna leases associated with antenna arrays constructed on each of the two South Shore water tanks. There are currently six- (6) cellular carriers on the Victoria Lane water tank, whereby the Water Fund retains the revenue from four- (4) carriers. The Mautucket Road water tank has five- (5) cellular carriers, with the Water Fund retaining the revenue from three- (3) carriers. Other non- Water Fund revenue is retained by the Town's General Fund.

TRENDS, IMPACTS, ISSUES

Since the water services population does not increase significantly in a given year, variations in annual water demand are primarily attributed to seasonal weather conditions and associated outside water use demand. Seasonal water user demands can vary by a factor of four when comparing summer versus winter daily demand. This substantial change in consumption is due to the seasonal influx of summer residents, combined with high outside use. Annual water demands continue to vary from year to year, primarily as a result of climatic conditions and associated summer water usage.

No new regulatory mandates were implemented during the current fiscal year.

GOALS FY 2011-2012

New regulatory program mandates for the 2011-2012 fiscal year are as follows:

In 2010, the General Assembly amended the State cross-control connection law, whereby only non-residential and new residential construction will require a cross control protection device. As such, the Water Division will continue implementing its cross-control program in accordance with the recently amended General Law.

Other Water Division goals during the 2011-2012 fiscal year include:

The Water Division will continue to advise water users of potential plumbing leaks on a monthly basis via the Town's new water meter radio reading technology, which incorporates leakage and backward meter alerts. Although the Town will bill water customers annually during the 2011-2012 fiscal year, the monthly readings provide the Water Division with a much more accurate means of determining "unaccounted for" water. In addition, all new water meters have data logging capability, which allows Water Division staff the ability to detect leaking and backwards water meters.

Beginning in FY 2010-2011 the Water Division commenced a more aggressive leak detection program for both water distribution systems. In accordance with RIGL §39-15.1-3 (S-732aaa passed in 2009), water utilities must achieve a non-metered loss threshold of no greater than 10%. During FY 2009-2010, South Shore non-metered monthly water levels varied between 8.8% - 24.5%, whereas Middlebridge loss rates ranged from 13.2% to 27.3%. This program will be difficult to implement given the non-metallic composition of most water mains in the distribution system; also, water system leak detection will be more problematic in coastal areas where high groundwater exists. Regardless, it is important that the Water Division detect and eliminate leaks in the distribution system to the greatest extent possible for both financial and environmental reasons.

WATER ENTERPRISE FUND EXPENDITURE STATEMENT						
Description	2009-2010 Actual	2010-2011 Budgeted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Inc. Over Prior Year
Maintenance of Wells	\$0	\$100	\$80	\$100	\$100	\$0
Purchased Water- Middlebridge	14,963	16,177	15,347	15,982	15,982	(195)
Purchased Water- South Shore	114,406	124,611	119,292	125,867	125,867	1,256
Analysis of Wells	5,346	6,211	6,000	10,795	10,795	4,584
Total Source of Supply	\$134,715	\$147,099	\$140,718	\$152,744	\$152,744	\$5,645
Oper. & Maint. Pumping Equip.	\$391	\$500	\$450	\$500	\$450	(\$50)
Telemetry & Fuel	8,444	9,234	8,864	8,205	8,205	(1,029)
Pumping Supply	35	250	200	250	150	(100)
Oper. & Maint. Pump Stations	806	950	800	950	850	(100)
Total Pumping Expenses	\$9,676	\$10,934	\$10,314	\$9,905	\$9,655	(\$1,279)
Maps & Records	\$0	\$150	\$150	\$150	\$50	(\$100)
Maintenance of Elevated Tanks	13,138	4,200	16,200	12,100	12,100	7,900
Maintenance of Mains & Access	3,046	6,000	5,000	6,000	5,000	(1,000)
Maintenance of Services	1,567	9,000	5,500	9,000	8,000	(1,000)
Maintenance of Meters	0	2,550	1,600	2,550	2,550	0
Maintenance of Hydrants	742	3,200	3,200	3,200	3,200	0
Total Transmission & Distribution	\$18,493	\$25,100	\$31,650	\$33,000	\$30,900	\$5,800
Bill Accounting & Collection	\$31,820	\$32,700	32,700	\$33,500	\$33,500	\$800
Total Bill Acct & Coll	\$31,820	\$32,700	\$32,700	\$33,500	\$33,500	\$800
Administrative Salaries	\$40,056	\$41,400	\$41,400	\$42,331	\$42,331	\$931
Salaries of Office Force	52,859	53,798	53,798	55,009	55,009	1,211
Salaries of Field Force	100,224	102,275	102,275	104,576	104,576	2,301
Overtime	5,649	5,000	3,500	5,000	5,000	0
Total Personnel Services	\$198,788	\$202,473	\$200,973	\$206,916	\$206,916	\$4,443
General Office Supplies	\$2,183	\$3,009	\$2,800	\$2,890	\$2,690	(\$319)
Outside Services	17,250	17,550	17,550	17,850	17,850	300
Insurance Expense	22,851	25,894	23,420	25,900	25,100	(794)
Employee Retirement & Benefits	91,034	97,481	97,481	104,781	104,451	6,970
Accum. Vac & Sick Pay Expense	2,842	0	0	0	0	0
Transportation Expense	9,208	10,420	9,500	9,361	9,361	(1,059)
Radio Repair	0	250	150	250	250	0
Misc. General Expense	12,692	12,972	12,500	12,911	12,911	(61)
Oper. & Maint. of Shops	0	800	650	800	600	(200)
Maint. of Misc. Prop. & Equip	296	800	700	800	600	(200)
General Administration	18,830	19,200	19,200	19,800	19,800	600
Total Admin. & General Expense	\$177,186	\$188,376	\$183,951	\$195,344	\$193,613	\$5,237

Description	2009-2010 Actual	2010-2011 Budgeted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Inc. Over Prior Year
Interest of Long-Term Debt	\$7,813	\$5,931	\$5,931	\$3,731	\$3,731	(\$2,200)
Current Principal Long Term Debt	78,000	80,000	80,000	82,000	82,000	2,000
Bond Issuance Costs	400	0	0	0	0	0
Capital Outlays Water Service	6,782	60,000	60,000	91,000	57,000	(3,000)
Materials & Supplies	38,020	26,700	8,000	10,478	10,478	(16,223)
Depreciation Expense	182,227	180,047	180,047	183,413	183,413	3,366
Loss on Disposal of Fixed Asset	0	0	0	0	0	0
Total Other Expenses	\$313,242	\$352,678	\$333,978	\$370,622	\$336,622	(\$16,057)
Total Water Fund Expenditures	\$883,920	\$959,360	\$934,284	\$1,002,030	\$963,949	\$4,589

