



## TOWN OF SOUTH KINGSTOWN

### Planning Department

180 High Street  
Wakefield, RI 02879  
401-789-9331 (ext.1244)

### HISTORIC DISTRICT COMMISSION

## APPLICATION CHECKLIST: Demolition

- All applications must be submitted in **both hard-copy (1 copy) and digital (PDF) formats.**
- The application date is the date the Planning Department receives the hard copy application.
- Where a demolition is proposed in preparation for new construction, a second application is required for the proposed new construction.

	ITEM DESCRIPTION	Applicant	STAFF REVIEW
1.	Signed COA Application Form		
2.	Project Narrative		
	(a) A precise statement describing what is proposed for demolition and why.		
	(b) A complete description of the efforts made to avoid the proposed demolition, including but not limited to: inspections, repairs, estimates for repairs, efforts to sell/convey the property to someone willing to make necessary repairs, etc.		
3.	<u>Elevation Photos</u> : As required by general application instructions.		
4.	<u>Existing Conditions Photos</u> : Photos documenting the stated reasons for the proposed demolition, including but not limited to: structural damage/instability, overall deterioration, water intrusion, etc.		
5.	<u>Engineering Report</u> : Where the stated basis for demolition alleges structural instability or public safety issues, the allegations shall be substantiated by a report by a R.I. licensed professional engineer having experience with historic architecture and engineering.		
6.	<u>Demolition Plan</u> : A written plan detailing how the demolition will be performed, including but not limited to: protection of other buildings/structures, historic features, and landscapes not proposed for demolition; management of hazardous materials (e.g., asbestos and lead); management and removal of solid waste; foundation demolition & disposal; finished grade after demolition activities.		
7.	<u>Landscape Plan</u> : Where the proposed demolition will require the removal of, or is likely to threaten, historic trees or landscaping, the applicant shall also submit a separate Landscape Alteration application.		