

Application for a Certified Copy of a Birth Record

Town of South Kingstown, 180 High Street, Wakefield, RI 02879

Please complete ALL items 1-5 below:

1. Please fill in the information below for the person whose birth record you are requesting:
Full name at birth _____ Age now _____
New name if changed in court (excluding marriage) _____
Date of birth _____ City/town of birth _____ Hospital _____
Name of spouse (if married) _____
Mother's full maiden name _____
Father's full name _____

2. Complete one of the following:
I am applying for the record of (complete one of the following):

myself my child my mother/father

my grandchild (parent of mother) my grandchild (parent of father) my brother/sister

my client -- I am a social worker. The name of my agency is _____

my client -- I am an attorney representing: _____
The name of the law firm is _____

another person (specify your relationship): _____

3. Why do you need this record? (We ask this question so that we can supply you with a certified copy that will be suitable for your needs.)

school license social security vets benefits passport/travel

foreign govt work WIC welfare other (specify): _____

4. **Copies cost \$20.00. Any additional copies of this record purchased this same day cost \$15.00 each.**

Full copy How many do you want? _____ Wallet size How many do you want? _____
(Please be advised that wallet size card may not be accepted by all agencies)

5. I hereby state that the information supplied in Item #2 above is true and that I am no in violation of Section 23-3-28 of the General Laws of RI (printed below)

Please sign _____ _____
Signature of person completing this form date signed

Print your name _____ (_____) _____
Phone #

Print your address _____
Street or mailing address city/town state zip code

*****BELOW THIS LINE FOR OFFICE USE ONLY*****

Type of picture ID: _____ ID number _____ ID issued by: _____

Who can apply or obtain Vital Records?

Vital records are confidential. Therefore, only those individuals who have what is called a "Direct and Tangible Interest" in the records may have access to records. The following individuals and/or groups make-up those having direct and tangible interest:

1. The person named on the certificate, a member of his/her immediate family, his guardian, or an authorized agent of these individuals; or
2. Attorneys-at-law, title examiners, or members of legally incorporated genealogical societies, in the conduct of their official duties; or
3. Persons requiring information for the determination or protection of a personal or property right; or
4. A person who has been granted a court order instructing the registrar to provide disclosure.

Note: A direct and tangible interest shall not be demonstrated by firms, agencies, or individuals requesting information to be used for commercial purposes.

BIRTH CERTIFICATES

The Town Clerk's office maintains copies of births which occurred in the Town of South Kingstown or for residents who were living here at the time of the birth, and in addition can access records for issuance for events occurring Statewide back to 1980. Certified copies may be requested in person or via mail. The cost is \$20 for the first copy and \$15 for each additional copy if purchase at the same time. The request must include the number of copies wanted, the full name on the birth record, date of birth, town where birth occurred, father's full name, mother's full maiden name, your relationship to the person named on the certificate, your signature, why you need the record, a daytime telephone number, a copy of your driver's license and a self addressed stamped envelope along with a check made payable to the Town of South Kingstown. If further information is needed, please call the Town Clerk's Office at 401-789-9331.

RIGL SECTION 23-3-28

§ 23-3-28 Penalties. – (a) Any person who willfully and knowingly makes any false statement in a report, record, or certificate required to be filed under this chapter, or in an application for an amendment of those, or who willfully and knowingly supplies false information intending that this false information be used in the preparation of any report, record, or certificate, or amendment; or

(2) Any person who without lawful authority and with the intent to deceive, makes, alters, amends, or mutilates any report, record, or certificate required to be filed under this chapter or a certified copy of any report, record, or certificate; or

(3) Any person who willfully and knowingly uses or attempts to use, or furnish to another for use, for any purpose of deception, any certificate, record, report, or certified copy thereof so made, altered, amended, or mutilated; or

(4) Any person who with the intention to deceive willfully uses or attempts to use any certificate of birth or certified copy of a record of birth knowing that the certificate or certified copy was issued upon a record which is false in whole or in part or which relates to the birth of another person; or

(5) Any person who willfully and knowingly furnishes a certificate of birth or a certified copy of a record of birth with the intention that it be used by a person other than the person to whom the record of birth relates;

Shall be punished by a fine of not more than one thousand dollars (\$1,000) or imprisoned not more than one year, or both.

- (b) Any person who knowingly transports and accepts for transportation, interment, or other disposition a dead body without an accompanying permit as provided in this chapter; or
- (2) Any person who refuses to provide information required by this chapter; or
- (3) Any person who willfully neglects or violates any of the provisions of this chapter or refuses to perform any of the duties imposed upon him by this chapter;

Shall be punished by a fine of not less than twenty-five dollars (\$25.00) nor more than one hundred dollars (\$100) or be imprisoned for not more than thirty (30) days, or by both fine and imprisonment.