WATER ENTERPRISE FUND REVENUE STATEMENT						
Description	2009-2010 Actual	2010-2011 Budgeted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Inc. Over Prior Year
Metered Sales - Domestic	\$649,746	\$698,848	\$660,471	\$676,200	\$703,255	\$4,407
Miscellaneous Revenue	6,813	5,500	7,100	6,500	6,500	1,000
Cell Antenna Lease Revenue	214,322	220,293	220,293	226,384	226,384	6,091
State of R.I. Water Protection	2,410	2,420	2,098	2,183	2,115	(305)
Forfeited Disc. & Penalties	4,004	3,000	2,500	3,000	3,000	0
Special Services - Turn-Off/On	1,358	1,350	1,400	1,450	1,450	100
Serv-Tap Main & Lay Service	38,055	25,350	8,000	8,950	8,950	(16,400)
Service - Meter Installation	5,455	1,225	2,000	3,303	3,303	2,078
Interest on Investments	9,154	7,500	7,500	8,000	8,000	500
Contrib. - Retained Earnings	0	0	0	0	1,000	1,000
Total Water Fund Revenues	\$931,317	\$965,486	\$911,362	\$935,970	\$963,957	(\$1,529)
Total Water Fund Expenditures	\$883,920	\$959,360	\$934,284	\$1,002,030	\$963,949	\$4,589
Revenues Over (Under) Expenditures	\$47,397	\$6,126	(\$22,922)	(\$66,061)	\$8	(\$6,118)

WASTEWATER ENTERPRISE FUND (215)

General Explanation and Work Program

The Wastewater Division operates and maintains a wastewater treatment facility (WWTF) located on Westmoreland Street in Narragansett that services portions of South Kingstown and its regional partners, the Town of Narragansett, and the University of Rhode Island (URI). The facility receives septage from outlying areas, and conventional wastewater via the Town's municipal gravity collection system and twelve pump stations. The Division strives to protect the environment by providing optimum treatment of influent into the plant, which results in an excellent quality of effluent.

The Wastewater Division provides sanitary wastewater treatment for approximately 3,628 service accounts (5,432 units) within the Town's sanitary sewer district. The number of service connections has increased significantly in recent years as a result of new residential and commercial land development projects connecting to the Wastewater Division's collection system.

Program Summary

For FY2011-2012, it is anticipated that the Wastewater Program will treat approximately 970 million gallons of wastewater from South Kingstown, Narragansett and URI users and 4.90 million gallons of septage from South Kingstown and Narragansett outlying property owners.

A three-year summary comparison of the Wastewater Program is as follows:

Expenditure Summary	2009-2010 Actual	2010-2011 Adopted	2010-2011 Estimated	2011-2012 Proposed	Inc. Over Prior Year
Operations Program					
Operating Expenses	\$2,431,025	\$2,575,195	\$2,433,696	\$2,513,625	(\$61,570)
Net Operating Program	\$2,431,025	\$2,575,195	\$2,433,696	\$2,513,625	(\$61,570)
Non-Operational Expenses					
Debt Service	\$91,673	\$92,024	\$92,022	\$92,622	\$598
Depreciation Expenses	576,777	342,000	342,000	340,000	(2,000)
Capital Budget	58,528	300,000	190,975	250,000	(50,000)
Contingency	4,982	5,000	4,000	5,000	0
Non-Operational Expenses	\$731,960	\$739,024	\$628,997	\$687,622	(\$51,402)
Total Program	\$3,162,985	\$3,314,219	\$3,062,692	\$3,201,247	(\$112,972)
Revenue Summary					
South Kingstown (Rate Payers)	\$1,451,238	\$1,511,825	\$1,455,889	\$1,513,325	\$1,500
South Kingstown (Other Sources)	119,068	116,175	114,970	111,080	(5,095)
S.K General Fund Transfer	16,155	9,000	7,000	9,200	200
Septage Income	287,446	309,000	291,000	294,000	(15,000)
Narragansett	641,750	783,443	675,103	711,439	(72,004)
University of RI	478,861	591,532	525,960	564,209	(27,323)
Total Revenues	\$2,994,518	\$3,320,975	\$3,069,922	\$3,203,253	(\$117,721)

The proposed 2011-2012 fiscal year operating program of \$3,201,247 is \$112,972 less than the current year program of \$3,314,219.

Given that wastewater treatment and collection system infrastructure decreases in value each year due to use, depreciation must be calculated and considered as an expenditure with offsetting revenue. It is noted that the Wastewater Fund recognizes only that portion of system depreciation related to South Kingstown-owned assets. South Kingstown's other regional partners, the Town of Narragansett and the University of Rhode Island, are each responsible for accounting for the depreciated values of the regional facilities that are shared use components. Increased costs associated with South Kingstown's share of depreciation and a "pay as you go" capital improvement program will continue until such time that sufficient depreciation funds are reserved, at which time the "pay as you go" capital program will be discontinued.

Debt service required for payment through the Wastewater Enterprise Fund is related to two wastewater system expansion projects. The first is the Middlebridge sewer pump station and collection system which was completed in 1993. Middlebridge users pay a "specific benefit" portion of original Middlebridge wastewater system improvements. The Wastewater Enterprise Fund pays that portion which was attributed to "general benefit." This debt service program will continue through FY 2112-2113 at which time the entire cost of this project will have been repaid.

Debt service costs are also included for the Diane Drive neighborhood sewer collection system and pump station that was completed in March 2005. Repayment of the sewer infrastructure costs is similar to the Middlebridge project in which a lien was levied against all properties receiving sewer service within the defined wastewater service area. The Town secured financing for this project through the RI Clean Water Finance Agency. All debt service costs associated with this project are recovered from the Diane Drive area property owners.

Wastewater Flows

Budgetary wastewater flow projections for the Regional Wastewater Treatment Facility (WWTF) are premised on an average daily design capacity of 5.0 Million Gallons Per Day (MGD). The Wastewater Division's RIPDES permit, issued in January 1996, provides a significant increase in available WWTF capacity for new users to the South Kingstown collection system and its regional partners.

Wastewater flow for the 2011-2012 fiscal year is estimated at 2.70 MGD, representing 54% of the WWTF design capacity of 5.0 MGD. Fiscal Year 2010-2011 wastewater flow projections are utilized to estimate regional partner cost-sharing for the 2011-2012 fiscal year. A "balancing adjustment" is made each year once the fiscal year is complete and actual flows are quantified. Projected Regional Partner Wastewater Treatment Facility flow allocation is presented on the following page.

Wastewater Volume Processed (Million Gallons per Year)	Actual 2007-2008	Actual 2008-2009	Actual 2009-2010	Estimated 2010-2011
Narragansett	411.88	449.87	493.11	431.17
% share of total volume	45.63%	45.10%	44.27%	44.42%
University of RI	179.65	192.24	205.57	183.37
% share of total volume	19.90%	19.27%	18.45%	18.89%
South Kingstown	311.15	355.38	415.25	356.05
% share of total volume	34.47%	35.63%	37.28%	36.68%
Total Wastewater Processed	902.68	997.49	1,113.93	970.58
% of Total Volume	49.46%	54.66%	61.04%	53.18%

A summary of total plant flows is as follows:

Fiscal Year	Total Flow MG/ Year	Percent of WWTF Capacity	WWTF Design Capacity
2004-2005	1,092.44	59.86%	5.00
2005-2006	1,089.68	59.71%	5.00
2006-2007	1,082.88	59.34%	5.00
2007-2008	902.68	49.46%	5.00
2008-2009	997.49	54.66%	5.00
2009-2010	1,113.93	61.04%	5.00
2010-2011 (est.)	970.58	53.18%	5.00

Collection System Maintenance

The Wastewater Division maintains an ongoing lateral collection system-cleaning program. Wastewater Division personnel continue to be successful in “jet-cleaning” the entire collection system within a two- (2) year period. This pro-active and aggressive collection system maintenance program ensures that collection system blockages and pump station equipment failures do not occur.

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	2009-2010 Actual	2010-2011 Estimated	2011-2012 Goal
Treated Wastewater & Septage (gals.)			
Wastewater	997,490,000	1,113,930,000	970,580,000
Septage	5,076,960	4,783,749	4,850,000
Wastewater Treatment Efficiency (mg/l)*			
Suspended Solids (SS)	96.3% (2009)	95.5% (2010)	96.0% (2011)
Biological Oxygen Demand (BOD)	92.4% (2009)	92.7% (2010)	93.0% (2011)
Wastewater Units	5,327	5,432	5,528

**Note: Wastewater treatment efficiency is based upon calendar year, not fiscal year.*

Operational Budget Expenditures

In February 2010, the Wastewater Division replaced two- (2) original aeration blowers that date back to original plant construction in the mid-1970's, with two- (2) high velocity, high efficiency blowers. It is anticipated that the Wastewater Division will reduce its treatment plant energy costs by approximately 250,000 KW a year with the installation of these energy efficient units. This KW savings translates to approximately \$45,000 per year based upon current KW rates. Otherwise, the Wastewater Division anticipates a limited number of operational expenditure increases in the upcoming fiscal year.

Revenue Projections

Although energy savings have been realized during FY 2010-2011, a small increase in minimum wastewater and excess user rates are proposed for FY2011-2012. The current minimum yearly user fee of \$220 for a single family dwelling with an allocation of 10,000 cu. ft. rate structure established in June 2008 is proposed to increase to \$225 for FY 2011-2012. The existing excess rate of \$2.75 per 100 cu. ft for consumption in excess of the 10,000 cu. ft. minimum allowance established in July 2010 is proposed to increase to \$2.85 per 100 cu.ft. for any wastewater processed after July 1, 2011.

South Kingstown Wastewater User Fee Summary					
	User Rate	Units	Actual 2009-2010	Estimated 2010-2011	Proposed 2011-2012
Residential Rate- FY 10	\$220	5,327	\$1,171,940		
Residential Rate- FY 11	\$220	5,432		\$1,195,040	
Residential Rate- FY 12	\$225	5,528			\$1,243,800
Excess Consumption (in Cubic feet)			9,136,117	8,039,781	8,000,000
Excess Billing Rate on Prior Year Volume			\$2.55	\$2.65	\$2.75
Excess Revenue - Billed at PY Rate (Consumption/100*Rate)			\$233,133	\$213,054	\$220,000
Special Users			46,165	47,795	49,525
	Total		\$1,451,238	\$1,455,889	\$1,513,325

FY 2011-2012 represents the third year that the RI Resources Recovery Corporation (RIRRC) has not increased the sludge disposal “tipping” fee (\$65 per ton) for dewatered sludge disposed of at the RI Central Landfill facility. Although Synagro incineration disposal and transportation costs will increase for FY 2011-2012, the existing septage fee of \$60 per 1,000 gallons delivered is adequate to cover septage program costs. As such, no increase in the septage tipping fee is proposed for FY2011-2012.

Additionally, the five (5) year EPA Grant for the start up of the Town’s On-Site Wastewater Management Program expired in December 2006. For FY2011-2012, the cost of this program is projected at \$9,200. Since this cost has no relationship to the regional wastewater system, the costs must be recovered from the General Fund. The FY 2011-2012 Wastewater Revenue Statement includes full General Fund reimbursement of this cost.

Bonded Indebtedness

In 1992, a general obligation bond was issued for costs associated with the Middlebridge wastewater collection and pumping system. During FY 2004-2005, the Town secured financing through the RI Clean Water Finance Agency at a rate of approximately 1.7% per annum for 20 years to fund the Diane Drive neighborhood sewer project.

Prior to construction of the Middlebridge and Diane Drive sewer systems, all local debt associated with the Town’s share of the Regional wastewater treatment facility (WWTF) and associated local collection systems were budgeted in the Town General Fund. All future debt service associated with specific benefit sewer projects (i.e.: Middlebridge and Diane Drive) is paid by those users receiving the specific benefit of the utility improvement.

Debt service requirements for FY2011-2012 are presented on the following page.

Wastewater Debt Service	Actual 2009-2010	Estimated 2010-2011	Projected 2011-2012
Middlebridge Bond			
Principal	\$55,555	\$57,378	\$59,260
Interest	6,712	4,869	2,965
Total Debt Service	\$62,267	\$62,247	\$62,225
Less Middlebridge Residents	29,962	30,946	34,327
From Retained Earnings	\$32,305	\$31,301	\$27,898
Diane Drive Bond			
Principal	\$23,000	\$23,000	\$24,000
Interest	7,120	6,775	6,397
Total Debt Service	\$30,120	\$29,775	\$30,397
Less Diane Drive Residents	\$30,397	\$30,397	\$30,397

TRENDS, IMPACTS, ISSUES

A RI Pollutant Discharge Elimination System (RIPDES) permit was issued in September 2006, which establishes the quality of the treatment facility's effluent discharge. Given the WWTF's ocean outfall, no permit changes are anticipated when the current permit expires on August 31, 2011.

In May 2008, the RI Department of Environmental Management (RIDEM) promulgated new regulations that placed greater emphasis on proper maintenance of wastewater collection systems. The Town is fortunate that the Wastewater Division has been properly and proactively maintaining the collection system since the mid-1980's. The Town will need to consider a Wastewater Ordinance amendment in the future, whereby private development (i.e.: South County Commons, Wakefield Mall, etc.) collection systems and pump stations (where applicable) are licensed by the Town to ensure they are properly operated and maintained on a regular schedule.

GOALS FY 2011-2012

New regulatory program mandates for FY 2011-2012 are as follows:

- Consideration of a Wastewater Management Ordinance amendment, which requires licensure of private wastewater collection system and pumping infrastructure.

Other Wastewater Division goals during FY 2011-2012 are as follows:

- Meet or exceed RIPDES permit effluent removal limits.
- Continue on-going wastewater collection system cleaning program to ensure uninterrupted service for South Kingstown wastewater users.

ON-SITE WASTEWATER MANAGEMENT PROGRAM

The Town's on-site wastewater management (OSWM) program oversees approximately 6,300 private on-site wastewater treatment systems (OSWTS - f/k/a ISDS). The Goal of the program is to have all OSWTS in Town inspected on a regular basis. Property owners must hire a licensed on-site wastewater inspector who is familiar with OSWTS operation and maintenance.

Upon inspection, the inspector makes a determination with regard to the need and frequency of pumping based upon system condition and performance. The Town issues Notice of Violations for cesspools and failed OSWTS. Property owners with cesspools have up to five- (5) years to replace the cesspool with a new OSWTS, or within one- (1) year if/when the property is sold. Property owners with failed OSWTS have eighteen months from receipt of the NOV to complete the necessary repairs.

TRENDS, IMPACTS, ISSUES

FY 2011-2012 represents year seven of the initial seven- (7) year inspection cycle. It is noted that a number of individuals have held the On-site Wastewater Specialist (OSWS) position since program inception. Commencing in 2009, the Wastewater Division's Pretreatment Coordinator also serves as the Town's OSWS.

In addition, the OSWM ordinance is reviewed on an on-going basis to determine if modifications to the Town Code are warranted to better reflect program need.

There is currently no specific benefit revenue funding the On-Site Wastewater Management Program, which was previously funded by USEPA grant funds. As such, consideration will be given to implementing a revenue source, either through an on-site wastewater inspector fee or via a charge per inspection that would be paid to the Town by the inspector at the time inspection forms are submitted to the Town.

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure*	Year 5 Actual	Year 6 Predicted	Year 7 Goal
Number of Properties	1,156	859	626
Number of Inspections	800	819	594
Number of Cesspools	40	50	15
Number of Failed OSWTS	25	20	14

**Note: Performance period based upon OSWM program year, not fiscal year.*

GOALS FY 2011-2012

- ❑ Finalize initial seven- (7) year program schedule for baseline inspections.
- ❑ Continue enforcement action for property owners that have not complied with Notice of Violation compliance deadlines.
- ❑ Provide continued review and oversight of licensed inspectors and inspection reports to ensure that proper inspection accuracy and frequency is being achieved.
- ❑ Continue working with RI Department of Environmental Management officials with regard to OSWTS regulations to ensure that proper repairs and replacement systems are being designed and constructed.
- ❑ Consider implementing an annual inspector's license fee or per inspection fee to recover On-Site Wastewater Management program costs.

SOUTH KINGSTOWN								(Millions of Gallons Per Month)
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	
1-Jul	36.09	29.65	38.17	26.28	26.12	36.15	27.74	
1-Aug	33.80	26.72	29.73	24.61	25.22	30.70	26.24	
1-Sep	33.53	26.75	30.27	21.78	28.43	26.06	23.77	
1-Oct	30.10	36.25	29.92	22.03	26.28	27.07	25.57	
1-Nov	28.56	37.08	34.84	19.35	23.72	29.52	24.60	
1-Dec	35.93	39.17	34.17	23.54	34.22	37.81	36.02	
1-Jan	35.35	42.07	41.44	24.61	32.88	35.64	34.26	
1-Feb	30.88	35.53	29.87	26.66	28.46	30.37	29.42	
1-Mar	39.82	32.73	34.56	34.49	33.09	53.30	33.79	
1-Apr	39.46	27.98	40.46	32.82	35.78	49.11	34.30	
1-May	35.34	37.15	32.65	29.50	32.10	31.53	31.82	
1-Jun	31.77	42.07	36.70	25.48	29.08	27.99	28.54	
M. G./Year	410.63	413.15	412.78	311.15	355.38	415.25	356.05	
M. G./Day	1.13	1.13	1.13	0.85	0.97	1.14	0.98	
NARRAGANSETT								
1-Jul	33.60	31.87	49.97	30.23	30.63	49.96	30.81	
1-Aug	32.23	30.72	33.37	32.06	31.62	35.83	29.73	
1-Sep	32.21	32.10	33.13	22.52	31.72	28.40	25.46	
1-Oct	41.63	49.56	38.07	24.11	30.80	32.87	26.53	
1-Nov	37.67	48.00	44.81	26.59	31.14	33.79	28.87	
1-Dec	55.55	51.71	38.35	31.77	51.49	50.96	51.23	
1-Jan	47.84	49.03	48.30	36.06	41.78	40.77	41.28	
1-Feb	43.63	41.89	29.78	42.61	35.49	36.28	35.89	
1-Mar	48.00	35.50	48.47	54.04	41.58	69.80	47.81	
1-Apr	50.02	29.31	52.32	42.20	49.51	53.13	45.86	
1-May	42.64	49.36	39.39	38.45	39.83	32.56	36.20	
1-Jun	34.69	52.87	31.35	31.24	34.28	28.76	31.52	
M. G./Year	499.71	501.92	487.31	411.88	449.87	493.11	431.17	
M. G./Day	1.37	1.38	1.34	1.13	1.23	1.35	1.18	
UNIVERSITY OF RHODE ISLAND								
1-Jul	8.39	8.21	10.35	8.07	8.86	14.90	9.06	
1-Aug	5.08	7.09	7.09	7.53	9.35	10.54	7.94	
1-Sep	15.30	14.16	15.13	14.98	17.51	15.00	13.77	
1-Oct	18.09	19.99	17.29	16.98	17.03	18.15	15.69	
1-Nov	17.08	18.41	19.32	16.61	16.28	17.95	15.73	
1-Dec	18.11	18.45	15.33	15.58	20.17	19.48	19.83	
1-Jan	17.23	17.55	17.22	14.03	17.46	15.78	16.62	
1-Feb	18.34	16.71	16.02	20.35	19.52	18.75	19.14	
1-Mar	18.48	12.58	19.68	22.20	19.13	28.02	20.67	
1-Apr	20.63	13.95	22.98	20.28	21.92	24.35	21.10	
1-May	16.84	13.69	13.61	13.70	14.75	13.25	14.00	
1-Jun	8.53	13.82	8.77	9.34	10.26	9.40	9.83	
M. G./Year	182.10	174.61	182.79	179.65	192.24	205.57	183.37	
M. G./Day	0.50	0.48	0.50	0.49	0.53	0.56	0.50	

TOTAL SYSTEM	(Millions of Gallons Per Month)						
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011
1-Jul	78.08	69.73	98.49	64.58	65.61	101.01	67.61
1-Aug	71.11	64.53	70.19	64.20	66.19	77.07	63.91
1-Sep	81.04	73.01	78.53	59.28	77.66	69.46	63.00
1-Oct	89.82	105.80	85.28	63.12	74.11	78.09	67.79
1-Nov	83.31	103.49	98.97	62.55	71.14	81.26	69.20
1-Dec	109.59	109.33	87.85	70.89	105.88	108.25	107.07
1-Jan	100.42	108.65	106.96	74.70	92.12	92.19	92.16
1-Feb	92.85	94.13	75.67	89.62	83.47	85.40	84.44
1-Mar	106.30	80.81	102.71	110.73	93.80	151.12	102.27
1-Apr	110.11	71.24	115.76	95.30	107.21	126.59	101.26
1-May	94.82	100.20	85.65	81.65	86.68	77.34	82.01
1-Jun	74.99	108.76	76.82	66.06	73.62	66.15	69.89
M. G./Year	1,092.44	1,089.68	1,082.88	902.68	997.49	1,113.93	970.58
M. G./Day	3.03	3.03	3.01	2.51	2.77	3.09	2.70

	SO. KINGS.	NARR.	U.R.I.	TOTAL
2005-06	413.15	501.92	174.61	1,089.68
	37.91%	46.06%	16.02%	
2006-07	412.78	487.31	182.79	1,082.88
	38.12%	45.00%	16.88%	
2007-08	311.15	411.88	179.65	902.68
	34.47%	45.63%	19.90%	
2008-09	355.38	449.87	192.24	997.49
	35.63%	45.10%	19.27%	
2009-10	415.25	493.11	205.57	1,113.93
	37.28%	44.27%	18.45%	
2010-11 Estim.	356.05	431.17	183.37	970.58
	36.68%	44.42%	18.89%	
5.0 MGD	776.83	445.19	602.98	1,825.00
Purchased Space	42.57%	24.39%	33.04%	
3 MONTH				
5.0 Capacity	194.21	111.30	150.75	456.25
Plant Capacity	5.00	5.00	5.00	5.00
Greatest 3 Month Volume	Actual	Actual	Actual	Estimated
	2007-2008	2008-2009	2009-2010	2010-2011
Volume	295.65	287.69	363.11	287.96
Use/Cap	64.80%	63.06%	79.59%	63.11%
FY 2010-11 SK/ URI Pump Station Flows Estimate (Based on 2009-10 Actual Flows)				
S. Kingstown URI	Silver Lake		Kingston	
	Flow	Percent	Flow	Percent
	415.25	66.89%	32.88	13.79%
	205.56	33.11%	205.56	86.21%
	620.81	100.00%	238.44	100.00%

**WASTEWATER ENTERPRISE FUND
EXPENDITURE STATEMENT**

Description	2009-2010 Actual	2010-2011 Budgeted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Inc. Over Prior Year
Supervision & Engineering	\$97,256	\$106,055	\$106,055	\$108,442	\$108,442	\$2,387
Labor	211,208	192,002	192,002	196,822	196,822	4,820
Power & Fuel	112,803	160,020	115,595	116,172	116,172	(43,848)
Fuel - Heat	37,300	53,500	53,525	52,625	52,625	(875)
Purchased Water	4,481	5,091	5,091	5,244	5,244	153
Chemicals	35,405	44,214	33,013	33,888	33,888	(10,326)
Maintenance & Supplies	47,822	47,103	45,200	48,218	48,218	1,115
Laboratory	22,521	23,687	22,100	23,810	23,810	123
Transportation	2,642	4,978	4,600	5,811	5,811	833
Insurance - Property	28,662	32,111	29,376	32,500	32,500	389
Wastewater General Treatment	\$600,100	\$668,761	\$606,557	\$623,532	\$623,532	(\$45,229)
Supervision & Engineering	\$48,808	\$45,957	\$44,880	\$46,991	\$46,991	\$1,034
Labor	211,236	192,002	200,856	196,822	196,822	4,820
Power & Fuel	34,111	30,480	22,018	22,128	22,128	(8,352)
Chemicals	23,879	44,816	38,702	42,458	42,458	(2,358)
Maintenance & Supplies	13,367	10,952	10,500	9,942	9,942	(1,010)
Transportation	24,642	21,840	9,800	9,880	9,880	(11,960)
Insurance - Property	12,420	13,762	12,730	14,100	14,100	338
Sludge Disposal Fee	363,305	396,159	349,376	364,234	364,234	(31,925)
Sludge Disposal and Processing	\$731,768	\$755,968	\$688,862	\$706,556	\$706,556	(\$49,412)
Supervision & Engineering	\$7,509	\$7,070	\$6,905	\$7,229	\$7,229	\$159
Labor	51,208	46,546	48,692	47,715	47,715	1,169
Power & Fuel	80,433	81,802	81,247	83,888	83,888	2,086
Chemicals	10,912	18,600	18,100	20,898	20,898	2,298
Maintenance & Supplies	7,847	8,628	8,400	9,146	9,146	518
Transportation	1,667	3,261	3,100	2,785	2,785	(476)
Insurance - Property	8,693	10,092	8,910	9,847	9,847	(245)
Silver Lake Pumping Station	\$168,269	\$175,999	\$175,354	\$181,508	\$181,508	\$5,509
Supervision & Engineering	\$7,509	\$7,070	\$6,905	\$7,229	\$7,229	\$159
Labor	51,208	46,546	48,692	47,715	47,715	1,169
Power & Fuel	40,142	41,768	36,003	48,970	48,970	7,202
Maintenance & Supplies	7,898	7,825	6,500	7,463	7,463	(362)
Transportation	1,667	3,261	3,100	2,785	2,785	(476)
Insurance - Property	8,503	10,092	8,910	9,847	9,847	(245)
Kingston Pumping Station	\$116,927	\$116,562	\$110,110	\$124,010	\$124,010	\$7,448
Supervision & Engineering	\$3,754	\$3,535	\$3,452	\$3,615	\$3,615	\$80
Labor	57,610	52,364	54,779	53,679	53,679	1,315
Power & Fuel	27,250	27,502	27,000	27,230	27,230	(272)
Maintenance & Supplies	7,567	10,350	8,900	11,257	11,257	907
Transportation	1,667	3,261	3,100	2,785	2,785	(476)
Insurance - Property	4,203	4,587	4,307	4,760	4,760	173
Local Pumping Stations	\$102,051	\$101,599	\$101,538	\$103,326	\$103,326	\$1,727
Supervision & Engineering	\$3,755	\$3,535	\$3,452	\$3,615	\$3,615	\$80
Labor	57,610	52,364	54,779	53,679	53,679	1,315
Maintenance & Supplies	6,421	8,000	7,100	7,428	7,428	(572)
Local Collection System	\$67,786	\$63,899	\$65,331	\$64,722	\$64,722	\$823

Description	2009-2010 Actual	2010-2011 Budgeted	2010-2011 Estimated	2011-2012 Proposed	2011-2012 Proposed	Inc. Over Prior Year
Supervision & Engineering	\$3,754	\$3,535	\$3,535	\$3,615	\$3,615	\$80
Clerical & Meter Reading	27,227	27,734	27,123	28,357	28,357	623
Supplies & Mailing	5,900	6,000	6,000	6,100	6,100	100
Computer & Billing	26,528	27,300	27,300	28,000	28,000	700
Billing, Accounting and Collection	\$63,409	\$64,569	\$63,958	\$66,072	\$66,072	\$1,503
Supervision & Engineering	\$34,200	\$35,200	\$35,200	\$36,200	\$36,200	\$1,000
Clerical Assistance	41,259	41,913	41,913	42,856	42,856	943
Onsite WW Management	6,000	9,000	7,000	9,200	9,200	200
Equipment & Supplies	17,447	17,250	17,250	17,147	17,147	(103)
Insurance - Liability	33,059	37,616	33,883	37,440	37,440	(176)
Legal & Accounting Service	23,450	23,800	23,800	24,150	24,150	350
Travel	495	500	1,100	500	500	0
Publications & Manuals	4,162	2,220	1,500	2,370	2,370	150
Gen'l Administrative Expenses	\$160,072	\$167,499	\$161,646	\$169,863	\$169,863	\$2,364
Employee Benefits	\$420,643	\$460,339	\$460,339	\$490,907	\$474,038	\$13,699
Employee Benefits	\$420,643	\$460,339	\$460,339	\$490,907	\$474,038	\$13,699
Operational Program	\$2,431,025	\$2,575,195	\$2,433,696	\$2,530,494	\$2,513,625	(\$61,570)
Interest Expense	\$13,118	\$11,646	\$11,644	\$9,362	\$9,362	(\$2,284)
Annual Principal	78,555	80,378	80,378	83,260	83,260	2,882
Depreciation	576,777	342,000	342,000	340,000	340,000	(2,000)
Amortization Expense	1,401	0	0	0	0	0
Non-Operation Expenses	\$669,851	\$434,024	\$434,022	\$432,622	\$432,622	(\$1,402)
Capital Budget	\$58,528	\$300,000	\$190,975	\$250,000	\$250,000	(\$50,000)
Contingency	3,581	5,000	4,000	5,000	5,000	0
Cap. Budget and Contingency	\$62,109	\$305,000	\$194,975	\$255,000	\$255,000	(\$50,000)
Total Wastewater Program	\$3,162,985	\$3,314,219	\$3,062,692	\$3,218,116	\$3,201,247	(\$112,972)

**WASTEWATER ENTERPRISE FUND
 REVENUE STATEMENT**

Description	2009-2010 Actual	2010-2011 Budgeted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Inc. Over Prior Year
Residential & Commercial Users	\$1,405,073	\$1,465,760	\$1,408,094	\$1,463,660	\$1,463,800	(\$1,960)
Industrial Users	46,165	46,065	47,795	49,525	49,525	3,460
Town of Narragansett	641,750	783,443	675,103	711,439	711,439	(72,004)
University of Rhode Island	478,861	591,532	525,960	564,209	564,209	(27,323)
General Fund Transfer	16,155	9,000	7,000	9,200	9,200	200
Diane Drive Debt Service	23,000	23,000	23,000	24,000	24,000	1,000
Interest on Diane Drive Assessment	5,395	11,777	11,777	6,399	6,399	(5,378)
Middlebridge User Debt Principal	29,962	30,946	30,946	34,327	34,327	3,381
Middlebridge User Debt Interest	887	3,402	3,402	2,304	2,304	(1,098)
Middlebridge Delinquent Penalty	36	50	45	50	50	0
Interest on Delinquent Payments	10,637	5,000	4,900	5,000	5,000	0
Septage Revenue	287,446	309,000	291,000	294,000	294,000	(15,000)
Miscellaneous Revenues	24,410	20,000	18,900	19,000	19,000	(1,000)
Fund Investment Income	24,741	22,000	22,000	20,000	20,000	(2,000)
Total Revenues	\$2,994,518	\$3,320,975	\$3,069,922	\$3,203,113	\$3,203,253	(\$117,722)
Total Program Need	\$3,162,985	\$3,314,219	\$3,062,692	\$3,218,116	\$3,201,247	(\$112,972)
Revenues over (under) Need	(\$168,467)	\$6,756	\$7,230	(\$15,003)	\$2,006	\$0

CLASS SUMMARY for FY 2011-2012	Narragansett Share	Univ. of RI Share	South Kingstown Share	2011-2012 Total	2010-2011 Total
2010 General Process and Treatment	44.42% \$276,994	18.89% \$117,800	36.68% \$228,738	100.00% \$623,532	\$668,761
2020 Sludge Process and Disposal	44.42% 313,876	18.89% 133,485	36.68% 259,195	100.00% 706,556	755,969
2030 Silver Lake Pump Station	0.00% 0	33.11% 60,100	66.89% 121,408	100.00% 181,508	175,999
2040 Kingston Pump Station	0.00% 0	86.21% 106,909	13.79% 17,100	100.00% 124,010	116,562
2050 Local Pumping Facilities	0.00% 0	0.00% 0	100.00% 103,326	100.00% 103,326	101,599
2060 Local Collection System	0.00% 0	0.00% 0	100.00% 64,722	100.00% 64,722	63,899
2070 User Accounting Services	0.00% 0	0.00% 0	100.00% 66,072	100.00% 66,072	64,569
2080 General Administrative Expenses (SK Wastewater Management Program)	44.42% 71,372 0	18.89% 30,353 0	36.68% 58,938 9,200	100.00% 160,663 9,200	158,499 9,000
2081 Employment Benefits	30.46% 144,388	21.11% 100,053	48.43% 229,597	100.00% 474,038	460,339
Total Wastewater Operations	\$806,630	\$548,699	\$1,158,296	\$2,513,625	\$2,575,196
2090 Capital Improvements/ Contingency					
Capital Improvements	\$35,414	\$71,053	\$143,533	\$250,000	\$300,000
Fund Contingency	0	0	5,000	5,000	5,000
Total Wastewater Expenses	\$842,044	\$619,752	\$1,306,828	\$2,768,625	\$2,880,196
Debt Service Requirement					
Interest	\$0	\$0	\$9,362	\$9,362	\$11,646
Principal	0	0	83,260	83,260	80,378
System Related Depreciation (South Kingstown Share Only)	0	0	340,000	340,000	342,000
Regional Partner Share	\$842,044	\$619,752	\$1,739,451	\$3,201,247	\$3,314,220
Septic Revenue Credit	(\$130,605)	(\$55,543)	(\$107,852)	(\$294,000)	(\$309,000)
Regional Partner Share with Debt Service Expense	\$711,439	\$564,209	\$1,631,599	\$2,907,247	\$3,005,220
Budgeted 2010-2011	\$783,443	\$591,532	\$1,630,244	\$3,005,219	
Increase (Decrease)	(\$72,004) -9.2%	(\$27,323) -4.6%	\$1,355 0.1%	(\$97,972) -3.3%	

SOLID WASTE ENTERPRISE FUND (225)

General Explanation and Work Program

The Solid Waste Division facilities currently consist of the Rose Hill Regional Transfer Station (RHRTS), a commercial recycling building and residential recycling center. The primary mission of the Solid Waste Enterprise Fund is to provide residents of South Kingstown a means of proper solid waste disposal at an affordable price, while ensuring that residential users are recycling materials to the greatest extent possible.

The RHRTS began operation on December 13, 1983 serving as a regional solid waste disposal and recycling processing facility for the communities of South Kingstown and Narragansett. Operation of this facility and associated hauling of refuse to the RI Resource Recovery Corporation (RIRRC) Central Landfill has been performed on a contractual basis since 1984.

In November 2007, the Town Council authorized an award of bid to Waste Haulers, LLC, of Johnston, RI to provide RHRTS privatized operations for a five- (5) year period. In addition to processing MSW and municipal recyclables collected by private refuse haulers and direct access residential users, the RHRTS serves as a regional disposal facility for non-municipal, commercial waste. During 2010, a significant amount of non-municipal tonnage capacity was available at out-of-State disposal facilities (i.e.: Sea Mass incinerator). In an effort to achieve price stabilization for regional waste, Waste Haulers needed to be able to commit to a long-term (i.e.: 5 year) refuse disposal contract for non-municipal waste. As such, the Town Council authorized a three- (3) year contract extension to Waste Haulers in July 2010. The three year contract extension also revised original RHRTS tip fee escalators for FY 2010-11 and FY 2011-2012. The RHRTS contract extension has resulted in a stable waste stream, with disposal fee stability, at the transfer station that benefits both residential and non-residential users. Residential refuse tags are proposed to remain at the current rate of \$1.80 per tag for the 2011-2012 fiscal year.

TRENDS, IMPACTS, ISSUES

In an effort to preserve the finite capacity at the State's Central Landfill, the RI Resource Recovery Corporation (RIRRC) has taken a number of steps in recent years to preserve landfill capacity at an affordable cost to municipalities.

RIRRC began placing greater emphasis on reducing the amount of waste disposed of at the landfill, thereby creating additional future capacity. Solid waste reduction can be achieved either through source reduction or increasing recycling rates. Since source reduction typically requires global legislative initiatives (i.e. alternate packaging, "bottle bills," etc.), a recent amendment to the State's solid waste guide plan focused on increasing the minimum recycling rate for each community.

As such, municipalities are required to increase minimum recycling rates from 20% in FY 2006-2007 to 35% by July 2012. Those failing to meet increased minimum recycling rates will be forced to pay higher, non-municipal tipping fees to dispose of municipal refuse. The cost of higher tipping fees will ultimately be passed along to the residents of each community.

In order to ensure that all residents meet minimum recycling diversion levels, the Town Council adopted amendments to the Solid Waste Management Ordinance in May 2008, requiring each and every curbside residential customer to recycle State mandated recyclable commodities.

Effective January 1, 2008, the Town's municipal solid waste cap is allocated differently than in prior years. Private refuse haulers that collect curbside residential waste must secure a hauler's license issued by the Town. As a condition of license approval, the hauler must provide the Public Services Department with a customer inventory, whereby municipal solid waste (MSW) tonnage is allocated to the hauler based upon the number of residential units that they service.

In order to facilitate maximum recycling efforts, the Town secured a \$900,000 grant award from RIRRC in September 2007 to implement a comprehensive Town-wide recycling program. The majority of grant funding, which ended on June 30, 2010, was used to procure 64 gallon rolling recycling totes for residents opting for private curbside recycling service. Grant funding for the Town's part-time Recycling Coordinator also ends on September 15, 2011, whereby continued local funding for this position is proposed for the balance of FY 2011-2012. It is imperative that this position be maintained in order to oversee private refuse hauler recycling compliance and on-going Town-wide public outreach and education program.

The Public Services Department began tracking recycling diversion rates in FY2009-2010 for the private refuse collection firms providing curbside refuse and recycling service in Town. Private haulers that do not meet minimum diversion rates are issued a Notice of Violation (NOV). Although RHRTS residential users continue to be aggressive recyclers, the majority of local private haulers providing curbside collection services need to increase recycling compliance with their customers. As residents become more accustomed to separating recyclables from their solid waste stream, dramatic increases in recycling tonnages can be expected.

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	FY 2010-11 * Predicted	FY 2011-2012 Goal
TSK Residential Recycling Diversion Rate	34.0%	36.0%
RIRRC Recycling Diversion Rate	31.4%	33.2%

**Note: South Kingstown recycling diversion rates were set by the Town Council on May 28, 2008.*

GOALS FY 2011-2012

- Continued oversight and tracking of rolling recycling totes for curbside residential users.
- Ensure local private haulers providing curbside subscription service to residential property owners are meeting minimum recycling diversion levels.
- Continue public outreach and education efforts to maximize recycling diversion rates.

SOLID WASTE ENTERPRISE FUND EXPENDITURE STATEMENT						
Description	2009-2010 Actual	2010-2011 Budgeted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Inc. Over Prior Year
Transfer Station Operating Program						
Equip Maint./ Recycling	\$0	\$400	\$0	\$400	\$400	\$0
General Operations	\$0	\$400	\$0	\$400	\$400	\$0
RIRRC Tip Fee	\$292,878	\$300,800	\$285,312	\$285,312	\$285,312	(\$15,488)
Transportation & Disposal	\$292,878	\$300,800	\$285,312	\$285,312	\$285,312	(\$15,488)
Fringe Benefits	\$13,749	\$12,476	\$12,476	\$13,465	\$13,465	\$989
Gen. Administration	47,275	48,611	47,275	71,456	71,456	22,845
Advertising	0	120	50	120	120	0
Materials & Supplies	2,861	3,600	3,400	3,650	3,650	50
Insurance	5,711	6,472	5,854	6,475	6,475	3
Misc. Gen. Expense	0	0	250	0	0	0
Administrative Expenses	\$69,596	\$71,279	\$69,305	\$95,166	\$95,166	\$23,887
Depreciation	\$63,058	\$63,058	\$63,058	\$63,058	\$63,058	\$0
Non-Classified Expenses	\$63,058	\$63,058	\$63,058	\$63,058	\$63,058	\$0
Total Operations	\$425,532	\$435,537	\$417,675	\$443,936	\$443,936	\$8,399
Interest Expense	\$39,286	\$37,076	\$39,286	\$34,802	\$34,802	(\$2,274)
Principal Expense	131,662	135,169	131,662	137,746	137,746	2,577
Amortization Expense	710	700	700	700	700	0
Rose Hill DEM Reimbursement	40	100	72,031	72,419	72,419	72,319
Rose Hill Operations/Maintenance	0	0	10,000	10,000	10,000	10,000
Consulting Services	2,020	4,000	0	0	0	(4,000)
West Kingston Operations/Maint.	0	1,000	10,000	10,000	10,000	9,000
West Kingston Well Testing	0	0	8,000	8,000	8,000	8,000
Legal Services - Rose Hill	318	1,000	1,000	1,000	1,000	0
Legal Services - West Kingston	3,989	1,000	1,000	1,000	1,000	0
Superfund Related Expenses	\$178,025	\$180,045	\$273,679	\$275,667	\$275,667	\$95,622
Total Solid Waste Program	\$603,557	\$615,582	\$691,354	\$719,603	\$719,603	\$104,021
SOLID WASTE ENTERPRISE FUND REVENUE STATEMENT						
Description	2009-2010 Actual	2010-2011 Budgeted	2010-2011 Estimated	2011-2012 Requested	2011-2012 Proposed	Inc. Over Prior Year
Operating Program						
Hauler Licenses	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$0
Metered Tonnage	302,017	300,800	285,312	285,312	285,312	(15,488)
Transfer Station Rental	59,283	68,000	116,000	118,000	118,000	50,000
Residential Tag Sales	48,720	55,650	66,250	66,250	66,250	10,600
Miscellaneous	4,216	4,350	34,491	34,491	34,491	30,141
Investment Income	11,489	5,000	4,900	5,000	5,000	0
RIRRC Recycling Revenue Reimburse.	0	0	22,580	0	0	0
Superfund Reserve Transfer	166,832	170,783	150,821	199,550	199,550	28,767
Total Revenue Statement	\$603,557	\$615,583	\$691,354	\$719,603	\$719,603	\$104,020
Program Need	\$603,557	\$615,582	\$691,354	\$719,603	\$719,603	\$104,021

2010-2011 TONNAGE SUMMARY				
	Refuse Tonnage	Tire Tonnage	Recyclable Tonnage	Yard Waste Tonnage
Municipal Cap Tonnage to RIRRC	8,916			
Total Tires to RIRRC		409		
Total Recyclables to RIRRC			3,600	
Total Yard Waste to RIRRC				1,200
2010-2011 Contract Services and Disposal				
Waste Haulers Contracted Service Expenditure				
Item	Number of Tags	Waste Haulers Rate		Total Expenditure
Tag Sales	95,000	\$1.27		\$120,650
Total	95,000			\$120,650
Revenue				
Item	Number of Tags	Town Tag Share		Total Revenue
Tag Sales	125,000	\$0.53		\$66,250
Total	125,000			\$66,250
Total Revenue				\$66,250

2011-2012 TONNAGE SUMMARY				
	Refuse Tonnage	Tire Tonnage	Recyclable Tonnage	Yard Waste Tonnage
Municipal Cap Tonnage to RIRRC	8,916			
Total Tires to RIRRC		400		
Total Recyclables to RIRRC			3,650	
Total Yard Waste to RIRRC				1,200
2011-2012 Contract Services and Disposal				
Waste Haulers Contracted Service Expenditure				
Item	Number of Tags	Waste Haulers Rate		Total Expenditure
Tag Sales	95,000	\$1.27		\$120,650
Total	95,000			\$120,650
Revenue				
Item	Number of Tags	Town Tag Share		Total Revenue
Tag Sales	125,000	\$0.53		\$66,250
Total	125,000			\$66,250
Total Revenue				\$66,250

TSK Monthly Solid Waste Summary FY 2009-2010													
	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	Jan-10	Feb-10	Mar-10	Apr-10	May-10	Jun-10	Total
OUTGOING WASTE TO RIRRC													
MSW Solid Waste	669.50	764.37	745.70	735.96	730.00	733.00	751.80	733.33	738.52	733.47	740.80	840.50	8,916.95
Yard Waste	169.49	107.53	100.51	39.06	173.04	89.63	0.00	22.08	121.67	236.54	109.73	177.37	1,346.65
Residential Recyclables	341.97	248.60	195.90	321.92	264.25	258.23	201.03	163.99	166.75	252.30	278.77	906.88	3,600.59
Tires	38.78	53.62	35.31	42.95	38.92	31.49	6.54	32.91	36.00	23.53	34.32	34.22	408.59
Street Sweepings	0.00	0.00	0.00	0.00	0.00	518.76	489.39	0.00	0.00	0.00	0.00	0.00	1,008.15
Earth Day/Environmental Clean Up	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.80	0.00	0.00	0.80
Christmas Trees	0.00	0.00	0.00	0.00	0.00	0.00	12.37	0.00	0.00	0.00	0.00	0.00	12.37
Clean Wood	7.93	2.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.82
Mixed Rigid Plastics	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Construction & Demolition (C&D)	66.07	19.37	0.00	0.00	45.20	20.61	0.00	0.00	0.00	0.00	0.00	0.00	151.25
Mattress / Box Spring (By the Ton)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INCOMING RESIDENTIAL													
Tagged Residential Refuse	111.53	95.84	81.83	107.04	82.60	94.32	82.64	66.22	73.19	106.25	78.67	121.50	1,101.63
Bagged Yard Waste	11.77	0.00	1.71	0.00	6.84	0.00	0.00	0.00	0.00	0.00	8.65	0.00	28.97
INCOMING RESIDENTIAL RECYCLABLES													
Blue Bin Recycling	68.40	74.60	109.45	69.11	71.45	62.88	42.46	43.14	50.95	52.66	49.94	58.67	753.71
Green Bin Recycling	91.60	73.23	35.40	52.63	53.66	102.39	54.12	63.20	75.50	103.27	72.02	86.08	863.10
TAG/BAG/PERMIT SALES													
# of Refuse Tags Sold	22,810	9,006	7,550	8,255	7,690	7,269	5,440	3,505	3,190	7,015	6,305	1,656	89,691
# of Yard Waste Bags/Tags Sold	1,040	670	505	820	1,930	275	50	15	265	810	745	313	7,438